Council

Wednesday 1 March 2023
2.00 p.m.

Rotherham
Metropolitan
Borough Council

WELCOME TO TODAY'S MEETING

GUIDANCE FOR THE PUBLIC

The Council is composed of 59 Councillors, who are democratically accountable to the residents of their ward.

The Council Meeting is chaired by the Mayor, who will ensure that its business can be carried out efficiently and with regard to respecting the rights and responsibilities of Councillors and the interests of the community.The Mayor is the Borough's first citizen and is treated with respect by the whole Council, as should visitors and member of the public.

All Councillors meet together as the Council. Here Councillors decide the Council's overall policies and set the budget each year. The Council appoints its Leader, Mayor and Deputy Mayor and at its Annual Meeting will appoint Councillors to serve on its committees.

Copies of the agenda and reports are available on the Council's website at www.rotherham.gov.uk. You may not be allowed to see some reports because they contain private information and these will be marked accordingly on the agenda.

Members of the public have the right to ask questions or submit petitions to Council meetings. A member of the public may ask one general question in person which must be received in writing to the Chief Executive by 10.00 a.m. on the Friday preceding a Council meeting on the following Wednesday and must not exceed sixty words in length. Questions can be emailed to governance@rotherham.gov.uk

Council meetings are recorded and streamed live or subsequently uploaded to the Council's website. At the start of the meeting the Mayor will confirm if the meeting is being filmed. You would need to confirm your wish not to be filmed to Democratic Services. Recording of the meeting by members of the public is also allowed.

Council meetings are open to the public, but occasionally the Council may have to discuss an item in private. If this occurs you will be asked to leave.

FACILITIES

There are public toilets, one of which is designated disabled with full wheelchair access, with full lift access to all floors. Induction loop facilities are also available in the Council Chamber, John Smith Room and Committee Rooms 1 and 2.

Access for people with mobility difficulties can be obtained via the ramp at the main entrance to the Town Hall.

If you have any queries on this agenda, please contact:-

Contact:- Emma Hill, Head of Democratic Services
governance@rotherham.gov.uk

Date of Publication:- **Tuesday 21 February 2023**

COUNCIL

Wednesday 1 March 2023 at 2.00 p.m.

THE MAYOR (Councillor Tajamal Khan)
DEPUTY MAYOR (Councillor Robert Taylor)

CHIEF EXECUTIVE (Sharon Kemp)

MEMBERS OF THE COUNCIL

ANSTON AND WOODSETTS

BAUM-DIXON, Timothy J.
WILSON, Tracey H
TARMEY, Drew Simon

ASTON AND TODWICK

BACON, Joshua
BARKER, Aaron

AUGHTON AND SWALLOWNEST

PITCHLEY, Lyndsay
TAYLOR, Robert Paul

BOSTON CASTLE

ALAM, Saghir
MCNEELY, Rose M.
YASSEEN, Taiba K.

BRAMLEY AND RAVENFIELD

MILLS, Lewis H.M.
REYNOLDS. Gregory

BRINSWORTH

CARTER, Adam J.
CARTER, Charlotte R.

DALTON AND THRYBERGH

BAKER-ROGERS, Joanna
BENNETT-SYLVESTER, Michael D.P.

DINNINGTON

CASTLEDINE-DACK, Sophie
WHOMERSLEY, Benjamin J.
WOODING, Charlie Andrew

GREASBROUGH

ALLEN, Sarah A.
ELLIOTT, Robert W.

HELLABY AND MALTBY WEST

ANDREWS, Jenny
BALL, Simon A.

HOOBER

BARLEY, Emily J.
LELLIOTT, Denise
ROCHE, David J.

KEPPEL

BROWNE, Tony
CLARK, Maggi
FOSTER, Carole

KILNHURST AND SWINTON (EAST)

CUSWORTH, Victoria
SANSOME, Stuart J.

MALTBY EAST

HUNTER, Lee J.
TINSLEY, Adam J.

RAWMARSH EAST

HUGHES, Rachel E.M.
SHEPPARD, David

RAWMARSH WEST

BIRD, Bob
THOMPSON, Jill

ROTHER VALE

BROOKES, Amy C.
MIRO, Firas

ROTHERHAM EAST

COOKSEY, Wendy
HALEEM, Rukhsana B.
KHAN, Tajamal

ROTHERHAM WEST

AVEYARD, Ben
JONES, Ian P.
KEENAN, Eve

SITWELL

BURNETT, Simon L.
FISHER, David F.
GRIFFIN, Tony

SWINTON ROCKINGHAM

MONK, Gina
WYATT, Ken

THURCROFT & WICKERSLEY

COLLINGHAM, Zachary A.
COLLINGHAM, Thomas R.

WALES

BECK, Dominic E.
HAVARD, Marnie A.

WATH

ATKIN, Alan
COWEN, Sheila A.

WICKERSLEY NORTH

ELLIS, Sue
HODDINOTT, Emma E.
READ, Chris

Council Meeting
Agenda

Time and Date:-
Wednesday 1 March 2023 at 2.00 p.m.

Venue:-
Town Hall, The Crofts, Moorgate Street, Rotherham. S60 2TH

---

1. ANNOUNCEMENTS

To consider any announcements by the Mayor in accordance with Council Procedure Rule 3(2)(ii).

2. APOLOGIES FOR ABSENCE

To receive the apologies of any Member who is unable to attend the meeting.

3. COMMUNICATIONS

Any communication received by the Mayor or Chief Executive which relates to a recommendation of the Cabinet or a committee which was received after the relevant meeting.

4. MINUTES OF THE PREVIOUS COUNCIL MEETING (Pages 9 - 55)

To receive the record of proceedings of the ordinary meeting of the Council held on Wednesday 18 January 2023 and to approve the accuracy thereof.

5. PETITIONS

To report on any petitions received by the Council received by the Council and receive statements in support of petitions in accordance with Petitions Scheme and Council Procedure Rule 13.

6. DECLARATIONS OF INTEREST

To invite Councillors to declare any disclosable pecuniary interests or personal interests they may have in any matter which is to be considered at this meeting, to confirm the nature of those interests and whether they intend to leave the meeting for the consideration of the item.

7. PUBLIC QUESTIONS

To receive questions from members of the public who may wish to ask a general question of the Mayor, Cabinet Member or the Chairman of a

Committee in accordance with Council Procedure Rule 12.

8. EXCLUSION OF THE PRESS AND PUBLIC

Should it be necessary, in the opinion of the Mayor, to consider excluding the press and public from the meeting in relation to any items of urgent business on the grounds that private information is likely to be divulged.

9. LEADER OF THE COUNCIL'S STATEMENT

To receive a statement from the Leader of the Council in accordance with Council Procedure Rule 9.

10. MINUTES OF THE CABINET MEETING (Pages 57 - 83)

To note the minutes of the Cabinet Meetings held on 23rd January and 13th February, 2023.

11. RECOMMENDATION FROM CABINET - BUDGET AND COUNCIL TAX 2023-24 (Pages 85 - 391)

To consider and approve the Cabinet's recommendations in respect of the Budget and Council Tax for the 2023-24 financial year.

12. RECOMMENDATION FROM CABINET - HOUSING REVENUE ACCOUNT RENTS AND SERVICE CHARGES 2023-24 (Pages 393 - 435)

To consider and approve the Housing Revenue Account Rents and Service Charges 2023-24.

13. RECOMMENDATION FROM CABINET - HRA BUSINESS PLAN 2023-24 (Pages 437 - 483)

To consider and approve the proposed 2023-24 Base Case Option 1 for the HRA Business Plan.

14. MEMBERSHIP OF POLITICAL GROUPS ON THE COUNCIL, POLITICAL BALANCE AND ENTITLEMENT TO SEATS (Pages 485 - 491)

To report on changes to political groups, the political balance of the Council and the entitlement of each group to seats on the Authority's committees and to consider the appointment of members to the Council's committees, boards and panels.

15. CALENDAR OF COUNCIL AND COMMITTEE MEETINGS FOR THE 2023-24 MUNICIPAL YEAR (Pages 493 - 503)

To approve a calendar of meetings for the Council and its committees for the 2023-24 municipal year.

16. AUDIT COMMITTEE (Pages 505 - 511)

To receive and consider reports, minutes and recommendations of the Audit Committee.

To confirm the minutes as a true record.

17. HEALTH AND WELLBEING BOARD (Pages 513 - 541)

To receive and consider reports, minutes and recommendations of the Health and Wellbeing Board.

To confirm the minutes as a true record.

18. LICENSING BOARD SUB-COMMITTEE (Pages 543 - 544)

To receive and consider reports, minutes and recommendations of the Licensing Board Sub-Committee.

To confirm the minutes as a true record.

19. PLANNING BOARD (Pages 545 - 546)

To receive and consider reports, minutes and recommendations of the Planning Board.

To confirm the minutes as a true record.

20. STAFFING COMMITTEE (Pages 547 - 549)

To receive and consider reports, minutes and recommendations of the Staffing Committee including approving the Pay Policy Statement 2023/24 for publication under Chapter 8 of the Localism Act 2011.

To confirm the minutes as a true record.

21. STANDARDS AND ETHICS COMMITTEE (Pages 551 - 554)

To receive and consider reports, minutes and recommendations of the Standards and Ethics Committee.

To confirm the minutes as a true record.

22. MEMBERS' QUESTIONS TO DESIGNATED SPOKESPERSONS

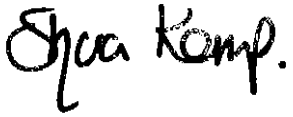
To put questions, if any, to the designated Members on the discharge of functions of the South Yorkshire Police and Crime Panel, South Yorkshire Fire and Rescue Authority, Mayoral Combined Authority and South Yorkshire Pensions Authority, in accordance with Council Procedure Rule 11(5).

23. MEMBERS' QUESTIONS TO CABINET MEMBERS AND CHAIRPERSONS

To put questions, if any, to Cabinet Members and Committee Chairpersons (or their representatives) under Council Procedure Rules 11(1) and 11(3).

24. URGENT ITEMS

Any other public items which the Mayor determines are urgent.



SHARON KEMP,
Chief Executive.

The next meeting of the Council will be on
Wednesday 12 April 2023 at 2.00 p.m.

This page is intentionally left blank

COUNCIL MEETING
18th January, 2023

Present:- Councillor Khan (in the Chair); Councillors Alam, Allen, Andrews, Atkin, Aveyard, Bacon, Baker-Rogers, Ball, Barley, Baum-Dixon, Beck, Bennett-Sylvester, Bird, Brookes, Browne, A Carter, C Carter, Castledine-Dack, T. Collingham, Z. Collingham, Cooksey, Cowen, Cusworth, Elliott, Ellis, Fisher, Griffin, Haleem, Hoddinott, Hughes, Hunter, Jones, Keenan, Lelliott, McNeely, Mills, Miro, Monk, Read, Reynolds, Roche, Sansome, Sheppard, Tarmey, Taylor, Tinsley, Wilson, Wyatt and Yasseen.

The webcast of the Council Meeting can be viewed at:-
https://rotherham.public-i.tv/core/portal/home

110. ANNOUNCEMENTS

The Mayor welcomed everyone to the meeting and wished everyone a Happy New Year. A full update on Mayoral activity since the last meeting was included in Appendix A to the Mayor's Letter. The Mayor highlighted some specific events during the meeting which included hosting the High Sheriff's first Veteran's Seminar and attending 2 events celebrating the Ukraine Christmas.

The Mayor had visited Whiston and Coleridge Primary Schools and hosted pupils from Waverley Junior Academy at the Town Hall. He had also opened the new facilities at Aston Academy, attended Brinsworth Academy's Winter Community Fayre and visited Dinnington High School to see the Dinnington Community Boxing Group.

In the week prior to Council the Mayor had attended the Children's Capital of Culture – Making It Happen - manifesto launch which included performances from some of Rotherham's most talented young people.

The Mayor reminded Members that a public Civic event would be held on Friday, 27th January at 11.30 a.m. in All Saints Square to commemorate Holocaust Memorial Day.

111. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Barker, Burnett, Clark, Havard, Pitchley, Thompson and Whomersley.

112. COMMUNICATIONS

There were no communications received.

113. MINUTES OF THE PREVIOUS COUNCIL MEETING

Resolved:

That the Minutes of the meeting of Council held on 30th November, 2022, as corrected, be approved for signature by the Mayor.

Mover: Councillor Read Seconder: Councillor Allen

114. PETITIONS

There were no petitions to receive.

115. DECLARATIONS OF INTEREST

There were no declarations of interest.

116. PUBLIC QUESTIONS

1. Mr. Adeel Hussain asked: In August last year, the Advertiser stated that the 'ridiculous Westgate Cycling Route was being scrapped' after Westgate businesses and residents challenged the Council's ill thought through and damaging cycling proposals. Can Rotherham Council give us an honest answer, is the Westgate Cycling Route going to be imposed on local businesses and people? Yes or No.

   Councillor Beck explained that the Council did hear loud and clear the responses to the consultation and what had been said. He confirmed that the Westgate Scheme would not be taken forward as proposed, however, the Council was considering options that would ensure that the aim of improving access to the Town Centre for cyclists could still be met. The new proposed scheme would be drastically different from that proposed in 2022. All of the banned turns that were proposed as part of the Scheme would be scrapped and there were plans to enhance the parking offer for businesses on Westgate and their customers. The Council had listened and heard and as such, hoped to bring forward plans for the new Scheme very soon. It was hoped that the new Scheme would incorporate all of the views that had been submitted previously. Further, it was hoped that by building more residential units in the Town Centre there would be more custom for the businesses on Sheffield Road and Westgate.

   In his supplementary, Mr. Hussain stated that, apparently, local businesses and residents were consulted but Mr. Hussain explained that he and others knew nothing about it until Councillor Yasseen mentioned it. Councillor Yasseen held a meeting about it and it was clear there was only one option and no opportunity for residents to direct the route of the Scheme. It therefore felt like a

pointless consultation. The community, not the Council, organised a campaign and nearly 800 residents completed a cycling survey which, in 2 weeks, showed that most were against the Scheme. There were sacrificial elements so that the Council could claim that they had listened to residents. Mr. Hussain asked that if a different Scheme was being proposed, why was the Council not consulting on that and allowing the local community to comment on the revised Scheme?

Councillor Beck explained that a drop-in session had been held in Riverside House prior to Christmas specifically for businesses on Westgate and a further one was scheduled for Friday, 20th January, at 2.30 p.m. in Riverside House. Letters had been sent out to businesses regarding that. Councillor Beck stated that the Council were trying to engage with the local business community, and this was evidenced by the 780 letters that were sent out as part of the original consultation. It was incumbent on the Council to take a balanced view, taking into account the impact on local businesses. Councillor Beck believed the new Scheme would be a positive thing as there would be much more parking for customers of the businesses to use and there would be hundreds more people living in the area due to the Council funded housing developments. This had to be balanced against the need for the Council to create safe spaces for cyclists and pedestrians to access the Town Centre and it was believed that the new plans, once brought forward, would do those things.

2. Mr. Arshad Ahmed asked: As stated in the November Council Meeting, as part of the contract with Dignity there is a requirement that Dignity should provide a 35 year plan for the burials in Rotherham. Can you confirm when this will be provided?

   Councillor Alam explained that the Council regularly meet with Dignity about the Contract Management. As part of those meetings, Dignity have agreed to provide the 35 Year Plan this year.

   In his supplementary, Mr. Ahmed stated that within the 5 year plan, Dignity needed to confirm that they will deliver that by the end of March 2023. Mr. Ahmed asked for an honest conversation as to why Dignity was saying one thing and the Council was not abiding by it.

   Councillor Alam explained that when the contract was signed in 2008 there was an obligation on Dignity to provide the Council with a 35 year plan for the burials going forward but the Council had now asked Dignity to urgently review that and provide it within this financial year. If this did not happen there would be financial penalties.

117. EXCLUSION OF THE PRESS AND PUBLIC

There were no items that required the exclusion of the press and public.

118. LEADER OF THE COUNCIL'S STATEMENT

The Leader stated that:

- There had been sad news from Liberty Steel in the past week and thoughts were with all of those affected following the companies announcement of 440 potential redundancies including 185 potentially in Rotherham. The company was undertaking a 45 day consultation period and Council officers had met with senior members of staff to identify the support that the Council may be able to offer to individuals who were affected. The picture would become clearer as the consultation progressed. The potential job losses were very unwelcome news at what was already a very difficult time for the local economy. The Leader stated that all Members who had followed the fortunes of Liberty Steel over the years would hope that this was a difficult spell that would pass, and green steel production would continue on those plants.

- The announcement at Liberty was not unrelated to the situation with the wider economy which was why the Mayor of South Yorkshire, Oliver Coppard, and the Leader were writing to the Secretary of State for Business, Innovation and Skills, urging the Government to take much more action. The 2 things they could do were to put in place a package of support for energy intensive industries and buy more British products.

- Over Christmas, the Council funded the £30 supermarket vouchers scheme for families with nearly 12,000 local children entitled to benefits-related free school meals. In addition, the Christmas Hamper programme had supported 300 families across the Borough.

- The Council had secured a “Money Saving Expert” column in the Rotherham Advertiser which would be authored every 2 weeks by an officer from the Council’s Financial Inclusion Team.

- Just before Christmas the Council had been given an award from the DWP for its work on the KickStart Programme. The Council had taken on more KickStart work placements than any other employer in South Yorkshire. Of the over 60 people that took part, 25 had moved on to permanent employment with the Council which was a credit to both them and the staff that had worked to make that happen.

- The Holocaust Memorial Day event would take place in All Saints Square from 11.30 a.m. – 12.00 Noon on Friday, 27th January, 2023.

In response to the statement, Councillor Bennett-Sylvester stated the strategic industries such as steel should be under public ownership not individual ownership and this was something the Government should look at. Councillor Bennett-Sylvester also stated that Liberty Steel had large land holdings in the Dalton, Thrybergh and Aldwarke area and asked the Leader if anything had been looked at with the South Yorkshire Mayor regarding using those holdings as potential employment sources to either utilise capital or income systems and bring in extra employment to an area which has significant deprivation and struggles to meet some of the new employment areas that had been developed?

Councillor Bacon stated that, in relation to Liberty Steel, the Government was working closely with the industry to secure a sustainable and competitive future. The Government was also providing extensive support totalling over £800 million since 2013 on top of support via the Energy Bill Support Scheme. He asked the Leader to further expand on how the Council would work with the Government on this to support those potentially affected or concerned? The Government had also confirmed that businesses would receive a discount on high energy bills until 31st March, 2024, with a substantially higher level of support provided to energy and trade intensive sectors.

Councillor Ball made a statement in relation to the Leaders comments that the Government should “buy British.” He stated that the Council laptops were from a Chinese company.

In response to Councillor Bennett-Sylvester, the Leader explained that he believed there needed to be a mixture of public/private ownership but agreed on the importance of Government intervention to safeguard those industries. In relation to land holdings, the Leader stated he was not aware of any specific works but would take the question away and provide a written response.

In response to Councillor Bacon, the Leader stated that parroting a party press release was not going to help the 185 people in Rotherham who stood to lose their jobs because the Government had not come in to make enough of a difference. That was what was happening in their lives and what was happening because of their employer. The Leader welcomed any steps the Government was taking to alleviate that, but it was not enough to parrot the party lines; something had to be done to recognise the reality of the people in Rotherham. The Leader wanted to meet with the Government and work together to keep those people in work.

119. MINUTES OF THE CABINET MEETING

Councillor Mills referenced the Local Neighbourhoods and Road Safety Schemes and asked if money was not spent in certain Wards, could that money be put back into the pot so that other Wards could make use of it?

The Leader explained that yes, the money would be recycled for other areas if not spent as allocated.

Councillor Bennett-Sylvester also referenced the Local Neighbourhoods and Road Safety Schemes and asked if schemes in the second tranche could be amended and re-evaluated if required and how this would be communicated to Members?

The Leader explained that the schemes would be developed based on the representations of Ward Members, the input from the public and the statistical information available. Going forward, Ward Members should continue to be involved in the development of the schemes and there would be flexibility to ensure that appropriate schemes are delivered at the time.

Resolved:

That the reports, recommendations and minutes of the Cabinet meetings held on 21st November and 19th December, 2022, be received.

Mover: Councillor Read Seconder: Councillor Allen

120. MEMBERS ALLOWANCE SCHEME REVIEW - APPOINTMENT OF THE INDEPENDENT REMUNERATION PANEL

Consideration was given to the report which explained that The Local Authorities (Members Allowances) (England) Regulations, 2003 required an Independent Panel to review remuneration and pensions for Elected Members of Local Authorities at least every 4 years. Members were asked to note that the Independent Renumeration Panel (IRP) was required to be convened to review the Members' Allowances Scheme of the Council, with a view to reporting its findings to the Council at a future meeting.

In response to questions, Councillor Allen confirmed that the findings of the IRP would be considered and debated by Members at a future Council meeting, and it would be for them to decide the appropriate actions for those recommendations. It was also confirmed that advice would be taken on how to broaden the membership of the Panel.

Resolved:

1. That Council notes that the Independent Remuneration Panel was required to be convened to conduct a full review of the Members' Allowances Scheme, with a view to reporting its findings to the Council at a future meeting.

2. That authority be delegated to the Assistant Chief Executive in consultation with the Monitoring Officer to appoint the 3 specific members of the Panel drawn from organisations listed in paragraph 1.4 of the report submitted.

Mover: Councillor Allen Seconder: Councillor Read

121. MEMBERSHIP OF POLITICAL GROUPS ON THE COUNCIL, POLITICAL BALANCE AND ENTITLEMENT TO SEATS

Consideration was given to the report which provided an update on the membership of political groups on the Council; the political balance and entitlement to seats; and the membership of Committees, Boards and Panels. The political balance of the Council had changed due to changes in the number of Conservative (-1) and Non-aligned (+1) Members which took place in December 2022. The resignation of the Rotherham Democratic Party Councillor for Keppel Ward and results of the subsequent By-Election would be factored into the political balance report to Council in April 2023.

There were 149 seats available on Committees, Boards and Panels and under the calculation the Labour Group was entitled to 83 seats, the Opposition Group (Conservative) had reduced from 45 to 43 seats, the Liberal Democrat Group 10 seats and the Rotherham Democratic Party Group 8 seats. The seats allocated to the non-aligned Councillors had risen from 3 to 5.

Changes had also been made to the leadership of the Conservative Group as reported in the Mayor's letter. Councillor Barley provided an overview of her personal reasons for standing down as Leader of the Conservative Group and went on to thank Members across all parties and officers for the space and support provided to her during a very difficult time.

Resolved:

1. The appointment of the Conservative Group Leader (Councillor Ball) and Conservative Group Deputy Leader (Councillor Mills) be noted.

2. That Council note the new political balance of the Council as a result of changes in the number of Conservative and Non-aligned members which took place in December 2022.

3. That the entitlement of the membership of the political groups be agreed and such entitlements be reflected in Council's appointments of Members to Committees:

Improving Lives Select Commission
Councillor Barley – to be removed
Councillor Thompson – to be removed

Improving Places Select Commission
Councillor Hunter – to be removed

Health Select Commission
Councillor Thompson – to be removed
Councillor Hunter – to be added

Sheffield City Region Audit, Standards and Risk Committee
Councillor Barley (Substitute Member) – to be removed
Councillor Castledine-Dack – to be added

Licensing Board
Councillor Wilson – to be added

Trade Union Joint Consultative Committee
Councillor Wilson – to be added

Mover: Councillor Allen Seconder: Councillor Read

122. OVERVIEW AND SCRUTINY UPDATE

Consideration was given to the report which provided an update on the work of the Health Select Commission and the Overview and Scrutiny Management Board from June 2022 until end of December 2022. An update was provided in the form of an appendix to the report by the Chair of the Health Select Commission, Councillor Yasseen.

The update highlighted the work of the Health Select Commission which sought to make health and social care services fair, safe and accessible for everyone at the point of need. It also sought to monitor changes in how health and social care services were delivered locally and in line with priorities to reduce health inequalities by improving access to services and promoting prevention and early intervention approaches.

Changes in the organisation and commissioning of health services were noted along with the decision by Central Government to postpone the funding agreement decision for social care until 2025. This delay would mean service delivery locally would continue to face challenge.

Recommendations to Cabinet were being made following a review on Covid-19 Care Home Safety. Intermediate care and reablement would be examined by the Commission in March 2023.

A list of highlights regarding improving access to services and promoting prevention and early intervention were set out in the appendix along with details of pre-decision scrutiny and work with the Overview and Scrutiny

Management Board. Further information was also provided in relation to improving equalities and inclusion in Scrutiny.

The Overview and Scrutiny Management Board Work Programme was attached as Appendix 2 to the report.

Resolved:

1. That the report be noted.

Mover: Councillor Yasseen Seconder: Councillor T. Collingham

123. THRIVING NEIGHBOURHOODS - UPDATES FROM WARD COUNCILLORS FOR HELLABY AND MALTBY WEST

Further to Minute No. 55 of the meeting of the Cabinet held on 19th November, 2018, consideration was given to the annual Ward updates for Hellaby and Maltby West as part of the Thriving Neighbourhood Strategy.

The Strategy signalled a new way of working for the Council both for Members and for staff and covered every Ward in the Borough delivered through Ward Plans developed with residents to address local issues and opportunities. Ward Members were supported by the neighbourhood Team and worked with officers and residents from a range of organisations to respond to residents.

Update reports had been provided as part of the agenda. However, each Ward Member was invited to speak.

Councillors Andrews and Ball provided an update on activities in Hellaby and Maltby West Ward:

- There were 3 Ward priorities:
  - Protecting and improving the environment.
  - Support and develop initiatives to increase community and individuals' wellbeing.
  - Identify and support initiatives that improve Road safety.
- There had been partnership events with Hellaby Parish Council such as the Queens Jubilee event, funding for the Memorial Tree and a Hog Roast.
- There had been events such as Dementia Action Week and funding had been provided for Lost Chord Care home visits in addition to concerts and singalongs.
- A freezer and food had been supplied to Maltby Foodbank. Councillors placed on record their thanks to all the volunteers there.
- Councillors had supported Maltby Parish Council in providing hampers for families at Christmas.
- Road safety had been improved around Laburnum Parade with additional parking provided along with re-laid pavements and additional safety bollards.

- Parking Buddies had been installed outside local schools.
- Improvements had been made to Hellaby Park including the drainage of spring water, seating and new play equipment.
- Work had been carried out to improve the urban environment such as the funding of community skips and litter picks.
- The important work done in partnership was raised.

Councillors Andrews and Ball placed on record their thanks to the Neighbourhood and Housing Officers along with partners for enabling them to carry out the above-mentioned activities.

Councillors Andrews and Ball wanted to do more to spread the message about what was being done across their Ward to residents and believed that a Community Day in Maltby Library could achieve this. Councillor Allen explained that she could help make that happen based on her experience of holding similar events.

Resolved:

1. That the report be noted.

Mover: Councillor Andrews Seconder: Councillor Ball

124. THRIVING NEIGHBOURHOODS - UPDATES FROM WARD COUNCILLORS FOR MALTBY EAST

Further to Minute No. 55 of the meeting of the Cabinet held on 19th November, 2018, consideration was given to the annual Ward updates for Hellaby and Maltby West as part of the Thriving Neighbourhood Strategy.

The Strategy signalled a new way of working for the Council both for Members and for staff and covered every Ward in the Borough delivered through Ward Plans developed with residents to address local issues and opportunities. Ward Members were supported by the neighbourhood Team and worked with officers and residents from a range of organisations to respond to residents.

Update reports had been provided as part of the agenda. However, each Ward Member was invited to speak.

Councillors Hunter and Tinsley provided an update on activities in Maltby East Ward:

- There were 4 Ward priorities:
  - Improving opportunities and facilities for children and young people.
  - Support existing and new community groups thrive and develop.
  - Develop and support initiatives to improve community safety and the environment.

  - Support Maltby's local economy and improve the High Steet environment.
- Improvements had been carried out at Cherry Tree Park which had led to the planting of approximately 70 large tree saplings.
- School visits were also organised to the Park to deliver fund environmental education, craft and sport sessions. Further events were planned throughout the year.
- Free face-painting, gifts from Santa and a reindeer visit had also been funded.
- Work had also been carried out to help young people by arranging visits with senior Army Cadets and it was hoped that a detachment could be set up in Maltby.
- Events were organised to prevent isolation and loneliness following the pandemic. This included a cinema screening event and a monthly community singalong at the Salvation Army Church.
- Falls and Fitness prevention classes for people whose mobility was affected by Covid lockdowns were also funded.
- New litter picking equipment was purchased to help the community become litter free.
- Work had been undertaken with the Police to develop and support initiatives to improve community safety. This included providing funding to purchase a large stock of home security items to deter burglars. 'Who To Call' leaflets were also provided to residents.
- Parking Buddies had been funded for 3 of Maltby's Junior Schools to improve road safety.
- A pilot of a new Community Speed Watch was underway.
- A defibrillator had been purchased along with a number of bleed kits.
- Work was underway with the Masterplan for the High Street.
- WhatsApp groups with local businesses had been established.
- The 'Take A Seat' initiative was due to be launched.

Councillors Hunter and Tinsley placed on record their thanks to the Neighbourhood and Housing Officers along with partners for enabling them to carry out the above mentioned activities.

Resolved:

1. That the report be noted.

Mover: Councillor Hunter Seconder: Councillor Tinsley

125. AUDIT COMMITTEE

Resolved:

That the reports, recommendations and minutes of the meeting of the Audit Committee be adopted.

Mover: Councillor Baker-Rogers Seconder: Councillor Cowen

126. LICENSING BOARD, LICENSING BOARD SUB-COMMITTEE AND LICENSING SUB-COMMITTEE

Resolved:

That the reports, recommendations and minutes of the meetings of the Licensing Board Sub-Committee and Licensing Committee be adopted.

Mover: Councillor Ellis Seconder: Councillor Hughes

127. PLANNING BOARD

Resolved:

That the reports, recommendations and minutes of the meeting of the Planning Board be adopted.

Mover: Councillor Atkin Seconder: Councillor Bird

128. STAFFING COMMITTEE

Resolved:

That the reports, recommendations and minutes of the meeting of the Staffing Committee be adopted.

Mover: Councillor Alam Seconder: Councillor Allen

129. MEMBERS' QUESTIONS TO DESIGNATED SPOKESPERSONS

There were no questions to designated spokespersons.

130. MEMBERS' QUESTIONS TO CABINET MEMBERS AND CHAIRPERSONS

1) Councillor A. Carter asked: Residents reported that roads leading to Brinsworth Whitehill Primary School, including Cawdron Rise, were not gritted during the December snow. Will the Council commit to ensuring these roads are added to the priority list for gritting?

Councillor Beck explained that he believed those roads had been gritted, and that the road around Brinsworth Whitehill Primary School formed part of the primary gritting routes. Those routes were treated extensively during the recent cold week, including Cawdron Rise and Willowgarth Avenue and in addition to that other estate roads in the area around the School were included in the Community Routes which were also treated during the extended period of wintry showers.

In his supplementary, Councillor A. Carter explained that although the immediate road outside the school, Howlett Drive, had been gritted, lots of the other roads were not gritted. Could assurance be given that this would be carried out in a timely manner if needed in future to ensure children could get to school safely?

Councillor Beck indicated that Howlett Drive was on the secondary route so expressed concern as to why a road on the secondary route was done and why a road on the primary route had not been gritted and he would take this up with the Service directly.

2) Councillor Reynolds asked: With the current economic climate will the Council consider the calling in of long-term debt e.g., Magna (£0.6M)?

Councillor Alam explained that the current economic climate was challenging. Whilst the calling-in of any long term loan may de-risk that particular loan, it would have no benefit to the Council's budget position in the short or medium term. Any repayment of a long term loan would simply be used to offset the related long term debtor balance that the Council holds in its accounts.

In his supplementary, Councillor Reynolds asked if it would be possible to recover that debt and use the funding in a better way?

Councillor Alam explained that it would go into the Council's long term debtor account so it would not benefit the Council in the short or medium term but recalling the loan could have a negative impact on businesses, who may lose jobs or need to stop trading. He confirmed that payments were being received.

3) Councillor Tinsley asked: When filing a report form on the Council's website, you receive a receipt of your concern or issue. When will a system be implemented where updates or completions of the report are given?

Councillor Read explained that the software to facilitate this was now in place and initial receipts were being produced. The Bulky Waste Collection Service was an example of this being used in practice, where an update was provided at each stage. It was the Council's intention to roll this out to all similar services across the next 18 months.

4) Councillor Reynolds asked: The new Camelia sculpture is called 'a large-scale visitor attraction'. How many more visitors are expected? How will this be measured? What is the total cost of this venture?

Councillor Sheppard explained that the Camelia sculpture was commissioned by Gallery Town. The sculpture was not costing the Council any money as it had been led and funded by Gallery Town with external funding provided by Arts Council England. It was not felt that there was a target for the number of visitors, however, if you wished to know more, please speak to Gallery Town.

5) Councillor Reynolds asked: How will the £233K in fines on Dignity be spent?

Councillor Alam explained that the report was being presented to Cabinet on the 23rd January, 2023. This included over £100,000 on repairs needed to the perimeter of some of the Council's cemeteries including the restoration of the historic lychgate at the entrance to Maltby Cemetery and additional work on ensuring the needs of all our communities were met. The amount proposed in the report was £148K. The Council would consider any further proposals as they came forward but you would expect the Council would want to ensure that it was not spending money on items that were the responsibility of Dignity.

6) Councillor Hoddinott asked: Given that many people are struggling with higher energy bills, what is the Council doing to support places that give a Warm Welcome?

Councillor Sheppard explained that the Council recognised the impacts that rising energy prices and wider inflation were having on residents across the Borough. The Warm Welcome programme was open to residents at its libraries and at Clifton Park Museum ensuring that residents had a warm and comfortable space to pass time during usual opening hours, which came to a combined 571 hours per week.

The Council programme also included the provision of a range of additional activity sessions at all those locations, with hot drinks available along with being able to access advice.

In her supplementary, Councillor Hoddinott asked could more be done to promote this scheme and the activities provided.

Councillor Sheppard explained that Councillors could use their social media accounts, using information provided by the library's social media account along with working with the South Yorkshire Mayoral Combined Authority on how to tackle the cost-of-living crisis.

7) Councillor Hoddinott asked: The Household Support Fund was a temporary pot of money, which was supporting a lot of residents through difficult times. Do you support cross party calls from the LGA to make this fund a permanent part of council budgets so the council can better support residents long-term?

Councillor Sheppard explained that the Council did support the cross-party call for this to become permanent and hopefully for it to be increased as well. The Council was aware of how much difference it had made to residents over the last few months. It was an effective funding stream that allowed the Council to support all the most vulnerable residents in the Borough.

The fund had been used for a wide variety of services, and whilst the grant has detailed guidance and restrictions the first tranche had been used to support families, the second tranche focused on elderly residents. A few examples of what had been provided were:

- £899k for food vouchers to children eligible for free school meals for school holidays up to and including Easter 2023.
- £1.4m to support applications from households for assistance with cost-of-living increases through the Council's Energy Crisis Support Scheme.
- £45k allocation to support care leavers, being young people leaving foster or local authority care and living independently.
- £30k to support local VCS organisations to support vulnerable households over Christmas / New year.
- £90k to community food providers to ensure stocks were available.
- £25k to provide additional non-food products for inclusion in crisis food parcels covering personal hygiene, sanitary and household products.

8) Councillor Jones asked: In light of the email, we have all received informing us that due to the cost-of-living crisis the Town Hall will now be closed on Fridays, can you confirm if this has affected any evening meetings, if not why?

Councillor Allen explained that it had not affected any evening meetings because for the last 3 years, Friday had not been included in the 2 late evenings that the Town Hall opened and as such had closed at 4.30 p.m. every Friday.

In his supplementary, Councillor Jones asked why a political group was able to use the building in an evening when the residents of the Borough were not.

Councillor Allen explained that the Town Hall was available for use on Tuesdays and Thursdays as standard, however, there was a degree of flexibility on those days for anyone wishing to book the facility. Receipt of competing demands for use of the building on a particular day would be carefully considered.

9) Councillor Miro asked: The roadworks on Rotherham Parkway took too long to complete, but they had made journey times better on that stretch of the road. However, considering the recent tragic accident at the beginning of January, had a review of the safety of the road in that area been carried out since then, and what recommendations had been made if any?

Councillor Beck explained that the Capital project had been delivered on time and to budget. Upon completion an audit was carried out focussing specifically on the road safety, which was all okay. Unfortunately, there was a fatality on that road and condolences were offered to the family and friends of that individual, but it would be inappropriate to comment on any specifics relating to that accident.

In his supplementary, Councillor Miro asked about the enforcement of the regulations regarding safety that had been carried out since the accident.

Councillor Beck explained that ongoing monitoring was taking place of the new road layout. The Police were also involved in the monitoring of this. There were no views as to whether the new development was causing concerns in terms of road safety.

10) Councillor Reynolds asked: We're 364th out of 374 places in UK prosperity places. Bearing in mind that Labour have had total control of any decision making in Rotherham for many unbroken decades. Does Labour accept any principle responsibility for this pathetic record of performance?

Councillor Read explained that in her introduction to the report the CEO of the Legatum Institute, Baroness Stroud noted that the UK had declined in more areas than it had levelled up. She called for the Government to provide immediate support to the cost-of-living crisis and the commitment to boosting prosperity in areas that had previously been left behind.

In his supplementary, Councillor Reynolds asked if Labour accepted responsibility to the state of Rotherham.

Councillor Read explained that he would take responsibility for the services and functions that the Council delivered, accepting that the budget had been reduced by 35% by the Government over the past 12 years. He understood that the phrase 'Levelling Up' was being withdrawn from use.

11) Councillor Reynolds asked: Who was responsible for managing the Dignity contract?

Councillor Alam explained that the Council was responsible for managing the Dignity contract and as detailed in the reports provided to Overview and Scrutiny Management Board the responsibility for this currently rested with the Finance and Customer Services Directorate, in Legal, Registrars and Bereavement Services.

In his supplementary, Councillor Reynolds asked again who was managing the contract initially.

Councillor Alam explained that prior to 2021 the contract had been managed by Regeneration and Environment and he was assured that the annual reports had been considered.

12) Councillor Miro asked: The UK is not in good hands under the Conservatives, and members of nearly every public sector are considering strike action. Those problems, however, can be partly blamed on the international financial climate, not so for the debacle of the new Cumbria coal mine. Would the Cabinet Member agree with me that we should ban coal mines in Rotherham?

Councillor Allen explained that she did not believe that the Council could ban coal mines and other than preventing them being opened on Council land and following a similar approach used to that of fracking, few options were available. The National Planning Policy Framework (NPPF) did discourage new coal mines unless specific criteria were met.

13) Councillor Atkin asked: Can the Cabinet Member inform us how many residents have downloaded the Rotherham Bins App?

Councillor Beck explained that the App had been launched at the end of the previous year, with 11,023 people have downloaded it so far. He encouraged Members to promote it.

In his supplementary, Councillor Atkin asked what the current figures were for recycling rates.

Councillor Beck explained that the year-to-date recycling figure was just under 47% which was an increase from 45%.

14) Councillor Bennett-Sylvester asked: RotherFed has been running a project to increase usage of several neighbourhood centres. What increases in revenue have been seen at the centres in question from hire for community groups and charges for non-residents who did not pay towards the centres in their rents?

Councillor Brookes explained that year to date, the fees collected were £953 with a quarter of the year still to go. The figure for the previous year was £569.

In his supplementary, Councillor Bennett-Sylvester asked if this could be monitored going forward for anything where it could be considered a specific outcome especially with the rising costs of heating the centres.

Councillor Brookes explained that the monitoring could be shared going forward.

15) Councillor Bennett-Sylvester asked: Before looking at increasing charges on top of rents for neighbourhood centre users in this year's budget will you assure us that you will look at increasing hire charges, increasing charges for non-residents attending activities and the efficiency of collecting these charges first?

Councillor Brookes explained that the charges were reviewed as part of the corporate fees and charges review. A review would be carried out regarding the efficiency of collecting the charges.

In his supplementary, Councillor Bennett-Sylvester asked if the Improving Places Select Commission could consider the review into the efficiency of collecting the charges.

Councillor Brookes indicated she was content with that approach.

16) Question 16 was withdrawn by Councillor Reynolds at the meeting.

17) Councillor Mills asked: What measures are the Council taking to increase the percentage of perpetrators caught relating to fly tipping offences?

Councillor Beck explained that it was a priority of the Council that perpetrators were pursued. The Council worked with stakeholders, using CCTV. There was a lot of activity within this area. In the last data set, Rotherham took 2,694 actions relating to fly tipping, which was the 4th highest in the Yorkshire and Humber Region and higher than all Rotherham's neighbours in South Yorkshire. When you looked at fixed penalty notices for the same period, Rotherham was the third highest in the Yorkshire and Humber Region. The Council was working well to tackle this.

In his supplementary, Councillor Mills asked how effective the CCTV operations were to address this.

Councillor Beck explained that it was not an easy part of what the Council did, but significant investment had been made in this area.

18) Councillor Bennett-Sylvester asked: What population increases have we seen in Boston Castle, Rotherham East and Rotherham West Wards over the past 10 years and to what extent are these increases driven by town centre living developments?

Councillor Allen explained that using the data currently available, between 2011-2020 the population in the areas increased as follows: in Boston Castle, it increased by 9.2%, in Rotherham East, it increased by 6.6%, and Rotherham West 2.2%. This was in comparison with the Rotherham average increase of 2.8%. Whilst numbers are not readily available, it was felt only a small amount of this increase would relate to town centre living.

In his supplementary, Councillor Bennett-Sylvester explained that the old Central Ward had seen a population decrease which illustrated that more needed to be done to increase the population of town centres. What reviews would be carried out, for example a report regarding the Forge Island development had indicated some of the residential element had been removed. He wanted to ensure that there was continuation to get people into the town centres to help their development.

Councillor Allen explained that there were 171 new homes planned for the town centre, 112 of which had been completed to date.

19) Councillor Bennett-Sylvester asked: As it has for at least the last year a projector on a lamp post outside of Admiral Amusements on Bridgegate continues to project the message “Merry Christmas” onto the pavement. Is there any chance in the foreseeable future this can be switched off especially considering some of the ridicule it draws to the town centre?

Councillor Allen confirmed that the sign had now been switched off. Ideas for alternative projections were welcomed.

20) Councillor Tinsley asked: How many snow wardens have signed up for the RMBC Snow Warden Scheme over the last Year?

Councillor Beck explained that 73 people has signed up to the scheme.

In his supplementary, Councillor Tinsley asked what could be done to promote the scheme further.

Councillor Beck explained that the scheme was a tremendous success.

21) Councillor Bennett-Sylvester asked: As evidenced by 24/7 traffic surveys and CSW activity, Ridgeway had issues with traffic volumes and speed as well as inconsiderate parking often linked to attendance at East Herringthorpe Cemetery. Considering this was a Borough-wide facility impacting locally could consideration be given to providing extra residents parking and parking enforcement for the areas?

Councillor Beck explained that there would be an opportunity through the Road Safety Programme to fund some improvements. Parking Enforcement Officers did cover that area. Residents only parking, would be difficult, as you could end up displacing the parking issues elsewhere.

In his supplementary, Councillor Bennett-Sylvester asked if the Council should be looking at central schemes to relieve the parking issues that were in the area.

Councillor Beck explained that there was only a finite resource to improve areas across the Borough. The Council had invested in the Neighbourhood's Road Safety Programme that Members could use.

22) Councillor Tinsley asked: With the Old Lloyd's Bank on Corporation Street having reportedly been sold for 1 pound, has any conditions been put in place where RMBC could recoup money? For example, if the land or property was resold within a certain timeframe?

Councillor Allen explained that the property in question had not yet been sold but any sale would include obligations on the developer to bring forward re-development, which would be protected through a legal agreement.

In his supplementary, Councillor Tinsley asked, would it be possible to know the value of that land or property?

Councillor Allen explained that the information sought was on confidential papers being presented to Cabinet on Monday, 23rd January, 2023.

23) Councillor Bennett-Sylvester asked: There had been several instances of intimidation and harassment towards staff and contractors working at East Herringthorpe Cemetery in recent months. What powers did we or Dignity have to exclude persons taking part in such activity from the cemetery grounds?

Councillor Alam explained that people should be treated the way we would want to be treated ourselves so there should be zero tolerance. He understood that Dignity could use their powers and Dignity Senior Management had a duty of care to their officers.

In his supplementary, Councillor Bennett-Sylvester asked that any groups distance themselves from that activity on social media and actively report people to assist staff.

Councillor Alam explained that officers were working with Dignity to ensure their safety was paramount.

24) Councillor Bennett-Sylvester asked: Since the last IPSC there have been several more instances of disrespectful parking and excess traffic for residents of East Herringthorpe as a result of evening and weekend funerals at East Herringthorpe cemetery. Can you please advise on any discussions with Dignity to reduce the impact of such funerals on local residents?

Councillor Alam explained that Dignity had confirmed that they had been working with funeral directors and the community to reduce the issues. He would ask Dignity to provide a briefing to Councillor Bennett-Sylvester and his Ward colleagues to show the activities being undertaken.

25) Councillor Tinsley asked: With changes in legislation around the disposal of foam upholstered furniture having come in place, what implications has this brought to the Council?

Councillor Beck explained that some changes had meant that some waste needed to be treated differently to how it had in the past. Extra space for this had been provided at the Household Waste Recycling Centres to accommodate those items. The site at Lidget Lane was too small to accommodate these items.

In his supplementary, Councillor Tinsley asked what the Council would be doing to support residents to dispose of those items.

Councillor Beck explained that the opportunity to dispose of those items was available at other sites or via the Bulky Waste Collection Service.

26) Councillor Bennett-Sylvester asked: What have been the costs in providing skips for individual tenants and what was the recovery rate on those costs for the current financial year?

Councillor Brookes explained that costs related to skip hire for tenants this financial year was £3,445. Information on the recharges would be provided as a written response.

In his supplementary, Councillor Bennett-Sylvester asked if something ought to be added to the next edition of Housing Matters about this and other supporting measures available to those who struggled to maintain their homes and gardens.

Councillor Brookes explained that the skips were more of an exception where the Council was working with the tenant and consideration would be given to the most appropriate means of communication for this.

27) Councillor Bennett-Sylvester asked: Following the failure of the scheme to reduce congestion on the Mushroom Roundabout the problem remained and with several hundred houses set to be built in Thrybergh and Ravenfield was set to get worse. Can you please advise on any temporary measures that could be taken in lieu of a full scheme to relieve congestion in the area?

Councillor Beck explained that limited options were available other than encouraging people to walk, cycle or use public transport more. Unless specific fund was available to ease congestion on the roundabout, there was little that could be done at the moment.

In his supplementary, Councillor Bennett-Sylvester asked that going forward this remained a priority and help open discussions with Ward Members as there was increased car usage going through some of the more deprived areas of the Borough.

Councillor Beck explained that planning would consider any impacts on the road network for any future developments within that area.

28) Councillor Tinsley asked: Cross contamination of waste bins and bins being left out on the street were causing problems predominantly in Selective Licencing Areas in Maltby. What can the Council do to address this?

Councillor Beck explained that the Council worked with individual residents when needed. The bin App, website and calendars had information about what could and could not be put in each bin.

In his supplementary, Councillor Tinsley asked if the Council would look to replicate other schemes, such as those carried out in Eastwood.

Councillor Beck explained that specific issues could be raised through Neighbourhoods if that support was needed.

29) Councillor Bennett-Sylvester asked: £47,000 s106 monies were set to be paid from developers to improve the Bill Winder play area in Thrybergh. Due to delays and current inflation, less can be done

with this money. Given this contribution could provisions be made in the 2023 budget to supplement this figure to provide a full replacement play area for the children of Thrybergh?

Councillor Sheppard explained that the S106 money was £45,600 and was inflation (index) linked. Therefore 50% of the money was due when half of the scheme was built with the remainder due at 80% completion. So the amount received at that time would be linked with inflation rather than when the agreement was originally signed.

In his supplementary, Councillor Bennett-Sylvester felt that it was still limiting what could be done with the funding and queried if that funding could be supplemented.

Councillor Sheppard explained that different funding streams were available at different times so this could be explored if needed.

131. URGENT ITEMS

There were no urgent items to consider.

At the conclusion of the meeting, the Mayor and Members wished to place on record their thanks to Dean Walton, Civic Officer, who would be leaving the Council. They thanked him for all his hard work supporting the Mayoralty and Members throughout his time in post.

This page is intentionally left blank

Rotherham Metropolitan Borough Council

Councillor Amy Brookes – Cabinet Member Housing
Main Street
Rotherham
S60 1AE
Tel: (01709) 23566
E-mail: amy.brookes@rotherham.gov.uk
*Email the Council for **free** @ your local library!*

Our Ref:	**Direct Line:**	**Extension:**	**Please Contact:**
AB/LH		23466	Councillor Amy Brookes

19th December 2022

Councillor Drew Tarmey
Elected Member

Via email: Drew.tarmey@rotherham.gov.uk

Dear Councillor Tarmey

Council Meeting – Wednesday 30th November 2022

Thank you for submitting a question to the Council Meeting on Wednesday 30th November. I have detailed the question below along with my subsequent response for your information.

Does the administration plan to undertake work to ensure that all council owned homes are carbon neutral by 2030 as part of its commitment to achieving "net-zero"; where it is not possible to make individual buildings carbon neutral due to their construction, what measures will be implemented to ensure that neighbourhoods achieve carbon neutral status?

We are working towards net zero for the Borough by 2040 within the challenging financial context, but with an estimated cost of half a billion pounds to complete the works, we will not be able to achieve this for council stock without significant external investment.

We do have a number of projects underway such as the recently delivered decarbonisation investment works to 217 properties at The Lanes in East Dene. This work was partially funded through the Government's Green Homes LAD 1B funding. Since completion of the work, residents have noted a marked difference in the thermal efficiency and comfort of their homes.

A further programme of work has also commenced to 140 properties in the Maltby/Hellaby area, supported by funding obtained by the Council from the Government's Social Housing Decarbonisation Fund. This will deliver improved insulation measures, new roofing, external doors and window replacements with the anticipated outcome of significantly reducing the space heating demand for each property.

Rotherham Metropolitan Borough Council

The Council will continue to deliver programmes of work such as above, as central Government funding becomes available.

I hope the above information is helpful.

Yours sincerely



Councillor Amy Brookes
Cabinet Member for Housing

Councillor Denise Lelliott – Cabinet Member for Jobs and the Local Economy
Riverside House
Main Street
Rotherham
S60 1AE
Tel: (01709) 822700
E-mail: denise.lelliott@rotherham.gov.uk
*Email the Council for **free** @ your local library*

Our Ref:	**Direct Line:**	**Please Contact:**
DL/LH	(01709) 822700	Cllr Denise Lelliott

6th December 2022

Councillor Ian Jones
Elected Member

Via email: cllrian.jones@rotherham.gov.uk

Dear Councillor Jones

Question at Council – Wednesday 30th November 2022

Thank you for submitting a question to the Council Meeting on Wednesday 30th November. I have detailed the question below along with my subsequent response for your information.

In the last month we have seen yet more businesses leave the town centre because of the lack of footfall causing financial difficulties for traders, can you please explain what support the council is supplying to town centre traders to offset these difficulties?

As we have discussed the Council investing significant amounts into the Town centre, repurposing and reusing buildings, developing a new leisure and cultural quarter on Forge Island, building new homes in the town centre for people to live in, re-invigorating the well-loved but aging market and creating new high-quality public spaces linking the developments together.

Redevelopment on this scale takes time but progress is clearly visible on site and there is more to come. The level of investment into Rotherham Town Centre is unprecedented, with over £100m of direct Council investment alongside over £65m of

external grant money secured, and this does not include private-led schemes that are also continuing to emerge.

In addition to this the Council have staff the RiDO team (that's the Rotherham Investment and Development Office) who are available to local businesses and who provides bespoke support free of charge to support the needs of all Rotherham's businesses. The specialist team of business advisors offer impartial expert business advice, to help businesses navigate through the current economic climate.

I hope you find this helpful.

Yours sincerely,



Councillor Denise Lelliott
Cabinet Member for Jobs and the Local Economy

Rotherham Metropolitan Borough Council

Councillor Dominic Beck – Cabinet Member for Transport and Environment
Riverside House
Main Street
Rotherham
S60 1AE
E-mail: dominic.beck@rotherham.gov.uk
*Email the Council for **free** @ your local library!*

Ref	**Direct Line:**	**Please Ask For**
DB/LH	01709 823564	Councillor Beck

6th December 2022

Councillor Tim Baum-Dixon
Elected Member

Via email: cllrtim.baum-dixon@rotherham.gov.uk

Dear Councillor Baum-Dixon

Question at Council – Wednesday 30th November 2022

Thank you for submitting a question to the Council Meeting on Wednesday 30th November. I have detailed the question below along with my subsequent response for your information.

Are the council undertaking additional street cleaning and drain clearing as a preventive measure as we enter flood season?

The Council has carried out additional maintenance of highway drainage systems in flood sensitive areas in preparation for the winter season. We react to any warnings from the Environment Agency or the Met Office of forecast heavy rain by inspecting and cleansing drainage assets that include road gullies, soakaways and watercourse inlet trash screens to ensure this critical infrastructure has maximum capacity.

If there are any locations you know or think haven't been done, please let me know and I will ask service to look into it.

I trust the above information is helpful.

Yours sincerely

Councillor Dominic Beck
Cabinet Member for Transport and Environment /Ward Councillor for Wales Ward

This page is intentionally left blank

Councillor Saghir Alam – Cabinet Member for Corporate Services, Community Safety and Finance
Riverside House
Main Street
Rotherham
S60 1AE
E-mail: cllrsaghir.alam@rotherham.gov.uk
*Email the Council for **free** @ your local library!*

Ref	Direct Line:	Please Ask For
SA/LH	01709 255959	Cllr Saghir Alam

6th December 2022

Councillor Tim Baum-Dixon
Elected Member

Via email: cllrtim.baum-dixon@rotherham.gov.uk

Dear Councillor Baum-Dixon

Question submitted to Council – 30th November 2022

Thank you for the question you submitted to Council on 30th November as follows:

Wards are provided with mobile CCTV cameras that can be moved quickly at the request of ward members and the police to crime hotspots, to detect and deter criminal behaviour and give confidence to our communities. Is this current system working?

I can confirm that the system is working, and the Council has a mix of re-deployable CCTV systems and has continued to invest in CCTV for a number of years. As a result, the Council does have some older units installed in areas within the Borough however whenever the Council becomes aware of a fault the camera is either repaired or replaced where possible. Because of the investment we've made in recent years, ward cameras have recently undergone refurbishment so that the cameras can now be accessed remotely, so some of these cameras have been out of action while this upgrade process take place. However, where there has been an urgent need for a camera, we have made one available.

As you can imagine, when requests are received there can be challenges with connectivity, lines of sight etc but through engagement we are generally able to find a way to support the collation of evidence.

We have committed a further £250,000 investment within this year's budget to ensure we make best use of CCTV assets across the borough.

I hope you find this information helpful.

Yours sincerely



Cllr Saghir Alam OBE
Boston Castle Ward
Cabinet Member for Corporate Services, Community Safety and Finance

This page is intentionally left blank

Rotherham Metropolitan Borough Council

Councillor Dominic Beck – Cabinet Member for Transport and Environment
Riverside House
Main Street
Rotherham
S60 1AE
E-mail: dominic.beck@rotherham.gov.uk
*Email the Council for **free** @ your local library!*

Ref	**Direct Line:**	**Please Ask For**
DB/LH	01709 823564	Councillor Beck

12th December 2022

Councillor Tim Baum-Dixon
Elected Member

Via email: cllrtim.baum-dixon@rotherham.gov.uk

Dear Councillor Baum-Dixon

Question at Council – Wednesday 30th November 2022

Thank you for submitting a question to the Council Meeting on Wednesday 30th November. I have detailed the question below along with my subsequent response for your information.

The fire at Kiveton Industrial Estate has been burning since 7th September, are the council working effectively with all partners to ensure the fire is put out quickly in the short-term and that action is taken to ensure this doesn't happen again in future?

The Council is working closely with partner organisations, including the Environment Agency, South Yorkshire Fire and Rescue, the UK Health Security Agency and the Police, amongst others, to ensure the fire is put out as quickly as possible, and the Council is chairing the Local Resilience Forum, where the key partners meet to oversee and drive the response. The Council is also an active member of the Tactical Group, which is developing the detailed plans and the Council is also chairing the Air Quality Cell, which has seen our partners bring in air monitoring equipment and colleagues to analyse data.

Most importantly, the Council has worked with partners to ensure that the fire itself put out and that the risk of a further fire is significantly reduced. This has involved the use of heavy plant machinery, which has been brought in by the Environment Agency, who are working closely with the Fire Service on site to break up the waste in order for the smouldering waste to be fully extinguished. The waste is then being moved into smaller piles which reduce the risk of a further large-scale fire at the site. This has been challenging work to complete but significant progress has been made on the site and the Council has supported on the ground in various ways including removing small amounts of waste that were preventing progress on site, removal of a fence and engagement on all enforcement and regulatory options.

As you know, Partners held the second drop-in event for the local community on the 5th December, which was well attended and hopefully demonstrated the commitment of partner to support the local community and address this issue.

Rotherham Metropolitan Borough Council

For up-to-date information I would urge members to look at the dedicated incident page on the South Yorkshire Fire and Rescue website and in addition, I have requested fortnightly meetings with local ward members, the first of which was held on the 21st November.

I trust the above information is helpful.

Yours sincerely



Councillor Dominic Beck
Cabinet Member for Transport and Environment /Ward Councillor for Wales Ward

Councillor Dominic Beck – Cabinet Member for Transport and Environment
Riverside House
Main Street
Rotherham
S60 1AE
E-mail: dominic.beck@rotherham.gov.uk
*Email the Council for **free** @ your local library!*

Ref	**Direct Line:**	**Please Ask For**
DB/LH	01709 823564	Councillor Beck

12th December 2022

Councillor Tim Baum-Dixon
Elected Member

Via email: cllrtim.baum-dixon@rotherham.gov.uk

Dear Councillor Baum-Dixon

Question at Council – Wednesday 30th November 2022

Thank you for submitting a question to the Council Meeting on Wednesday 30th November. I have detailed the question below along with my subsequent response for your information.

What action has the council taken to protect the health of residents, in areas such as West Thorpe, South Anston, Kiveton, Harthill and Todwick who have been affected by smoke from the fire at Kiveton Industrial Estate?

The Council has worked closely with key partners such as the Environment Agency and the Health Security Agency, who would ordinarily lead on air quality implications as a result of pollution incidents such as the fire at Kiveton. The Council has taken a proactive approach to this issue by chairing multi-agency meetings with partners to look specifically at air quality as well as chairing the overall strategic group leading the response. Air quality monitoring tools have been deployed to this incident to measures ambient air quality, which provides a proxy indicator of any health impacts arising from smoke. Whilst the advice remains to avoid the smoke where possible, the data, which is analysed by the UK Health Security Agency, shows air quality to be within the national standards.

The Council is working closely with our own Public Health colleagues as well as the South Yorkshire Integrated Care Board to monitor any changing trends in health presentations at local GP surgeries. The Council has also ensured that advice is shared with schools and care homes in the area as well as sharing the general advice to the public through our media channels.

Most importantly, the Council has worked with partners to ensure that the fire itself put out and that the risk of a further fire is significantly reduced. This has involved the use of heavy plant machinery, which has been brought in by the Environment Agency, who are working closely with the Fire Service on site to break up the waste in order for the smouldering waste to be fully extinguished. The waste is then being moved into smaller piles which reduce the risk of a further large-scale fire at the site. This has been challenging work to complete but significant progress has been made on the site and the Council has supported on the ground in various ways including removing small amounts of waste that were preventing progress on site, removal of a fence and engagement on all enforcement and regulatory options.

As you know, Partners held the second drop-in event for the local community on the 5th December, which was well attended and hopefully demonstrated the commitment of partner to support the local community and address this issue.

For up-to-date information I would urge members to look at the dedicated incident page on the South Yorkshire Fire and Rescue website and in addition, I have requested fortnightly meetings with local ward members, the first of which was held on the 21st November.

I trust the above information is helpful.

Yours sincerely

Councillor Dominic Beck
Cabinet Member for Transport and Environment /Ward Councillor for Wales Ward

Councillor Dominic Beck – Cabinet Member for Transport and Environment
Riverside House
Main Street
Rotherham
S60 1AE
E-mail: dominic.beck@rotherham.gov.uk
*Email the Council for **free** @ your local library!*

Ref	**Direct Line:**	**Please Ask For**
DB/LH	01709 823564	Councillor Beck

6th December 2022

Councillor Tim Baum-Dixon
Elected Member

Via email: cllrtim.baum-dixon@rotherham.gov.uk

Dear Councillor Baum-Dixon

Question at Council – Wednesday 30th November 2022

Thank you for submitting a question to the Council Meeting on Wednesday 30th November. I have detailed the question below along with my subsequent response for your information.

Does the council except that communication about the Kiveton Fire and public engagement with residents has been poor to date and what action is being taken to remedy this situation?

The Environment Agency and South Yorkshire Fire and Rescue are leading the activities on the site and have routinely been providing information through their websites, which the Council has shared.

All partners recently held a multi-agency drop-in session and community members did feed back to us that more needs to be done to communicate with them. As a result, partners have set a further drop-in session for the 5th December and will be writing to a number of properties as well as putting notices on local noticeboards. This is as a direct result of feedback from residents and Councillors as to how communications can be improved.

I trust the above information is helpful.

Yours sincerely

Councillor Dominic Beck
Cabinet Member for Transport and Environment /Ward Councillor for Wales Ward

This page is intentionally left blank

Rotherham Metropolitan Borough Council

Councillor Dominic Beck – Cabinet Member for Transport and Environment
Riverside House
Main Street
Rotherham
S60 1AE
E-mail: dominic.beck@rotherham.gov.uk
*Email the Council for **free** @ your local library!*

Ref	**Direct Line:**	**Please Ask For**
DB/LH	01709 823564	Councillor Beck

21st December 2022

Councillor Lewis Mills
Elected Member

Via email: lewis.mills@rotherham.gov.uk

Dear Councillor Mills

Supplementary question at Council – Wednesday 30th November 2022

Thank you for submitting a supplementary question to the Council Meeting on Wednesday 30th November. I have detailed the question below along with my subsequent response for your information.

What percentage of the perpetrators were actually fined?

I can provide the figures of the percentage of fly tips that resulted in some form of action of this year and the previous year as follows:

Enforcement Type	**1/1/2021 to 31/12/2021**	**1/1/2022 to 13/12/22**
Large amount fly tipping fixed penalty notice £400	59	46
Small amount fly tipping fixed penalty notice £150	8	25
Prosecution file for court action.	16	30
Total amount of enforcement actions	**83**	**101**
Fly tipping jobs	**5982**	**5186**
Percentage of perps fined	1.38%	1.94%

Rotherham Metropolitan Borough Council

I trust the above information is helpful.

Yours sincerely



Councillor Dominic Beck
Cabinet Member for Transport and Environment /Ward Councillor for Wales Ward

Councillor Denise Lelliott – Cabinet Member for Jobs and the Local Economy
Riverside House
Main Street
Rotherham
S60 1AE
Tel: (01709) 822700
E-mail: denise.lelliott@rotherham.gov.uk
*Email the Council for **free** @ your local library*

Our Ref:	**Direct Line:**	**Please Contact:**
DL/LH	(01709) 822700	Cllr Denise Lelliott

6th December 2022

Councillor Adam Tinsley
Elected Member

Via email: adam.tinsley@rotherham.gov.uk

Dear Councillor Tinsley

Question at Council – Wednesday 30th November 2022

Thank you for submitting a question to the Council Meeting on Wednesday 30th November. I have detailed the question below along with my subsequent response for your information.

Did the council apply for a part of the 1.4 billion pounds of funding available from the Public Sector Decorbonisation fund. If so how much was applied for and what was it spent on?

The Council is progressing a Public Sector Decarbonisation Fund 3b application for approximately £3.5 million which has successfully passed through to the stage 2 assessment. The team are awaiting a response on whether this application is successful.

I hope you find this helpful.

Yours sincerely,

Councillor Denise Lelliott
Cabinet Member for Jobs and the Local Economy

This page is intentionally left blank

Councillor Dominic Beck – Cabinet Member for Transport and Environment
Riverside House
Main Street
Rotherham
S60 1AE
E-mail: dominic.beck@rotherham.gov.uk
*Email the Council for **free** @ your local library!*

Ref	Direct Line:	Please Ask For
DB/LH	01709 823564	Councillor Beck

27th January 2023

Councillor Charlotte Carter
Elected Member

Via email: charlotte.carter@rotherham.gov.uk

Dear Councillor Carter

Question for Council - 18th January 2023

Thank you for submitting a question to the Council Meeting on Wednesday 18th January 2023. I have detailed the question below along with my subsequent response for your information.

I received many reports of empty grit bins during December's cold snap. Will the cabinet member commit to an urgent review and ensure that grit bins are adequately stocked throughout the winter period?

We can confirm the Council has over 425 salt bins positioned on the highway, to provide local residents with assistance during wintry conditions to negotiate sections of the highway network which do not form part of the gritting network. The location of the salt bins and the routes we grit are included in the Winter Service Manual which is published on the Council web site and be accessed through the link detailed below:

www.rotherham.gov.uk/downloads/file/2981/highways-winter-service-manual-2022-23

The salt bins are filled before the start of the winter season, and they remain on site throughout the year. They are provided and maintained for "self-help" so that highway users can treat adopted roads and footways themselves. The siting of a salt bin is dependent upon there being a suitable location available which does not obstruct pedestrians. There can only be a 'finite' number of salt bins provided which will then enable them to be replenished within a reasonable time

Before the start of each winter season the salt bins are inspected, refilled and sealed closed with a tie wrap. The tie wraps are removed as we move towards the Winter Season. In the event of severe weather conditions our salt bins will be refilled as resources permit. During a winter event we do receive requests from residents, and we do commit resources to visit and refill all of our salt bins during the event, but we cannot manage their usage and therefore we are often asked to fill individual salt bins repeatedly throughout a period of wintry conditions.

Rotherham Metropolitan Borough Council

As requested, we have reviewed how we prioritise the refilling of the large number of salt bins on our streets during a winter event and we now plan to work with our Snow Wardens and ask them to report any salt bins in their communities that require filling. We have around 600 Snow Wardens at this time and the information they provide together with reports from Councillors and residents will allow our teams to prioritise the refilling of the salt bins during the event.

I trust the above information is helpful.

Yours sincerely



Councillor Dominic Beck
Cabinet Member for Transport and Environment /Ward Councillor for Wales Ward

Councillor Saghir Alam – Cabinet Member for Corporate Services, Community Safety and Finance
Riverside House
Main Street
Rotherham
S60 1AE
E-mail: cllrsaghir.alam@rotherham.gov.uk
*Email the Council for **free** @ your local library!*

Ref	Direct Line:	Please Ask For
SA/LH	01709 255959	Cllr Saghir Alam

19th December 2022

Mr Arshad Azam

Dear Mr Azam

Question submitted to Council – 30th November 2022

Thank you for the question you submitted to Council on 30th November as follows:

Given the cemeteries across the borough are reaching their capacity, what is the long-term strategic solution that the council has in providing adequate and suitable land to bury the deceased?

The Council have received planning applications from Dignity in relation to expansion plans for East Herringthorpe and Wath Cemetery. This will increase capacity to ensure that there is sufficient provision to meet need. In addition to this Dignity is working on a long term burial plan that will address need for burial space in the long term.

In your supplementary question, you stated that there was a planning application currently going through the process for land adjacent to the public section at East Herringthorpe cemetery. Previously, Labour Councillors had indicated that the land was solely for the use of the Muslim community. You asked if the Council could confirm whether that land would be used solely for Muslim burials or had the Muslim community been deceived again?

The site will be for the benefit of all communities.

I hope you find this information helpful.

Yours sincerely



Cllr Saghir Alam OBE
Boston Castle Ward
Cabinet Member for Corporate Services, Community Safety and Finance

This page is intentionally left blank

Councillor Saghir Alam – Cabinet Member for Corporate Services, Community Safety and Finance
Riverside House
Main Street
Rotherham
S60 1AE
E-mail: cllrsaghir.alam@rotherham.gov.uk
*Email the Council for **free** @ your local library!*

Ref	Direct Line:	Please Ask For
SA/KS	01709 255959	Cllr Saghir Alam

23rd January 2023

Ms Khan
Via email

Dear Ms Khan

Re: Rotherham Muslim Burial Council

I am writing to you following both the Council meeting and the Scrutiny Meeting.

I am sure that you will be pleased to have heard about the significant work that the Council has done this year in managing the contract and the significant investment that has been made in the cemeteries of the Borough.

You will see from the published Cabinet papers that the Council is proposing an additional investment in the Borough's cemeteries over and above that put in by Dignity under the terms of the contract.

The Council will continue to ensure that Dignity meet the requirements to engage with all our communities on these matters. This is in addition to the opportunity to engage that has been taken up through the Council's public meetings including Council, Cabinet and Scrutiny in addition to the public meetings that the Council has attended throughout last year. The Council will continue to encourage Dignity to provides updates to all stakeholders.

Yours sincerely



Cllr Saghir Alam OBE
Chair of the Safer Rotherham Partnership Board
Cabinet Member for Corporate Services, Community Safety and Finance
Boston Castle Ward

This page is intentionally left blank

THE CABINET
23rd January, 2023

Present:- Councillor Read (in the Chair); Councillors Alam, Allen, Beck, Cusworth, Lelliott, Roche and Sheppard.

Also in attendance were Councillor Clark (Chair of the Overview and Scrutiny Management Board) and Councillor Yasseen (Chair of the Health Select Commission).

An apology for absence was received from Councillor Brookes.

95. DECLARATIONS OF INTEREST

There were no declarations of interest.

96. QUESTIONS FROM MEMBERS OF THE PUBLIC

A question was received from Councillor Ball who asked if the Leader had full confidence in the Cabinet Members who remained silent after the Jay Report?

The Leader indicated he had full confidence in the Cabinet Members, including those appointed in the interim period and rejected the idea that they had remained silent in the wake of that piece of work. He also rejected the idea that they had remained silent in the build up to that piece of work. That piece of work had been commissioned by members.

In his supplementary Councillor Ball noted a Cabinet Member had been selected and then withdrawn from selection to stand as an MP due to the backlash of the survivors. He asked why the Cabinet Member was not good enough to stand as an MP yet good enough to remain in the Cabinet, was this an indignity to the survivors.

The Leader responded to explain that the Cabinet Member had been selected, through a democratic process to stand for parliament, they then took a dignified decision, because they were a person of integrity to stand back from it, in response to comments made by some people. The Leader praised that Cabinet Member's work and confirmed he was proud to have them as a member of his Cabinet and would like them to continue in their role.

97. MINUTES OF THE PREVIOUS MEETING

Resolved:

That the minutes of the Cabinet meeting held on 19th December, 2022, be approved as a true and correct record of the proceedings.

98. EXCLUSION OF THE PRESS AND PUBLIC

The Chair advised that appendices to Minute Nos. 99, 104 and 105 contained exempt information, however, the meeting remained open to the public and press throughout.

99. SUPPORTED LIVING MENTAL HEALTH RECOVERY CARE AND SUPPORT

Consideration was given to the report which sought approval for the Supported Living – Mental Health Recovery model of care and support. Cabinet was also asked to note the interim arrangements until the Community Services – Mental Health Recovery Flexible Purchasing System was established.

Mental health care and support was a statutory requirement for those people who were deemed eligible for support under the Care Act 2014. A lot of emphasis was placed on residential care and non-specialist provision. In October 2022, Cabinet approved a move to appoint suitable providers to community services using the flexible purchasing scheme. This scheme would take at least 6 months to set up but there was an increase in demand for services. For example, there had been a rise from 20 people to 30 people requiring support in December 2022.

A key part of the scheme was supported living, where support and care services were provided to help people live as independently as possible. Supported living provided people with individual tenancies and support was provided where appropriate and assessed. Supported living could be offered in a variety of ways and reduced the high cost of long-term residential care. This had a very strong preventative focus and helped people to develop and maintain their independence.

The package would include Mental Health Recovery Services, which offered personalised care and increased choice and control along with independent living skills.

Making Spaces was a charity providing community-based Health and Social Care Services to adults with primary care needs and mental health and/or learning disabilities. They had a strong company ethos of promoting independence. They approached the Council with a positive proposal which included their success in securing a loan, with an eighteen month timescale to spend the investment/funding. Any financial risk involved with the proposal was theirs and not the Council's. There was no cost to the Council apart from the cost of providing care if the Council moved residents into that unit.

Resolved: That Cabinet:

1. Approved the Supported Living - Mental Health Recovery model of care and support.

2. Noted that until creation of the FPS, an interim contract would be entered into with Making Space and Amethyst Care and Support Group Ltd to provide mental health recovery focussed supported living services.

3. Noted that in the future the supported living arrangements for people living with mental ill-health would be delivered through the Community Services – Mental Health Recovery Flexible Purchasing System.

100. SCRUTINY REVIEW RECOMMENDATIONS - COVID-19 CARE HOME SAFETY

Consideration was given to the report which presented the recommendations from the spotlight review on Covid-19 Care Home Safety to Cabinet for review.

The Chair of the Health Select Commission explained that the review had been commissioned to identify the safety of care homes in Rotherham during the pandemic. She offered her thanks for all Members who supported the review.

The aim of the review was to receive assurances that learning from the pandemic had been captured that would help ensure greater safety for care home residents and staff as we, as a community, continue living with Covid. The review had received support from the Cabinet Member and officers of the Council.

Areas that had been identified were the need for a strong workforce, which was protected by things such as sick pay, good quality guidance, access to PPE and testing regimes. A key aspect would be how those resources could be delivered in future.

The Leader confirmed that the Cabinet would provide a response to those recommendations at its March meeting.

The Cabinet Member explained that the recommendations would need to be considered by the Health and Wellbeing Board along with colleagues within Public Health. Congratulations was offered to officers and partners, who now shared data. There was increased communications with care homes within Rotherham. It was understood that there was further work to be conducted on a national and local level to ensure this sector continued to improve.

Resolved:

1. That the following recommendations from the review be received:

   a. That the learning from the pandemic and ongoing needs in respect of care home safety be noted.

b. That the Service consider how the Council may help support recruitment and retention within the care sector.
c. That consideration be given as to how best to retain, where possible, the benefits of supportive models such as regular engagement, access to training/guidance and the IMT approach, which were adopted during the pandemic.
d. That outcomes of forthcoming reviews by the Health and Wellbeing Board on learning from the Pandemic be considered for scrutiny.

2. That Cabinet formally consider its response to the above recommendations by March 2023, in accordance with the Overview and Scrutiny Procedure Rules.

101. BEREAVEMENT SERVICES DIGNITY CONTRACT MANAGEMENT REPORT

Consideration was given to the report which provided an update on the Council's Bereavement Services management of the contract between Rotherham Council and Dignity Funerals Limited.

It was clarified that the Council did enforce financial penalties where needed and it was active in managing the contract. The Council had so far received £395k in payments for performance failures.

The Leader confirmed that further work was being undertaken to ensure the standard of service improved because it was really important that this was addressed.

It was clarified that monthly and quarterly meetings were held with Dignity Funeral Services along with the creation of an annual performance plan. An independent review had been arranged, which would consider all aspects, including end of life issues and failures. The recommendations from that review would be taken forward.

Resolved:

1. That Members noted the content of the report.

2. That a capital sum of £148,000 be set aside for improvements to the Borough's cemeteries that are outside of the Dignity contract subject to approval of the Budget and Council Tax Report at Council in March 2023; details of which were presented at 2.2.1 of the report submitted.

102. NOVEMBER 2022/23 FINANCIAL MONITORING REPORT

Consideration was given to the report which set out the financial position as at the end of November 2022 and was based on actual costs and income for the first 8 months of 2022/23 and forecast for the remainder of the financial year.

The report highlighted a proposed overspend of £9.5m for the financial year. Short term savings had been identified to mitigate the impact of this overspend with improvements being made across the Council.

The Strategic Director of Finance and Customer Services explained that the overspend was not a sustainable position for the Council so proposals had been provided to assess how it could be addressed through short term savings. Those proposals were operational savings that did not have a large impact on the Council's services but would be manageable in the short term. Aspects such as holding a vacancy open for longer, where possible and identifying areas that had been funded out of the base budget which matched the conditions associated with some grant funding elements.

During discussions it was noted that the pressures remained substantial. It was explained that it has been an ongoing process to understand the allocation and spending requirements of the UK Shared Prosperity Fund. The first year's allocation would be used across a number of schemes, including warm welcome spaces, local business centres and business support and the Children's Capital of Culture, in particular those providers who were providing opportunities for young people.

Resolved: That Cabinet:

1. Noted the current General Fund Revenue Budget forecast overspend of £9.5m.

2. Noted that actions will continue to be taken to reduce the overspend position but that it was likely that the Council would need to draw on its reserves to balance the 2022/23 financial position.

3. Noted the updated Capital Programme.

4. Approved the proposed use of the UK Shared Prosperity Fund grant 2022/23 and delegate authority to the Assistant Chief Executive in consultation with the Leader of the Council to determine any revised and final allocations as required.

103. RISK MANAGEMENT POLICY

Consideration was given to the report which sought Cabinet approval for the Risk Management Policy which was attached as Appendix 1 to the report. submitted

The Council introduced a completely revised Risk Policy and Guide in late 2015 which was approved by the Audit Committee on 24th November, 2015. The Policy and Guide had been refreshed and received by the Audit Committee each year since then. It was last considered by the Audit Committee on 30th November, 2021.

Cabinet was being asked to approve the Policy as the creation of the Policy was an Executive Function. The role of the Audit Committee would then be to monitor the implementation of the Policy and provide their recommendations (if any) to Cabinet as a part of their role in providing assurance on the Governance of the Council as a whole. The report also requested that Cabinet approve that the Assistant Chief Executive could approve future updating of the Policy under delegated powers.

It was clarified that the delegation to the Assistant Chief Executive would be for routine updates only. Any significant updates would be referred back to the Cabinet for consideration.

Resolved: That Cabinet:

1. Approved the Risk Management Policy (attached as Appendix 1 to the main report).

2. Delegated authority to the Assistant Chief Executive to approve changes to the Policy in future.

104. HOUSING DEVELOPMENT PROGRAMME REPORT - 2023/24

Consideration was given to the report which set out proposals to support the delivery of more new Council homes by March 2026. This would be through a combination of development on Council owned land and the acquisition of homes from the private sector.

The need for more affordable housing remained in the Borough, so a similar approach would be maintained. A large range of strategic acquisitions were being considered to address the need.

Subject to approval, the proposals would lead to 969 new homes being provided by March 2026 with over 800 of those being used for Council rent.

The Leader confirmed that the need for people to be in safe, warm, affordable housing was a priority for the Council. Work was still ongoing regarding the 'right to buy's scheme to reduce the number of properties purchased through this scheme that became private rentals in the future.

Resolved:

1. That Cabinet approved the Council-owned sites listed in Appendix 3 being brought forward to deliver new Council homes.

2. That Cabinet approved the appropriation of specified General Fund sites to the Housing Revenue Account. Further detail about the sites proposed for appropriation is provided in Appendix 4.

3. That Cabinet approved the purchase of homes from any of the schemes identified in Exempt Appendix 5

4. That Cabinet delegate authority to the Council's Property Officer (Assistant Director for Planning, Regeneration and Transport) to purchase additional homes from private developers or the open market to add to the Council's housing stock, with the agreement of the Assistant Director for Housing, Cabinet Member for Housing and Section 151 Officer.

5. That Cabinet agreed to receive an update on the housing development programme every 6 months.

105. APPROVAL OF THE USE OF A COMPULSORY PURCHASE ORDER (CPO) TO ACQUIRE 3 - 7 CORPORATION STREET, ROTHERHAM TOWN CENTRE

Consideration was given to the report which sought approval for a Compulsory Purchase Order (CPO) for the acquisition of Nos. 3-7 Corporation Street, Rotherham (the Order Land), comprising 2 derelict, fire damaged buildings, formerly a nightclub/bar and a restaurant. The present owners had proven to be unwilling or unable to bring forward the Order Land's redevelopment and negotiations to acquire by agreement had been unsuccessful. The making of a Compulsory Purchase Order was considered to be the only realistic alternative to bring the site into beneficial economic use.

It was noted that the property had been an eyesore for a long period, however, the Council had needed to wait for the right opportunity to progress discussions. Negotiations with the owners would continue in order to attempt to resolve this without the need for use of a compulsory purchase order.

It was clarified that there had bene a long period where negotiations had been unable to progress due to the pandemic.

Resolved:

1. That Cabinet approved the acquisition of Nos. 3-7 Corporation Street on terms to be agreed and approve the making of a Compulsory Purchase Order (CPO) under Section 226(1)(a) of the Town and Country Planning Act 1990 for the acquisition of land and rights within the area edged red on the plan in Appendix 1 for the purposes of facilitating development, redevelopment, and improvement of the Order Land.

2. That Cabinet authorise the Assistant Director of Regeneration, Planning and Transport, in consultation with the Cabinet Member for Jobs and the Local Economy and the Head of Legal Services, to affect the making, confirmation, and implementation of the CPO and to take all necessary steps to give effect to the CPO in respect of the Order Land including, but not limited to, the procedural steps in section 3.8 of this report.

106. ROTHERHAM MUSEUMS, ARTS AND HERITAGE COLLECTIONS MANAGEMENT POLICY

Consideration was given to the report which set out the updated Collections Management Policy for the Rotherham Museums, Arts and Heritage Service. The Policy formed part of the key evidence base which enabled the Service to achieve Museums Accreditation from Arts Council England. Without Museum Accreditation, the Museums, Arts and Heritage Service could not apply for funding to the Arts Council of England (ACE) and would not be able to take forward its conditional offer to join the Arts Council of England National Portfolio Organisation programme, which represented an investment of £250,000 per year for the next 3 years.

This would be a key document and would open up opportunities for new funding streams and partnerships including working with new communities, building relationships with schools and community groups. The accreditations would last for five years.

It was acknowledged that the work of the museums was of a national standard.

Resolved:

1. That Cabinet approved the Collections Management Policy (2023).

2. That Cabinet approved the delegation to the Assistant Director of Culture, Sport and Tourism in consultation with the Cabinet Member for Social Inclusion for any future changes or new versions of the Collections Policy.

107. ROTHERCARD REVIEW

Consideration was given to the report which set out the changes identified from the outcome of the Rothercard review which, once implemented, would deliver an improved Rothercard scheme.

The Rothercard scheme was launched as an anti-poverty initiative in 1993 to prioritise support for Rotherham people living on a low-income by offering a discount on a range of Council services, as well as discounts on goods and leisure activities from a small number of other organisations.

The current scheme had not been developed or promoted for some time which was likely to mean that some of the people who could most benefit from the scheme, were missing out. A review of the Rothercard scheme by a cross party Rothercard Working Group had been completed. The findings from the review were set out in Appendix 1 and summarised within the report.

The members of the Rothercard Working Group were thanked for their participation. The aim was to target those most in need and to simplify the application process. It was proposed that anyone who was eligible for Council Tax Support would also receive a Rothercard application. It was also proposed to extend the eligibility criteria for young people, focusing discounts to help them keep healthy. The Working Group also considered the need for a digital Rothercard to compliment the plastic card.

Consideration had also been given to engaging with local shops and businesses, who could offer discounts for residents of the Borough at quieter times.

It was acknowledged that the Council had limited resources but it was right that it targeted those who needed assistance most, making access to that support easier. An annual review of the scheme would be carried out.

This report had been considered by the Overview and Scrutiny Management Board as part of the pre-decision scrutiny process. The Board fully supported the recommendations but made a number of recommendations which were accepted by Cabinet (recommendations 7-9.)

Resolved:

1. Cabinet approves the recommended changes set out in this report to deliver a new Rothercard scheme as detailed at Section 3 (Options considered and recommended proposal).

2. That Cabinet note the changes to the eligibility criteria and the improvements that will be delivered to make it easier for customers to apply for/benefit from the scheme by:

- Automatically providing residents who qualify for Council Tax Support (with consent) with a Rothercard.
- Raising awareness of the scheme with those who had already qualified for Council Tax Support so they could be provided with a Rothercard should they wish to have one.

3. That Cabinet approve the proposal to offer the following new discounts to Rothercard holders:
   - 10% reduction off the cost of a hot drink effective from 1st April, 2023, at the following locations:
     - Clifton Park Museum Café,
     - Thrybergh Country Park Café
     - Rother Valley Country Park Café
   - 5% reduction on the cost of the 2024/25 Garden Waste Collection Service (first bin only). This reduction would be applied from December 2023 when residents were invited to renew/subscribe for the Collection Service that would commence from 26th February 2024.

4. That Cabinet approve the intention to engage with businesses to explore the potential for developing a universal discount scheme that supported local businesses and retailers to benefit all Rotherham residents.

5. That Cabinet approve the intention to introduce an electronic alternative to a paper based Rothercard.

6. That Cabinet notes the intention to undertake an annual review to assess how the scheme was benefiting residents and helping deliver improved outcomes.

7. That consideration be given to extending the eligibility criteria to include:

   i. young adults (up to the age of 24 years) with Education, Health and Care Plans (EHCPs); and
   ii. care leavers.

8. That further work be undertaken to ensure that the initiative aligns with the ‘cost-of-living’ workstream and neighbourhood agenda and Ward priorities.

9. That as part of the planned Rothercard annual review, consideration be given to:

   i. the number of disabled people participating in the scheme and if extending the eligibility criteria could encourage more disabled people to apply; and
   ii. the feasibility of increasing the level of discount on Garden Waste collections.

108. FUTURE PROVISION FOR HOUSEHOLD WASTE RECYCLING CENTRES

Consideration was given to the report which presented a range of options for the future provision for Household Waste Recycling Centres (HWRC) after negotiations had not been successful between the current partners (Barnsley and Doncaster Councils.)

Options considered included the contracting out of the services, alongside a range of internal delivery models. There were significant complexities attached to developing an in-house service in what was a highly regulated industry. However, there was also a range of potential benefits in terms of new services and more flexibility in delivering existing services, to meet the needs of residents and the Council.

After collaborative consideration of the options across relevant Council departments, the report recommended an in-sourced delivery of customer facing sites and facilities, with these being supported by contracted haulage and disposal. In recognition of the complexities, the report further recommended the procurement of a delivery partner to provide the HWRC service for up to 3 years, whilst also supporting the Council to develop and implement its in-house delivery model. In addition, haulage and disposal aspects of the contract would continue to be provided by the market beyond the in-sourcing of the front-end of this Service.

The current arrangements would end in October 2023. The option was to procure a contract, that for the first 3 years would be fully outsourced with a proposal to bring the front end services in house at the end of the 3 years. All staff would then become employed by the Council, after completion of TUPE arrangements.

It was acknowledged that the Council did not have the required expertise in terms of the onward movement of waste, therefore those elements would remain with the contractor for at least a further 2 years.

The proposal would cost the Council a little more, due to the increase in costs and disposal of waste. However, the significant investment in all 4 sites across the Borough would lead to a better experience for residents and staff at those sites.

There were significant changes nationally around how waste and resources were managed and the proposed changes to the contract would allow flexibility going forward.

It was clarified that this would be a 2 phased process towards insourcing the front of house, which enabled the Council to get the right contract for Rotherham and have the commitment to pay a real living wage. This would take a number of years for the full effect to be felt.

This report had been considered by the Overview and Scrutiny Management Board as part of the pre-decision scrutiny process. The Board fully supported the recommendation and made one additional recommendation.

Resolved:

1. That Cabinet approved Option 3, which would provide for an in-sourced delivery of customer facing sites and facilities, with these being supported by contracted haulage and disposal, following an initial fully contracted service, and authorised the Strategic Director of Regeneration and Environment, in consultation with the Cabinet Member for Transport and Environment (subject to confirmation by the Strategic Director for Finance and Customer Services), to agree the final delivery arrangements and subject to Council approval through the budget process.

2. That Cabinet be requested to explore the feasibility of having reciprocal arrangements for use of Household Waste Recycling Centres with neighbouring authorities.

109. RECOMMENDATIONS FROM OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Consideration was given to the circulated report, the contents of which were included as part of the relevant items and the details included accordingly.

110. DATE AND TIME OF NEXT MEETING

Resolved:

That the next meeting of the Cabinet be held on Monday 13 February 2023, commencing at 10.00am in Rotherham Town Hall.

THE CABINET
13th February, 2023

Present:- Councillor Read (in the Chair); Councillors Alam, Allen, Brookes, Cusworth, Roche and Sheppard.

Also in attendance Councillor Clark (Chair of the Overview and Scrutiny Management Board)

Apologies for absence were received from Councillors Beck and Lelliott.

111. DECLARATIONS OF INTEREST

There were no declarations of interest.

112. QUESTIONS FROM MEMBERS OF THE PUBLIC

A question was received from Councillor Ball who asked where the non-compliant vehicles go now that buses within Sheffield had to comply with the clean air scheme?

The Leader explained that Rotherham had its own clean air mandate as part of the agreement with Sheffield and did not foresee the concentration of those buses as being an issue within Rotherham. Rotherham are likely to be the first place in South Yorkshire to introduce a fleet of EV buses which are expected to arrive next year.

The Cabinet Member for Adult Social Care and Health explained it was important that the Council did what it could do to negate the impact of unclean air as they were fully aware that polluted air did have an impact on people's health.

In his supplementary Councillor Ball noted that Rotherham bus station was quite a condensed space and queried if air monitors could be added to monitor the emissions.

The Leader said he would need to find out if this was possible and would provide a written answer.

A question was received from Councillor Mills. He began by noting the shocking documentary that aired recently about child sexual exploitation which heavily featured Rotherham Council. He then asked how the Council expected the survivors to trust the Council and Councillors that he felt failed to speak out.

The Leader said the revelations within the documentary were no less shocking than they were 8 years ago, however, they came out through a piece of work that was commissioned by the Labour Councillors at that time, who wanted to put it right. Lots of actions were taken over those 8

years, with a series of measures put in place to assure the Council's practices. The Council worked with the National Crime Agency to ensure that all those let down in the past had access to justice and the support services that had been commissioned. He understood that these measures would not make it easy for someone who had been let down in the past to trust the Council, however, they would continue to take the right steps to ensure services were right and to work towards minimising and preventing the risk of it happening again in the future.

In his supplementary Councill Mills said he felt Councillors who had failed to speak out were afraid of being called racist and were afraid of speaking out and protecting vulnerable children. He queried if the Councillors would be apologising for their lack of action and would they be made to resign so that survivors could being to trust the Council again.

The Leader explained that Councillors who were appointed during that time, went through an intense period of scrutiny. Out of that scrutiny a number of Members voluntarily stood down or were stood aside at that time. Those who remained were trusted by the Party and those in their Wards who re-elected them on 2 occasions. In a democracy that was the right way for it to be determined. He did not foresee that they would be stepping down. He believed that all of them had apologised for the failings of the whole Council and all of those people had also been at the heart of putting things right within the Council to ensure the Council was in a better place.

113. MINUTES OF THE PREVIOUS MEETING

Resolved:

That the minutes of the Cabinet meeting held on 23rd January, 2023, be approved as a true and correct record of the proceedings.

114. EXCLUSION OF THE PRESS AND PUBLIC

The Chair advised that appendices to Minute Nos. 115 and 126 contained exempt information, however, the meeting remained open to the public and press throughout.

115. MENTAL HEALTH SERVICE REVIEW

Consideration was given to the report submitted which set out the options and recommendations as part of the Adult Social Care Mental Health Review within Rotherham. The focus of the review would be a revised Mental Health model with the main emphasis being to enhance the early intervention and prevention offer and to ensure that people of Rotherham had an effective service offer and pathway.

The Council had progressed a great deal with its offer on learning disabilities but there was now a need to develop a new vision and strategy from 2023 onwards. The basic principles, which were agreed in 2017, needed to be incorporated into this. The objectives were to have a more diverse approach, promoting wellbeing and high-quality care. The Council's approved mental health professionals AMPH had been seconded to RDASH for the last 12 years. A new model was needed that encapsulated early intervention and prevention and a personalised, strength-based approach featuring recovery.

The proposal was that staff seconded to RDASH would be brought back to the Council. The proposal would support the Council being a more responsible employer, revise the health and social care pathway to be co-produced with a greater focus on reablement and recovery to signpost people back into their communities. The proposal had been shared with RDASH and the ICP who had indicated their support.

Resolved: That Cabinet:

1. Approve the development of the Mental Health revised service offer and model with agreement for this to come back to Cabinet in December 2023 prior to implementation.

2. Approve a programme of work to co-produce a new mental health reablement and day opportunities offer with people with lived experience, their families and carers.

116. FAMILY HUBS AND START FOR LIFE PROGRAMME

Consideration was given to the report submitted which sought approval to spend the Family Hubs and Start for Life grant using the approach outlined. The grant was made available to Rotherham from the Department for Education (DfE) and the Department for Health and Social Care (DHSC) as one of 75 Local Authorities that was pre-selected.

The grant provided an opportunity for additional investment, circa £3.4m over 3 years to the Council. The funding was predominantly for 'transformation,' (with 5% ring fenced for capital adjustments & upgrades to existing buildings).

Family Hubs were a way of joining up the planning and delivery of Family Help and Support Services to improve access, connections between families, professionals, services, and providers, and to put relationships at the heart of Family Support.

The conditions of the grant were prescriptive and the programme was required to be transformational. The proposed programme and approach would add value to the existing services.

The Cabinet Member for Adult Social Care and Health explained that Public Health consultants had worked closely with staff on the proposal. The Health and Wellbeing Board would also receive progress reports.

The Leader welcomed the proposal indicating the multi-agency working being accessible to the community will be of benefit. Previous studies had shown the benefit of this provision.

Resolved:

1. That Cabinet accept the grant funding and approve the approach to the governance and management of the grant.

117. PROPOSAL TO CLOSE ROWAN CENTRE PUPIL REFERRAL UNIT (PRU) - FOLLOWING THE TRANSFER OF PUPILS TO ELEMENTS ACADEMY

Consideration was given to the report submitted which sought approval to commence a period of statutory consultation by public notice on proposals to close the Rowan Centre Pupil Referral Unit following the Department for Education (DfE) prescribed process.

The consultation had begun on 21st November, 2022. It was clarified that the setting was now empty following the successful transfer of all pupils. A benefit to the proposal was that it would enable the site to be used for other educational purposes.

It was proposed that recommendation one be amended to note that no representations in relation to the pre-statutory consultation had been received.

Resolved:

1. That there were no representations in relation to pre statutory consultation to be noted.

2. That approval be granted to commence a period of statutory consultation on proposals to close the Rowan Centre PRU by public notice.

3. That the Department for Education be formally notified of the proposal.

4. That a further report be submitted to Cabinet following statutory consultation, outlining representations to the formal consultation, and seeking determination of the proposals.

118. BUDGET AND COUNCIL TAX REPORT 2023/24

Consideration was given to the report submitted which proposed the Council's Budget and Council Tax for 2023/24, based on the Council's Provisional Local Government Finance Settlement for 2023/24, budget consultation and the consideration of Directorate budget proposals through the Council's Budget process alongside a review of the financial planning assumptions within the Medium-Term Financial Strategy (MTFS).

The following 3 priorities were taken into account when considering the budget proposals:

- Protecting front line services as much as possible.
- Mitigating the cost-of-living pressures as much as possible, in particular for those on low incomes.
- Maintaining a sustainable position. The proposals were expected to balance the budget for the next 2 years as well as providing an uplift for Adult Social Care.

The Cabinet Member for Adult Social Care and Health welcomed the additional funding for Adult Social Care. The key issues in Adult Social Care nationally were regarding the demand and expectations, however in Rotherham it was regarding the retention and provision of staff in care homes, in particular the levels of remuneration they received.

The Cabinet Member for Social Inclusion welcomed he investment in the Waterloo Kiln restoration. The Kiln was significant, and it was important to get the work completed as quickly as possible. The project had been matched funded by Historic England.

The Deputy Leader and Cabinet Member for Neighbourhood Working thanked and praised staff within Neighbourhoods and Democratic Services for identifying savings within the budget, in particular the proposal to close the Town Hall on Fridays. She clarified the Town Hall could still be used for special events on Fridays, such as for Annual Council, if needed. She noted the services of the Strategic Director of Finance and Customer Services and her team along with her fellow Cabinet Members for their assistance with the proposals.

The Cabinet Member for Corporate Services, Community Safety and Finance noted that the Council tried its best to support the most vulnerable of its residents where there was increased demand and he felt the proposed budget contributed to that support.

This report had been considered by the Overview and Scrutiny Management Board as part of the pre-decision scrutiny process. The Board fully supported the recommendations.

The Strategic Director of Finance and Customer Services explained that the Council was still awaiting information from Government regarding the Public Health grant. Assumptions on its content had been made, however, there was the potential for change depending on the outcome.

Resolved: That Cabinet recommended to Council

1. Approval of the Budget and Financial Strategy for 2023/24 as set out in the report and appendices, including a basic Council Tax increase of 2% and an Adult Social Care precept of 2%.

2. Approval of the proposed extension to the Local Council Tax Support Top Up scheme, that will provide up to £117.60 of additional support to low-income households most vulnerable to rising household costs, through reduced Council Tax bills as described in section 2.5.11-14.

3. Approval of the updated Medium Term Financial Strategy (MTFS) to 2025/26, as described within section 2.6.

4. Approval of the Reserves Strategy as set out in Section 2.9 noting that the final determination of Reserves will be approved as part of reporting the financial outturn for 2022/23.

5. To note and accept the comments and advice of the Strategic Director of Finance and Customer Services (Section 151 Officer), provided in compliance with Section 25 of the Local Government Act 2003, as to the robustness of the estimates included in the Budget and the adequacy of reserves for which the Budget provides (Section 2.14).

6. To note the feedback from the public and partners following the public consultation on the Council's budget for 2023/24 which took place from 19th December, 2022, to 22nd January, 2023, attached as Appendix 10.

7. Approval of the proposed increases in Adult Social Care provider contracts and for Personal Assistants as set out in Section 2.4.

8. Approval of the revenue investment proposals set out in Section 2.7 and Appendix 2.

9. Approval of the Council Fees and Charges for 2023/24 attached as Appendix 7.

10. Approval of the revenue savings proposals set out in Section 2.8 and Appendix 4.

11. Application of the Business Rates Reliefs as set out in Section 2.10, in line with Government guidance.

12. Approval of the proposed Capital Strategy and Capital Programme as presented in Section 2.12 and Appendices 3A to 3F.

13. Approval of the Treasury Management matters for 2023/24 as set out in Appendix 9 of this report including the Prudential Indicators, the Minimum Revenue Provision Policy, the Treasury Management Strategy and the Investment Strategy.

14. Approval of the Flexible use of Capital Receipts Strategy 2023/24 (Appendix 5).

15. Approval that the projected 2022/23 revenue outturn overspend will be funded from the Council's corporate reserves as indicated within section 2.9.

16. Approval that any changes resulting from the Final Local Government Finance Settlement 2023/24 be reflected in the Budget and Council Tax Report to Council on 1st March, 2023.

17. It is recommended to continue with the principles and measures adopted since April 2020 to make faster payments to suppliers on receipt of goods, works and services following a fully reconciled invoice as described in section 2.11.

18. Approval that the Capital Programme Budget continues to be managed in line with the following key principles:

    (i) Any underspends on the existing approved Capital Programme in respect of 2022/23 be rolled forward into future years, subject to an individual review of each carry forward to be set out within the Financial Outturn 2022/23 report to Cabinet.

    (ii) In line with Financial and Procurement Procedure Rules 7.7 to 7.11 and 8.12, any successful grant applications in respect of capital projects will be added to the Council's approved Capital Programme on an ongoing basis.

    (iii) Capitalisation opportunities and capital receipts flexibilities will be maximised, with capital receipts earmarked to minimise revenue costs.

119. UPDATE ON THE TOWNS AND VILLAGES FUND

Consideration was given to the report submitted which detailed that the Towns and Villages Fund was a £4m capital programme, aiming to improve the Borough's local town and village centres. The first 6 projects were approved by Cabinet in January 2022, and this report provided an update on those projects, as well as setting out the plan for delivering the next phases of the programme.

It was clarified that the Brinsworth project had not yet commenced. Conducting consultation on the projects had proved beneficial, meaning that local residents were more aware of what was happening within their area.

Resolved:

1. That Cabinet notes the progress made on the first phase of the Towns and Villages Fund.

2. That Cabinet endorses the approach to the future phases of the programme, as detailed in the report.

120. DECEMBER FINANCIAL MONITORING REPORT 2022/23

Consideration was given to the report which sets out the financial position as at the end of December 2022 and forecast for the remainder of the financial year, based on actual costs and income for the first 9 months of 2022/23.

As of December 2022, the Council currently estimates an overspend of £8.4m for the financial year 2022/23. This is a £1.1m improvement on the November position reported to Cabinet in January 2022.

These additional costs could not have been projected within the Council's Medium Term Financial Planning. The Council would ensure that the short-term savings were delivered.

Resolved: That Cabinet:

1. Notes the current General Fund Revenue Budget forecast overspend of £8.4m.

2. Notes that actions would continue to be taken to reduce the overspend position but that it was expected that the Council would need to draw on its reserves to balance the 2022/23 financial position.

3. Notes the receipt and planned use of the Adult Social Care Discharge Grant (£1.121m).

4. Notes the updated Capital Programme.

121. BUSINESS RATES DISCRETIONARY RELIEF RENEWALS IN 2023/24

Consideration was given to the report which was to consider the renewal applications for the awards of Discretionary Business Rate Relief for the organisations and premises listed in Appendix 1 of the report. This was in accordance with the Council's Discretionary Business Rates Relief Policy (approved by Cabinet on 12th December 2016).

It was clarified that this discretionary relief was given when the property was used wholly or mainly for charitable purposes by a charity or other non-profit body whose main objects were charitable or benevolent, or concerned with education, social welfare, science, literature or the arts.

Resolved:

1. That Cabinet approve the applications for Discretionary Business Rate Relief for the organisations listed in Appendix 1 of the report submitted and in accordance with the details set out in Section 6 to this report, for the 2023/24 financial year.

122. HOUSING REVENUE ACCOUNT RENTS AND SERVICE CHARGES

Consideration was given to the report submitted which was seeking approval for the proposed values of the housing rents, non-dwelling rents, District Heating and service charges and the draft Housing Revenue Account (HRA) Budget for 2023/24.

The report was also considered alongside the HRA Business Plan report for 2023/24.

The plan was refreshed annually so that it remained responsive to changes in the economic climate, policies, or national government changes. The key priorities that influenced the plan remained largely as they were previously. These were:

- Investing in future housing growth.
- Replacing homes lost through Right to Buy.
- Maintaining Decent Home standards and service standards.
- Ensuring compliance to statutory functions, part of which was achieving energy performance C across the housing stock.
- Sustaining the current levels of investment in front line services.
- Safeguarding and supporting the most vulnerable tenants.

A critical consideration of the plan was to set the rents at a level to enable the Council to meet those priorities.

The introduction of the social rent cap had set rents at a maximum of 7%.

The proposal within the report was that dwelling rents were increased by 7% which included shared ownership. A 6% increase to service charges, which included garages and parking.

For district heating there was a £1.65m cushioning on the proposed increase which was proposed to increase in-line with national Government’s proposed dual fuel cap.

The Leader reflected on the pressures within the housing budget. There was a reluctance to increase rents by 7%, however, the same pressures, such as fuel increases, applied. The Council had an ambitious housing programme. It was highlighted that most tenants would be protected from the increases due to other measures already in place.

This report had been considered by the Overview and Scrutiny Management Board as part of the pre-decision scrutiny process. The Board had reviewed both items together and raised concerns regarding the cost-of-living crisis, in particular around the rent and service charges. Additional recommendations were proposed, which were as follows:

1. That Cabinet be advised that the recommendations be supported.

2. That consideration be given to whether additional measures, such as tenancy advice and support, could be introduced to mitigate the impact of rent increases for residents who are particularly vulnerable to changes in rent levels (for example recipients of Personal Independence Payments and Disability Living Allowance for children).

3. That consideration is given to developing a communication strategy, including drop-in sessions, to raise awareness of changes to the district heating charges and support available to households.

In terms of the HRA Business Plan it was confirm that the Overview and Scrutiny Management Board supported those recommendations.

Resolved: That the Cabinet noted the content of the report and recommended to Council:

1. That dwelling rents are increased by 7% in 2023/24 (Option 1) in line with the latest Government policy on rents for social housing which caps rent increases to 7% for 2023/24.

2. That shared ownership rents are increased by 7% in 2023/24 (Option 1) as per the increase on Council dwelling rents.

3. That there is a 6% increase in charges for garages and parking spaces, communal facilities, cooking gas and use of laundry facilities.

4. That Cabinet note the £1.65m ‘cushioning’ effect that the Council has put in place through the District Heating Scheme in 2022/2023 rising to £2.593m for 2023/2024 subject to recommendation 6 below.

5. That the Council retain the Energy Bill Relief Scheme amounts to offset some of the deficit incurred in cushioning tenants from energy price rises.

6. The unit charge per Kwh is increased by 186.43% and weekly prepayment charges are increased by 44% to 150%, depending on property size, for District Heating Schemes in 2023/24 (Option 1) to enable the Scheme to break even in the long term.

7. Approve the draft Housing Revenue Account budget for 2023/24 as shown in Appendix 2.

8. That the Council retain the policy of realigning rents on properties at below formula rent, to the formula rent level when the property is re-let.

9. That consideration be given as to whether additional measures, such as tenancy advice and support, could be introduced to mitigate the impact of rent increases for residents who are particularly vulnerable to changes in rent levels (for example recipients of Personal Independence Payments and Disability Living Allowance for children).

10. That consideration is given to developing a communication strategy, including drop-in sessions, to raise awareness of changes to the district heating charges and support available to households.

123. HRA BUSINESS PLAN

Consideration was given to the report which explained that the Council was required to produce an Housing Revenue Account (HRA) Business Plan setting out its investment priorities over a 30 year period. The report also provided a detailed technical overview of the current position and the reason for changes to the Business Plan.

The report was also considered alongside the Housing Revenue Account Rents and Service Charges 2023/24.

The plan was refreshed annually so that it remained responsive to changes in the economic climate, policies, or national Government changes. The key priorities that influenced the plan remained largely as they were previously. These were:

- Investing in future housing growth.
- Replacing homes lost through Right to Buy.
- Maintaining Decent Home standards and service standards.
- Ensuring compliance to statutory functions, part of which was achieving energy performance C across the housing stock.
- Sustaining the current levels of investment in front line services.
- Safeguarding and supporting the most vulnerable tenants.

A critical consideration of the plan was to set the rents at a level to enable the Council to meet those priorities.

The introduction of the social rent cap had set rents at a maximum of 7%.

The proposal within the report was that dwelling rents were increased by 7% which included shared ownership. A 6% increase to service charges, which included garages and parking.

For district heating there was a £1.65m cushioning on the proposed increase which was proposed to increase in line with national Government's proposed dual fuel cap.

The Leader reflected on the pressures within the housing budget. There was a reluctance to increase rents by 7%, however, the same pressures, such as fuel increases, applied. The Council had an ambitious housing programme. It was highlighted that most tenants would be protected from the increases due to other measures already in place.

This report had been considered by the Overview and Scrutiny Management Board as part of the pre-decision scrutiny process. The Board fully supported the recommendations.

Resolved: That Cabinet recommended to Council to:

1. Approve the proposed 2023-24 Base Case Option 1 for the HRA Business Plan.

2. Review the Plan annually to provide an updated financial position.

124. PLACE BASED INVESTMENT STRATEGY

Consideration was given to the report which presented the Rotherham Place Based Investment Strategy (PBIS) for approval. The Strategy responded to the South Yorkshire Mayoral Combined Authority's (SYMCA) creation of a single pot of funding, the 'South Yorkshire Renewal Fund', and provided the framework and principles to determine how the Renewal Fund may be used in Rotherham.

The report summarised the 8 themes which built on existing work including the Council's substantial Capital Programme.

The Leader noted that having everything in one document highlighted the scale of the projects being undertaken.

Resolved:

1. That Cabinet approve the Rotherham Place Based Investment Strategy.

125. ROTHERHAM CONSTRUCTION PROCUREMENT FRAMEWORK

Consideration was given to the report which sought authority to re-procure the fifth version of the Rotherham Construction Partnership (RCP) Framework Agreement. This would be advertised as RCP5, to provide access to a range of suitably qualified contractors to deliver a variety of building works projects.

It was clarified that various construction packages were included, and the Council's Social Value Policy would be applied.

Resolved: That Cabinet:

1. Approve the re-procurement of a framework of suitably qualified contractors to deliver a variety of building works projects as and when required for Rotherham and other Local Authorities and Public Sector Organisations.

2. Delegates authority to the Strategic Director of Regeneration and Environment, in consultation with the Cabinet Member for Jobs and the Local Economy and the S151 Officer, to enter into the resulting Framework Agreements with the successful contractors.

126. WAVERLEY MEDICAL CENTRE (OLIVE LANE) FUNDING AND DEVELOPMENT AGREEMENT

Consideration was given to the report which summarised the request by what was the Rotherham Clinical Commissioning Group (the CCG), now the South Yorkshire Integrated Care Board (ICB), for the Council to act as a 'Partner' to facilitate the development of a proposed new medical centre at the Olive Lane development within the new Waverley Community. The report detailed the reasons why the ICB had made the request and the issues arising in relation to the Council entering into the Funding and Development Agreement.

It was explained that once built the Council would lease the facility back to the provider and should the ICB gain the ability to hold the asset in the future, a proposal to transfer it could be considered.

Resolved: That Cabinet:

1. Approves the Council entering into the proposed Section 2 Funding Agreement and Development Agreement and the subsequent property lease agreements in order to facilitate the development of the proposed Medical Centre.

2. Authorises the Assistant Director for Planning, Regeneration and Transport, in consultation with the Assistant Director for Legal Services, to negotiate the terms and conditions of the Section 2 Funding Agreement, subject to final approval by the Section 151 Officer to facilitate the acceptance of funding and its subsequent distribution.

3. Authorises the Assistant Director for Planning, Regeneration and Transport, in consultation with the Assistant Director for Legal Services, to negotiate the terms and conditions of the proposed property leases, both as Landlord and Tenant, in order to comply with the Section 2 Funding Agreement.

127. CABINET RESPONSE TO SCRUTINY REVIEW - MARKETS: ENGAGEMENT AND RECOVERY

Consideration was given to the report submitted which responded to the recommendations from the Improving Places Select Commission spotlight review of Rotherham Markets carried out during 2022. The review examined the recovery and regeneration of the markets in Rotherham Town Centre.

It was clarified that work on a number of the recommendations was underway.

Resolved:

1. That the Cabinet response to the Scrutiny Review Recommendations – Markets: Engagement and Recovery be approved.

128. CABINET RESPONSE TO SCRUTINY REVIEW - CULTURAL STRATEGY

Consideration was given to the report which set out the proposed Cabinet response to the findings and recommendations from the spotlight scrutiny review which took place with Council Officers on the 2nd February, 2022. The summary of findings and recommendations from the meeting jointly undertaken by Improving Places Select Commission and Improving Lives Select Commission were presented to Cabinet on the 19th December, 2022.

Resolved:

1. That the Cabinet response to the Scrutiny Review Recommendations (as set out in Appendix 1) for the Cultural Strategy be approved.

129. RECOMMENDATIONS FROM OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Consideration was given to the circulated report, the contents of which were included as part of the relevant items and the details included accordingly.

130. DATE AND TIME OF NEXT MEETING

Resolved:

That the next meeting of the Cabinet be held on Monday, 20th March, 2023, commencing at 10.00 a.m. in Rotherham Town Hall.

This page is intentionally left blank

Rotherham Metropolitan Borough Council

Public Report
Council

Committee Name and Date of Committee Meeting
Council – 01 March 2023

Report Title
Budget and Council Tax 2023/24 and Medium Term Financial Strategy

Is this a Key Decision and has it been included on the Forward Plan?
Yes

Strategic Director Approving Submission of the Report
Judith Badger, Strategic Director of Finance and Customer Services

Report Author(s)
Rob Mahon, Head of Corporate Finance
01709 854518 or rob.mahon@rotherham.gov.uk

Ward(s) Affected
All

Report Summary
This report proposes the Council's Budget and Council Tax for 2023/24, based on the Council's Final Local Government Finance Settlement for 2023/24, budget consultation and the consideration of Directorate budget proposals through the Council's Budget process alongside a review of the financial planning assumptions within the Medium Term Financial Strategy (MTFS).

The proposed Budget and Medium Term Financial Strategy reflects the Council's priorities as set out in the Council Plan 2022-2025 and Year Ahead Delivery Plan. The development of the Budget proposals for 2023/24 and the further update of the MTFS take into account prevailing economic factors, most notably significant rises in inflation and energy prices during 2022/23. Following the Council's technical MTFS updates and the impact of the Final Financial Settlement the Council faced around a £6m funding gap in each year from 2023/24 to 2025/26. However, in setting the Budget the Council kept focus on mitigating the impact on residents as far as possible and trying to protect basic services in order to support the community through a cost of living crisis, along with the Council's ambitions for the Borough with specific regard to the environment and social care.

In setting the proposed 2023/24 budget, Cabinet has recommended to Council an increase of 2% in the Council's basic Council Tax plus an increase of 2% for the Adult Social Care precept.

The Budget also proposes a Local Council Tax Support Top-up Scheme to operate across 2023/24 and 2024/25 to provide further support to low income working age

households in the Borough to try and mitigate impacts of the cost of living crisis and support the most vulnerable households.

In recognition of escalating cost pressures within Adult Social Care, relating to inflation, transitions and rising demand for the service, the Council will provide for around £12m investment to support the delivery of Adult Social Care services.

Recommendations

That Council

1. Approves the Budget and Financial Strategy for 2023/24 as set out in the report and appendices, including a basic Council Tax increase of 2% and an Adult Social Care precept of 2%.

2. Approves the proposed extension to the Local Council Tax Support Top Up scheme, that will provide up to £117.60 of additional support to low income households most vulnerable to rising household costs, through reduced Council Tax bills as described in section 2.5.11-14.

3. Approves the updated Medium Term Financial Strategy (MTFS) to 2025/26, as described within section 2.6.

4. Approves the Reserves Strategy as set out in Section 2.9 noting that the final determination of Reserves will be approved as part of reporting the financial outturn for 2022/23.

5. Notes and accepts the comments and advice of the Strategic Director of Finance and Customer Services (Section 151 Officer), provided in compliance with Section 25 of the Local Government Act 2003, as to the robustness of the estimates included in the Budget and the adequacy of reserves for which the Budget provides (Section 2.14).

6. Notes the feedback from the public and partners following the public consultation on the Council's budget for 2023/24 which took place from 19 December 2022 to 22 January 2023, attached as Appendix 10.

7. Approves the proposed increases in Adult Social Care provider contracts and for Personal Assistants as set out in Section 2.4.

8. Approves the revenue investment proposals set out in Section 2.7 and Appendix 2.

9. Approves the Council Fees and Charges for 2023/24 attached as Appendix 7.

10. Approves the revenue savings proposals set out in Section 2.8 and Appendix 4

11. Approves the application of the Business Rates Reliefs as set out in Section 2.10, in line with Government guidance.

12. Approves the proposed Capital Strategy and Capital Programme as presented in Section 2.12 and Appendices 3A to 3F.

13. Approves the Treasury Management matters for 2023/24 as set out in Appendix 9 of this report including the Prudential Indicators, the Minimum Revenue Provision Policy, the Treasury Management Strategy and the Investment Strategy.

14. Approves the Flexible use of Capital Receipts Strategy 2023/24 (Appendix 5).

15. Approves that the projected 2022/23 revenue outturn overspend will be funded from the Council's corporate reserves as indicated within section 2.9.

16. Approves that any variation in the assumed Public Health Grant will be reflected in the Budget once notified.

17. Approves the recommendation to continue with the principles and measures adopted since April 2020 to make faster payments to suppliers on receipt of goods, works and services following a fully reconciled invoice as described in section 2.11.

18. Approves that the Capital Programme Budget continues to be managed in line with the following key principles:

    (i) Any underspends on the existing approved Capital Programme in respect of 2022/23 be rolled forward into future years, subject to an individual review of each carry forward to be set out within the Financial Outturn 2022/23 report to Cabinet.

    (ii) In line with Financial and Procurement Procedure Rules 7.7 to 7.11 and 8.12, any successful grant applications in respect of capital projects will be added to the Council's approved Capital Programme on an ongoing basis.

    (iii) Capitalisation opportunities and capital receipts flexibilities will be maximised, with capital receipts earmarked to minimise revenue costs.

19. Approves the Statutory Resolution of Council Tax for 2023/24 as set out in Appendix 6, incorporating precept figures as advised by South Yorkshire Police and Crime Commissioner, South Yorkshire Fire and Rescue Authority and the Town and Parish Councils within the Borough.

List of Appendices Included

Appendix 1	Council Tax Base 2023/24
Appendix 2	Proposed Revenue Budget Investments
Appendix 3A	Proposed Capital Investments Summary
Appendix 3B	Capital Investment Proposals
Appendix 3C to 3F	Capital Programme 2022/23 to 2025/26
Appendix 4	Revenue Savings Proposals
Appendix 5	Flexible Use of Capital Receipts Strategy 2023/24
Appendix 6	Budget 2023/24 – Net Budget Requirements to be met by Council Tax Statutory Resolution
Appendix 7	Fees and Charges Proposals 2023/24
Appendix 8	Background to the Budget & Financial Strategy
Appendix 9	Prudential Indicators and Treasury Management and Investment Strategy
Appendix 10	Budget Consultation 2023/24
Appendix 11	Initial Equality Screening Assessment (Part A)
Appendix 12	Carbon Impact Assessment

Background Papers

- Council Tax Base 2023/24 – Officer Delegated Decision record
- Housing Revenue Account Rents and Service Charges 2023/24 – Cabinet 13th February 2023.
- Housing Revenue Account Business Plan 2023/24 – Cabinet 13th February 2023.
- Provisional Local Government Financial Settlement – 19 December 2022
- Final Local Government Financial Settlement – 6 February 2023
- Budget and Council Tax 2022/23 and Medium Term Financial Strategy – Cabinet 14 February 2022, Council 2 March 2022
- Budget and Council Tax 2023/24 and Medium Term Financial Strategy – Cabinet 13 February 2023
- Financial Outturn 2021/22 – Cabinet 11 July 2022, Council 5 October 2022
- Treasury Management Outturn 2021/22 – Cabinet 11 July 2022, Audit Committee 28 July 2022
- Medium Term Financial Strategy – Cabinet 21 November 2022
- December Financial Monitoring Report – Cabinet 13 February 2023
- Mid-Year Treasury Management and Prudential Indicators Monitoring Report 2020/21 – Audit Committee 29 November 2022
- CIPFA – The Prudential Code for Capital Finance in Local Authorities 2011 (as amended 2012) and related Guidance Notes 2013

Consideration by any other Council Committee, Scrutiny or Advisory Panel
Overview and Scrutiny Management Board – 08 February 2023
Cabinet – 13 February 2023

Council Approval Required
Yes

Exempt from the Press and Public
No

Budget and Council Tax 2023/24

1. Background

1.1 This section of the report incorporates the following financial matters related to the Budget and Financial Strategy for 2023/24, together with an updated Medium Term Financial Strategy (MTFS) to 2025/26.

1.2 Local Context

1.2.1 The Council set a balanced budget position for 2022/23 as part of the Budget and Council Tax Report 2022/23 approved at Council 2 March 2022. The MTFS contained within that report included a balanced position for 2023/24, 2024/25 and a funding gap of £3.9m for 2025/26, the first year of the next spending review. This Budget and MTFS position was set based on sound financial assumptions at the time, factoring in cover for service demand pressures in particular within Adult Social Care.

1.2.2 However, following approval of the Budget the global economic position has significantly changed with rising inflation (10.5% as at December 2022) and substantial increases in energy prices. These two impacts have seen the Council's base costs rise significantly during 2022/23, not only through the Council's own costs increasing for example, through increased energy bills, but the price of goods and services the Council's procures have increased. At its peak the Council's forecast overspend for 2022/23 was £18.2m.

1.2.3 The Council has been working to identify short term in-year savings to help mitigate some of the forecast cost pressures, due to the wider financial impact of inflation, energy price increases and the impact of the 2022/23 nationally determined pay award. These short term savings have reduced the Council's forecast outturn position to £8.4m for 2022/23, however, the Council's base costs have risen across the MTFS. These costs could not have been projected within the Council's Medium Term Financial Planning. Whilst this approach has improved the in year monitoring position it did not deal with the longer term financial pressure that inflation and energy prices have had on the Council's base costs. The Council's MTFS update report to Cabinet in November 2022 reported that the Council faced a budget gap of almost £10m per year from 2023/24 onwards as a result of the rise in base costs.

1.2.4 The Council's position in setting a balanced budget for 2023/24 was therefore going to be a significant challenge. However, the aim of the Council was to meet this challenge whilst protecting the services that the Council provides to residents and businesses within the borough. In addition, providing further support to residents with the cost of living crisis.

1.2.5 The current global economic climate remains full of uncertainty, with regards to the pace at which inflation starts to reduce, with the Bank of England pushing back their forecasts of when inflation will reduce to 2%. In addition, the energy market though showing signs of wholesale price

reductions, remains significantly above the levels that the Council and residents were paying during 2021/22. Whilst Government have indicated support with energy bills, that support is expected to fall well short of the Council's additional energy costs for 2022/23 and 2023/24. The Council forecasts additional costs of £3.5m for energy in 2022/23, this figure would have been £6m had Government not provided its additional support package to businesses including councils.

1.2.6 It should be noted that the Council's position is not dissimilar to that faced by other Local Authorities. The volatility in the economic position could not have been predicted by the Council, nor budgeted for at the time of setting the Budget for 2022/23. The current economic climate remains uncertain, with challenges in projecting where inflation will move and the pace at which it moves, along with uncertainty in the energy markets. Whilst the uncertainty in the economy still remains the most significant pressure in the Council's Budget and MTFS proposals, by being aware of the current challenges the Council has been able to better plan for this new economic position and set a budget which retains a sufficient balance in reserves to ensure the impact of further unexpected volatility can be mitigated without impact on services to residents.

1.2.7 As detailed within this budget report the financial pressure faced by the Council across the MTFS period has been mitigated through unexpected Government funding confirmed in the Final Settlement, proposals to increase fees and charges above the approved MTFS 2% assumption to 6%, new proposed savings across all Directorates of the Council and a proposed increase in Council Tax for 2023/24 above the 3% assumed in the approved MTFS to 4%. The Council has endeavoured through the Budget setting process to minimise the impact on residents in terms of both service delivery that they receive but also in terms of the financial impact on residents, for example the Council's proposed fees and charges and Council Tax increases are significantly below the prevailing level of inflation seen during 2022/23. Through the Council's proposed use of the Household Support Fund and the Local Council Tax Top Up scheme the Council seeks to further support the most vulnerable residents within this Budget.

1.2.8 The financial context within which the priorities of the Council Plan are to be delivered needs to recognise the austerity measures introduced by the Government in 2010 and the impact of the 10 years of significant reductions in Government funding that followed. Over this timescale and in response to the funding cuts, the Council had to make savings in excess of £200m. A key priority within the Council Plan, in common with councils across the country, is the delivery of effective social care services, within a sustainable cost envelope and recognising the demand and market factors currently impacting these services.

1.2.9 The Council remains committed to protecting the most vulnerable children and adults and to delivering improved cost effectiveness of these services. The additional social care resources provided within the Finance Settlement for 2023/24 are welcome, but this level of additional funding still falls well short of the national social care funding gaps as calculated by the

Local Government Association. There is still therefore the need for the Council to continue to establish clear strategies to mitigate the increased market costs in order to maintain effective service provision within the available funding.

1.2.10 Adult Social Care is experiencing significant pressures that are out of the Council's control due to a rise in complexity of people's needs.

1.2.11 The adult care market remains volatile due to the need to meet complexity but also the availability of staff to provide services. This has been exacerbated by rising inflation meaning the cost of provision needs to increase to ensure service provision. This is accelerating costs per hour to meet peoples' eligible needs. This is reflected across all service areas, especially Domiciliary Care provided in people's homes where a lack of provision caused by staff shortages has led to difficulties in implementing the Home First strategy. Pressures continue in mental health where the sector has seen an incremental rise of acute admissions and people experiencing significant high levels of need, requiring mental health support. Due to the challenges in secondary health and community mental health social care, the service is experiencing further demands on the general adult care pathways which again is diverting stretched resources to respond.

1.2.12 There is therefore a need to recognise these escalating demand and market costs within this budget, relating in particular to inflation, transitions and rising demand for adult care, which requires the Council to provide for around £12m investment in the delivery of Adult Social Care services in 2023/24. Part of this additional funding will be used to support increasing the hourly rate for Domiciliary Care, to recognise the growing pressure in this service in particular as a result of transport costs. The additional funding will help in supporting the ambition that all workers are paid the Real Living Wage. Taking into account the pressures within Adult Social Care, this service still represents a significant financial risk within the Council's Budget and Medium Term Financial Strategy.

1.2.13 The Budget and Council Tax Report 2022/23 noted that £11.5m of agreed budget savings and cost reductions were required to be delivered across the medium term. Despite changing demand pressures and wider economic factors affecting social care and wider Council services, the Council remains confident that the remaining savings will be achieved over the MTFS period. £4.9m of agreed savings have been delivered in 2022/23 with £7.1m to be delivered over the subsequent years (this includes a £0.5m of single year savings in 2022/23, as detailed in section 2.2). The progress on delivery of savings has been reported to Cabinet through the Council's Financial Monitoring Reports.

1.2.14 The expected financial outturn position for 2022/23 has been considered along with the level of reserves and opportunities to manage risk within the budget. The final position for reserves will be determined as part of the financial outturn for 2022/23.

1.2.15 However, even with the recognition of the uncertainty that remains within the economic position around inflation and energy prices, the budget challenges within Adult Social Care and with the delivery of agreed savings, the Council's proposed Budget and Medium Term Financial Strategy remains robust. The provision of additional resources as part of the Financial Settlement and the proposed Council Tax and Adult Social Care Precept increase provides cover for some of the additional costs the Council will face. New savings proposals and a proposed increase in Fees and Charges to 6% have enabled the Council to set a balanced Budget for 2023/24 without having to initially call on reserves. Along with continued strong performance in local taxation and careful management of reserves the Council Tax increase also allows for a small amount of investment in services, for 2023/24 onwards, as described in section 2.7.

1.3 Revenue Budget Position 2022/23

1.3.1 The December revenue financial monitoring position which was reported to Cabinet on 13 February 2023 shows a forecast year-end overspend of £8.4m. Whilst the core directorates services have a forecast year-end overspend of £2.9m on the General Fund, there is a net £5.5m of estimated unbudgeted cost resulting from the wider financial impact of inflation, energy price increases and national pay award. These costs could not have been projected within the Council's Medium Term Financial Planning.

1.3.2 The Council's forecast overspend for 2022/23 had been £18.2 at its peak. However, the current forecast includes £8.9m short term in-year savings, £4.3m generated by delaying or stopping any non-essential/non-urgent expenditure, delaying recruitment where possible and making use of one-off grant funding and provisions in the current year. A review of corporate grants and provisions, along with a review of the in-year financial impact of the 2022/23 Pay Award, enabled a £4.6m improvement to be forecast in Central Services. Together these short term savings have significantly reduced the level of reserves the Council will require to balance the 2022/23 financial outturn position. The Council will continue to ensure these short term savings are delivered and where possible increase their impact.

1.3.3 It is currently expected that the period of high inflation will last for around two years before returning to a more normal level but the cost increase being experienced will raise the base cost of services on which future inflation is applied meaning a compounding impact. Anticipated additional income as a result of the Government's budget announcement is not expected to mitigate all the additional costs the Council will incur.

1.3.4 The Council's overspend position at this point is largely due to the following overall issues:

- Financial implications of inflation, energy price increases and impact of the 2022/23 pay award.
- Placement pressures within Children and Young People's Services.
- Home to School Transport pressures within Regeneration and Environment and CYPS.

- Pressures relating to the longer-term recovery from Covid-19, on income generation within Regeneration and Environment.

1.3.5 These inflationary and demand led financial challenges have been factored into the Council's ongoing Medium Term Financial Planning and MTFS 2023/24. Whilst the Council's Medium Term Financial Strategy did have reasonable cover for inflationary impacts and estimated pay award at the time of setting the 2022/23 Budget, the current rises are far above what the Council could have anticipated. The increase in the Council's base costs above budget is £10.1m, this amount will impact the Council's MTFS year on year.

1.3.6 There are some significant financial challenges that were not evident at the time of setting the 2022/23 Budget, such as the significant rise in energy prices, inflation and Local Government Pay Award. It is currently estimated that the impact of inflation and in particular energy price increases will be £4m above available budget. In addition, the financial impact of the Local Government Pay Claim 2022/23 is £6.1m greater on the Council's base budget moving forwards than the budget assumed within the Council's Medium Term Financial Strategy. However, the estimated cost impact of the pay award for 2022/23 has reduced by £0.5m due to vacant posts across the Council; this reduction can now be factored in as any ongoing recruitment will only have a minimal impact in this financial year.

1.4 Autumn Statement, Provisional and Final Local Government Finance Settlement 2023/24

1.4.1 The Autumn Statement was published on 17 November 2022 and provided headline information for local government funding from 2023/24 to 2024/25. These were the headlines behind the updates provided within the Autumn Statement:

- Additional funding for adult care was announced of £1bn in 2023-24 and £1.7 billion in 2024-25. Of the £1bn, £600m is to be distributed through the Better Care Fund (BCF) to Integrated Care Board's targeted at NHS discharges, "to get people out of hospital on time and into care settings, freeing up NHS beds for those that need them". The remaining £400m is expected to come directly to LA's through a specific Adult Social Care grant. In 2024-25, to allocate the £1.7bn these values would increase to £1bn and £680m respectively.
- £1.3bn of the funding previously earmarked for Adult Social Care Reform would be allocated to Local Authorities as planned but no longer specifically targeted towards the Dilnot Adult Social Care reforms, which are to be delayed for 2 years. Instead, the grant would be available to support the growing pressures being seen by Local Authorities within Social Care.
- Council Tax referendum limit to be lifted to 3% from April 2023, with Council's also able to levy up to 2% Adult Social Care Precept. Therefore, Council would be able to increase Council Tax by a maximum of 5%.

- Household Support Fund is to be funded for a further year with £1bn of funding provided for Local Authorities.

1.4.2 The Council is still awaiting the revised guidance for the Household Support Fund scheme for 2023/24, it is anticipated that the Council's allocation will be £4.978m in line the 2022/23 allocations. Until the final allocation is confirmed by Government full expenditure plans cannot be confirmed however it is proposed that this will fund as a minimum:

1. £2.5m for food vouchers to children eligible for free school meals for school holidays up to and including Easter 2024.
2. £1.2m to cover the estimated costs of the Council's Local Council Tax Support Top Up Scheme.
3. £0.5m additional funding to top up the Council's Discretionary Housing Payments fund.

1.4.3 The Government published details of the Provisional Local Government Finance Settlement on 19 December 2022 and the Final Local Government Settlement on the 6 February 2023. The Strategic Director for Finance and Customer Services submitted the Council's response to the provisional settlement consultation, within the deadline for responses of 16 January 2022.

1.4.4 The key headlines from the Settlement are:

- The basic Council Tax referendum principle for 2023/24 is 3% i.e. a maximum increase of 2.99%.

- In addition, social care authorities will be able to increase their Council Tax by up to 2% (over the basic referendum threshold of 3% referred to above) by means of an Adult Social Care Precept for 2023/24.

- Revenue Support Grant will be inflated for 2023/24 and 2024/25 by September CPI, the impact of this for 2023/24 is £2m.

- The Council's additional allocations from the adult care grants are, £2m Discharge Funding (from the £600m BCF) and £2.2m through the Market Sustainability & Improvement Fund (from the £400m specific Adult Social Care grant).

- Finally, the £1.3bn of the funding previously earmarked for Adult Social Care Reform Adult is now allocated to tackling pressures within Social Care caused by inflation and demand. The Social Care Grant allocation has increased from £14.8m by £8.1m taking the total Social Care Grant to £22.9m for 2023/24. Though, it should be noted that the majority of this increase was already assumed within the Council's approved MTFS, albeit earmarked for Adult Social Care reforms.

- Government have provided some cover for inflationary impacts being felt by council's via funding an inflationary uplift on Business Rates Top

Up Grant and S31 grant compensation for multiplier cap on top-up grant, worth an additional £6m to the Council.

- The Government has decided to allocate a further new year of New Homes Bonus in 2023/24, with allocations based on the existing scheme, while further time is taken to analyse the results of the consultation undertaken on the future of NHB and develop proposals for future years. The Council's one-off allocation for 2023/24 is £0.8m.

- The unringfenced Lower Tier Services Grant and Local Council Tax Administration Grants have been used to create the new Funding Guarantee Grant that will ensure all Council's see at least 3% increase in core funding. However, the Council does not receive an allocation back from this fund as the Council already has a 3% increase in core funding through other inflationary uplifts detailed above.

- As Government utilised some of the Service Grant 2022/23 to provide support to Council's to cover the costs of the National Insurance (NI) increase on employers NI and the linked increase in supplier costs as a result of the NI increase, along with the removal of the Health and Social Care Levy, the Service Grant allocation for 2023/24 has been reduced. The 2023/24 allocation is £2.6m, a reduction of £1.8m from the 2022/23 allocation of £4.4m.

- The Public Health Grant allocation for 2023/24 has not yet been confirmed. Once received the Budget will be adjusted to reflect any variations from the figures assumed within the Budget.

- The Final Local Government Finance Settlement 2023/24 published on the 6 February 2023, increased the Council's available resources by £134k for 2023/24 above the provisional position. The Council's Discharge Funding was increased by £30k and will be matched by an additional £30k of expenditure in this area. The Council's Services Grant was increased by £104k following Government's release of a £19.1m contingency fund. These additional resources have been added to the Council's budgetary provision for inflation for 2023/24.

- Government announced that every authority in England would also benefit from increased growth in business rates income, which has generated a surplus in the Business Rates Levy account in 2022/23. As such £100 million will be returned to the sector on a one-off basis to be distributed based on each local authority's 2013-14 Settlement Funding Assessment. The Council's allocation from the Business Rates Levy is £538,415, the resource is a one-off and will be paid in 2022/23. Plans for the proposed use of the resource are being developed and will be brought to Cabinet for approval in due course.

1.4.5 The Final financial settlement provides significant additional funding for Adult Social Care over the period 2023/24 and 2024/25. However, there is no clarity from Government as to whether these grants will continue into 2025/26. 2025/26 is the first year of the new spending review period so it was not expected that there would be any further certainty in the Final

Settlement. The MTFS assumes that these grants are at least maintained into 2025/26.

1.4.6 The main elements of funding received from Government are in the form of the Settlement Funding Assessment. This is Government Grant in the form of Revenue Support Grant (RSG) and Business Rates Top-up grant. As part of the Assessment, councils retain 49% of locally collected business rates. Details of this local funding are set out later in this report. Details of the Government Grant allocations are set out in Table 1 below.

Table 1 – Settlement Funding Assessment – Government Grants

Government Grants	**2022/23**	**2023/24**	**Difference**
	£'000	**£'000**	%
Revenue Support Grant	15,653	17,654	12.8
Business Rates Top-Up Grant	29,415	30,531	3.8
Final Settlement – Government Funding	**45,068**	**48,185**	**6.9**

1.4.7 In addition, the Government compensates councils for years in which they apply an indexation cap, (below the annual increase in the Retail Price Index), on Business Rates and the associated Top-up Grant. This additional grant is £11m for 2023/24 based on the indications in the Settlement that compensation for the business rates freeze in 2023/24 will be paid based on the September 2022 RPI rate of increase.

1.4.8 Government have provided no indication in the Final Settlement that the Council will be provided with further funding for 2022/23, in order to specifically mitigate the ongoing financial impacts of inflation, energy prices or the Local Government Pay Award 2022/23.

1.4.9 The Government will continue to allow councils to utilise the existing capital receipts flexibilities that allow revenue transformational expenditure to be funded by Capital Receipts, up to and including 2024/25. The Council's proposed Capital Programme will therefore assume the continued use of these flexibilities where it is most financially advantageous to do so up to and including 2024/25.

1.4.10 Dedicated Schools Grant (DSG)

1.4.11 The Council also receives funding to deliver education in Rotherham, the Dedicated Schools Grant (DSG). The DSG (£305.6m) is split into four blocks and each block is determined by a national funding formula:

1.4.12 The DSG now includes the Schools Supplementary Grant which was introduced as a separate grant allocation but has now been included within the DSG Schools Block, with schools receiving the funding within their individual DSG allocation.

- The Schools Block for 2023/24 is £230.6m and is allocated to mainstream schools and academies in the Borough based on pupil numbers taken from the October 2022 census with funding

calculated by separate primary and secondary units of funding, plus an amount based on historical information for growth, premises and mobility. The Primary unit of funding is £4,915 and the Secondary unit is £6,427.

- The Early Years Block is £19.2m and the majority of the spend is allocated for two year olds (£2.8m), three and four year olds (£15.0m) in schools, private, voluntary and independent organisations. The hourly rate per pupil has increased from £4.61 to £4.89 for three & four year olds and £5.57 to £5.63 for two year olds. In addition, the Early Years block includes a Maintained School Nursery Supplementary funding allocation of £998k, Early Years Pupil Premium of £336k, and Disability Access Fund (DAF) £146k to provide additional support to vulnerable pupils.

- The High Needs Block is £54.2m and is used to fund pupils who require specialist education. There is a sustained national increase in the number of young people with complex learning difficulties and disabilities.

- Requirement for specialist school provision for pupils with special educational needs and difficulties (SEND) has increased, creating further pressure on the system nationally. Within Rotherham, the number of children and young people that are receiving additional support via an Education, Health and Care (EHC) Plan has more than doubled since 2014 increasing from 1,101 on 31 December 2014 to 2,856 on 30 November 2022.

- Due to the increasing number of EHC plans this has led to financial pressures on the High Needs Block (HNB) in Rotherham and to address the cost pressures the local authority implemented a four year DSG Management Plan last year, covering the period 2022/23 to 2025/26.

1.4.13 The High Needs Block funding is calculated by the following:

- A basic entitlement factor allocates funding using data on the pupil and student numbers in specialist provision. The basic entitlement funding rate is £4,660 per pupil or student for 2023/24.

- A historic spend factor, which was updated in 2022/23, to provide every local authority with a set percentage (50%) of their 2017 to 2018 spending on high needs. This is now based on the local authority's actual spend from 2017 to 2018 outturn data rather than planned spend as previously used.

- The remaining high needs funding, after deductions for the basic entitlement, is then calculated using the proxy factors listed below:

    - population factor
    - free school meals (FSM) factor

- income deprivation affecting children index (IDACI) factor (using the latest IDACI 2019 data)
- bad health factor
- disability factor
- key stage 2 low attainment factor
- key stage 4 low attainment factor

- The Central Services Block (£1.51m) comprises of funding for ongoing statutory responsibilities of the local authority.

1.4.14 **DSG Safety Valve**

1.4.15 In March 2022 the Council entered the DfE's Safety Valve Programme which provides support local authorities which have large DSG deficits. The work with DfE on the Programme aims to achieve a mutually agreeable solution to eliminating the Council's DSG deficit and to secure a sustainable DSG position going forward.

1.4.16 The Safety Valve agreement provides Rotherham council with £20.53m over the duration of the agreement with £8.53m received in 2021/22 financial year and a planned contribution of £3m per annum from 2022/23 onwards. The DSG deficit was £12.84m at the end of 2021/22, with the DSG Management plan on track with the initial financial assumptions. The estimated outturn at the end of 2022/23 is £9.73m (after including £3m of Safety Valve funding). As part of the Safety Valve process the Council meets quarterly with DfE colleagues to present current progress on the management plan and the financial position over the duration of the programme.

1.4.17 2023/24 Mainstream Schools Additional Grant (MSAG)

1.4.18 The Autumn Statement 2022 confirmed £1.45 billion funding for schools, for the 2023/24 financial year, above the DSG settlement for the year. Schools will have the flexibility to prioritise their spending of the MSAG to best support the needs of their pupils and staff and address cost pressures. The Education and Skills Funding Agency's (ESFA) intention is that payment of this additional funding in the form of a separate grant will be for 2023 to 2024 only. The funding will be incorporated into core budget allocations for 2024 to 2025. So, for primary, secondary and all-through schools, this will mean the funding being rolled into the schools national funding formula for 2024 to 2025.

1.4.19 In addition to the MSAG, local authorities have been allocated £400 million additional high needs funding (£2m to Rotherham), for 2023 to 2024, on top of their high needs national funding formula allocations. The ESFA have also published the conditions of grant requiring local authorities to pass on proportionate funding to special schools and alternative provision settings, equivalent to the average funding increase that mainstream schools will receive through the MSAG.

1.4.20 Schools Pupil Premium

1.4.21 The **Schools Pupil Premium** is additional funding provided to schools, the value of which is based on 3 elements detailed below.

- The Department for Education has announced that the Disadvantaged Pupil Premium rate will increase in 2023/24, for Primary Pupils the rate has risen from £1,385 in 2022/23 to £1,455 and for Secondary Pupils from £985 in 2022/23 to £1,035. Disadvantaged Pupil Premium is paid for all pupils who claim free school meals, or who have claimed free school meals in the last six years.
- The Pupil Premium Plus, which is paid for every pupil who has left Local Authority care through adoption, a special guardianship order or child arrangement order, will increase from £2,410 per pupil in 2022/23 to £2,530 per pupil in 2023/24.
- The Service Premium, for every pupil with a parent serving in the Forces or who is retired on a Ministry of Defence pension will increase from £320 per pupil in 2022/23 to £335 per pupil in 2023/24

1.4.22 Additional Grants to Schools

- Universal Infant Free School Meals Grant supports schools in delivering the legal requirement to offer free school meals to all infant pupils. Each meal taken by an eligible pupil currently attracts £2.41. An allocation assumes that pupils will take 190 school meals over an academic year, providing £457.90 per eligible pupil.
- Year 7 Numeracy and Literacy Catch up premium is an allocation for each pupil underachieving as recorded on census.
- PE and Sport Premium for Primary schools is used for the engagement of all pupils in regular physical activity.
- Devolved Formula Capital Grant is funding allocated to schools to help maintain and improve the condition of school buildings and grounds.

2. Budget 2023/24 and Medium Term Financial Strategy to 2025/26

2.1 Background and Budget Approach

2.1.1 The Council's focus is on delivering the priorities set out within the Council Plan. The Council is also focusing on its leadership role across the borough, particularly where it can have greater influence. Partnership working is recognised across all services as being essential to the future of the borough; combining knowledge, ideas, expertise and resources to deliver tangible improvements, deliver efficiencies and economies of scale, and helping to strengthen our communities. The Council Plan was approved at Council on the 12 January 2022, setting out the Councils strategic themes:

- Every neighbourhood thriving

- People are safe, healthy, and live well
- Every child able to fulfil their potential
- Expanding economic opportunity
- A cleaner, greener local environment.

2.1.2 All directorates will continue to work together over the next three years to achieve the commitments set out within each of the themes.

2.1.3 However, the budget context is set against mounting inflation, energy prices, market challenges within Social Care and increasing demand for services due to a growing population and changing demographics in Rotherham. The Council's MTFS update report to Cabinet in November 2022 provided a four-year outlook of the Council's anticipated resources and budget requirement. The report set out a series of technical MTFS adjustments and refinements to bring it up to date and reflect the impact inflation and energy prices were having on the budget position up to 2025/26.

2.1.4 The result of this MTFS review, alongside the Financial Monitoring 2022/23 report to Cabinet in November, envisaged a significant financial overspend that would require the use of the Council's reserves to achieve a balanced financial outturn position for 2022/23. Of the forecast £18.2m 2022/23 overspend position at that point, £10.1m related to additional cost items outside of the control of the Council, that being inflation, energy prices and national pay award. These financial challenges meant the Council faced a significant financial challenge in setting a balanced budget for 2023/24 through to 2025/26 due to pressures outside of the Council's control. Therefore, it was expected that additional use of reserves would be required for 2022/23 and potentially for 2023/24. The Council developed short term savings in 2022/23 that mitigated the financial impact on reserves reducing the outturn position to £8.4m, though the Council's base costs across the MTFS period were increased. The MTFS included in this report is further updated following the release of the Final Settlement for 2023/24.

2.1.5 The Council's Reserves position is set out in detail in section 2.9 but it is anticipated that use of reserves for 2022/23 to manage and mitigate the impact of factors outside the Council's control, inflation and energy, is estimated to be £8.4m. This will be made up of £4.3m from the Transformation Reserve and £4.1m from the Budget and Financial Strategy Reserve.

2.1.6 The Council's MTFS has been further updated since November Cabinet to factor in revised inflation and energy prices assumptions as the rate of inflation has continued to rise and the time period at which high inflation was expected to last has been lengthened. The current inflation and energy prices position remains uncertain, whilst Government have provided some support for energy cost avoidance for 2022/23 and have outlined further support for 2023/24, the market remains volatile and the Government support is reducing.

2.1.7 Contractual inflation and provision for Adult Care Provider inflation have also been revised to ensure the Council can meet its contractual arrangements and ensure the Council does not fall behind the curve in terms of what it pays Adult Social Care providers. In recognition of the challenges faced within Home to School Transport and CYPS placement savings being behind profile, a corporate budget provision has been factored into the revised MTFS.

2.1.8 The Final Settlement for 2023/24, as detailed in section 1.4 confirmed many of the Council's resource assumptions but also introduced new and additional funding allocations that were not anticipated. The additional Adult Social Care grant and the ability for Council's to retain the Adult Care Reform funding were positive steps. Further, Governments steps to increase Revenue Support Grant by inflation and provide a further year of New Homes Bonus, help to mitigate the Council's financial cost pressures. However, the benefits from the Final Settlement do not go far enough and as such the Council still had a significant funding gap. This funding gap therefore could only be closed through further increases in fees and charges, new savings, increases in Council Tax or use of reserves. The MTFS included in this report reflects the Council's approach to mitigating the funding gap.

2.1.9 Following factoring in the impact of inflation, energy prices, MTFS assumptions, and the Final Financial Settlement the Council's Funding Gap for the MTFS period was;

Medium Term Financial Strategy Position	**2022/23**	**2023/24**	**2024/25**	**2025/26**
	£000	£000	£000	£000
Gap following MTFS Technical Adjustments	0	**6,039**	**6,565**	**5,978**

2.1.10 This position was prior to any decisions being proposed in regards to increases in fees and charges, new savings, increases in Council Tax or use of reserves.

2.1.11 The Budget and Council Tax Report 2022/23 agreed at Council in March 2022 noted that £11.5m of approved budget savings and cost reductions were still to be delivered, though their delivery would now take place across the financial years 2022/23 to 2024/25. These approved budget savings are an essential part of the Council's approved MTFS position. Significant progress has been made against the savings profile during 2022/23 with all of the £4.8m profiled for delivery this year, already secured.

2.1.12 The ongoing financial challenges faced by the Council are similar to those of other local authorities. The financial pressures faced by local authorities are largely as a result of previous reductions to Government funding, increased demand for social care services as a result of a growing population, market cost pressures within the provision of social care and now more significantly the impact of inflation and energy prices. It is notable

that the Council's challenges with CYPS Placements are not as significant as many other Local Authorities, many other Local Authorities are facing the dual challenge of rising demand along with market pressures ramping up the cost of placements. However, the Council is currently in a better position through the work done in this area, as demand has continued to be reduced.

2.1.13 These financial challenges mean that the Council must be responsible in its budget setting approach, prioritising investment and savings proposals that best contribute to the Council's priorities as identified within the Council Plan to best meet the needs of Rotherham's residents,
and ensure that best value is demonstrated across the breadth of Council services. In addition, the Council must consider increased levels of uncertainty and where possible make provision for risks associated to currently volatile energy price and inflation levels.

2.1.14 It is also important to underline the spending level of the Council despite the previous funding cuts. With a current proposed revenue budget of £302.184m in 2023/24 together with proposed capital expenditure of £252.015m for 2023/24, the Council will remain a key lever for growth and investment in Rotherham and the wider Sheffield City Region. The challenge is to ensure the sustainability of the Council to deliver against the Council's stated priorities. This means making carefully considered investment and savings decisions through to 2026. The Capital Programme which has been updated within this report includes a total of £610.9m of planned capital investment across the current year and up to 2025/26.

2.1.15 This budget strategy is set against the particular inflation, energy price, demand pressures and cost challenges facing Rotherham. Residents are living longer, but with more long term conditions which is stretching already squeezed health and social care budgets. Rotherham's schools are performing well but there is a strain on school budgets. Much work has been done and continues to develop a sustainable approach for the dedicated schools grant budget which will need to continue if the Council is to make the most of the Safety Valve arrangement and prevent any impact of the pressures from Dedicated Schools Grant deficits impacting the General Fund.

2.1.16 The particular challenges which the Council has to take account of within its budget and financial strategy are summarised in Appendix 8.

2.2 Budget Savings

2.2.1 Financial Monitoring reports to Cabinet during 2022/23 have monitored progress against the Council's approved savings of £11.5m across the MTFS period. Positively, the Council has been able to report secured delivery of planned savings for 2022/23. The table below provides an update on the progress made to date against the £11.5m of planned savings. £4.9m of savings have been delivered against the planned £4.8m for 2022/23. This includes £971k for Early Help & Social Care Pathway (reductions in social care teams linked to reducing caseloads) and £2m

savings from reablement services within Adult Social Care. For R&E there has been £119k delivery of increased income at Waleswood and £255k in respect of planned cost reductions on operational buildings. Further assets are being made ready for disposal which will help progress toward delivering the remaining property savings although the actual amount secured will be confirmed at the point of disposal. Finally, savings have been identified for the R&E Customer and Digital Programme.

2.2.2 **Table 2 – Progress against planned delivery of £11.5m approved savings**

Saving	2022/23	2023/24	2024/25 & Total FYE	Total Secured as at 31st December 2022	Total still to be delivered
	£000	£000	£000	£000	£000
ACHPH	2,800	2,800	2,800	2,800	0
ACHPH – One off saving	500	0	0	500	0
CYPS	971	4,739	7,411	1026	6,385
R&E	374	762	784	374	410
R&E Customer & Digital	200	500	500	200	300
Total Savings	**4,845**	**8,801**	**11,495**	**4,900**	**7,095**

The delivery of £11.5m of Directorate savings was planned as part of a balanced budget position over the three financial years 2022/23 to 2024/25.

2.2.3 Further details of the Council's proposed budget for 2023/24 and the Medium Term Financial Strategy to 2025/26 are set out in Section 2.6 later in this report.

2.3 Fees and Charges

2.3.1 The Council has a policy to increase fees and charges to ensure that services which the Council provides are kept in line with increases in the cost of providing those services. The Medium Term Financial Strategy agreed at Council in March 2022 included an assumed increase in fees and charges of 2%, for 2023-24. The updated Medium Term Financial

Strategy agreed at Cabinet in November 2022 maintained that position although flagged a significant funding gap from 2023/24 onwards as a result of inflation and energy prices.

2.3.2 Given the significant financial challenge that the Council faces as a result of rising inflation and energy prices, consideration has been given to the level of increase that the Council should apply to its own fees and charges for services. The Council is conscious of the impact on residents, therefore it is not proposed to lift fees and charges at the same rate as current inflation levels, in order to mitigate the impact on residents whilst protecting access to basic services. However, it is proposed to increase them above the 2% MTFS assumption in recognition of rising costs that the Council faces in the provision of these services. As such it is proposed that all income budgets for fees and charges which are determined by the Council will be uplifted by 6% except where an exception has been proposed. The majority of these exceptions relate to the following issues:

- A need to freeze charges to maintain or attract new customers
- Statutory rules that set the charge rates, preventing any increase being made
- Other proposals to freeze charges linked to specific scenarios such as Markets, given the transition that will take place whilst the project that will re-locate Markets takes place.

The following exemptions are proposed.

- Civic Theatre – Price freeze to continue to encourage return of custom following Covid forced closure.
- Parking Services - Price freeze to encourage visitors to the town centre, ahead of the major developments planned in future years.
- Parking Services - Free off-street parking in the town centre on Saturdays.
- Taxi Licensing - Price freeze to support a now struggling market where service supplier shortage has consequences for essential services
- Market Service - Price freeze to encourage continued custom during the transition of the markets to the new location
- Green spaces – Price freeze, low value, to promote continued use of services provided across Waleswood, Thrybergh Country Park and Clifton Park.

The following exemptions relate to services where statutory rules apply, the impact of these exemptions is factored into the budget.

- Licensing through the 2003 Licensing Act.
- Regulation and Enforcement (Water samples, Fixed Penalty Notices and Pollution Control Permits
- Planning application fees
- Blue Badge Scheme

- School meals charges – price freeze from September 2022 to August 2023 due to existing contract arrangements. 6% increase to be applied from September 2023 only.
- Electoral Services – access to electoral register records
- Registration Services – registrar fees for births, deaths and marriages
- Parking Services – charges for untaxed/abandoned vehicles

2.3.3 The above exceptions have been taken into account within the proposed budget. Any alternative decisions will therefore have a financial impact on the Councils Budget. The financial impact of the proposals to freeze some fees and charges is £316k, after taking account of additional income generated where fees and charges have been increased above 6%.

2.4 Independent Adult Care Sector Provision

2.4.1 Investment into Adult Social Care is a key part of this budget in order to meet the challenges of escalating cost pressures within this service, relating to inflation, transitions and rising demand for adult care, the Council will provide around £12m investment in the delivery of Adult Social Care services. This additional budget will also help support the Council's ambition that all workers are paid the Real Living Wage.

2.4.2 The total uplift proposed for each sector is based on a weighted average cost incorporating the Real Living Wage increase and CPI. This year a Fair Cost of Care exercise was undertaken at the behest of Central Government, however the implementation of Fair Cost of Care has been delayed but the Council has been able to retain the funding provided. The Council has used part of this funding to ensure home care providers will receive an additional increase in light of market conditions in the sector. In 2020/21 a three-year agreement had been reached with Home Care and Care Home providers that was due to end in 2023/24. However, in light of the exceptional inflation rates during the financial year this has now been superseded.

2.4.3 The Council consults with providers each year to assess the fees it pays for care. The following paragraphs provide a summary of the issues facing different segments of the market as well as the proposed fee uplifts.

Residential and Nursing Care Homes

2.4.4 There are a total of 32 independent sector care homes contracted to support older people in Rotherham. They provide a range of care types.

2.4.5 The independent sector care home market in Rotherham supplies 1,607 beds and approximately 35% are financially supported by the Council. There has been a significant shift in the market from a historical position of the Council being the dominant purchaser. This is part of a long-term strategy to support as many people as possible to be independent and remain in their own homes. However, pressure in the domiciliary care market has led to increased use of care home provision.

2.4.6 The pressures that the older people's care home market faces are well documented and are highlighted below:

- The lack of nurses and enhanced terms and conditions of employment (pay, pensions, workplace support) offered by the NHS are a challenge for the independent sector market who are not able to compete to attract qualified nurses to work in care homes.
- Increasing use and high cost of agency nurses which is having a negative impact on patient flow from the hospital and ability to continue to provide and maintain a quality service.
- The National Living Wage will increase by 9.7% to £10.42 in April 2023. The Real Living Wage for 2022/23 increased by 10.1% to £10.90.
- Care market restricted in their ability to compete financially with the retail and hospitality sector as they are currently offering joining bonuses and increased wage rates.
- A high degree of staff turnover has resulted in a significant increase in recruitment and retention costs.
- Increasing care requirements of residents with complex needs resulting in an intense demand on staff resource.
- Increase in energy bills due to wholesale cost increases. Care homes have reported increases of between 300 and 500% in utility bills.

2.4.7 The following table details the proposed fees for 2023/24. The total increase in fees aims to address the current costs of delivery and provide funding for inflation. The additional cost would be £3.2m per annum based on current activity. This approach aims to ensure a sustainable price for the different types of residential care that the Council purchases.

2023/24 Proposed Fees	**Residential**	**Residential EMI**	**Nursing Care***	**Nursing EMI***
Rotherham	£606	£632	£622	£690

*Excluding Funded Nursing Care element

Home Care

2.4.8 The purpose of a home care and support service is to enable people to remain living at home for as long as possible. The availability of quality home care services is key to supporting people's independence at home in the communities they know.

2.4.9 Around 1,200 people access the Home Care and Support Service and approximately 80% of people accessing the service are over the age of 65. This type of service represents 35% of the total provision to people assessed as eligible to receive active service. Around 16,000 hours of service are delivered per week which makes a major contribution to supporting people to remain in their own homes. Capacity in the market has contracted and not kept pace with demand.

2.4.10 The Home Care and Support Service was secured via a competitive tender in 2019 and mobilised in April 2020 at the onset of the pandemic. The number of providers appointed to the flexible purchasing system (FPS) has increased from 14 to 16 providers to accommodate growing demand. In July 2021 it was necessary to further increase the number of formal arrangements with providers to rapidly assuage both the impact of the pandemic and in preparation for winter pressures expected to reduce both capacity and resilience in the market. Currently there are 19 providers responding to requests for service, although meeting demand remains an ongoing challenge.

Rotherham's home care and support situation is not unique and reflects a growing national picture.

2.4.11 High demand for staff in the retail, hospitality, and entertainment sectors has reduced the workforce capacity. Provider's testimony indicates Care Workers are resigning to take jobs with attractive pay rates and better terms and conditions.

2.4.12 In depth consultation has been undertaken with contracted home care and support providers to analyse care worker pay rates in the sector. The average basic hourly pay rate of care workers has been compared against pay for work in similar work roles and types in the Rotherham jobs market. Analysis shows that advertised pay can be significantly higher for work that is either similar or requires less skill and/or physical demand indicating an extremely competitive jobs market. Attracting sufficient numbers of people to work in home care and support service's is a key challenge for the sector.

2.4.13 The current average hourly rate is £18.33. It is proposed that the rates are aligned to the median rate of the Fair Cost of Care exercise to £22.47 in 2023/24 at a total cost of £1.8m. This will aim to address the need for increased capacity in the sector. The total increase in fees accounts for the increase in the Real Living Wage and inflation

Independent sector provision – Learning Disability and under 65 Specialist Services

2.4.14 The Council provides financial support to approximately 759 learning disabled people, of all ages, with an ageing demographic and increased complexity from young people transitioning into the services. There are 418 Physically Disabled people (aged 18-64), 195 people with Mental Ill Health (aged 18-64) and 66 people, whose primary support need is Sensory Impairment, currently receiving Council support.

2.4.15 The pressures that the Learning Disabilities and Under 65's Specialist services face are in line with those faced in Older Peoples services and are highlighted below:

- The lack of nurses and enhanced terms and conditions of employment (pay, pensions, workplace support) offered by the NHS

are a challenge for the independent sector market who are not able to compete to attract qualified nurses to work in care homes.

- High cost of agency staff both Carer and Nursing roles.
- The National Living Wage will increase by 9.7% to £10.42 in April 2023. The Real Living Wage for 2022/23 increased by 10.1% to £10.90.
- Challenges in relation to attracting and retaining staff when pay rates in retail and hospitality are higher for less demanding roles
- The high degree of staff turnover within the sector results in a significant number of recruitment processes and the costs associated with this.

2.4.16 The costs of services reflect bespoke provision to meet individual needs and have arisen incrementally creating a range of accommodation costs and hourly rates. However, due to pressures such as the increase in the National and Real Living Wage, it is proposed to uplift fees to ensure the continued sustainability of services. The fee uplift for each service is shown below.

Learning Disabilities	**Percentage uplift**
Supported Living	10.1%
Residential Care	10.1%
Day Care	10.1%
Other 18-64	
Care Homes	10.1%
Supported Living	10.1%

2.4.17 It is proposed to increase the allocation within personal budgets for payment of Personal Assistants through Direct Payments to ensure compliance with the Real Living Wage from 1 April 2023 (£10.90 per hour). This will increase funding in the light of wage pressures and relevant legislation and it is hoped that the role will continue to be a career option for people with the right skills to support individuals to live independently.

2.4.18 Recognising that a significant proportion of people in receipt of Direct Payments exercise choice to directly purchase other services from a range of providers at varying levels of costs, it is proposed to apply a 10.1% increase to the personal budgets, reflecting the increase in the Real Living Wage from 1 April 2023. This will continue to support the wider home care and day care market, ensuring that choice is available outside of the Council commissioned services.

2.4.19 Discussions with care providers have highlighted that the ability to pay staff a competitive rate continues to be a key issue, especially in view of the significant wage inflation within retail, hospitality, and the NHS. The purpose of the funding is to support the continued workforce challenges across the Adult Social Care market, by encouraging people to remain in or join the sector with competitive rates of pay.

2.5 Council Tax Proposals for 2023/24

2.5.1 The Government have confirmed that the basic referendum principle for 2023/24 is 3% i.e. a maximum 2.99% increase in the basic rate of Council Tax. Social Care authorities will also be able to increase their Council Tax by a Social Care precept of up to 2% for 2023/24 (over the basic referendum threshold of 3%). Therefore, the total that the Council could increase Council Tax by is 5%.

2.5.2 The Council is proposing to increase its own Council Tax (i.e. excluding Parish, Fire and Police precepts) by 4%, comprising a 2% increase in the basic rate of Council Tax and a 2% Adult Social Care Precept.

2.5.3 The proposed 2% increase on the basic rate of Council Tax will raise an additional £2.4m in 2023/24. In addition, a 2% increase in the Adult Social Care Precept will raise a further £2.4m in 2023/24 to contribute to funding increased costs of adult social care.

2.5.4 A 4% increase on the tax levied in 2023/24 would mean a Band D Council Tax (for the Rotherham Council element only) of £1,754.73. Details of the proposed increases on all Council Tax bandings are set out in Table 3 below. Over 53% of properties in the Borough are Band A.

Table 3 – Council Tax Bands and Amounts (Rotherham Council element only)

Council Tax Band	2022/23 £	2023/24 £
A	1,124.82	1,169.82
B	1,312.29	1,364.79
C	1,499.77	1,559.76
D	1,687.24	1,754.73
E	2,062.18	2,144.67
F	2,437.12	2,534.61
G	2,812.06	2,924.55
H	3,374.47	3,509.46

2.5.5 The budget for 2023/24 also takes account of a planned use of £2.5m of surplus from the Council's Collection Fund for Council Tax. This is a direct result of the Council continuing to achieve a high performance in collecting Council Tax and minimising cumulative arrears. However, it is considered that the continuing cost of living crisis and wider economic pressures on the Borough into 2023/24 may result in a negative effect on the in-year Council Tax collection rate. Consequently the 96% in-year collection rate budgeted for in 2022/23 has been maintained for the 2023/24 taxbase rather than the 97% rate used in previous years' taxbase calculations, prior to Covid 19.

2.5.6 The proposed increase will help to support the delivery of valuable frontline services, particularly services for vulnerable children and adults at a time

when demand for these services continues to increase. This includes some additional investments in services which are set out in Paragraph 2.7.

2.5.7 As required by legislation (the Local Government Finance Act 1992) this Budget Report to Council includes a Statutory Resolution of Council Tax setting out details of the proposed Council Tax calculations for 2023/24 for the Council, Parishes and including the precepts from the South Yorkshire Police and Crime Commissioner and South Yorkshire Fire and Rescue Authority as advised to the Council. This is shown at Appendix 6.

2.5.8 The annual determination of the Council Tax Base, which is a technical based calculation, is delegated by Council to the Strategic Director – Finance & Customer Services (Section 151 Officer). The Council's Tax Base for 2023/24 has been determined as 72,148.99 Band D equivalent properties, after adjusting for the anticipated rate of collection, the impact of the Council's Local Council Tax Support Scheme and discretionary discounts and exemptions for empty properties and second homes.

2.5.9 The Council's current Local Council Tax Support Scheme was approved by Council on 24 January 2018. The Council is not making any changes to this scheme for 2023/24.

2.5.10 Based on the growth in the number of properties in the Tax Base and the proposed increase in Council Tax by 4%, this will generate a total Council Tax of £126.6m available to support the Council to fund services in 2023/24. Details of the Council Tax Base for 2023/24 are set out in Appendix 1.

2.5.11 **Local Council Tax Support Top Up Scheme 2023/24 to 2024/25**

2.5.12 The Council is aware that residents will be facing rising household costs as a result of rising inflation and energy prices. In recognition of this the Council proposes to again provide a further Local Council Tax Support Top Up scheme across the financial years 2023/24 and 2024/25. The scheme will provide an expected additional award of £117.60 for 2023/24, an increase on the 2022/23 support, of Council Tax support to working age claimants on the Council's Local Council Tax Support scheme for 2023/24. Based on current caseloads this is expected to provide additional support to approximately 14,200 households. Where a claimant has a bill of £117.60 or less, then the bill will be reduced to zero. This means that for a working age household in receipt of maximum Council Tax support in a non-parished area Band A property, there will be no bill to pay for 2023/24 Council Tax. Based on current caseloads this is estimated to be approximately 10,500 households. The application of the scheme will include all those becoming eligible up to and including 31 March 2024. Whilst the Council intends to run a further Local Council Tax Support Top Up scheme in 2024/25, the value of this award will be confirmed ahead of 2024/25 when the costs are clearer.

2.5.13 The estimated scheme costs of £1.7m will be funded by £0.5m from Governments Council Tax Support Fund for vulnerable households that will pay up to the first £25 per LCTS claimant, with the remaining £1.2m being

funded from Council's Household Support Fund allocation for 2023/24. The actual cost won't be known until the end of the 2023/24 financial year. This funding approach will allow the Council to use the Local Council Tax Support and Collection Fund Guarantee Grant reserves to fund a further Local Council Tax Support Top Up scheme in 2024/25. These reserves had been earmarked to fund the Local Council Tax Support Top up scheme in 2023/24.

2.5.14 The scheme will replicate the criteria implemented in 2022/23. For 2023/24, the scheme will provide an expected £117.60 of additional Council Tax Support (subject to confirmation of the Police and Fire Precepts), based on the following criteria;

- That an expected additional award of £117.60 Council Tax Support will be made to those people of working age who are in receipt of Local Council Tax Support as at 1 April 2023.
- That where a claimant has a Council Tax bill of £117.60 or less, their bill will be reduced to zero.
- That the remaining funding will be utilised to fund the cost of new claimants becoming eligible for Local Council Tax Support including the application of the relevant proportion of the additional expected £117.60 support.
- That the additional support will apply to all those becoming eligible up to and including 31 March 2024.

2.6 Proposed Revenue Budget 2022/23 and Medium Term Financial Strategy to 2025/26

2.6.1 The Council's Medium Term Financial Strategy (MTFS) sets out a framework for understanding the challenges the Council faces and supports corporate planning. It helps the Council to shape its finances over the medium term by examining the projected resources available to meet the priorities as set out in its Council Plan.

2.6.2 An update of the MTFS was submitted to Cabinet in November 2022 reflecting the significant budget funding gap for the MTFS period. The MTFS has since been further updated, to reflect the outcomes of the Final Local Government Finance Settlement 2023/24 and the budget proposals as set out in this report. It includes funding and expenditure projections up to the 2025/26 financial year which show an effectively balanced position up to 2025/26 where there is an expected funding gap of £1.7m on current service activity. However, there will be a further Government Spending review before funding allocations for 2025/26 are determined. In addition, the MTFS will be kept under review annually, which will include reflecting the impact of future years' annual Finance Settlements.

2.6.3 Taking into account Government funding notified for 2023/24 within the Final Local Government Finance Settlement, estimates of Government funding for future years based on the Spending Round 2021 and the Council's own resources, the proposed budget for 2023/24 and an updated MTFS over the following three years is set out below in Table 4.

Table 4 - Budget and MTFS 2023/24 to 2025/26

Resources	**2023/24 £000**	**2024/25 Estimated £000**	**2025/26 Estimated £000**
Government Funding			
Revenue Support Grant	17,654	18,537	18,537
Business Rates Top-Up Grant & S31 Grant as compensation for multiplier cap on Top-Up Grant	35,337	37,104	37,846
New Homes Bonus	829	0	0
Public Health Grant	18,930	19,876	20,274
Social Care Support Grant	22,888	25,888	25,888
iBCF additional funding from 2019/20	14,480	14,480	14,480
Services Grant	2,597	2,597	2,597
ASC Market Sustainability and Improvement Fund	3,150	4,550	4,550
Discharge Funding	2,030	2,500	2,500
Other Government Grants	841	841	1,441
Total Government Funding	**118,736**	**126,373**	**128,113**
Retained Business Rates & S31 Grants as compensation for Government determined business rates reliefs	54,346	57,063	58,205
Council Tax Collection Fund – annual review and use of surplus	2,500	3,000	3,000
Council Tax and Adult Social Care Precept	126,602	131,666	136,933
Total Council Resources	**183,448**	**191,729**	**198,137**
Total Resources	**302,184**	**318,103**	**326,250**
Expenditure	**2023/24 £000**	**2024/25 Estimated £000**	**2025/26 Estimated £000**
Base Budget Requirement at 2022/23 pay and prices	258,769	259,221	259,188
Provision for pay, price and fees and charges income inflation	28,748	43,247	48,764
Adult Care – care transitions and demand	7,200	8,200	9,200
Adult Care uplift following centralisation of iCBF	11,794	11,794	11,794
Revenue budget investment 23-24	524	454	454
Discharge Funding	2,030	2,500	2,500
Capital Investment to 2025/26 – financing costs	2,719	4,840	6,020
Approved budget savings and cost reductions.	-3,956	-6,650	-6,650
Proposed budget savings from 2023/24	-4,344	-4,703	-3,288

Use of savings and funds within Budget/MTFS Strategy:			
· Treasury Management Savings	-6,300	-3,800	0
· Corporate Budget Provision for Children's Placements and Home to School Transport pressures	5,000	3,000	0
Total Expenditure Budgets	**302,184**	**318,103**	**327,982**
Gap	**0**	**0**	**1,732**

* Notes :

(i) The amounts of Public Health Grant are estimated based on the Financial Settlement 2022/23 plus inflation, pending the Government confirming the allocations for 2023/24.

(ii) the iBCF funding allocations up to 2018/19 were included within the Adult Services net budget as grant funding, based on use of the allocations agreed with Rotherham Clinical Commissioning Group. However, this grant allocation is now presented as part of the Council's core resources to align with presentation of the Final Financial Settlement. The Adults net budget has been increased to reflect the iBCF being held centrally, as such this grant is still spent within Adults services.

2.6.4 Set out below in Table 5 is the proposed Net Revenue Budget for 2023/24 including the Directorate Cash Limit Budgets utilising the available resources and based on approval and implementation of the proposed budget included within this report and detailed above in Table 5.

Table 5 Net Revenue Budget by Directorate

	Proposed Budget 2023/24
	£'000
Adult Care, Housing & Public Health	120,707
Children & Young People's Service	64,590
Regeneration & Environment Services	50,185
Finance, Customer Services	20,429
Assistant Chief Executive	7,602
Central Services	38,671
TOTAL NET REVENUE BUDGET	**302,184**

2.6.5 The proposed Central Services budget (£38.7m) shown in the table above includes the following key budgets and provisions:

- Levies – Integrated Transport Authority, Coroners, Environment Agency, Apprentice (£13.1m)
- Capital Financing (£19.7m)
- PFI Grants (cr £3.8m)
- Use of Treasury Management Reserve to support Budget, (cr £6.3m)
- Inflation provision for pay, price and fees and charges, (£16.0m).

2.7 Proposed Revenue Budget Investment

2.7.1 Following consideration of the Council's overall financial position for 2023/24 and the Medium Term, a number of revenue budget investment priorities are proposed for 2023/24 onwards as summarised below in Table 6. These proposals total £824k for 2023/24 and will reduce to £621k for 2024/25 thereafter. Further details of all these investment proposals are provided in detail in Appendix 2. During 2023/24, £300k of the proposed investments are to be funded via the Covid Recovery Fund and other grant funding accessed to support the delivery of Rotherham Markets Development. The funding of the Rotherham Markets Development – Trader Incentives will continue into 2024/25, at £167k.

Table 6 Proposed Revenue Budget Investments

Ref per template	Revenue Budget Investments	2023/24 £'000	2024/25 £'000
Every Child able to Fulfil their Potential			
23/24 R&E4	Independent Travel Training – Home to School Transport	85	85
Expanding Economic Opportunity			
23/24 R&E1*	Rotherham Markets Redevelopment - Trader Incentives	167	167
A Cleaner, Greener Local Environment			
23/24 R&E2	HWRC's	188	188
23/24 R&E3	Narrow Access Vehicle Resource Requirements	63	63
23/24 R&E5	Commercial Waste Recycling Service	70	0
One Council Approach			

22/23 FCS1*	Additional Call Handling	133	0
22/23 FCS2	Customer and Digital	118	118
Total Investment Proposals		**824**	**621**
***Value proposed to be funded via General Fund**		**524**	**454**
***Value proposed to be grant funded**		**300**	**167**

2.7.2 In addition to these investments the Council also recognises the importance of providing some budget capacity to move forwards with key planning proposals that are required as part of driving forward the Councils aims within the Council Plan. As such, a small budget provision of £200k remains available for 2023/24 to support the costs of any significant planning developments.

2.8 Proposed Temporary and Permanent Revenue Budget Savings

2.8.1 In updating the Council's Medium Term Financial Strategy to take account of the Final Financial Settlement and impacts of inflation, energy prices and rising demand for social care services it became clear that the Council would require some level of temporary and permanent revenue savings. This was required in order to balance the financial years 2023/24, 2024/25 and provide greater support with the uncertainty that exists over 2025/26 spending review period, the future financial outlook around inflation and Local Authority funding.

2.8.2 In order to address that challenge the Council's Directorates were asked to put forward savings proposals to support the Budget and MTFS that were sensible, achievable and most importantly would have least impact on service delivery to residents. As a result of this exercise the Council is proposing £4.344m of savings for 2023/24, made up of temporary savings of £2.155m and permanent savings of £2.189m. These figures rise to £4.703m in 2024/25, made up of temporary savings of £1.416m and permanent savings of £3.288m. The £3.288m of permanent savings are then factored into the 2025/26 budget position.

2.8.3 The table below summaries the position by Directorate and Appendix 4 provides further information on each of the savings proposals.

Directorate	**Value of Temp 23/24 £'000**	**Value of Perm 23/24 £'000**	**23/24 Total**	**Value of Temp 24/25 £'000**	**Value of Perm 24/25 £'000**	**24/25 Total**
Finance and Customer Services	120	188	308	0	238	238
Assistant Chief Executive	100	203	303	123	285	407
Corporate Sub-Total	**220**	**391**	**611**	**123**	**523**	**645**

Children's and Young Peoples Services	873	475	1,348	496	563	1,059
Adult Care, Housing and Public Health	0	1,224	1,224	0	1,998	1,998
Regeneration and Environment	1,062	99	1,161	797	204	1,001
Totals	**2,155**	**2,189**	**4,344**	**1,416**	**3,288**	**4,703**

2.9 Reserves and Balances within the Council's Budget Strategy

2.9.1 In 2019/20 as part of the Government's response to the Covid-19 pandemic, the Council began to receive un-ringfenced Covid-19 support grants. Where they have not been fully utilised or where Government guidance requires that they are carried forward, they are carried forward within the Councils accounts as part of a Covid-19 Grants Reserve.

2.9.2 The Covid Grants Reserve was reduced from £27.4m to £11.9m as part of the financial outturn 2021/22. £5.9m of this balance relates to S31 Grants to support business rate relief provided during 2021/22 that will be accounted for in the Collection Fund during 2022/23. The remaining £6m relates to a series of Covid-19 grant funds, such as new burdens funding generated from a variety of Covid business and resident support schemes that the Council delivered with existing resources, Contain Outbreak Management Fund (COMF) and the Covid Additional Relief Fund (CARF). It is anticipated that the majority of this funding will be utilised during 2022/23.

2.9.3 The Council's balance of corporate reserves as at 31 March 2022 was £40.8m. Following a further review of the Reserves Strategy, taking into account the financial outturn for 2021/22, the forecast financial outturn for 2022/23 and the proposed reserves use during 2023/24 and 2024/25, the following updated Reserves Strategy is proposed for reserves movements during the period 2022/23 to 2025/26:

- The Council received £2.8m Local Council Tax Support Grant to mitigate the financial impact of Covid-19 on future Council Tax income. This grant was transferred to reserves in 2021/22, before being earmarked to fund the Local Council Tax Support Top Up scheme during 2022/23. £1.6m of this reserve will be used in 2022/23 as planned with the balance of £1.2m earmarked for a Local Council Tax Support Top Up scheme during 2024/25.

- The Spending Review 2021 confirmed Government would compensate local authorities for 75% of irrecoverable losses in Council Tax in respect of 2020/21. This £0.7m was transferred to reserves in 2021/22 and is earmarked for a Local Council Tax Support Top Up scheme during 2024/25.

- A £2m Covid Recovery Fund and a £2m Children's and Young Peoples Services Social Care Reserve were created as part of the 2020/21 outturn position and approved for use as part of the 2022/23 Budget. The £2m Children's and Young Peoples Services Social Care Reserve will be used in full to support 2022/23. However, £0.8m of the Covid Recovery Fund will not be required in 2022/23 as the Council has been able to fund some of the planned projects from other new grant schemes that were not anticipated, such as the Household Support Fund, as such the balance will be carried forward for use in 2023/24.

- The Corporate Revenue Grants Reserve will be reduced by £0.6m during 2022/23 to fund the discretionary Council Tax Rebate scheme.

- Treasury Management savings, of £5.6m for 2021/22 were transferred to reserves as part of the outturn position for 2021/22. This was in line with the recommendation to reserve funding and savings to support the budget across the medium term as agreed at Cabinet in February 2022. Further Treasury Management Savings generated in 2022/23 of £6m will also be transferred to reserve to support the budget across the medium term, net of the planned use of £1.5m Treasury Management savings in 2022/23.

- To support the financial outturn position for 2022/23 to mitigate the expected overspend of £8.4m as a result of events outside of the Council's control, inflation and energy prices, it is proposed that the Transformation Reserve £4.1m and £4.3m of the Budget and Financial Strategy Reserve are utilised. As such the Council's Budget and Financial Strategy Reserve will be reduced to £13.5m to support the medium term plan.

2.9.4 Taken alongside the Council's proposed budget for 2023/24 and the MTFS to 2025/26, this reserves position is considered to be sustainable for the medium term. Future decisions on reserves would then continue be taken as part of the annual budget setting process.

2.9.5 The table below summarises the reserves balances over the medium term and includes the budgeted transfers to and from reserves as outlined in section 2.9.3.

2.9.6 **Table 7 – Forecast Balances of Reserves**

	Balance at 31 March 2022 £m	Projected Balance at 31 March 2023 £m	Projected Balance at 31 March 2024 £m	Projected Balance at 31 March 2025 £m
General Fund Minimum Balance	**25**	**25**	**25**	**25**
Corporate Reserves				
Budget and Financial Strategy	17.8	13.5	13.5	13.5
Transformation	4.1	0.0	0.0	0.0
Business Rates	4.0	4.0	4.0	4.0
Corporate Revenue Grants Reserve	1.9	1.3	1.3	1.3
Children's and Young Peoples Services Social Care Reserve	2.0	0.0	0.0	0.0
Covid Recovery Fund	2.0	0.8	0.0	0.0
Local Council Tax Support Grant	2.8	1.2	1.2	0.0
Collection Fund Income Guarantee Grant	0.7	0.7	0.7	0.0
Treasury Management Savings	5.6	10.1	3.8	0.0
Total	**40.8**	**31.5**	**24.4**	**18.7**
Total General Fund Minimum Balance and Corporate Reserves	**65.8**	**56.5**	**49.4**	**43.7**

2.9.7 It is proposed that £133k of the Covid Recovery Fund will be utilised in part during 2023/24, to fund the revenue budget investments in Call Handling. The remaining use of the Covid Recovery Fund will be set out in a future Cabinet report once the final position for use of the fund in 2022/23 is known.

Community Leadership Fund

2.9.8 The 2021/22 Budget approved by Council, included revenue and capital budgets that are devolved to individual Elected Members (Community Leadership Fund) or the ward as a whole (Capital Budget). These are provided to members to deliver revenue and capital projects within their wards during their time in office. As such any unspent balance of CLF or capital can be carried forward at the year end, for all financial years except

for local election years. For example, in the current election cycle, these budgets can only be carried forward at the end of the following years, into the next financial year:

- 2021/22
- 2022/23

2.9.9 For the 2023/24 financial year, carry forward of unspent balances will not be permitted at the end of March 2024, ahead of the May 2024 elections. Where carry forward is required those balances will be transferred to the Corporate Revenue Grants Reserve or held within Capital Grants Unapplied.

2.10 Business Rates Reliefs

2.10.1 Revaluation 2023 and Transitional Relief

2.10.2 From 1 April 2023, the rateable values of all non-domestic properties in England will be updated by the Valuation Office Agency to reflect the property market as at 1 April 2021. This will ensure business rates bills are fairly distributed across all non-domestic properties and reflect changes in market conditions since 2015.

2.10.3 A new Transitional Relief Scheme will be introduced in 2023 to help those ratepayers who will be faced with higher bills as a result of the revaluation.

2.10.4 2023/24 Retail, Hospitality and Leisure (RHL) relief scheme

2.10.5 In the Autumn Statement 2022 the Chancellor announced a new business rates relief scheme for retail, hospitality, and leisure properties, worth an estimated £2.1 billion in 2023-24.

- The 2023/24 Retail, Hospitality and Leisure (RHL) relief scheme will provide eligible, occupied, retail, hospitality, and leisure properties with 75% relief, up to a cash cap of £110,000 per business.
- Under the cash cap, no ratepayer can in any circumstances exceed the £110,000 cash cap across all of their hereditaments in England. Where a ratepayer has a qualifying connection with another ratepayer then those ratepayers should be considered as one ratepayer for the purposes of the cash caps.
- The RHL relief scheme guidance provides local authorities with information about the intended operation and delivery of the policy.
- The Government anticipates that local authorities will include details of the relief to be provided to eligible ratepayers for 2023/24 in their bills for the beginning of the 2023/24 billing cycle.

2.10.6 2023/24 Supporting Small Business (SSB) relief scheme

2.10.7 In the Autumn Statement 2022 the Chancellor also announced a new Supporting Small Business (SSB) relief scheme which will cap bill

increases at £600 per year for any business losing eligibility for Small Business Rate Relief or Rural Rate Relief at the 2023 revaluation. The scheme also provides support for those previously eligible for the 2022/23 SSB scheme and facing large increases in 2023/24 but in those cases for one further year only.

2.10.8 The Government anticipates that local authorities will include details of the relief to be provided to eligible ratepayers for 2023/24 in their bills for the beginning of the 2023/24 billing cycle.

2.10.9 Local Newspapers

A business rates relief for local newspapers was introduced by the Government in April 2017 for a period of 3 years. The relief provides a £1,500 discount for office space occupied by local newspapers. This is limited to one discount per local newspaper title and per property. The Government has determined that the relief will continue for a further 5 years until 31 March 2025.

2.10.10 Business Rates Rural Relief

The doubling of Business Rates Rural Rate Relief was introduced by the Government in 2017/18. However, the relevant primary legislation hasn't been changed and councils have been asked to use their local discount powers to grant the reliefs in line with Government guidance. The Council has done this for 2017/18 to 2022/23 and it is proposed to continue the same arrangement for 2023/24.

2.10.11 Cabinet has recommended to Council that these business rates reliefs are applied for 2023/24 in line with Government guidance. In addition, should Government introduce other rates reliefs, the reliefs will be applied in line with Government guidance.

2.11 Procurement – Supplier Faster Payments

2.11.1 Since April 2020 the Council has adopted a range of principles and measures to provide faster payment (i.e. payment earlier than the standard 30 day payment terms) to Suppliers, where invoices have been reconciled, with a targeted approach to support local suppliers and Small to Medium Enterprises (SMEs). This was done initially to provide support during the Covid-19 pandemic to ensure cash-flow within businesses was maintained to avoid supply chain collapse and help protect jobs. The Council has however recognised the economy has not recovered or returned to pre-pandemic levels and is now facing other significant financial pressures resulting from rising inflation and energy costs. It is proposed that these principles and measures are maintained for a further 12 month period covering the 2023/24 financial year.

2.12 Capital Strategy/Capital Programme Update

2.12.1 The Capital Strategy and proposed Capital Programme to 2025/26, which sets out the Council's future capital investment plans, will ensure that investment decisions are clearly aligned with the Council's strategic priorities, vision for Rotherham and the Council Plan. The Capital Programme covers 2022/23 through 2025/26, so that the Council has a Capital Programme, aligned with the Council's MTFS. For the financial years 2024/25 and 2025/26 the inclusion of capital grants are largely based on estimates and will be updated as Government confirm annual allocations, in line with the Council Financial & Procurement Procedure Rules.

2.12.2 The Council's Capital Strategy and Capital Programme to 2025/26 was approved by Council in March 2022 within the Budget and Council Tax 2022/23 Report. This has been further refreshed and updated as part of this Budget report and the reporting to Cabinet and Council carried out during 2022/23.

2.12.3 The Financial Outturn 2021/22 report approved by Cabinet in July 2022 set out an updated Capital Programme taking into account slippage on capital schemes during 2021/22 which was mostly re-profiled into future years.

2.12.4 Further individual new capital projects already approved during 2022/23 are incorporated into the updated Capital Programme which is set out in Appendices 3C to 3F.

2.12.5 This report proposes a number of further additions to the Capital Programme to 2025/26 which are set out in Appendix 3A. It is proposed that these priority capital investment schemes will be added to the Council's Capital Programme following Council approval.

2.12.6 **Priority Capital Investment – General Fund**

A number of new capital schemes are being proposed for inclusion into the Capital Programme 2022/23 to 2025/26. A list of the new schemes is provided at Appendix 3A and 3B, along with a summary view of the scheme business case. These new proposals will be funded by £11.104m of corporate resources, with the revenue implications of this built into the Council's proposed Budget and Treasury Management Strategy. They are listed below;

Table 8 Proposed Capital Budget Investments

Directorate	New Capital Proposal	Corporate Resource Required £'000s
R&E	HWRCs	2,447
R&E	Narrow Access Vehicles for Waste/bin collections	240
R&E	5-year Plant equipment refresh Grounds and Streets	1,254
R&E	Waterloo Kiln Restoration	199
R&E	Green Spaces Casework	110
R&E	RVCP Car Park - Payment Stations	75
R&E	Centenary Way Viaduct Urgent Remedial Repairs to Central Reserve	1,700
R&E	Moving Traffic Enforcement Powers	400
R&E	Traffic Signals Improvements	600
R&E	Strategic acquisitions - top up and extension	1,000
R&E	Century 1 - Roof Replacement	600
R&E	Bus Route Improvements	331
R&E	Towns and Villages Fund - Round 2	2,000
F&CS	Bereavement Services Investment	148
	Total	**11,104**

2.12.7 There are a number of project specific changes that were added to the Capital Programme as part of the Council's December Financial Monitoring report to 13 February Cabinet. However, there is a change to the Council's planned use of corporate borrowing that has been recommended by Cabinet for approval as part of this Budget and Council Tax Report to Council.

- £1.759m transferred from the Pathways to Care Adaptation project to the Children's Residential Homes project. This is to move resources to support the delivery of the Children's Residential Homes project and match fund and supplement the DfE grant award of £557k. October 2022 Cabinet agreed a revised approach to Phase 3 and Phase 4 of the Children's Residential Homes project that would require additional capital investment to deliver Phase 3 and to match fund the potential bid to DfE for a Phase 4.

2.12.8 The Council was successful in the bid and so the capital budget adjustments have now been made. This scheme is essential to the delivery of the agreed savings earmarked against CYPS placements. The Pathways to Care Adaptation programme no longer requires the £1.759m as the take up of the project in the early years was not significant leading to slippage of resources that would be better prioritised against the Children's Residential Homes project.

2.12.9 In recognition of the significant challenges facing capital developments at present due to inflation on direct project costs but also inflationary pressures caused by the delays in the supply chain for materials, the Council set aside as part of the Budget and Council Tax Report 2022/23 funding within the Medium Term Financial Strategy to finance some additional borrowing provision. This provision remains in place and will potentially fund £10m of additional expenditure within the Capital Programme should it be required as a result of inflationary pressures.

Housing Revenue Account (HRA)

2.12.10 The Housing Revenue Account Capital Programme has also been updated to 2025/26, in line with the updated HRA Business Plan presented for approval by Cabinet on 13 February 2023 and Council on 1 March 2023. HRA capital programme information is set out in Appendices 3E and 3F.

Capital Strategy

2.12.11 The Capital Strategy will deliver a Capital Programme that is affordable and sustainable and contributes to the Borough's economic growth. It will also ensure that the Council is able to fully contribute to the delivery of the South Yorkshire Mayoral Combined Authority (SYMCA) Strategic Economic Plan and maximise the potential for securing capital funding from the SYMCA. The Council will continue to build upon the successes of recent years in the development and approval of funding bids, such as Towns Fund and Levelling Up Fund in order to maximise the impact that the Council can have on the borough through capital investment.

2.12.12 The revenue impact of the Capital Strategy is reflected in this report and the prudential borrowing requirement arising from the Capital Programme is reflected in the Prudential Indicators and Treasury Management and Investment Strategy.

Proposed Capital Programme 2022/23 to 2025/26

2.12.13 Subject to approval of all the proposed additions to the Capital Programme, the Council's four year Capital Programme will be set at £610.890m, split between general fund £433.476m and HRA £177.414m. The table below indicates the split of the Capital Programme across the Council's Directorates.

Table 9 – Proposed Capital Programme 2022/23 to 2025/26

Directorate	2022/23 Budget £m	2023/24 Budget £m	2024/25 Budget £m	2025/26 Budget £m	Total Budget £m
General Fund Capital					
Children and Young People's Services	8.513	13.543	3.040	15.190	40.286
Regeneration and Environment	94.338	168.052	41.551	12.527	316.467
Adult Care & Housing	5.638	8.407	14.117	4.273	32.435
Assistant Chief Executive	0.481	0.203	0.210	0.210	1.104
Finance and Customer Services	5.448	11.908	3.425	18.403	39.184
Capitalisation Direction	1.000	1.000	1.000	1.000	4.000
Total General Fund Capital	**115.418**	**203.113**	**63.343**	**51.603**	**433.476**
Total HRA Capital	40.779	48.902	58.123	29.610	177.414
Total RMBC Capital Programme	**156.197**	**252.015**	**121.466**	**81.213**	**610.890**

Funding the Capital Programme

2.12.14 Appendices 3C & 3E shows how the Council proposes to fund the projects and changes to the Capital Programme for which approval is being sought, together with the funding of the existing approved Capital Programme projects. As indicated above, the Council's Revenue Budget and Medium Term Financial Strategy contains provision for the revenue implications of the Capital Programme including prudential borrowing costs.

2.12.15 The Council held £0.2m of General Fund capital receipts and £19.3m of Right to Buy (RTB) receipts as at 31 March 2022. In addition, the Council anticipates further capital receipts to be generated across the Capital Programme period 2022/23 to 2025/26. The total amount of capital receipts planned to support the proposed General Fund Capital Programme including flexible use is £7.2m. The planned use of HRA receipts within the HRA programme is £15.0m, this is based on the continuing sale of properties under RTB, and private sales generated through the Councils new build housing schemes.

2.12.16 The table below shows how each year of the Capital Programme will be funded:

Table 10 – Funding of the Proposed Capital Programme 2022/23 to 2025/26

Funding Stream	2022/23 Budget £m	2023/24 Budget £m	2024/25 Budget £m	2025/26 Budget £m	Total Budget £m
Grants and Contributions	73.260	80.118	34.255	16.254	203.887
Unsupported Borrowing	39.753	120.958	27.214	33.713	221.637
Capital Receipts	1.229	0.858	0.691	0.450	3.228
Capital Receipts - Flexible Use & HRA Contribution	1.000	1.000	1.000	1.000	4.000
HRA Contribution	0.176	0.179	0.183	0.186	0.724
Total Funding - General Fund	**115.418**	**203.113**	**63.343**	**51.603**	**433.476**
Grants and Contributions	2.871	1.050	0.000	0.000	3.921
Unsupported Borrowing	1.698	1.637	23.815	0.000	27.150
Housing Major Repairs Allowance	29.275	29.655	25.998	24.309	109.237
Capital Receipts	4.303	6.582	3.596	0.587	15.068
Revenue Contribution	2.633	9.978	4.714	4.714	22.039
Total Funding - HRA	**40.779**	**48.902**	**58.123**	**29.610**	**177.414**
Total	**156.197**	**252.015**	**121.466**	**81.213**	**610.890**

2.12.17 The Council's funding strategy in respect of the Capital Programme will be based on the following key principles:

(i) Capitalisation opportunities will be maximised, where accounting rules allow.

(ii) The Government's capital receipts flexibilities will be maximised to fund revenue transformational expenditure, if required, with an indicative £1m of capital receipts. As a general principle, capital receipts will be earmarked to minimise revenue costs.

(iii) All decisions on capital financing are delegated to the Council's Section 151 Officer as agreed by Council.

2.13 Treasury Management Issues

2.13.1 Treasury Management is the management of the Council's cash flows, its banking, money market and capital transactions, the effective control of risks associated with these activities and the pursuit of optimum performance associated with those risks.

2.13.2 The Treasury Strategy has associated Prudential Indicators (PIs) which have to be approved by Council prior to 1 April each financial year in order to comply with the various statutory frameworks within which the treasury function has to operate.

2.13.3 The Prudential Code requires the Council to approve and monitor a minimum number of PI's in order to inform the capital decision making process and support capital investment decisions. These PIs are mandatory.

2.13.4 The Capital Finance Regulations 2008 require the Council to approve a Minimum Revenue Provision (MRP) statement which sets out the methods the Council will use to determine the appropriate amount of MRP to charge against the revenue budget.

2.13.5 The Treasury Management Strategy is integral to the overall Budget Strategy and to the management of the Capital Programme.

2.13.6 Details of the Treasury Management issues are contained in Appendix 9. However, the key issues that the Council's Treasury Management service will monitor closely is the current increase in the Bank of England Base Rate and its impact on the cost of borrowing. The Council's approach and mitigation of this issue is covered within Appendix 9.

2.14 **Report of the Strategic Director - Finance and Customer Services (the Council's Responsible Financial Officer)**

2.14.1 Section 25 of The Local Government Act 2003 requires the 'Chief Financial Officer' (The Strategic Director - Finance & Customer Services at Rotherham Council) to report to Council on the following matters in making decisions on the budget and financial strategy:

- the robustness of the estimates made for the purposes of the calculations;
- the adequacy of the proposed financial reserves.

2.14.2 In addition, it is recognised as good financial management for the Council to identify target levels for reserves and balances that are based on a thorough understanding of its needs and risks.

2.14.3 The contents of this budget and financial strategy report is the mechanism by which positive assurances are made by the Strategic Director - Finance & Customer Services about the adequacy of the proposed financial reserves.

2.14.4 The Strategic Director - Finance & Customer Services gives her assurance that the budget estimates for 2023/24 are robust overall when considered in conjunction with the budget proposals identified in the report, the Reserves Strategy and medium term financial projections. The Council continues to face significant financial pressures in respect of social care and also, following the challenges of the COVID-19 pandemic, is now faced with significant economic uncertainty, high inflation and unprecedented increases in energy costs. However, the Council has also demonstrated over recent years, an ability to manage difficult financial challenges. Along with managing year on year cost pressures within overall budgets, it has developed a robust Medium Term Financial Strategy which has included

rebuilding reserves levels to create a more sustainable financial platform for the future. This means the Council is able to withstand the huge and unexpected inflationary impact on budgets in 2022/23 through a combination of active cost reduction measures and the use of some of those accumulated reserves and is therefore able to set a balanced budget for 2023/24 without needing to implement cuts to front line services. The remaining reserves ensure that the Medium Term Financial Strategy is robust despite the ongoing substantial risk caused by the current economic situation.

2.14.5 This assurance is predicated on Directorates continuing to progress all appropriate actions to reduce their spending for the remainder of the year, including delivery of the agreed savings and cost reductions, in particular:

- Reducing the number of exceptionally high cost placements and also reducing the unit cost of placements, within Children's Social Care. Also significantly increasing the number of foster care placements in line with budgeted plans.

- Successful management of the demand, market and provider pressures in Adult Social Care within the budget allocated, ensuring appropriate care and support is in place in accordance with the service development programme.

- A successful resolution to the remaining budget pressures within the Regeneration and Environment Directorate which require the Directorate to identify actions to ensure that services can be provided within the available funding envelope.

2.14.6 The key fundamental principles of the report's recommendations which the Strategic Director - Finance & Customer Services has considered in giving this assurance are:

- That the budget strategy for 2023/24 is approved as set out in the report.

- That Directorates manage their finances within the clearly defined cash-limits approved as part of this budget. Whilst the budget risk is recognised, Strategic Directors must bring forward options to mitigate any cost overruns in accordance with Financial Procedure Rules in order that formal decisions can be made where necessary.

- That Council approves the updates to the Medium Term Financial Strategy to 2025/26 and agrees to the proposals to manage a balanced budget in 2023/24.

- That the revised Reserves Strategy is approved which will see the General Reserves Minimum Balance remain at £25.0m over the medium term financial strategy period. It is not to be called upon for further purposes save in exceptional circumstances with the agreement of the Leader of the Council, Chief Executive and the Strategic Director - Finance & Customer Services and approved by

the appropriate body of the Council in accordance with the Constitution.

2.14.7 The reserves position will need to be kept under review to ensure that the Council maintains a robust budget and sound financial base.

2.14.8 The Council continues to operate in a tight financial climate by continuing to exercise tight spending controls including the application of stringent recruitment and procurement controls. However, whilst a significant degree of the Councils projected outturn position for 2022/23 relates to unexpected and significant inflationary cost increases, there are also continuing cost overruns in children's social care (placement costs) and in Home to School Transport (increasing demand). Whilst these are national problems, it is important that the costs are reduced if the Council is to remain financially stable and sustainable.

2.14.9 Within the current financial climate, effective and carefully planned use of reserves is ever more critical to the Council's ability to maintain a robust balanced budget whilst delivering its budget objectives to protect the most vulnerable people and those in need.

2.14.10 Services have achieved necessary and substantial levels of budget savings and cost reductions in recent years and now need to conclude that delivery. The new savings proposals within this budget seek to avoid impact on residents and protect priority services and need to be delivered, as planned, over the applicable years.

3. Options considered and recommended proposal

3.1 These are set out in Section 2 above.

4. Consultation on proposal

4.1 From 19 December 2022 to 22 January 2023, the Council held an online consultation which provided broad information on income and expenditure as well as a link to the March 2022 Budget Report. The Council also consulted individually with key partners. There were 76 responses from the public, 1 from key partners. The report on the consultation is attached at Appendix 10.

4.2 The Council's Overview and Scrutiny Management Board (OSMB) will consider this report including the outcomes of the consultation at its meeting on 8 February 2022.

4.3 With regard to the proposed changes to the Capital Strategy and Capital Programme, consultation has taken place with elected Members and officers engaged in capital projects across Directorates.

5. Timetable and Accountability for Implementing this Decision

5.1 The Council is required to set its annual budget before the 11 March each year. Strategic Directors are responsible for ensuring the delivery of savings proposals within their Directorate Cash Limit approvals.

5.2 The delivery of savings will be closely monitored through the Council's financial monitoring arrangements and reported to Cabinet throughout the year. Should it be necessary remedial actions to be identified and implemented to maintain spend within the approved budget limit.

6. Financial and Procurement Advice and Implications

6.1 The financial implications are set out in detail in Section 2 above.

6.2 In summary, the report recommends a 2% increase in the basic rate of Council Tax (excludes precepting bodies) and a 2% Adult Social Care Precept on Council Tax. The report proposes a General Fund Revenue Budget for the Council for 2023/24 of £302.184m.

6.3 It should be noted that the proposed revenue budget includes:

- Provision for pay awards and contractual inflation
- In line with Council policy, it is expected that any other inflationary pressures will be contained within Directorate Cash Limit budgets.
- Income inflation – a 6.0% overall increase to income budgets for Council Fees and Charges in line with the Council's Medium Term Financial Strategy.

6.4 Any revenue implications from the approved Capital Programme are fully reflected in the Council's 2023/24 Revenue Budget, its Medium Term Financial Strategy and the Prudential Indicators and Treasury Management and Investment Strategy.

6.5 All procurement activity (revenue and capital) must be procured in compliance with the Public Contracts Regulations 2015 (as amended) and the Council's own Financial and Procurement Procedure Rules. Consideration will be given through the Council's pre-procurement activity to determine the most appropriate route to market along with all associated implications that need to be addressed either through the tender process and/or resulting contract which is awarded.

6.6 Treasury Management forms an integral part of the Council's overall financial arrangements. The assumptions supporting the capital financing budget for 2023/24 and for the future years covered by the MTFS of the Council have been reviewed in light of the current economic and financial conditions and the revised future years' Capital Programme.

6.7 The proposed Treasury Management and Investment Strategy is not forecast to have any further revenue consequences other than those identified and planned for in both the Council's 2023/24 Revenue Budget and approved MTFS.

7. Legal Advice and Implications

7.1 When setting the budget, the Council must be mindful of the potential impact on service users. In particular, Section 149 of the Equality Act 2010 imposes an obligation on Members to have due regard to protecting and promoting the welfare and interests of persons who share a relevant protected characteristic (age; disability; gender re-assignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex and sexual orientation). Case law has clarified that there is no obligation on a local authority to carry out an equality impact analysis of the high level strategic budget setting process. Once the budget has been set and as spending decisions are made service by service, and as policies are developed within the constraints of the budgetary framework, proposals will be further considered by Members and will be subject to an appropriate and proportionate assessment of any equality implications.

7.2 In coming to decisions in relation to the revenue budget and Council Tax the Council has various legal and fiduciary duties. The Council is required by the Local Government Act 1992 to make specific estimates of gross revenue expenditure and anticipated income leading to the calculation of the council tax requirement and the setting of the overall budget and Council Tax. The amount of the council tax requirement must be sufficient to meet the Council's legal and financial commitments, ensure the proper discharge of its statutory duties and lead to a balanced budget.

7.3 In exercising its fiduciary duty the Council should be satisfied that the proposals put forward are a prudent use of the Authority's resources in both the short and long term; that the proposals strike a fair balance between the interests of Council Tax payers and ratepayers on the one hand and the community's interests in adequate and efficient services on the other; and that they are acting in good faith for the benefit of the community whilst complying with all statutory duties. Officers have addressed the duty to strike a fair balance between different elements of the community and the interests of Council Tax and Business Rate payers in developing the budget proposals set out in this report.

7.4 All capital projects require input from Legal Services in relation to contracts. The Council must ensure that robust contractual arrangements are put in place, specifications are clearly defined, and it is clear which project risks are the responsibility of the Contractor and which remain with the Council. This is to avoid potential contractual disputes and limit the financial impact on the Council arising from them.

7.5 It is a requirement that changes to the Council's prudential indicators are approved by Council.

7.6 It is also a requirement that the Council's Minimum Revenue Provision Policy Statement for each financial year is approved by Council.

8. Human Resources Advice and Implications

8.1 The Councils headcount has remained fairly static since the Council's Budget and Council Tax Report 2021/22, moving from 4,992 to 4,948. The

revenue budget investment proposals included within this report will increase the headcount and FTE should they be approved.

8.2 Where any savings proposal will have an impact on staff, any change will be subject to the Council's consultation procedures.

9. Implications for Children and Young People and Vulnerable Adults

9.1 As detailed within Section 2.

9.2 The Budget proposals continue to support and protect the most vulnerable children and adults in Rotherham and the income generated from the 2% Adult Social Care Precept on Council Tax will be directly allocated to the Adult Social Care budget.

10. Equalities and Human Rights Advice and Implications

10.1 The proposals contained within the budget have been developed with the aim of minimising the impact on residents and the services they receive and the impact on the Council's employees.

10.2 As such these additional savings proposals will be considered using their own EIA and following the Council's Human Resource policies and procedures to ensure that appropriate engagement, consultation and support is provided to impacted staff. In addition, any likely impacts on residents will be assessed by individual services to ensure that any that are disproportionate in relation to protected groups, are considered and mitigated against where possible.

11 Implications for CO2 Emissions and Climate Change

11.1 No direct implications.

12 Implications for Partners

12.1 Where the Council is working with partner organisations on specific proposals, for example in Health, the Police and other government agencies, these proposals have been developed in conjunction with these organisations.

13 Risks and Mitigation

13.1 To any extent that approved budget savings or compensating mitigations are not achieved, this will require a drawdown on reserves. The reserves strategy shows that there is a sufficient balance of reserves to mitigate overall budget risk, however, a continued call on the reserves over and above that planned over the medium term would be financially unstainable.

13.2 The Capital Programme is funded through a number of sources: Prudential borrowing, capital grants and contributions, revenue contributions and capital receipts. There is a potential risk that the future years funding from Government Grants and external sources may vary from that estimated.

13.3 Financial Services work closely with Project Managers and the Corporate Property Unit, to monitor project expenditure and performance. Improvements introduced to the Capital Programme governance arrangements and enhanced reporting requirements will ensure that Members will receive early notice of any specific project issues. This will enable early intervention to take place to bring projects back on timetable and cost, or if necessary, agree an additional capital programme funding approval. Where elements of the Programme are reliant on future grant funding, future projects will be continually reviewed to match the programme against funding availability.

13.4 The proposed Treasury Management and Investment Strategy seeks to minimise the risks inherent in operating a Treasury Management function during these difficult economic and financial conditions.

13.5 Operational Treasury Management guidelines will continue to be kept in place and reviewed to ensure they are appropriate given the circumstances faced, supported by regular monitoring to ensure that any risks and uncertainties are addressed at an early stage and hence kept to a minimum.

14 Accountable Officers

Judith Badger, Strategic Director - Finance and Customer Services
Rob Mahon, Assistant Director - Financial Services

Report Author: Rob Mahon, Assistant Director - Financial Services
01709 854518 or rob.mahon@rotherham.gov.uk

This report is published on the Council's website.

COUNCIL TAX BASE 2023/24

Appendix 1

BAND D EQUIVALENT PROPERTIES

AREA	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H	Total	Adjustment for estimated collection rate at 96%	Total (after adjustment for estimated collection rate)
Anston	430.22	1,097.85	436.14	379.55	404.59	220.30	72.53	6.81	3,047.99	121.92	2,926.07
Aston	1,141.36	1,388.51	696.94	662.44	566.43	127.74	25.00	1.00	4,609.42	184.38	4,425.04
Bramley	599.75	408.72	648.68	429.01	206.80	21.70	6.30	1.00	2,321.96	92.88	2,229.08
Brampton Bierlow	582.79	160.21	120.33	292.71	127.36	1.40	1.70	-	1,286.50	51.46	1,235.04
Brinsworth	707.11	1,188.45	354.82	146.91	15.03	2.90	1.70	-	2,416.92	96.68	2,320.24
Catcliffe	305.29	154.11	103.77	55.28	1.20	2.20	-	-	621.85	24.87	596.98
Dalton	1,223.40	468.64	598.09	233.33	251.04	28.50	11.30	1.00	2,815.30	112.61	2,702.69
Dinnington	1,113.66	433.59	343.58	527.37	110.87	58.28	18.80	2.00	2,608.15	104.33	2,503.82
Firbeck	10.97	28.04	16.25	16.30	35.70	36.80	21.70	-	165.76	6.63	159.13
Gildingwells	2.49	0.82	2.49	6.30	11.30	18.40	1.70	-	43.50	1.74	41.76
Harthill	153.61	83.98	96.10	107.27	108.78	112.34	60.84	-	722.92	28.92	694.00
Hellaby	30.16	180.71	26.64	16.00	9.50	-	-	-	263.01	10.52	252.49
Hooton Levitt	4.23	6.26	1.60	3.55	15.58	17.70	6.30	2.00	57.22	2.29	54.93
Hooton Roberts	5.12	2.30	8.03	13.80	26.81	16.67	11.30	-	84.03	3.36	80.67
Laughton	87.68	55.88	44.13	112.33	81.54	68.20	30.87	-	480.63	19.23	461.40
Letwell	0.74	2.10	0.90	4.50	18.30	21.30	21.30	-	69.14	2.77	66.37
Maltby	2,239.07	681.60	667.66	582.98	103.06	32.48	36.30	5.00	4,348.15	173.93	4,174.22
Orgreave	22.55	162.01	23.37	2.00	-	1.40	-	-	211.33	8.45	202.88
Ravenfield	95.30	105.06	291.72	237.70	224.47	105.93	15.80	-	1,075.98	43.04	1,032.94
Thorpe Salvin	9.00	9.00	12.52	29.25	45.50	68.64	42.07	3.00	218.98	8.76	210.22
Thrybergh	629.32	101.28	57.98	59.85	49.18	37.96	22.90	-	958.47	38.34	920.13
Thurcroft	948.55	441.21	340.26	317.61	72.08	44.11	22.90	-	2,186.72	87.47	2,099.25
Todwick	28.19	70.51	78.92	246.04	142.04	64.30	51.30	2.00	683.30	27.33	655.97
Treeton	401.96	229.96	37.09	165.26	141.52	23.79	1.70	4.00	1,005.28	40.21	965.07
Ulley	9.56	7.40	13.59	6.61	14.02	13.74	6.70	-	71.62	2.86	68.76
Wales	792.45	427.29	424.18	253.42	128.56	74.11	30.44	2.00	2,132.45	85.30	2,047.15
Waverley	89.34	318.31	370.27	473.40	188.20	5.80	-	-	1,445.32	57.81	1,387.51
Wentworth	37.02	99.52	111.32	105.45	107.44	68.92	42.50	10.00	582.17	23.29	558.88
Whiston	339.61	355.13	348.32	129.04	203.20	101.94	55.04	4.00	1,536.28	61.45	1,474.83
Wickersley	192.74	701.84	630.73	282.57	392.68	483.11	347.41	4.00	3,035.08	121.40	2,913.68
Woodsetts	60.84	190.25	132.54	92.44	59.06	36.10	30.00	12.00	613.23	24.53	588.70
Parished Areas	12,294.08	9,560.54	7,038.96	5,990.27	3,861.84	1,916.76	996.40	59.81	41,718.66	1,668.76	40,049.90
Un-Parished	16,182.87	6,182.51	5,464.44	2,874.53	1,762.97	712.00	232.23	25.00	33,436.55	1,337.46	32,099.09
Total	28,476.95	15,743.05	12,503.40	8,864.80	5,624.81	2,628.76	1,228.63	84.81	75,155.21	3,006.22	72,148.99

This page is intentionally left blank

Budget 2023/24 & Medium Term Financial Strategy

Revenue Budget Investment Proposals

Ref per template	Revenue Budget Investments	2023/24 £'000	2024/25 £'000
Every Child able to Fulfil their Potential			
23/24 R&E4	Independent Travel Training – Home to School Transport	85	85
Expanding Economic Opportunity			
23/24 R&E1	Rotherham Markets Redevelopment - Trader Incentives	167	167
A Cleaner, Greener Local Environment			
23/24 R&E2	Household Waste Recycling Centres	188	188
23/24 R&E3	Narrow Access Vehicle Resource Requirements	63	63
23/24 R&E5	Commercial Waste Recycling Service	70	0
One Council Approach			
22/23 FCS1*	Customer Services Additional Call Handling	133	0
22/23 FCS2*	Customer and Digital Programme	118	118
Total Investment Proposals		**824**	**621**
Value proposed to be funded via General Fund		**524**	**454**
***Value proposed to be grant funded**		**300**	**167**

Budget Investment Option 2023/24

Directorate: R&E

	Investment	
Reference:	**2023/24 £'000**	**2024/25 £'000**
23/24 R&E4	**85**	**85**

Proposal Description	Independent Travel Training – Home to School Transport

Details of Proposal (what will be achieved)	The Home to School Transport Service has been running a pilot to deliver independent travel training to individuals currently requiring transport. The current average cost per passenger within this service is £7.2k with single occupancy routes costing around £20k. Independent travel training is a programme which allows for intensive support to individuals wishing to receive training and travel independently. Not only is this of significant benefit from a cost perspective if individuals can be supported to travel independently but more importantly, teaching key life skills and promotes broader independence. A successful pilot case has been delivered, which had a significant impact. The service is now looking to expand the scheme. When a child receives supported transport provision, it is often the case that continued support into adulthood will be required. This translates to lifetime costs and dependency on private hire services which are becoming increasingly depleted and expensive. By providing independent travel training, the Council is offering a life skill to be able to access public transport safely, confidently, and whenever a person wishes to travel, and therefore enjoy the freedom that comes with this. The investment will fund 2 x Band E additional officers and a Band G officer who will identify, assess and train 12 children that are accessing existing transport provision. It is important in the short-term that acceptance onto the scheme is considered strategically, to ensure delivery of a 'true cost saving' where there is not a detriment to an existing transport route, by making it less efficient. By training 12 children, at an average cost of £7,200 per child per annum for supported transport provision, the investment of £85k will cover the initial outlay of the resource required. It will of course be the intention to train more than 12 if possible and then further expand the scheme in future years.

Director Responsible for Delivery	Paul Woodcock, Regeneration and Environment

Cabinet Portfolio Holder	Cllr Dominic Beck

Finance Business Partner	Richard Young - Head of Finance (Regeneration & Environment)

Implications on other Services (identify which services and possible impact)	Impact on CYPS and Adult social care through positive impact on individuals engaged in the programme

Budget Investment Option 2023/24

Directorate: R&E

	Investment	
Reference:	**2023/24 £'000**	**2024/25 £'000**
23/24 R&E1	**167**	**167**

Proposal Description	Rotherham Markets Redevelopment - Trader Incentives

Details of Proposal (what will be achieved)	The redevelopment of Rotherham Markets is one of the Council's flagship regeneration projects, included in the adopted 2017 Town Centre Masterplan. Plans have been prepared for the redevelopment and re-purposing of the entire complex, which include a relocated central library, new community hub, extensive public realm improvements and enhanced links to the town centre and Rotherham College. As design and capital related elements are progressed there are operational and revenue matters to consider in tandem, including: • An ask from traders for the service to offer 'cost of living' rent concessions • Agreeing a plan to move traders to the new site • Implementing transition arrangements with traders that involves ending existing tenancies, providing interim agreements for temporary accommodation during development works and agreeing new tenancies at the redeveloped site As part of the redevelopment the Council will need to secure control and possession of the site. This could be achieved by serving notices on tenants to end current leases, however, to facilitate a smoother transition to new arrangements, minimise the reliance on formal legal procedures and encourage traders to continue to trade at the market during redevelopment it is proposed to encourage traders to move to new flexible transitional leases. The transitional leases will encourage traders to move to new locations on new terms and conditions that facilitate the redevelopment taking place. The new transitional leases will be offered at a 50% discount from existing fees and charges. The discount reflects current trading conditions and impact of the redevelopment and will achieve the following:

	a) incentivise the smooth transition of traders onto new flexible leases thereby minimising the need to resort to formal legal processes to end existing leases b) compensate for disturbance and disruption during the construction c) Support businesses to remain active in the market during works thereby retaining trade and goodwill prior to the opening of the new development

Cabinet Portfolio Holder	Cllr Lelliott - Cabinet Member for Jobs and the Local Economy

Director Responsible for Delivery	Paul Woodcock – Regeneration & Environment

Finance Business Partner	Richard Young - Head of Finance (Regeneration & Environment)

Implications on other Services (identify which services and possible impact)	The Asset Management Service also manage several tenancies located within and surrounding the Markets Complex.

Budget Investment Option 2023/24

Directorate: R&E

	Investment	
Reference:	**2023/24 £'000**	**2024/25 £'000**
23/24 R&E2	**188**	**188**

Proposal Description	Household Waste Recycling Centres

Details of Proposal (what will be achieved)	• The current Household Waste Recycling Centre Contracts come to an end in October 2023. The Council has explored a number of options as to how these services should be delivered in future and this included the potential to insource elements of the contracted provision. A report on the Council's proposals for the future service provision was presented to Cabinet in January 2023. • The service is currently delivered in partnership with Barnsley and Doncaster however significant policy differences between the Councils has meant that Rotherham has been unable to proceed in partnership with Barnsley and Doncaster. • The contract costs for 22/23 are forecasted to be £1.023k • As a result of a smaller contract for Rotherham alone, which significantly reduces the efficiencies of scales and the benefit of larger volumes of waste, costs are likely to increase • In addition, the Council is bringing elements of this service in-house, which would also increase revenue costs however may allow for greater flexibility and adaptation of the service • There were three options considered with a range of potential revenue implications. The highest forecasted cost is £1.2m, an additional £178k compared to current costs. The lowest costed option is £1.18m, an additional £157k compared to current costs.

Cabinet Portfolio Holder	Cllr Dominic Beck

Finance Business Partner	Richard Young - Head of Finance (Regeneration & Environment)

Implications on other Services (identify which services and possible impact)	There are a range of implications across the Council, particularly services such as Environmental Service, Procurement, Legal, Human Resources, Finance and Health and Safety.

Director Responsible for Delivery	Paul Woodcock, Regeneration and Environment

Budget Investment Option 2023/24

Directorate: R&E

	Investment	
Reference:	**2023/24 £'000**	**2024/25 £'000**
23/24 R&E3	**63**	**63**

Proposal Description	Narrow Access Vehicle Resource Requirements

Details of Proposal (what will be achieved)	Waste Management operate 32-34 rounds daily collecting: Residual Recycling Commercial And Garden waste collections These operations are boroughwide, including all rural, town centre and standard collections. These are all currently collected by 26 ton RCVs. Waste/bin collection processes would be improved through the acquisition of two 'narrow access' specialist vehicles which will assist in ensuring the health and safety of employees. This new round and vehicle also need staff in order to operate it. The round will collect pink, black, green and brown bins and would possibly be able to support commercial activities in hard to access areas. This vehicle and crew would also be able to support the service in terms off: • Growth • Festivals • Events • High foot fall areas • Missed bins • Contamination To meet the requirements to run a successful Narrow Access round the service require an additional Driver and Loader.

Cabinet Portfolio Holder	Cllr Dominic Beck

Finance Business Partner	Richard Young - Head of Finance (Regeneration & Environment)

Implications on other Services (identify which services and possible impact)	No direct implications for other revenue services. There is a link to Fleet Management for the capital investment in vehicles.

Director Responsible for Delivery	Paul Woodcock – Regeneration & Environment

Budget Investment Option 2023/24

Directorate: R&E

	Investment	
Reference:	**2023/24 £'000**	**2024/25 £'000**
23/24 R&E5	**70**	**0**

Proposal Description	Commercial Waste Recycling Service

Details of Proposal (what will be achieved)	From January 1st, 2015, the UK waste regulations required businesses and households to fully segregate their waste into general and recyclables. This includes dry mixed recyclables such as paper, plastic, metal and glass. RMBC do not currently offer a separate recycling service to trade customers due to the way the Council treats the residual waste, which significantly reduces waste to landfill. However as this is now required, further investment is needed to establish the service. The Environment Act 2021 places a duty on businesses to separate the same recycling streams as households (except for garden waste) and arrange for their separate collection. To ensure retention and expansion of our current customer base and comply with legislation it is necessary to improve the current commercial service by including collection of paper and card, glass, cans and plastics as a minimum. Offering a comprehensive recycling service as well as residual collection to businesses should enable the council to increase its customer base and will contribute to the council's journey to net zero. There are other drivers for collecting commercial recycling including but not limited to: - • Income and income protection • Reinforcement of household recycling and reputation • Reduce misuse of household services • Optimise resources • Demand for the service **Staffing**

	Currently the commercial waste service consists of two vehicles that collect residual waste daily Monday to Friday. To enable us to deliver a recycling commercial waste offering and increase our customer base it is essential we invest in the service to meet the predicted demand of recycling and follow-on increase in customer base once the offers are launched. To add in our required commercial wastepaper and card stream/round we would need to recruit 1 x band e driver and 1 x band c loader so the recycling waste can be collected. The service has reviewed the current level of establishment to see if resources could be allocated from existing rounds, this is not possible as there is no spare capacity.

Cabinet Portfolio Holder	Cllr Dominic Beck

Finance Business Partner	Richard Young - Head of Finance (Regeneration & Environment)

Director Responsible for Delivery	Paul Woodcock

Implications on other Services (identify which services and possible impact)	None

Budget Investment Option 2023/24

Directorate: F&CS

	Investment	
Reference:	**2023/24 £'000**	**2024/25 £'000**
23/24 FCS1	**133**	**0**

Proposal Description	Customer Services Additional Call Handling

Details of Proposal (what will be achieved)	**<u>This 2022/23 revenue investment is proposed to continue for a further year.</u>** The Council receives in excess of 200,000 calls a year into its main contact centre. Additional revenue investment to reduce call waiting times and to improve and modernise the way that members of the public can contact the Council will improve the customer experience and provide better value. Over 200K online forms were completed by customers in 2021/22; and 2022/23 continues to show clear evidence that more and more people are choosing to interact digitally - where it works easily and effectively for them. 132,559 were completed by customers between Apr-Dec 2022. It is anticipated that this method of contact and service delivery will continue to increase as more services are moved online. For those unable to self-serve, providing 'assisted access' remains a key priority for the Customer Services team. Improvements implemented during 2022/23 reduced weekly contact centre demand from 11k per week to 6k per week, which, together with the 5FTE additional will help to reduce call wait times in the future. Whilst the number of people needing this support is expected to reduce over time, calls being handled by the contact centre increase in complexity as the simpler calls move online. Demand for these types of calls is unlikely to reduce and call wait times through the Corporate Contact Centre remains high and wait times remain longer than the current target of 6 mins; As a result, there is: • A consistently high level of calls queuing throughout core business hours. • 'Record high' waiting times that can be more than 40 mins during peak hours. • High call abandonment rates resulting in customers making repeat calls. • A generally poor customer experience when lengthy waiting times occur.

	• A significant number of customer complaints and multiple reports of customer dissatisfaction; • Customers in emergencies not always being able to make reports as quickly as they would like. The appointment of an additional temporary 5FTE CSRs has had a positive impact to the number and speed of calls answered, hence the reason for requesting that the same investment be continued for a further year. It is proposed that funding for these posts be continued for a further year allowing digital engagement to further increase and the need for assisted access to fall. The continued roll out of Customer & Digital improvements is also expected to identify opportunities to reduce avoidable contact and failure demand both of which should have a positive impact on contact centre performance.

Director Responsible for Delivery	Judith Badger, Finance and Customer Services

Cabinet Portfolio Holder	Leader (Customer Services Portfolio)

Finance Business Partner	Rob Mahon, Financial Services

Implications on other Services (identify which services and possible impact)	Impacts will be positive. There are currently delays for services when receiving reports. Exasperated customers often contact services directly because of not being able to speak to Customer Services and this leads to complaints and puts strains on internal relationships. Increased resource on the front line will reduce the number of customers service-related issues other services must deal with which will allow them greater time to focus on their key activities.

Budget Investment Option 2023/24

Directorate: F&CS

	Investment	
Reference:	**2023/24 FCS2**	
	2023/24 £'000	**2024/25 £'000**
	118	**118**

Proposal Description	Customer & Digital Programme

Details of Proposal (what will be achieved)	**<u>This 2022/23 revenue investment is proposed to continue on a permanent basis.</u>** Ongoing investment in digital technologies will ensure that the Council functions efficiently, effectively and sustainably, reducing avoidable demand on the contact centre. To support the delivery of improved customer experience through the Customer & Digital Programme and increase the pace with which service redesign activities can be completed and digital solutions implemented, permanent funding for: • 1 FTE Business Analyst (Band I) • 1 FTE Digital Designer (Band G) • 1 FTE Customer Services Development Officer (Band F) The objective of the Customer & Digital programme is to deliver a Customer Service model that provides high quality services in a modern, efficient, and joined up way so that all customers, regardless of circumstance, have access to the services they need and receive a consistently positive experience. The programme has already successfully delivered several key objectives such as the implementation of a redesigned website, case management system and 8x8 telephony platform. In addition, a wide range of projects have already been completed in support of the delivery of Customer & Digital, Back Office Efficiencies (Budget Saving options FCS5 & RE1). To date £1.015m savings have been secured. A further £300k is to be delivered in 23/24. Whilst projects can vary in terms of size and complexity,

	each have a critical reliance on several key roles, and it is increasingly difficult to secure this expertise. Maintaining the additional resources will enable the Programme to continue whilst at the same time ensuring the Customer Service team's ability to react to and support more business as usual digital developments/improvements is not compromised at the expense of project work or vice versa: 1 FTE Business Analyst (Band I): To undertake work shadowing, information gathering, process mapping and value streaming. These essential tasks draw out the opportunities for improvements and efficiencies, thereby evidencing project viability and post implementation benefits. 1 FTE Digital Designer (Band G) To design and build complex end to end digital processes, and case management workflow; also creating effective dynamic web content, branding, and styling that is accessible, user-friendly and allows customers to complete tasks with minimal effort. 1FTE Customer Services Development Officer (Band F) To support the Customer Services team with implementing changes, training staff, securing customer feedback, and measuring the impact of any changes. The proposed investment is on a permanent basis.

Director Responsible for Delivery	Judith Badger, Finance and Customer Services

Cabinet Portfolio Holder	Leader (Customer Services Portfolio)

Finance Business Partner	Rob Mahon, Financial Services

This page is intentionally left blank

Proposed Capital Investments Summary 2022/23 to 2025/26

	2023/24 £'000s	2024/25 £'000s	2025/26 £'000s	Corporate Resource Required £'000s	Existing Corporate Resources £'000s	Match Funding £'000s	Total Budget £'000s
Priority Capital Investment – General Fund							
Finance and Customer Services							
Bereavement Services Investment	148	0	0	**148**			**148**
Regeneration and Environment							
Household Waste Recycling Centres	2,447	0	0	**2,447**			**2,447**
Narrow Access Vehicles for Waste/bin collections	240	0	0	**240**			**240**
5-year Plant equipment refresh Grounds and Streets Services	460	794	0	**1,254**			**1,254**
Waterloo Kiln Restoration	199	0	0	**199**			**199**
Green Spaces Casework	55	55	0	**110**			**110**
RVCP Car Parking Payment Stations	50	25	0	**75**			**75**
Centenary Way Viaduct Urgent Remedial Repairs to Central Reserve	1,700	0	0	**1,700**			**1,700**
Moving Traffic Enforcement Powers	150	250	0	**400**			**400**
Traffic Signals Improvements	200	400	0	**600**			**600**
Strategic Acquisition Fund	1,000	0	0	**1,000**			**1,000**
Century 1 - Business Centres Roof Replacement	100	500	0	**600**			**600**
Bus Route Improvements	100	231	0	**331**			**331**
Towns and Villages Fund - Round 2	2,000	0	0	**2,000**			**2,000**
Total Priority Capital Investment	**8,849**	**2,255**	**0**	**11,104**	**0**	**0**	**11,104**

This page is intentionally left blank

New Capital Budget Proposals 2022-23 to 2025-26

Project	Capital Budget (£m)	22/23	23/24	24/25	25/26	Total
Bereavement Services Investment	Capital Expenditure	0.000	0.148	0.000	0.000	0.148
Directorate	Capital Funding (other than corporate resources)	0.000	0.000	0.000	0.000	0.000
Finance and Customer Services	**Net (Corporate Resources)**	**0.000**	**0.148**	**0.000**	**0.000**	**0.148**

It is recommended that a capital sum of £148,000 is set aside for improvements that are over and above those required within the Dignity contract, to take place across the Borough's cemeteries. The works below were initially considered through a Cabinet Report in January.

Outputs and Outcomes

Project	Works to be undertaken	Estimated Costs
Maltby Lych Gate	Restoration and repair of the historic lychgate at the entrance to the cemetery. Specialist contractors required.	£20,000
Maltby Perimeter Fence	Perimeter fence to be installed along the three internal boundaries of the cemetery to improve security and prevent unauthorised access from neighbouring properties.	£18,000
Greasbrough Lane Perimeter Fence	Along the top perimeter of the cemetery that abuts the site of the old swimming baths, a perimeter fence is to be installed to improve security and restrict unauthorised access into the cemetery.	£25,000
All Cemeteries	Towards the end of the programme benches will be installed in each cemetery across the Borough. These will be of appropriate style and quality, in consultation with the	£10,000

	Friends Groups and procured in line with the Council's procedure rules to ensure best value is achieved.		
East Herringthorpe	Installation of a Qibla stone in the Muslim section – this will be a compass design pointing to the Qibla	£10,000	
Independent Report - Mohammed Omer	Bereavement Services will commission an independent report by Mohamed Omer, Islamic Scholar, on the facilities available in Rotherham. Plus associated community work	£20,000	
High Street	Extensive repair and restoration work of boundary wall along the bottom of the cemetery to improve safety and access from 'A' frame gate which is currently inadequate.	£45,000	

Financial Implications

The Council has received sufficient payments in contractual charges to Dignity and this will be used to support the capital allocation.

Risks

There are various risks in this area.

1. There is a significant risk of reputational damage to the Council should the Council not be seen to be contributing further to improvements given that the funds in this case arise from contractual failures;
2. There have been cases of vandalism at Greasbrough Lane and the fencing will help to protect the site (also with Maltby);
3. The Independent Report and associated actions are designed to ease concerns of service users and the wider community.
4. There is a necessity to repair the wall at high street at some point. There are conflicting reports about the risks with the latest position being that there is not an immediate risk however the wall will continue to deteriorate.

Project	Capital Budget (£m)	2023	2025	2027		Total
Household Waste Recycling Centres (HWRCs)	Capital Expenditure	2.447	0.000	0.000	0.000	2.447
Directorate	Capital Funding (other than corporate resources)	0.000	0.000	0.000	0.000	0.000
Regeneration and Environment – Environmental Services	**Net Funding (Corporate Resources)**	**2.447**	0.000	0.000	0.000	**2.447**

- The current Household Waste Recycling Centre Contracts come to an end in October 2023. The Council is exploring a number of options as to how these services should be delivered in future and this includes the potential to insource elements of the contracted provision
- As a result of a previous additional contract term with the current provider, all of the assets within the existing contract will need replacing
- In order to allow the Council to bring elements of the service in house, whilst still achieving a contract which allows for best value for money, the Council will need to fund Capital purchases so as not to be adversely impacted by a shorter depreciation time for assets.
- A report was submitted to January 2023 Cabinet outlining the Council's approach to the future delivery of this service.

Outputs and Outcomes

- The provision of critical equipment to operate HWRCs
- The ability for the Council to bring aspects of the service in-house
- Improved value for money through any shorter term contract as a result of owning the capital assets

Financial Implications

Capital costs

Asset	Number	
Skips	Circa 60 across RMBC	60
Ramps	Circa 20 across RMBC	20
Ro/Ro Vehicles	3 needed for RMBC	3
360 Plant on site	4 needed across RMBC	4
ANPR cameras	4 sites + Mainframe	4

Civil's work on site Line painting, Signage, fence CCTV IT system IT infrastructure (x4 sites) - excludes excess construction charges	4 Sites	4 4	
		10	
Total Estimate			£2,447,720

Risks

- Pricing increases for items due to inflation
- Infrastructure projects can present unforeseen challenges relating to issue such as utilities, for example
- Purchasing assets through a contractor would require careful management to ensure best value requirements are upheld

Project	Capital Budget (£m)	2022/23	2023/24	2024/25	2025/26	Total
Narrow Access Vehicles for Waste/bin collections	Capital Expenditure	0.000	0.240	0.000	0.000	0.240
Directorate	Capital Funding (other than corporate resources)	0.000	0.000	0.000	0.000	0.000
Regeneration and Environmental services	**Net Funding (Corporate Resources)**	**0.000**	**0.240**	**0.000**	**0.000**	**0.240**

Waste Management operate 32-34 rounds daily collecting:

Residual
Recycling
Commercial
And Garden waste collections

These operations are boroughwide, including all rural, town centre and standard collections.

These are all currently collected by 26 tonne RCVs. Waste/bin collection services and processes would be improved through the acquisition of two 'narrow access' specialist vehicles which will assist in ensuring a better service is provided and the health and safety of employees.

There is an associated revenue ask for drivers, one at Band E and another being a loader at Band C allocated permanently to this new round and vehicle that is needed to collect pink, black, green and brown bins and would possibly be able to support commercial activities in hard to access areas.

This vehicle and crew would also be able to support the service in terms off:

- Growth
- Festivals
- Events
- High foot fall areas
- Missed bins
- Contamination

To meet the requirements to run a successful Narrow access round the service require 2 Narrow access vehicles. One will be used on the Narrow Access round daily and the other would be required to cover varying services such as garden waste and extra Christmas collections. The second vehicle is also critical in order to ensure the round can continue whilst the primary vehicle undergoes routine maintenance days and should it suffer any break downs. Both vehicles would run full time.

Outputs and Outcomes
• Improvement to waste collection services for locations that are challenging to access via full size waste vehicles Improvement to Health and Safety
Financial Implications
• 2 x Narrow Access vehicles @ around 120k each
Risks
• Not purchasing these vehicles puts the Council at risk of working unsafely when issues have been identified • If the narrow access vehicles cannot be purchased then this will lead to the need to identify alternative ways of dealing with the bins which would most likely impact on staff time and availability therefore impacting the wider waste collection service

Project	Capital Budget (£m)	2023	2024	2027		Total
5-year Plant equipment refresh, Grounds and Streets Services	Capital Expenditure	0.460	0.794	0.000	0.000	1.254
Directorate	Capital Funding (other than corporate resources)	0.000	0.000	0.000	0.000	0.000
Regeneration and Environment – Environmental Services	**Net Funding (Corporate Resources)**	**0.460**	**0.794**	0.000	0.000	**1.254**

- A range of critical plant equipment within the grounds and streets service is nearing the end of its recommended life-cycle
- As vehicles and equipment age they are subject to further breakdown, repair and service downtime. This has both financial and service delivery implications
- This proposal seeks to ensure critical plant is procured over the next two years
- The Service has completed a full review of all assets and have determined priority asks year on year so the service can keep operating, this has been based on usage, and maintenance and breakdown data

Outputs and Outcomes

- Grounds and streets cleansing use these assets to carry out maintenance
- Service have reviewed all the assets (plant machinery) and have prioritised what is required to be purchased in 2023/24 and 2024/25
- Below are the items requiring procurement

Financial Implications

Description	Amount Of Items	2023/24	2024/25
Chain Saw	4		Y
Allet Buffalo 24 With Box	4	Y	
Bobcat 32" Walkbehind (Exchange For Stand Ons)	8	Y	
Bobcat Quickcat 36 Stander	8	Y	
Toro Pro 21 22280	9	Y	
Toro 48 Mid Size Power Unit 48 (Would Need 3)	2		Y

Ransomes MP493 4wd Triple Rotary	4	2	2
Ransomes Auto Super Certes 61	4	Y	
Ransomes Meteor 3HD Triple Flail & Cylinder Mower	10		Y
Greenmech CS100 Chipper	6	Y	
Toro Hover Mower 21"	1	Y	
Toro 21" Mower	1	Y	
SISIS 602 Scarifier	1	Y	
Reform H6 Metrac With Flail	2		Y
Kubota Tractor	1	Y	
Billy Goat Sweeper	2	Y	
Additional New Equipment for efficiencies and proactivity			
Chain Saw	1	Y	
Bobcat 36" WalkBehind	1	Y	
Kubota Tractor	1	Y	
Sthil Hand Blower BG86-CE	1	Y	
Pedestrian Rotovator	1	Y	
Glutton Collect 2411 H20 Perfect - Town centre	1		

Risks

- Not replacing machinery would result in more repairs and ultimately not able to repair some equipment/machinery
- Increased repairs/maintenance and failure results in vital works not being complete on time or at all and maintenance costs and labour increase when machinery fails
- Some machinery could take between 9-12 months from tender being awarded (value dependant)

Project	Capital Budget (£m)	22/23	23/24	24/25	25/26	Total
Waterloo Kiln Restoration	Capital Expenditure	0.000	0.199	0.000	0.000	0.199
Directorate	Capital Resources	0.000	0.000	0.000	0.000	0.000
Regeneration & Environment	**Net Funding (Corporate Resources)**	**0.000**	**0.199**	**0.000**	**0.000**	**0.199**

The Waterloo Kiln dates from 1815 and is named after Britain's famous victory at the Battle of Waterloo, on Sunday 30th June 1815. As a rare survival of the Rockingham Works, and the only bottle kiln surviving in Yorkshire, it is of both regional, national and international significance. During the second half of the eighteenth century the pottery produced fine earthenware, developing the fine, translucent porcelain known as Rockingham between 1826 and 1842. Rotherham Museums, Arts and Heritage holds the largest collection of Rockingham pottery.

In its 2021/22 the Council agreed Capital funding to develop a management plan for Waterloo Kiln and carry out remedial repairs to remove self-set saplings and moss which are causing damage to both the external and internal structure. This stage one project was completed in March 2022 and a full management plan has been created which includes structural surveys, ecology and archaeological surveys as well as a detailed breakdown of the works required and costings. The Council has been working closely with Historic England, who are able to commit 50% of the funding required for the repair work but this does not include all fees such as project management.

Outputs and Outcomes

The restoration will bring the kiln back into full public use and preserve this important part of Rotherham's heritage for future generations. A community management group is being developed with volunteers to build a programme of events, activities and open days to support access to the kiln once restoration is complete.

Financial Implications

Because of the structural issues there are significant financial implications if the work is not progressed imminently.

Risks

Risks associated with not investing are:

- Loss of funding from Historic England and future funding for other historic sites
- Further loss of reputation of Culture Sport & Tourism regarding appropriate maintenance of heritage sites which could impact on heritage audience engagement
- Legal implications of further structural damage/collapse of historic building adjacent to private land
- Waterloo Kiln will remain on Historic England's national heritage at Risk register.

Project	**Capital Budget (£m)**	**22/23**	**23/24**	**24/25**	**25/26**	**Total**
Green Spaces Casework	Capital Expenditure	0.000	0.055	0.055	0.000	0.110
Directorate	Capital Funding (other than corporate resources)	0.000	0.000	0.000	0.000	0.000
Regeneration & Environment	**Net Funding (Corporate Resources)**	**0.000**	**0.055**	**0.055**	**0.000**	**0.110**

Green Spaces manages three Country Parks, 12 urban parks and 52 woodlands alongside smaller community pocket parks, the Council's tree stock and a range of play equipment.

In 2020/21 the Council approved a two-year programme of capital for maintenance and repair across parks and green spaces to address historic issues of wear and tear and enable the service to respond to caseworks related to vandalism, anti-social behaviour and environmental damage, improving the quality of green spaces across the borough and increasing local pride.

In April 2023 this programme will come to an end having successfully addressed a number of historic issues across the portfolio, from broken fences to prevention to off-road vehicles, path repairs, installation of knee-rail to prevent unauthorised encampments and improvements such as benches and additional throw lines. These small interventions make a big difference in keeping our parks and green spaces safe and welcoming for everyone to enjoy.

An analysis of the spend across the programme showed that roughly 40% of the spend in both years was related to casework with 60% addressing historical maintenance and repair issues. Now that many of the historical issues have been addressed the service requires an ongoing budget in order to effectively respond to casework, meet the rising cost of materials and labour, and maintain the quality of environment across the borough.

Outputs and Outcomes

Capital investment over two years will allow the service a budget to respond to casework as they arise which could include:

- Replacement of fencing following storm damage or vandalism
- Introduction of gates to prevent anti-social behaviour after hours
- Replacement of uneven or damaged paths and pavements
- Repair of damage across sites caused by weather, wear and tear and antisocial behaviour

Casework requests are in the majority for physical improvements to prevent or discourage anti-social behaviour affecting residents in a specific ward. Investment will enable the service to respond more favourably to more of these requests as relatively small investments can significantly improve the quality of life for residents.

Financial Implications
As the two-year investment will come to an end in April 2023, Green Spaces will not have specific budgets for casework requests, and maintenance and repair budgets only allow for the very minimum of works to be undertaken to make sites safe rather than to proactively care for these sites. The financial implication of this is a pressure on Revenue budgets each year in the region of £40,000-£50,000 across the service as prices for materials and labour continue to rise.
Risks
Not investing in a Green Spaces Casework capital programme could have the following risks: • Reduced physical and mental health of people living adjacent to affected green spaces. • Increased crime and ASB levels • Reduced property values • Reduced community cohesion • Reputational damage to the Council • Loss of confidence from investors and funding bodies • Loss of accreditation e.g., Green Flag Award

Project	**Capital Budget (£m)**	**23/24**	**24/25**	**25/26**	**26/27**	**Total**
RVCP Car Parking Payment Stations	Capital Expenditure	0.050	0.025	0.000	0.000	0.075
Directorate	Capital Funding (other than corporate resources)	0.000	0.000	0.000	0.000	0.000
Regeneration and Environment, CST	**Net Funding (Corporate Resources)**	**0.050**	**0.025**	**0.000**	**0.000**	**0.075**

Rother Valley car parking operates via Automatic Number Plate Recognition (ANPR), with two current pay stations on site. One is located in the courtyard and one in the Water Sports Centre. Introduction of the ANPR system coincided with a reduction in the entry charge to the park, which also meant substantial numbers of extra vehicles on site.

Whilst these stations are secure in these locations, they are not as visible as they need to be to visitors, nor are they near the car parks themselves, meaning many visitors choose to pay on exit, which can increase queueing, especially when the park is busy.

Introducing new machines in current and new car parking locations will improve the customer experience, help manage traffic on site and encourage repeat visits.

Outputs and Outcomes

- Improvement in quality of visit and ease of payment
- Improves traffic management on site
- Increased repeat visits (queuing on exit was highlighted by some visitors in feedback).

Financial Implications

This project will have a positive impact on revenue.

Risks

Not making these improvements could:

- Result in long traffic queues as visitors attempt to leave the park.
- Discourage repeat visits

Project	Capital Budget (£m)	2022/23	2023/24	2024/25	2025/26	Total
Centenary Way Viaduct Urgent Remedial Repairs to Central Reserve	Capital Expenditure	0.200	1.500	0.000	0.000	1.700
Directorate	Capital Funding (other than corporate resources)	0.000	0.000	0.000	0.000	1.700
Regeneration & Environment	**Net Funding (Corporate Resources)**	**0.200**	**1.500**	**0.000**	**0.000**	**1.700**

Urgent funding required to complete remedial works repairs to the central reserve slabs following a critical structural failure of the retaining fixing in the heatwave of August 2022.

Centenary Way viaduct is a 7 span structure with two separate decks, with each carrying a carriageway of the A630 dual carriageway. The bridge spans the river, rail and roadways adjacent Riverside House and New York Stadium. The decks are separated by a central reservation below which a service bay is located. Concrete cover slabs span between the two decks and form the main body of the central reservation, with kerbs and concrete infill on either side overlaid by bitumen. The slabs are aligned centrally between the kerbs, with the top of the slabs sitting flush with the top of the kerbs.

On 10th August 2022 one of the service bay cover slabs collapsed through the service bay onto shipping containers stored below the structure, fortunately with no injuries or harm other than minor property damage. Emergency traffic management has been installed to prevent vehicle access to carriageway lanes adjacent to the central reservation in both directions and urgent structural engineering advice has been provided through an existing contract.

The structure is extensive and the use of the type of slab is prevalent across almost its entire length therefore the whole structure is being checked regularly and provision made for immediate make safe works until such time that permanent repairs are completed in 2023.

Supports the Council Plan themes for –

- **People are safe, health and live well**
- **A cleaner, greener local environment**

Outputs and Outcomes

Outputs are the immediate site investigation works commenced during 2022-23, and the remedial design, works associated Temporary Traffic Management and security watchman duties provider by third parties during the period until the completion of the remedial works.

Outcomes will be improved reliability and safety of the central reserve section of the structure with removal from the Council's Risk Register of the risk of future slab collapse incidents.

Financial Implications

Repair of the central reserve slab retaining measures significantly reduces the risk of future incidents of collapse and helps the Council meet its duty of care to the public in maintaining this critical structure and local road access route. As a result the risk of financial claims on the authority and the likelihood of significant calls on short term capital are reduced to acceptable levels.
Risks
Risks relate to:- 1. Inaction - these are public liability and legal non-compliance risks. 2. Resources - availability of capacity and skills both internally and within the supply chain for these works. 3. Operational – disruption to local traffic and each of the underpassing authorities (Environment Agency, Canals & Rivers Trust, Network Rail) as well as RUFC as the structure passes land/water/rail within their possession. 4. Timescales: the greater risks identified i.e. of further slab collapses continues until the completion of remedial repairs. Any delays in progressing these result in greater corporate risks remaining on the authority.

Project	Capital Budget (£m)	22/23	23/24	24/25	25/26	Total
Traffic Management Act 2004 Part 6 - Moving Traffic Enforcement – Set up costs	Capital Expenditure	0.000	0.150	0.250	0.000	0.400
Directorate	Capital Funding (other than corporate resources)	0.000	0.000	0.000	0.000	0.000
Regeneration & Environment	**Net Funding (Corporate Resources)**	**0.000**	**0.150**	**0.250**	**0.000**	**0.400**

Government has committed to make moving traffic enforcement powers available to local authorities outside London, under Part 6 of the Traffic Management Act 2004. This gives the Secretary of State regulatory powers to authorise individual Transport Authorities the ability to undertake the civil enforcement of moving traffic offences to reduce congestion and improve air quality, whilst promoting active travel by removing vehicles from areas of the highway they are prohibited from entering but have until now not been stopped from doing, such as cycle lanes and pedestrianised areas.

The regulations were laid before Parliament on 27th January 2022 and were introduced on 31st May 2022 with the aim of creating a cohesive civil enforcement regime that removes numerous inconsistencies to enable more efficient administration of the regulations. The Traffic Management Act 2004, Part 6,

By applying for powers to enforce Moving Traffic Offence, the intention will be to use approved camera technology and software that is compatible with systems currently in place within the Council's Parking Services team. Although actual costs will not be known until industry engagement has taken place with potential suppliers, based on site specific circumstances, current estimates indicate costs of approximately £60,000 - £100,000 per site, including 3-year maintenance. It is expected to complete the first site in 2023-24 with the next 2 sites in 2024-25 building on lessons learned from completion of the first site. Officers intend to report on the first year's site to Scrutiny in order to consider learning and any recommendations before proceeding with year 2.

Supports Council Plan Themes of:

- Thriving Neighbourhoods,
- Better Health and Wellbeing and
- Hope and Confidence in Rotherham

Outputs and Outcomes

Outputs will be construction and installation of approved enforcement technology at locations identified by the Council as requiring enforcement.

Outcomes will be improved traffic flows at critical congestion pinch points on the Rotherham road network and improved safety by removal of potential road traffic collision risks at these locations. There are also financial savings within the emergency response and health sector as well as societal benefits when road traffic collision injuries are reduced.

Financial Implications
As well as investment costs there will be revenue costs of operating enforcement activities and technology which should be recovered by enforcement revenues received by the Council, similar to the way Civil Parking Enforcement (CPE) operates. The data on non-compliance is not yet available to assess the levels of penalty charges however, given as this proposal is for site based automatic enforcement, the expected costs of enforcement operations should be manageable, relating mainly to back office costs (administration) rather than patrol costs.
Risks
Key risks relate to the management of the legal process to obtain Ministerial approval for the drawing down of the relevant powers. Project management of the practical works and legal regulation requirements at local level. A further risk arises from inaction, failure not to take on these civil enforcement powers will result in lower levels of enforcement for driving offences due to competing demands on police priorities and time under the current enforcement model.

Project	**Capital Budget (£m)**	**22/23**	**23/24**	**24/25**	**25/26**	**Total**
Traffic Signals Improvements	Capital Expenditure	0.000	0.200	0.200	0.200	0.600
Directorate	Capital Funding (other than corporate resources)	0.000	0.000	0.000	0.000	0.000
Regeneration & Environment	**Net Funding Corporate Resources**	**0.000**	**0.200**	**0.200**	**0.200**	**0.600**

Capital funding for refurbishment of life-expired traffic signals sites. The proposed funding will ensure the replacement of life expired signals equipment with modern equipment. This budget is also intended to allow for small-scale betterment of signals (for example, provision of pedestrian crossings where historically omitted) to provide added value for the road user, as well as consideration of replacement of signals with other arrangements where this achieves life cycle savings.

In the HAMP (Highways Asset Management Plan), the total value of traffic signal assets is £16m Gross Replacement Cost (£7m Depreciated Replacement Cost) and therefore regular investment is required to maintain steady state maintenance based on a 20 year asset life. £600k over 3 years goes some way to recovering the condition of these essential assets.

Supports the Council Plan themes for –

- People are safe, health and live well
- A cleaner, greener local environment

Outputs and Outcomes

Outcomes will be improved reliability of signals equipment and so the highway network, and reduced energy consumption.

Financial Implications

Capital outlay to refurbish life expired sites will help reduce pressures on revenue budgets in reducing need for reactive maintenance owing to equipment failure. Life-expired equipment is typically of a high voltage, higher power consumption specification – modern equipment can reduce energy savings (with associated revenue cost and carbon emission savings) of around 75%.

Risks
Key risk is of availability of staff resource to manage and deliver programme. Managing project scope to ensure prompt delivery is also a risk, particularly where proposals include for minor betterment and/or invest-to-save replacement of signals with other interventions. Risk of do nothing should be considered (of sites failing, resulting in disruption and danger to road users as well as unbudgeted costs for reactive maintenance).

Project	**Capital Budget (£m)**	**23/24**	**24/25**	**25/26**	**26/27**	**Total**
Strategic Acquisition Fund	Capital Expenditure	1.000	0.000	0.000	0.000	1.000
Directorate	Capital Funding (other than corporate resources)	0.000	0.000	0.000	0.000	0.000
Regeneration & Environment	**Net Funding (Corporate Resources)**	**1.000**	**0.000**	**0.000**	**0.000**	**1.000**

The Council's regeneration programme is now well underway facilitated through central Government and Council funding. Public control of privately owned property is essential to secure appropriate development and prevent continued degradation of underutilised, vacant and derelict land and property.

Building on the acquisition programme facilitated through Levelling Up, Town Deal and the Council's 2021/22 capital allocation of the £1m Strategic Acquisition Fund this additional fund will enable the continued regeneration of Rotherham. The fund being provided by the Council, as opposed to a central funding body, gives additional flexibility and allows the Council to move at pace when the opportunity to acquire is presented.

Outputs and Outcomes

This second allocation to a Strategic Acquisition Fund will, as before, allow the Council to respond to opportunity acquisitions as and when strategic sites are presented to market by willing sellers.

Financial Implications

Revenue liabilities result from potential holding costs while awaiting redevelopment or future occupation.

Acquisition of tenanted properties will likely result in a revenue benefit.

As with the 2021/22 allocation the Strategic Acquisition budget will be managed within the RIDO team

Risks

In acquiring property the Council becomes responsible for its maintenance and security. Properties will be managed through the Corporate Landlord function with support from revenue grants. Where appropriate demolition or temporary occupation will be sought to limit liability. Where unavoidable holding costs can be accommodated within revenue grant specifically allocated for this purpose.

Project	**Capital Budget (£m)**	**2022/23**	**2023/24**	**2024/25**	**2025/26**	**Total**
Century 1 – Business Centres Roof Replacement	Capital Expenditure	0.000	0.100	0.500	0.000	0.600
Directorate	Capital Funding (other than corporate resources)	0.000	0.000	0.000	0.000	0.000
R&E – PRT	**Net Funding (Corporate Resources)**	**0.000**	**0.100**	**0.500**	**0.000**	**0.600**

Background

Rotherham Investment and Development Office manage a network of four purpose-built incubation facilities to support the creation and growth of new businesses and jobs in Rotherham, with a fifth under construction. The centres offer over 200 small offices and workshops for rent to start-up, early stage and small businesses and are highly successful and have long been a benchmark of best practice in the region and the UK. At any one time over 150 local businesses benefit from utilising the space and the associated support services provided by RiDO. The centres are financially sustainable in the long-term, but there is a need to call on RMBC capital resources to ensure the facilities continue to be fit for purpose and meet the needs of private sector occupants. Rental fees are at the high end of the Rotherham property market, and this creates an expectation from paying occupants for RMBC to maintain the buildings to a high standard and in a timely manner.

Project description

The roof has been extensively repaired over the past 22 years to address a variety of leaks, but problems often reoccur shortly after they are addressed. This creates regular ongoing maintenance issues with water ingress and problems in occupant offices and communal areas, with one office no longer lettable. The roof is of Kingspan construction, and feedback from contractors suggest the maximum serviceable life is usually around 20 years.

Roof renewal is also a priority in relation to the building's gas heating system that is reaching end-of-life and earmarked for decarbonisation. A proposal is ready to be submitted by Asset Management for Public Sector Decarbonisations Scheme (PSDS) funding, encompassing an air source heat pump, maxed out rooftop solar PV array and LED workshop lighting (circa £1m project). However, this cannot be carried out until roof issues are rectified. Improved roof insulation will also serve to minimise the heating load on the air source installation to make the technology a viable option.

This project is to entirely replace the roof and guttering on the 25,000sqft building as a long-term solution to water ingress issues and act as enabling works for the decarbonisation project.

Outputs and Outcomes
Outcomes • Ensure the continued sustainability and economic impact from the Council's purpose-built incubation centres, maintaining a high-quality offer for private sector occupants • Enable PSDS decarbonisation project application • Reduced maintenance spend Outputs • Century Business Centre – full replacement of the roof
Financial Implications
The cost estimate includes a degree of inflationary uplift,
Risks
If this work is not completed and the buildings are allowed to deteriorate, the following outlines a number of risks: • Loss of current occupants and the inability to attract future occupants. This is particularly relevant in relation to maintaining the quality of Century Business Centre versus the new Century II Centre due to open in Spring 2023 to maintain occupancy levels • Reduced licence fee revenues through reduced numbers and decreased perceived value (RMBC charge premium rents for a high-quality property offer) • Increasingly expensive maintenance • Risk to the long-term sustainability of the service and delivery of RMBC corporate priorities to create new businesses and jobs • Loss of reputation for the Business Centres, RiDO and RMBC • Business occupants demanding compensation for services that are not up to standard.

Project	**Capital Budget (£ thousand)**	**2022/23**	**2023/24**	**2024/25**	**2025/26**	**Total**
Bus Route Improvements	Capital Expenditure	0.000	0.100	0.110	0.121	0.331
Directorate	Capital Funding (other than corporate resources)	0.000	0.000	0.000	0.000	0.000
Regeneration & Environment	**Net (Corporate Resources)**	**0.000**	**0.100**	**0.110**	**0.121**	**0.331**

Rotherham, as with all of South Yorkshire has seen severe falls in bus patronage since the pandemic.

There is risk that bus services enter a cycle of decline, with worsening services leading to worsened congestion arising from increased car use, that in turn results in deterioration of bus services. This would be contrary to the Council's Net Zero commitments, its commitments within the Enhanced Bus Partnership and the Rotherham Transport Strategy. It would also result in worsened congestion and accessibility by all modes including private car, undermining regeneration and active travel efforts.

At present there is no specific budget to respond to traffic management issues on the network where these compromise operation of bus services. This proposal is to provide budget to fund works to address traffic management issues linked to the operation of buses, which would be identified and developed in liaison with SYCMA and bus operators.

Outputs and Outcomes

Outputs will be traffic regulation works (signs, lines, legal orders and traffic signal improvements) to improve bus journey times and reliability.

Outcomes will improve bus journey time and reliability, improved patronage and improved commercial viability of bus operations.

Financial Implications

May result in increases in signing and lining assets with consequential (marginal) increase in maintenance liability. Could be mitigated with careful design and highway decluttering policy (e.g. 'one in one out' policy re: signs). There may also be opportunities to address existing maintenance issues where these create issues for buses, managing existing liabilities.

Risks
Risks relate to:- 1. Resources - availability of capacity and skills both internally and within the supply chain for these works 2. Failure to respond to hotspots concerns may be views as the Council failing to deliver on its part of the Enhanced Partnership 3. Some hotspots may require challenging *status* quo use or allocation of road space, which may be controversial.

Project	Capital Budget (£m)	22/23	23/24	24/25	25/26	Total
Towns and Villages Fund - Round 2	Capital Expenditure	0.000	2.000	0.000	0.000	2.000
Directorate	Capital Funding (other than corporate resources)	0.000	0.000	0.000	0.000	0.000
Regeneration & Environment	**Net Funding (Corporate Resources)**	**0.000**	**2.000**	**0.000**	**0.000**	**2.000**

The Council allocated £4m of Capital Funding to a Towns and Villages Fund programme to improve the Borough's local town and village centres. By the end of January 2023 three projects have been completed (Dalton and Thrybergh, Greasbrough and Hellaby & Maltby West) with two on site and nearing delivery (Hoober and Swinton Rockingham) and the final phase 1 scheme (Brinsworth) now able to progress. Proposals are progressing for a further 16 schemes in phases 2 and 3.

Improvements to the areas (put forward by Ward Members) through the Towns and Villages Fund will have a positive impact on localities as evidenced by the schemes already completed, for example through public realm and pedestrian footway improvements as well as amenity improvements.

This proposal will allow for further schemes to progress.

Outputs and Outcomes

The Towns and Villages Fund is a capital programme aiming to improve the Borough's local town and village centres and the overall aim of the Scheme is: To work with neighbourhoods across the Borough, to enhance their lived environment, through a variety of improvement projects, focused on town and village centres.

Examples of outputs and outcomes also seen in completed schemes include improved public realm, landscape/environmental improvements (incl. tree planting, seats/benches), accessibility improvements (e.g. footways), parking improvements and visual amenity improvements.

Financial Implications

The Council needs to consider the management and maintenance of improved sites

Risks

Increasing costs due to inflation.

Capital Programme General Fund 2022/23 to 2025/26

Directorate	Current Year Budget	2023/24 Budget	2024/25 Budget	2025/26 Budget	Total Project Budget
Adult Care & Housing	5,637,667	8,406,930	14,117,386	4,273,000	32,434,983
Assistant Chief Executive	481,496	202,920	210,040	210,040	1,104,496
Children & Young Peoples Serv	8,513,038	13,542,586	3,040,000	15,189,922	40,285,546
Finance & Customer Services	6,448,375	12,907,604	4,425,000	19,402,921	43,183,900
Regeneration & Environment	94,337,889	168,052,555	41,550,101	12,527,044	316,467,589
Total	**115,418,465**	**203,112,595**	**63,342,527**	**51,602,927**	**433,476,514**

Funding:

Funding Stream	Current Year Budget	2023/24 Budget	2024/25 Budget	2025/26 Budget	Total Project Budget
Grants And Contributions	73,259,647	80,117,840	34,255,123	16,253,742	203,886,352
Prudential Borrowing	39,752,711	120,958,162	27,213,830	33,713,185	221,637,888
Revenue Contribution	1,176,000	1,179,000	1,183,000	1,186,000	4,724,000
Usable Capital Receipts	1,230,107	857,593	690,574	450,000	3,228,274
Total	**115,418,465**	**203,112,595**	**63,342,527**	**51,602,927**	**433,476,514**

Capital Programme General Fund

2022/23 to 2025/26

Directorate	Service	Service Area	Sub Service	Project	Current Year Budget	2023/24 Budget	2024/25 Budget	2025/26 Budget	Total Project Budget
Adult Care & Housing	Adult Services	Adult Services	Adults Grants Unallocated	Adults Grants Unallocated	0	0	1,844,386	0	1,844,386
					0	**0**	**1,844,386**	**0**	**1,844,386**
			Assistive Technology	Assistive Technology Equipment	731,371	930,000	680,000	680,000	3,021,371
					731,371	**930,000**	**680,000**	**680,000**	**3,021,371**
			REWS Equipment	REWS Capital	190,000	190,000	190,000	190,000	760,000
					190,000	**190,000**	**190,000**	**190,000**	**760,000**
			Specialist Equipment	Webroster & associated equipmt	33,684	0	0	0	33,684
					33,684	**0**	**0**	**0**	**33,684**
			Service Area Total		**955,055**	**1,120,000**	**2,714,386**	**870,000**	**5,659,441**
		Service Total			**955,055**	**1,120,000**	**2,714,386**	**870,000**	**5,659,441**
	Neighbourhood	Fair Access to All	Aids and Adaptations (Private	Adapts - LOT1 - Private Majr	397,000	0	0	0	397,000
				Adapts - LOT1 - Private Minr	187,500	0	0	0	187,500
				Adapts - LOT2 - Private Majr	351,500	0	0	0	351,500
				Adapts - LOT2 - Private Minr	233,000	0	0	0	233,000
				Adapts - OTHERS - Private Majr	630,000	0	0	0	630,000
				Adapts Extensions PRIVATES	1,260,000	0	0	0	1,260,000
				Private Adaps Bud Unall	0	2,197,000	2,197,000	2,197,000	6,591,000
					3,059,000	**2,197,000**	**2,197,000**	**2,197,000**	**9,650,000**
			Service Area Total		**3,059,000**	**2,197,000**	**2,197,000**	**2,197,000**	**9,650,000**
		Neighbourood	Affordable Housing	Housing Delivery GF	345,812	0	0	0	345,812
					345,812	**0**	**0**	**0**	**345,812**
			Extra Care Housing	LD accommodation	0	2,000,000	8,000,000	0	10,000,000
					0	**2,000,000**	**8,000,000**	**0**	**10,000,000**
			Monksbridge Demolition	Monksbridge, Dinnington	71,800	0	0	0	71,800
					71,800	**0**	**0**	**0**	**71,800**
			Service Area Total		**417,612**	**2,000,000**	**8,000,000**	**0**	**10,417,612**
		Service Total			**3,476,612**	**4,197,000**	**10,197,000**	**2,197,000**	**20,067,612**
	Neighbourhood	Neighbourhood	Furnished Homes CPTL	Furnished Homes New CPTL	1,134,000	1,134,000	1,134,000	1,134,000	4,536,000
				Furnished Homes Replace CPTL	72,000	72,000	72,000	72,000	288,000
					1,206,000	**1,206,000**	**1,206,000**	**1,206,000**	**4,824,000**
			N'bourhood Grants Unallocated	N'Hoods Grants Unallocated	0	1,883,930	0	0	1,883,930
					0	**1,883,930**	**0**	**0**	**1,883,930**
			Service Area Total		**1,206,000**	**3,089,930**	**1,206,000**	**1,206,000**	**6,707,930**
		Service Total			**1,206,000**	**3,089,930**	**1,206,000**	**1,206,000**	**6,707,930**
	Directorate Total				**5,637,667**	**8,406,930**	**14,117,386**	**4,273,000**	**32,434,983**
Assistant Chief	Democratic Services	Democratic Services	Democratic Services	Aston & Todwick	14,240	7,120	7,120	7,120	35,600
				Aughton & Swallownest	9,240	7,120	7,120	7,120	30,600
				Badsley More Lane Pr Comm Hub	157,130	0	0	0	157,130
				Bramley & Ravenfeild	10,905	7,120	7,120	7,120	32,265
				Brinsworth	13,740	7,120	7,120	7,120	35,100
				Capt'l Inv't Ward Anst wdsetts	21,360	10,680	10,680	10,680	53,400
				Capt'l Inv't-Ward - Bostn Ctle	21,360	10,680	10,680	10,680	53,400
				Capt'l Inv't-Ward - Dinnington	13,753	10,680	10,680	10,680	45,793
				Capt'l Inv't-Ward - Hoober	12,708	10,680	10,680	10,680	44,748
				Capt'l Inv't-Ward - Keppel	13,004	10,680	10,680	10,680	45,044
				Capt'l Inv't-Ward - Roth East	19,568	10,680	10,680	10,680	51,608
				Capt'l Inv't-Ward - Roth West	21,360	10,680	10,680	10,680	53,400
				Capt'l Inv't-Ward - RotherVale	7,120	7,120	7,120	7,120	28,480
				Capt'l Inv't-Ward - Sitwell	15,355	10,680	10,680	10,680	47,395
				Capt'l Inv't-Ward - Wales	6,681	7,120	7,120	7,120	28,041
				Capt'l Inv't-Ward - Wath	11,440	7,120	7,120	7,120	32,800
				Dalton & Thrybergh	0	0	7,120	7,120	14,240
				Greasborough	10,240	7,120	7,120	7,120	31,600
				Hellaby & Maltby West	12,023	7,120	7,120	7,120	33,383
				Kilnhurst & Swinton East	11,936	7,120	7,120	7,120	33,296
				Maltby East	13,074	7,120	7,120	7,120	34,434

Capital Programme General Fund

2022/23 to 2025/26

Directorate	Service	Service Area	Sub Service	Project	Current Year Budget	2023/24 Budget	2024/25 Budget	2025/26 Budget	Total Project Budget
				Rawmarsh East	13,607	7,120	7,120	7,120	34,967
				Rawmarsh West	13,607	7,120	7,120	7,120	34,967
				Swinton Rockingham	13,690	7,120	7,120	7,120	35,050
				Thurcroft & Wickersley South	7,120	7,120	7,120	7,120	28,480
				Wickersley North	17,235	10,680	10,680	10,680	49,275
					481,496	**202,920**	**210,040**	**210,040**	**1,104,496**
			Service Area Total		**481,496**	**202,920**	**210,040**	**210,040**	**1,104,496**
		Service Total			**481,496**	**202,920**	**210,040**	**210,040**	**1,104,496**
	Directorate Total				**481,496**	**202,920**	**210,040**	**210,040**	**1,104,496**
Children & Young Peoples Serv	CYPS - RMBC	Other CYPS	Children & Families	Adaptations - Foster Care	640,000	640,000	640,000	530,458	2,450,458
				CYPS Resi Home Unallocated	0	272,160	0	2,315,762	2,587,922
				CYPS RESI PH I Phoenix Place	40,766	0	0	0	40,766
				CYPS RESI PH II Middle Lane	43,369	0	0	0	43,369
				CYPS RESI PH III - TBC1	418,100	0	0	0	418,100
				CYPS RESI PH III - TBC2	418,300	0	0	0	418,300
				In House Chld's Resi-vehicles	0	140,000	0	0	140,000
					1,560,535	**1,052,160**	**640,000**	**2,846,220**	**6,098,915**
			Service Area Total		**1,560,535**	**1,052,160**	**640,000**	**2,846,220**	**6,098,915**
		Schools	Schools - Capitalised Enh	Arnold Centre - Ext Alumin Doo	21,263	0	0	0	21,263
				Aston Fence Primary School - B	17,860	0	0	0	17,860
				Aston Fence Primary School - S	3,100	0	0	0	3,100
				Badsley Moor Pri Sch - Htng Co	26,029	0	0	0	26,029
				Bramley S'side Jnr Sch - Hall	14,990	0	0	0	14,990
				Bramley Sunnyside Infant - Bou	6,445	0	0	0	6,445
				Bramley S'yside Jnr Sch - Comm	25,300	0	0	0	25,300
				Brinsworth Manor Inf Annex Roof	7,516	0	0	0	7,516
				Brinsworth Manor Inf Fire Alarm	0	0	0	0	0
				Brinsworth Manot In Fire Alarm	34,246	0	0	0	34,246
				Broom Valley Com P-Window&Vent	0	57,000	0	0	57,000
				Capitalised Enhancements Unall	0	514,171	400,000	324,208	1,238,379
				CEN Asbestos removal works	161,090	0	0	0	161,090
				CEN FWT Remedials CNTL CPTL	34,592	0	0	0	34,592
				Eastwood Village deck paving	50,745	0	0	0	50,745
				Herringthorpe Inf - Roof Acc	165,369	0	0	0	165,369
				Kiverton & Wales Nurse roof	59,021	0	0	0	59,021
				Minor Works Less than £10,000	28,152	4,049	0	0	32,201
				Rawmarsh Rosehill LED lighting	32,415	0	0	0	32,415
				Rawmarsh Rycroft-Damp proof	14,352	0	0	0	14,352
				Rawmarsh Ryecroft - Curtain wa	26,373	0	0	0	26,373
				R'marshRyecroft c'tain wall	68,649	0	0	0	68,649
				Rwawmarsh Rosehill - S Hall ne	1,998	0	0	0	1,998
				St Mary's PRU - Roof Lights	27,565	0	0	0	27,565
				Swallownest Pri-Extdoor&C'ling	4,837	0	0	0	4,837
				Todwick Pri Sch - Ext Door rep	0	81,000	0	0	81,000
				Todwick Primary - Ceiling etc	0	62,507	0	0	62,507
				Wales Primary School - Boundar	8,820	0	0	0	8,820
				Wales Priy Sch - Fence car par	11,486	0	0	0	11,486
					852,213	**718,727**	**400,000**	**324,208**	**2,295,148**
			Schools - Prims - Major	Waverley New Primary School	121,639	0	0	0	121,639
					121,639	**0**	**0**	**0**	**121,639**
			Schools - Secs - Major	Aston Acad replace classrooms	2,278,539	0	0	0	2,278,539
				Brinsworth Acd- add places	0	850,000	850,000	0	1,700,000
				Maltby Academy-Contrib	194,386	0	0	0	194,386
				Secondary BUDGET UNALLOC	103,491	0	1,000,000	1,000,000	2,103,491
					2,576,416	**850,000**	**1,850,000**	**1,000,000**	**6,276,416**

Capital Programme General Fund

2022/23 to 2025/26

Directorate	Service	Service Area	Sub Service	Project	Current Year Budget	2023/24 Budget	2024/25 Budget	2025/26 Budget	Total Project Budget
			Schools - Spcls - Major	SEND PH III Dinnington Adaptat	213,690	0	0	0	213,690
				SEND Ph III Newman demo works	114,130	0	0	0	114,130
				SNED Ph III Newman Critical Ma	12,440	0	0	0	12,440
				SNED Ph III Newman Upper Schoo	2,524,281	1,191,266	0	0	3,715,547
				Special BUDGET UNALLOC	0	9,580,433	0	0	9,580,433
				Thomes Rotherham College SEND	342,394	0	0	0	342,394
					3,206,935	**10,771,699**	**0**	**0**	**13,978,634**
			Schools PFI Life Cycle Program	Schools PFI Life Cycle Program	0	0	0	8,024,066	8,024,066
					0	**0**	**0**	**8,024,066**	**8,024,066**
			Service Area Total		**6,757,203**	**12,340,426**	**2,250,000**	**9,348,274**	**30,695,903**
		Service Total			**8,317,738**	**13,392,586**	**2,890,000**	**12,194,494**	**36,794,818**
	DFC	DFC - RMBC	DFC - RMBC all	DFCG Unallocated	195,300	150,000	150,000	2,995,428	3,490,728
					195,300	**150,000**	**150,000**	**2,995,428**	**3,490,728**
			Service Area Total		**195,300**	**150,000**	**150,000**	**2,995,428**	**3,490,728**
		Service Total			**195,300**	**150,000**	**150,000**	**2,995,428**	**3,490,728**
	Directorate Total				**8,513,038**	**13,542,586**	**3,040,000**	**15,189,922**	**40,285,546**
Finance & Customer Services	F&CS (DUMMY)	F&CS	F&CS - REFCUS	Capital Inflation Contingency	0	0	0	15,068,609	15,068,609
				Transformation Projects	1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
					1,000,000	**1,000,000**	**1,000,000**	**16,068,609**	**19,068,609**
			Service Area Total		**1,000,000**	**1,000,000**	**1,000,000**	**16,068,609**	**19,068,609**
		Service Total			**1,000,000**	**1,000,000**	**1,000,000**	**16,068,609**	**19,068,609**
	Bereavement Services			Bereavement Services Investment	0	148,000	0	0	148,000
					0	**148,000**	**0**	**0**	**148,000**
			Service Area Total		**0**	**148,000**	**0**	**0**	**148,000**
		Service Total			**0**	**148,000**	**0**	**0**	**148,000**
	ICT	ICT 2	ICT 2	Capita Server Upgrade	15,000	0	0	0	15,000
				Fee Billing System Upgrade	40,000	0	0	0	40,000
				Finl Systms Upgrdes-ICT2	183,118	160,000	0	0	343,118
				Fleet of MFD printers	82,304	517,000	0	0	599,304
				Iken Upgrade	1,250	0	0	0	1,250
				Legal Services - Ebundles	54,000	30,000	0	0	84,000
				Planned print leased machines	2,660	0	0	0	2,660
				Social Care IT System - CNTL C	10,000	72,744	0	0	82,744
					388,332	**779,744**	**0**	**0**	**1,168,076**
			Service Area Total		**388,332**	**779,744**	**0**	**0**	**1,168,076**
		ICT Refresh	ICT Refresh	Computer Refresh	628,000	1,278,000	1,260,000	1,254,312	4,420,312
				EDRMS Roll Out	0	0	85,000	0	85,000
				Hybrid Cloud Computing	58,951	1,750,000	0	0	1,808,951
				ICT Digital Strategy	322,600	1,127,400	800,000	800,000	3,050,000
				Libraries Network	43,106	135,000	0	0	178,106
				Microsoft 365 Implementation	192,407	4,463,421	0	0	4,655,828
				Network Equipment Refresh Proj	2,903,951	0	630,000	630,000	4,163,951
				Replacement of server equip	106,000	326,039	650,000	650,000	1,732,039
				SY superfast broadband	328,189	0	0	0	328,189
				Telephony System Replacement	476,839	1,900,000	0	0	2,376,839
					5,060,043	**10,979,860**	**3,425,000**	**3,334,312**	**22,799,215**
			Service Area Total		**5,060,043**	**10,979,860**	**3,425,000**	**3,334,312**	**22,799,215**
		Service Total			**5,448,375**	**11,759,604**	**3,425,000**	**3,334,312**	**23,967,291**
	Directorate Total				**6,448,375**	**12,907,604**	**4,425,000**	**19,402,921**	**43,183,900**
Regeneration & Environment	Community Safety &Street Scene	Comm Safety Resilience & EP	Comm Safety Resilience & EP	CCTV Upgrade&EnhanceCapabilty	858,912	124,186	0	0	983,098
					858,912	**124,186**	**0**	**0**	**983,098**
			Service Area Total		**858,912**	**124,186**	**0**	**0**	**983,098**
		Network Management	Drainage	Catcliffe Pumping Station	136,286	446,468	0	0	582,754

Capital Programme General Fund

2022/23 to 2025/26

Directorate	Service	Service Area	Sub Service	Project	Current Year Budget	2023/24 Budget	2024/25 Budget	2025/26 Budget	Total Project Budget
				Culverts Renewal Programme	41,300	58,185	0	0	99,485
				Eel Mires Dike FAS	11,044	0	0	0	11,044
				Eel Mires Dike FAS	333,608	107,742	0	0	441,350
				Parkgate & Rawmarsh FAS	561,096	1,378,733	0	0	1,939,829
				Roth Ren. and Kilnhurst FAS	950,000	967,284	0	0	1,917,284
				RRFAS 2A Ickles Lock (ERDF)	3,750,234	1,383,031	0	0	5,133,265
				Unallocated Flood Alleviation	0	299,000	0	0	299,000
				Wath Flood Alleviation	0	14,874	0	0	14,874
				Whiston FAS	201,697	274,206	0	0	475,903
					5,985,265	**4,929,523**	**0**	**0**	**10,914,788**
			Highways Delivery	2020-2024 RoadsProgramme £24m	6,569,951	6,000,000	0	0	12,569,951
				Additional Pothole Funding	772,993	0	0	0	772,993
				Cap Rights of way	46,090	34,000	34,000	34,000	148,090
				Capitalisation Carriageways	548,324	500,000	500,000	500,000	2,048,324
				DfT LTP CarriagewayResurfacing	3,332,800	3,342,800	3,342,800	3,342,800	13,361,200
				Multi Hog Works	303,056	300,000	300,000	300,000	1,203,056
				Pothole Funding 21/22	1,255,835	0	0	0	1,255,835
					12,829,049	**10,176,800**	**4,176,800**	**4,176,800**	**31,359,449**
			Parking Services	Wellgate Cpark Ret. Wall	34,260	0	0	0	34,260
					34,260	**0**	**0**	**0**	**34,260**
			Street Lighting	Cap benches signs bollards	80,763	75,000	75,000	75,000	305,763
				Capitalisation Lighting	165,030	150,000	150,000	150,000	615,030
				Replace Obsolete Strt Lighting	39,314	40,000	40,000	40,000	159,314
				Safety Barriers Replacement	48,761	0	0	0	48,761
				St Ligh Concrete col replace	76,333	0	0	0	76,333
				St Lighting LTP 15/16 - 19/20	197,108	230,800	230,800	230,800	889,508
					607,309	**495,800**	**495,800**	**495,800**	**2,094,709**
			Service Area Total		**19,455,883**	**15,602,123**	**4,672,600**	**4,672,600**	**44,403,206**
		Regulation &	Regulation & Enforcement	Carhill Landfill Site	45,000	0	0	0	45,000
				HWRCs	0	2,447,000	0	0	2,447,000
				Narrow Access Vehicles for Waste/bin	0	240,000	0	0	240,000
					45,000	**2,687,000**	**0**	**0**	**2,732,000**
			Service Area Total		**45,000**	**2,687,000**	**0**	**0**	**2,732,000**
		Street Scene Services	Community Delivery	Addit'nal ZonalCleansingVehs	210,000	0	0	0	210,000
				5-year Plant equipment refresh Grounds	0	460,000	794,000	0	1,254,000
				Cap damaged litter bins	16,000	8,000	8,000	8,000	40,000
				Equipment & Bins	20,752	0	0	0	20,752
				Handheld Equip Grounds M'ten	6,892	0	0	0	6,892
				Litter Bin Strategic Review	494,094	42,000	0	0	536,094
				Street Scene - Zonal Working	118,000	0	0	0	118,000
				Street Scene Equip / Vehicles	305,990	0	0	0	305,990
					1,171,728	**510,000**	**802,000**	**8,000**	**2,491,728**
			Corporate Transport	Fleet Mgt Vehicle Purchase	0	8,799,678	0	0	8,799,678
				Route Optimisation - ITS	54,900	11,700	11,700	11,700	90,000
					54,900	**8,811,378**	**11,700**	**11,700**	**8,889,678**
			Waste Management	Bins	255,417	150,775	0	0	406,192
				H'hold Waste Rec Cents-Valves	13,686	0	0	0	13,686
					269,103	**150,775**	**0**	**0**	**419,878**
			Service Area Total		**1,495,731**	**9,472,153**	**813,700**	**19,700**	**11,801,284**
		Service Total			**21,855,526**	**27,885,462**	**5,486,300**	**4,692,300**	**59,919,588**
	Culture, Sport &	Creative Prog and	CST Events	Events Equipment - ITS	280	0	0	0	280
					280	**0**	**0**	**0**	**280**
			Green Spaces	Allotments	34,405	0	0	0	34,405
				Barkers Park Changing Rooms Re	0	10,062	0	0	10,062
				BoroughWide Tree Planting Prog	292,508	0	0	0	292,508
				Clifton Park Dalben Tower	1,610	0	0	0	1,610

Capital Programme General Fund

2022/23 to 2025/26

Directorate	Service	Service Area	Sub Service	Project	Current Year Budget	2023/24 Budget	2024/25 Budget	2025/26 Budget	Total Project Budget
				CliftonPark GardenBldg Bar-ITS	0	25,000	0	0	25,000
				Closed Church Yards	0	25,848	0	0	25,848
				Greasborough Rec MUGA	1,587	0	0	0	1,587
				GreenSpaces CarPark Surfaces	79,467	79,000	0	0	158,467
				Manor Farm Rawsh Play Sec106	19,351	0	0	0	19,351
				Play Equip Replacement Prog	100,000	0	0	0	100,000
				RM&Casework-Parks & Green Sp	137,565	55,000	55,000	0	247,565
				East Herringthorpe MUGA	41,591	0	0	0	41,591
				RVCP Automated Parking	2,922	50,000	25,000	0	77,922
				RVCP Safety Boats	40,198	0	0	0	40,198
				Treeton St Helen Church Yard	55,204	369,259	0	0	424,463
				Ulley CP - Club House	11,729	338,271	0	0	350,000
				UlleyCP - ParaWalls?Anticlimb	95,000	0	0	0	95,000
					913,137	**952,440**	**80,000**	**0**	**1,945,577**
			Heritage Services	Keppel's Column Preservation	225,944	0	0	0	225,944
				Waterloo Kiln Preservation	32,770	199,000	0	0	231,770
					258,714	**199,000**	**0**	**0**	**457,714**
			Theatre	CivicTheatre- AnnexStudioSpace	0	45,000	0	0	45,000
					0	**45,000**	**0**	**0**	**45,000**
			Service Area Total		**1,172,131**	**1,196,440**	**80,000**	**0**	**2,448,571**
		Ops and Business	Libraries	Lib&NeighHub- Signage	15,015	0	0	0	15,015
				Lib&NeighHub-Brinsworth Open	17,460	0	0	0	17,460
				Lib&NeighHub-Dinnington Lib	0	0	0	0	0
				Lib&NeighHub-Greasbrough Lib	0	0	0	0	0
				Lib&NeighHub-Kimberworth Lib	0	0	0	0	0
				Lib&NeighHub-Kiveton Park Lib	13,943	0	0	0	13,943
				Lib&NeighHub-Mowbray Lib	22,460	0	0	0	22,460
				Lib&NeighHub-Swinton Lib	0	29,000	0	0	29,000
				Lib&NeighHub-ThorpeHesley Lib	0	0	104,415	0	104,415
				Lib&NeighHub-Thurcroft Lib	0	341,088	0	0	341,088
				Lib&NeighHub-Wath Lib&NeighHub	11,537	0	0	0	11,537
				Lib&NeighHub-Wikersley Lib	0	0	0	0	0
					80,415	**370,088**	**104,415**	**0**	**554,918**
			Service Area Total		**80,415**	**370,088**	**104,415**	**0**	**554,918**
		Projects and	Leisure and Sport	Herringthorpe AthleticsStadium	233,132	0	0	0	233,132
				Leisure PFI lifecycle	559,621	500,000	500,000	500,000	2,059,621
				MiddlewoodRoversFC Section 106	16,000	0	0	0	16,000
					808,753	**500,000**	**500,000**	**500,000**	**2,308,753**
			Service Area Total		**808,753**	**500,000**	**500,000**	**500,000**	**2,308,753**
		Service Total			**2,061,299**	**2,066,528**	**684,415**	**500,000**	**5,312,242**
	Planning, Regen &	Changing Places Fund	Changing Places Fund	Clifton Park Museum CPF	27,000	30,000	0	0	57,000
				Gullivers Valley CPF	27,715	0	0	0	27,715
				RUFC CPF	0	50,000	0	0	50,000
				RVCP CPF	0	57,650	0	0	57,650
				Thrybergh CP CPF	0	57,635	0	0	57,635
				WentworthW'house Camelia CPF	90,000	20,000	0	0	110,000
					144,715	**215,285**	**0**	**0**	**360,000**
			Service Area Total		**144,715**	**215,285**	**0**	**0**	**360,000**
		Corp Property Unit	Corporate Property Cap Proj	Addison Day Centre - Fire Alar	0	0	0	0	0
				Bailey House Condition+	0	59,028	0	0	59,028
				Bailey Hse Extnl Works &Lights	0	119,619	0	0	119,619
				BarbotHallIndEst-Cliff face	99,550	0	0	0	99,550
				Waverley Medical Centre	0	0	0	3,720,780	3,720,780
				Building Decarbonisation	428,189	2,671,811	1,600,000	1,700,000	6,400,000
				ChathamVillas1,2,3-W'dows/Roof	60,000	0	0	0	60,000
				Civic Theatre - Fire Alarm	0	0	0	0	0

Capital Programme General Fund

2022/23 to 2025/26

Directorate	Service	Service Area	Sub Service	Project	Current Year Budget	2023/24 Budget	2024/25 Budget	2025/26 Budget	Total Project Budget
				Civic Theatre - Fire Stopping	0	0	0	0	0
				CivicTheatre Emerg Lighting	6,263	0	0	0	6,263
				ClifParkMus-RecepDesk&CaféFurn	0	0	0	0	0
				CliftonParkMuseum-BuildWork	30,000	0	0	0	30,000
				CliftonParkMuseum-FireAlarm	0	80,000	0	0	80,000
				Commercial Property Cap	335,637	75,000	75,000	75,000	560,637
				Conway Crescent (Canopy)	41,338	0	0	0	41,338
				Cranworth Hse Structural Works	0	49,311	0	0	49,311
				Customer Digitalisation - AM	16,645	81,960	0	0	98,605
				DaltonYC - CarParkExtension	30,000	0	0	0	30,000
				Davies Court - Kitchenettes	76,656	0	0	0	76,656
				Demo of units 86-102 Wellgate	400,000	0	0	0	400,000
				Dinnington Youth Club	26,518	0	0	0	26,518
				Dinnington Youth Service - Roo	40,521	0	0	0	40,521
				Rockingham J&I new boiler	162,890	0	0	0	162,890
				ElecVeh ChargingInfraExpansion	173,000	154,000	158,000	163,000	648,000
				Energy Saving Measure (B)	201,941	0	0	0	201,941
				FurnitureR'ment Prog Var Sites	20,142	0	0	0	20,142
				Grafton/Cranworth Contact Cent	1,864	0	0	0	1,864
				Hellaby Depot Upgrade Works	345,000	0	0	0	345,000
				Holmes Tail Goit Pumping Stn	920,071	0	0	0	920,071
				Hope Fields at TCP	1,500	0	0	0	1,500
				H'thorpePRU-CurtainWall/Roof	0	0	0	0	0
				IT Infrastructure RVC	39,083	0	0	0	39,083
				Kim The Place - Windows	5,000	28,219	0	0	33,219
				Kiveton Park Depot - Refurb	135,000	0	0	0	135,000
				LA Energy Saving Measures-(A)	82,044	0	0	0	82,044
				Liberty House Refurb	10,519	0	0	0	10,519
				Liberty House-Boilers	983	0	0	0	983
				LibertyHouse(StBedes)Bathrooms	13,662	0	0	0	13,662
				Lord Hardy - Kitchenettes	28,564	0	0	0	28,564
				Miscellaneous Minor Works	370,199	0	0	0	370,199
				Munsbro DO - Fire Alarm/Roof	18,027	0	0	0	18,027
				Oaks Lane Depot Refurb	2,650	0	0	0	2,650
				OaksLaneDepot-RepLightingtoLED	16,323	0	0	0	16,323
				Ops Buildings Cap Inv	1,245,975	835,000	2,010,000	210,000	4,300,975
				PSDS BEMS Grant Phase 1	16,741	0	0	0	16,741
				Rawmarsh JSC - Re-roof Section	0	0	0	0	0
				Castle View	250,000	1,850,000	0	0	2,100,000
				Renewable Energy Proof of Conc	1,000,000	0	0	0	1,000,000
				Riverside Replacement of UPS	22,760	0	0	0	22,760
				RiversideHseRefurbishmentWorks	0	400,000	0	0	400,000
				R'sideHouse- FireExtinguishers	0	0	0	0	0
				Civic Theatre Refurb	2,372	0	0	0	2,372
				RsideHouse Furniture Replacemt	10,000	9,318	0	0	19,318
				R'sideHouse-Fire Stopping	15,000	19,575	0	0	34,575
				RsideHse-FM200GasSupCanisters	0	18,000	0	0	18,000
				RVCP - CCTV Cameras	24,428	0	0	0	24,428
				Signage	15,000	14,488	0	0	29,488
				SpringwellGdns CommCent-Refurb	89,905	0	0	0	89,905
				StHelensChurchWath - Pavements	0	28,000	0	0	28,000
				StHelensTreetonChurchyard-Path	0	34,000	0	0	34,000
				StLeonardChurch Din-Bound Wall	0	24,373	0	0	24,373
				Crowden-W'dows/FireDoors	27,892	0	0	0	27,892
				Strategic Acquisitions Fund	1,000,000	1,000,000	0	0	2,000,000
				Swinton Comm Centre - Roofing	0	25,000	0	0	25,000

Capital Programme General Fund

2022/23 to 2025/26

Directorate	Service	Service Area	Sub Service	Project	Current Year Budget	2023/24 Budget	2024/25 Budget	2025/26 Budget	Total Project Budget
				Vic Park-Drainage	0	50,000	0	0	50,000
				VictoriaPark - New DigitalCCTV	4,710	0	0	0	4,710
				Waleswood - path to RVCP	86,436	0	0	0	86,436
				WaleswoodCvanPark - subsidence	88,712	0	0	0	88,712
				WIFICorpLandlordBldgs-wiring	50,000	0	0	0	50,000
				St.Helens Church Treeton	43,000	200,000	0	0	243,000
				Crowden Outdoor Storage	0	60,000	0	0	60,000
				RVCP - replacement windows	147,176	0	0	0	147,176
				Hellaby depot floor décor and oil	0	60,000	0	0	60,000
				Welcome Centre Replace F.Roof	0	50,000	0	0	50,000
				RotherValley Toilet Upgrade	0	100,000	0	0	100,000
				Waleswood C'van Park Replace Door	30,000	0	0	0	30,000
				Clifton Park Museum Replace Hsys	0	30,000	0	0	30,000
				Civic Theatre Flat Roof Repair	0	100,000	0	0	100,000
				Lord Hardy Court Windows	0	250,000	0	0	250,000
				Lord Hardy Court ERG Lighting	0	70,000	0	0	70,000
				Davies Court ERG Lighting	0	70,000	0	0	70,000
				Aston JSC ERG Lighting	0	50,000	0	0	50,000
				Rawmarsh ERG Lighting	0	50,000	0	0	50,000
				Corp Landlord Furniture Replacement	15,000	85,000	0	0	100,000
				Moorgate Crofts Roof Repairs	200,000	0	0	0	200,000
				Moorgate Crofts Cladding	200,000	0	0	0	200,000
				Springwell Gardens CC CCTV	4,000	0	0	0	4,000
				Bradgate Coronation Park CCTV	8,961	0	0	0	8,961
				Lilly Hall Footpath Resurface	2,300	0	0	0	2,300
				Waleswood C'van Park Pitch Repairs	62,221	0	0	0	62,221
					8,802,368	**8,801,702**	**3,843,000**	**5,868,780**	**27,315,850**
			Service Area Total		**8,802,368**	**8,801,702**	**3,843,000**	**5,868,780**	**27,315,850**
		Planning, Regen &	Planning, Regen & Transport	Forge Island Comm Dev	2,821,000	44,609,000	0	0	47,430,000
					2,821,000	**44,609,000**	**0**	**0**	**47,430,000**
			Service Area Total		**2,821,000**	**44,609,000**	**0**	**0**	**47,430,000**
		RIDO	Business Growth	Bus Cents-Telephy/BbandRenewal	115,000	0	0	0	115,000
				M'gateBusCent - BMS Renewal	884	0	0	0	884
				M'gateBusCent-Heat/CoolRenewal	50,396	0	0	0	50,396
				Century 1 - Roof Replacement	0	100,000	500,000	0	600,000
					166,280	**100,000**	**500,000**	**0**	**766,280**
			Inv & Economic Initiatives	Bassingthorpe Farm	0	336,493	0	0	336,493
				Bassingthorpe Farm Land Acq	450,000	456,868	0	0	906,868
				Century Phase II	5,340,335	0	0	0	5,340,335
				Forge Island Flood Defence	1,663,320	0	0	0	1,663,320
				Grimm and Co	772,500	0	0	0	772,500
				HEHub&Rain - Aqu and Demo	231,657	0	0	0	231,657
				Pithouse West Investigations	0	11,117	0	0	11,117
				Public Realm College Street	4,696	0	0	0	4,696
				Public Realm Frederick Street	659,197	0	0	0	659,197
				Public Realm Howard Street	474,577	0	0	0	474,577
				Public Realm Effingham Street Phase 2	40,000	713,424	713,424	0	1,466,848
				Public Realm UpperMillgate Ph3	45,200	502,306	0	0	547,506
				RhamMarkets Redev (incCommHub)	750,000	21,345,761	8,902,825	0	30,998,586
				R'sidePrec't&Chantry Bldg Demo	424,053	0	0	0	424,053
				Town Centre Investment	0	4,279,220	0	0	4,279,220
				Town Centre Masterplan Imp	12,408	0	0	0	12,408
					10,867,943	**27,645,189**	**9,616,249**	**0**	**48,129,381**
			RIDO	Corporation St Ph 2	314,655	319,424	1,508,600	1,035,964	3,178,643
				Corporation St Public Realm	1,441,034	1,153,181	0	0	2,594,215
				Corporation Street	125,000	956,902	556,902	0	1,638,804

Capital Programme General Fund

2022/23 to 2025/26

Directorate	Service	Service Area	Sub Service	Project	Current Year Budget	2023/24 Budget	2024/25 Budget	2025/26 Budget	Total Project Budget
				Dinnington & Wath LUF	125,000	0	0	0	125,000
				Eastwood	58,830	580,000	2,200,000	0	2,838,830
				Gullivers Skills Village	560,000	440,000	0	0	1,000,000
				Magna	1,297,129	592,871	0	0	1,890,000
				Mainline Station	260,000	415,000	9,325,000	0	10,000,000
				Matlby Academy	1,745,310	2,429,690	325,000	0	4,500,000
				Osoldo	80,443	2,182,557	2,182,557	0	4,445,557
				Riverside Acquisitions	3,869,279	1,135,780	0	0	5,005,059
				Riverside Gardens	1,848,358	3,285,159	0	0	5,133,517
				RotherValley CP	329,463	3,832,823	1,294,376	0	5,456,662
				Sheffield Rd TCF/Upgrade	0	1,146,313	0	0	1,146,313
				Strategic Aquistions	518,000	1,494,021	0	0	2,012,021
				Templeborough	588,940	3,443,841	2,462,243	0	6,495,024
				Thrybergh CP	317,597	2,113,289	29,659	0	2,460,545
				Water Lane Public Realm	1,473,548	4,444,108	0	0	5,917,656
				Wentworth Woodhouse	1,345,863	3,254,137	0	0	4,600,000
					16,298,449	**33,219,096**	**19,884,337**	**1,035,964**	**70,437,846**
			Service Area Total		**27,332,672**	**60,964,285**	**30,000,586**	**1,035,964**	**119,333,507**
		Towns & Villages Fund	Towns & Villages Fund	Masefield Road	127,825	0	0	0	127,825
				Broadway Shopping Parade	134,000	0	0	0	134,000
				East Herringthorpe	132,715	0	0	0	132,715
				Greasbrough Green Link	96,054	0	0	0	96,054
				Laburnum Parade	142,295	0	0	0	142,295
				Towns & Villages Fund Unall	998,923	4,347,000	0	0	5,345,923
					1,631,812	**4,347,000**	**0**	**0**	**5,978,812**
			Service Area Total		**1,631,812**	**4,347,000**	**0**	**0**	**5,978,812**
		Transportation &	Bridges	Manvers Way Footbridge	25,000	300,000	0	0	325,000
				Steadfolds Lane Retaining Wall	250,000	0	0	0	250,000
				West Bawtry Road Embankment	300,000	0	0	0	300,000
				Centenary Way Viaduct Urgent Remedial	0	1,700,000	0	0	1,700,000
					575,000	**2,000,000**	**0**	**0**	**2,575,000**
			Connectivity	A6109 Meadowbank Rd pedxing	160,000	0	0	0	160,000
				T0004 A6178(PT) - Sheffield Rd, Phase I	622,659	6,247,829	0	0	6,870,488
				A629WrtlyRd Grt Prk Rd Pedxing	60,000	140,000	0	0	200,000
				Fenton Rd Shared Cycle Footway	8,000	32,000	0	0	40,000
				Morthen Rd Nrthfld Ln Ped xngs	50,000	110,000	0	0	160,000
				Collision Investigation & Surv	25,000	100,000	100,000	100,000	325,000
				Unallocated Network Man	0	350,000	650,000	0	1,000,000
				Operational Activity BUN	20,000	20,000	20,000	20,000	80,000
					945,659	**6,999,829**	**770,000**	**120,000**	**8,835,488**
			Legacy Projects	A57 (T) M1 NATA	10,000	0	0	0	10,000
				A6123 GreatEasternWay pedxing	60,000	0	0	0	60,000
				Canklow Rotherway metering	3,669	51,331	0	0	55,000
				College Road NPIF	52,089	0	0	0	52,089
				Comm Aspects of Rd Sfty	112,000	0	0	0	112,000
				GreasVilliageCentreTrafficSigs	1,171,064	0	0	0	1,171,064
				Green Arbour Rd Laughton Com R	0	20,000	0	0	20,000
				Meadowbank Rd Psalters Lane	95,000	0	0	0	95,000
					1,503,822	**71,331**	**0**	**0**	**1,575,153**
			Local Safety Schemes	Neighbourhoods Road Safety Mea	150,000	250,000	250,000	0	650,000
				Unallocated Local Safety S	235,483	0	0	0	235,483
					385,483	**250,000**	**250,000**	**0**	**885,483**
			Major Schemes	CAZ - Bellows Road	1,587,537	0	0	0	1,587,537
				CAZ - Wortley Rd	173,000	0	0	0	173,000
				Clean Air Zones Elec Chrg Pts	441,879	662,463	0	0	1,104,342
				Greasbrough The Whins	381,177	385,943	0	0	767,120

Capital Programme General Fund

2022/23 to 2025/26

Directorate	Service	Service Area	Sub Service	Project	Current Year Budget	2023/24 Budget	2024/25 Budget	2025/26 Budget	Total Project Budget
				O0047 Broom Road AT	364,686	3,210,447	0	0	3,575,133
				Parkway Widening ph2	21,536,465	1,380,305	0	0	22,916,770
				T0004 A6178(PT) - Sheffield Rd	10,205	0	0	0	10,205
				T0005 A631 aka Maltby Bus Corr	394,211	2,075,515	0	0	2,469,726
				T0022 Manvers Way	668,751	509,460	0	0	1,178,211
				Traff Signal renewal Prog	488,622	0	0	0	488,622
				Bus Route Improvements	0	100,000	231,000	0	331,000
				Minor Works - Signing	24,000	24,000	24,000	24,000	96,000
				Minor Worls - Lining	36,000	36,000	36,000	36,000	144,000
				Scheme Development	100,000	100,000	100,000	250,000	550,000
				LNRS1 - 009D GREASBROUGH	6,000	104,000	9,600	0	119,600
				LNRS1 - WOODSETTS 032F	6,000	104,000	9,600	0	119,600
				LNRS1 - SWINTON 003F	6,000	104,000	9,600	0	119,600
				LNRS1 - BRAMLEY 022A	6,000	104,000	9,600	0	119,600
				LNRS1 - HELLABY 018A	0	110,000	9,600	0	119,600
				LNRS1 - CORTONWOOD 001B	6,000	104,000	9,600	0	119,600
				LNRS1 - MALTBY CTR 020E	6,000	104,000	9,600	0	119,600
				LNRS1 - WICKERSLEY WOOD 022B	6,000	104,000	9,600	0	119,600
				LNRS1 -MASBORO & BRADGATE 016C	6,000	104,000	9,600	0	119,600
				LNRS1 - HARTHILL & T SALVIN 03	6,000	104,000	9,600	0	119,600
				LNRS1 -KILNHURST RD RMARSH 006	6,000	104,000	9,600	0	119,600
				LNRS1 - BROOM VALLEY 023A	6,000	104,000	9,600	0	119,600
				LNRS1 - HIGHTHORNE RD KILNHURS	6,000	104,000	9,600	0	119,600
					26,278,533	**9,842,133**	**515,800**	**310,000**	**36,946,466**
			Service Area Total		**29,688,497**	**19,163,293**	**1,535,800**	**430,000**	**50,817,590**
		Service Total			**70,421,064**	**138,100,565**	**35,379,386**	**7,334,744**	**251,235,759**
	Directorate Total				**94,337,889**	**168,052,555**	**41,550,101**	**12,527,044**	**316,467,589**
General Fund Total					**115,418,465**	**203,112,595**	**63,342,527**	**51,602,927**	**433,476,514**

Capital Programme HRA 2022/23 to 2025/26

Directorate	Current Year Budget	2023/24 Budget	2024/25 Budget	2025/26 Budget	Total Project Budget
HRA	40,778,743	48,902,252	58,123,109	29,609,691	177,413,795
Total	**40,778,743**	**48,902,252**	**58,123,109**	**29,609,691**	**177,413,795**

Funding:

Funding Stream	Current Year Budget	2023/24 Budget	2024/25 Budget	2025/26 Budget	Total Project Budget
Grants And Contributions	2,870,797	1,050,000	0	0	3,920,797
Major Repairs Allowance	29,275,427	29,655,054	25,996,912	24,309,218	109,236,611
Prudential Borrowing	1,697,071	1,637,088	23,815,450	0	27,149,609
Revenue Contribution	2,632,200	9,977,660	4,714,440	4,714,440	22,038,740
Usable Capital Receipts	4,303,248	6,582,450	3,596,307	586,033	15,068,038
Total	**40,778,743**	**48,902,252**	**58,123,109**	**29,609,691**	**177,413,795**

Capital Programme HRA

2022/23 to 2025/26

Directorate	Service	Service Area	Sub Service	Project	Current Year Budget	2023/24 Budget	2024/25 Budget	2025/26 Budget	Total Project Budget
HRA	Neighbourhood Capital Programm	Fair Access to All	Aids and Adaptations (Public S	Adapts - LOT1 - Public Major	791,000	0	0	0	791,000
				Adapts - LOT1 - Public Minor	125,000	0	0	0	125,000
				Adapts - LOT2 - Public Major	773,000	0	0	0	773,000
				Adapts - LOT2 - Public Minor	143,000	0	0	0	143,000
				Adapts - OTHERS - Public Major	360,000	0	0	0	360,000
				Adapts Extensions PUBLICS	319,110	0	0	0	319,110
				Public Adaps Bud Unall	0	2,382,000	2,274,750	2,274,750	6,931,500
				Sub-Service Total	**2,511,110**	**2,382,000**	**2,274,750**	**2,274,750**	**9,442,610**
			Service Area Total		**2,511,110**	**2,382,000**	**2,274,750**	**2,274,750**	**9,442,610**
		Improving Council Housing & Ho	Asbestos	Asbestos-Testing & Removal	340,000	0	0	0	340,000
				Sub-Service Total	**340,000**	**0**	**0**	**0**	**340,000**
			District Heating	District Heating Conversions	950,000	0	0	0	950,000
				Sub-Service Total	**950,000**	**0**	**0**	**0**	**950,000**
			Electricals	Electricals	250,000	0	0	0	250,000
				Sub-Service Total	**250,000**	**0**	**0**	**0**	**250,000**
			Environmental Programme	Bin Stores - boroughwide	6,000	0	0	0	6,000
				Broom Valley Road, Broom	116,000	0	0	0	116,000
				Catcliffe Paths	275,000	0	0	0	275,000
				Environmental Bud Unall	20,244	0	0	0	20,244
				Flanderwell Avenue, Bramley	5,100	0	0	0	5,100
				Laburnum Road Maltby	63,354	0	0	0	63,354
				Misc Enviro Projects (<£5k)	5,000	0	0	0	5,000
				Oaks Lane, Kimberworth Fencing	1,725	0	0	0	1,725
				Ryton Close, Maltby Fencing	7,044	0	0	0	7,044
				St Johns Green Princint	25,951	0	0	0	25,951
				St Marys and Ash View Paths	131,891	0	0	0	131,891
				Windy Ridge Paths, Aughton	9,291	0	0	0	9,291
				Woodland Drive	11,500	0	0	0	11,500
				York Road Flats, Eastwood	21,900	0	0	0	21,900
				Sub-Service Total	**700,000**	**0**	**0**	**0**	**700,000**
			General Structures	Capital Structural Work	750,000	0	0	0	750,000
				Sub-Service Total	**750,000**	**0**	**0**	**0**	**750,000**
			HRA support Properties	Peagasus House Extention	93,975	0	0	0	93,975
				Sub-Service Total	**93,975**	**0**	**0**	**0**	**93,975**
			IHMS (IT System)	ICT Hardware & Software	137,617	466,252	0	0	603,869
				Sub-Service Total	**137,617**	**466,252**	**0**	**0**	**603,869**
			Improving Council Housing	Improving Council Housing	0	21,566,848	26,299,958	26,299,958	74,166,764
				Sub-Service Total	**0**	**21,566,848**	**26,299,958**	**26,299,958**	**74,166,764**
			Major Voids Capital Prog	Lot 2 - Major Voids	1,250,000	0	0	0	1,250,000
				Mears - Major Voids	1,750,000	0	0	0	1,750,000
				Sub-Service Total	**3,000,000**	**0**	**0**	**0**	**3,000,000**
			Refurbishments	Brinsworth Externals	2,520,000	0	0	0	2,520,000
				Communals	825,000	375,000	0	0	1,200,000
				Community Centre Improvements	50,000	0	0	0	50,000
				Design & Appraisal	75,000	0	0	0	75,000
				Fire Doors Replacement	829,247	1,100,000	0	0	1,929,247
				Flanderwell Externals	431,000	0	0	0	431,000
				Maltby ph 1 externals and EWI	3,674,000	1,300,000	0	0	4,974,000
				Masbrough Walkways	600,000	0	0	0	600,000
				Mears - Internals	800,000	0	0	0	800,000
				Ravenfield Externals	1,487,000	0	0	0	1,487,000
				Refurb Bud Unall	430,366	0	0	0	430,366
				Site Prelims	450,000	0	0	0	450,000
				Sunnyside Externals	685,000	0	0	0	685,000
				SwinFitzw Concrete Structworks	1,500,000	0	0	0	1,500,000
				Thurcroft&Laughton Phse1	390,000	0	0	0	390,000
				Wickersley Externals	625,000	0	0	0	625,000
				Windows/Doors & Fire Doors	250,000	0	0	0	250,000
				Sub-Service Total	**15,621,613**	**2,775,000**	**0**	**0**	**18,396,613**
			Replacement of Central Heating	Lot 2 - Ad Hoc Boiler Repl'ts	1,300,000	0	0	0	1,300,000
				Lot 2 -Boilers Scheme 1	2,700,000	0	0	0	2,700,000
				Sub-Service Total	**4,000,000**	**0**	**0**	**0**	**4,000,000**
			Service Area Total		**25,843,205**	**24,808,100**	**26,299,958**	**26,299,958**	**103,251,221**

Capital Programme HRA

2022/23 to 2025/26

Directorate	Service	Service Area	Sub Service	Project	Current Year Budget	2023/24 Budget	2024/25 Budget	2025/26 Budget	Total Project Budget
		New Housing Provision	MMC	MMC Bungalows	0	1,952,014	0	0	1,952,014
				Sub-Service Total	**0**	**1,952,014**	**0**	**0**	**1,952,014**
			New Growth New Build	Thrybergh Small Sites	70,000	700,215	0	0	770,215
				Sub-Service Total	**70,000**	**700,215**	**0**	**0**	**770,215**
			Site Clusters	Site Cluster Rotherview Road 1	13,500	0	0	0	13,500
				Sub-Service Total	**13,500**	**0**	**0**	**0**	**13,500**
			SOAHP delivery	Arundel Ave Bungws SOAHP	20,000	0	0	0	20,000
				Sub-Service Total	**20,000**	**0**	**0**	**0**	**20,000**
			Strategic Acquisitions	Beaumont Grange SA	208,474	1,442,610	0	0	1,651,084
				Clarence Street SA 5 Units	925,000	0	0	0	925,000
				East Crescent SA 1 Unit	0	156,200	0	0	156,200
				Eldertree Lodge SA 2 Units	21,000	240,642	0	0	261,642
				Fairfield Aston SA	1,166,000	0	0	0	1,166,000
				HRA Growth New Build	0	8,886,248	12,416,631	0	21,302,879
				Kirkstead Gardens Strat Acq	46,500	468,500	0	0	515,000
				Laughton Gate 42 units	1,507,000	294,695	644,951	1,034,983	3,481,629
				Millstone Park SA 10 Units	802,680	462,920	0	0	1,265,600
				Phase 2 Eastwood	0	0	5,088,000	0	5,088,000
				Phase 3 Acquisitions	33,809	5,464,375	11,398,819	0	16,897,003
				Welling View SA 1 unit	187,331	0	0	0	187,331
				Wentworth View Strategic Acq	599,433	1,589,260	0	0	2,188,693
				Sub-Service Total	**5,497,227**	**19,005,450**	**29,548,401**	**1,034,983**	**55,086,061**
			Town Centre Development	Henleys Site	542,981	17,001	0	0	559,982
				Millfold Site	3,121,801	13,703	0	0	3,135,504
				Sheffield Road Site	3,158,919	23,769	0	0	3,182,688
				Sub-Service Total	**6,823,701**	**54,473**	**0**	**0**	**6,878,174**
			Service Area Total		**12,424,428**	**21,712,152**	**29,548,401**	**1,034,983**	**64,719,964**
		Service Total			**40,778,743**	**48,902,252**	**58,123,109**	**29,609,691**	**177,413,795**
	Directorate Total				**40,778,743**	**48,902,252**	**58,123,109**	**29,609,691**	**177,413,795**
HRA Total					**40,778,743**	**48,902,252**	**58,123,109**	**29,609,691**	**177,413,795**

This page is intentionally left blank

Potential Savings Options
2023/24 & 24/25

Saving No.	Saving Title	Value of Temp 23/24* £'000	Value of Perm 23/24 £'000	Value of Temp 24/25 £'000	Value of Perm 24/25 £'000	Potential reduction in FTE
FCS1	Print and Post Redesign Team	0	40	0	80	2.0
FCS2	ICT Contracts	70	TBC	0	TBC	-
FCS3	Telephony	0	15	0	25	-
FCS4	Legal Service Restructure	0	58	0	58	-
FCS5	CYPS Legal Service	0	30	0	30	-
FCS6	General Non-Pay Savings	0	45	0	45	-
FCS7	Dignity Contract	50	0	0	0	-
FCS	**Total**	**120**	**188**	**0**	**238**	**2.0**
ACEX1	Remove vacant Policy post	0	40	0	40	1.0
ACEX2	Town Hall Operations (Permanent Reduction in Opening Hours)	0	13	0	13	0.5
ACEX3	Reduction of Organisational Development (OD) Non-Staffing Budget	15	0	0	0	-
ACEX4	Reduction to Operational budgets	28	0	0	0	-
ACEX5	Change and Innovation Savings Plan	0	149	0	231	6.0
ACEX6	UKSPF grant income	57	0	123	0	-
ACX	**Total**	**100**	**203**	**123**	**285**	**7.5**
CYPS1	Hold Vacant Early Help Posts	350	0	0	0	-
CYPS2	Cease the House Project	0	188	0	251	4.0
CYPS3	Management Restructure	0	75	0	100	-

Appendix 4 Revenue Savings Proposals

Saving Reference	Saving Title	Value of Temp 23/24 £'000	Value of Perm 23/24 £'000	Value of Temp 24/25 £'000	Value of Perm 24/25 £'000	Potential reduction in FTE
CYPS4	Reduction of SYRAA Funding Contributions	0	100	0	100	-
CYPS5	Charge Junction Contract against Youth Justice Partnership	0	51	0	51	-
CYPS6	Maximise Virtual Head Grant	27	0	0	0	-
CYPS7	Charge Internal Resources against Family Hubs & Start for Life Funding	400	0	400	0	-
CYPS8	Education Management Charges	0	61	0	61	-
CYPS9	Maximise Family Hubs Grant	96	0	96	0	-
CYPS	**Total**	**873**	**475**	**496**	**563**	**4.0**
ACH&PH1	Realignment and reduction in Adult Care and Integration workforce model	0	463	0	560	5.0
ACH&PH2	Achievement of savings through alternative packages of care and maximised funding streams	0	470	0	870	-
ACH&PH3	Housing Related Support	0	149	0	226	-
ACH&PH4	Rotherham Equipment & Wheelchair Service (REWS)	0	92	0	92	-
ACH&PH5	Increased capacity at Davis Court	0	0	0	200	-
ACH&PH6	Deletion of remaining estates budget for Parkhill Lodge	0	50	0	50	-
ACH&PH	**Total**	**0**	**1,224**	**0**	**1,998**	**5.0**
R&E1	Transport external funding via CRSTS cost realignment	75	0	75	0	-
R&E2	Allocation of costs to external funding (e.g. Feasibility Fund)	200	0	0	0	-
R&E3	Charging salary costs (Capitalisation)	105	0	25	0	-
R&E4	Regionalisation of Specialist Environmental Health functions	0	0	0	30	1.0
R&E5	CCTV Maintenance	40	0	0	0	-

Saving Reference	Saving Title	Value of Temp 23/24 £'000	Value of Perm 23/24 £'000	Value of Temp 24/25 £'000	Value of Perm 24/25 £'000	Potential reduction in FTE
R&E6	Purchasing or leasing of Fleet rather than hire	0	0	0	75	-
R&E7	Capitalisation of revenue activity for Towns and Villages Funded work	50	0	0	0	-
R&E8	Street Works Income	200	0	250	0	-
R&E9	Energy from Waste Profit Share	250	0	350	0	-
R&E10	Highway Adoption Income	50	0	50	0	-
R&E11	Library Service - reduction in the IT budget by £32k	32	0	32	0	-
R&E12	Various smaller scale savings in R&E amalgamated	60	99	15	99	3.7
R&E	**Total**	**1,062**	**99**	**797**	**204**	**4.7**

Overall Total	**2,155**	**2,189**	**1,416**	**3,288**	**23.2**
	4,344		**4,703**		

Revenue Savings Plan	
Print and Post Redesign Team	
Directorate:	FCS
Service Area:	Customer Services
Director Responsible for Delivery:	Judith Badger
Cabinet Portfolio Holder:	Cllr Alam
Head of Finance	Owen Campbell
Unique Reference	FCS1

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	0
	2023/24 Perm	40
	2024/25 Perm	80

Details of Proposed Saving Plan
A review of the Print and Post service across the Council as a result of reduced volumes of physical items of mail, and also in a reduction in centralised printing and associated stationery requirements.

Impact on Service Provision / Residents / Customers
There is no impact on residents. Services that receive only small amounts of physical post may be required to collect their own post from a central source within their own building/place of work, although increased scanning of post will be considered. Areas receiving high volumes of post will not be impacted.

Impact on staffing
There is a potential impact on staff. It is expected that 3 posts will be affected by the changes which may lead to the loss of 2 posts.

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
New model developed	01/04/2023
New model implemented	10/08/2023

Revenue Savings Plan	
ICT Contracts	
Directorate:	FCS
Service Area:	Digital Services
Director Responsible for Delivery:	Judith Badger
Cabinet Portfolio Holder:	Cllr Alam
Head of Finance	Owen Campbell
Unique Reference	FCS2

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	70
	2023/24 Perm	TBC
	2024/25 Perm	TBC

Details of Proposed Saving Plan
Opportunities to rationalise and/or capitalise ICT contracts as they fall due for renewal has delivered savings and subsequent underspends in prior years. A forensic review of future contracts requirements is under way and a saving of £70k can be realised in 2023/24. Due to inflationary pressures and until the afore-mentioned review is completed, it is proposed that the saving is initially a temporary saving for one year only, with a permanent saving to be calculated and offered (if achievable) for 2024/25.

Impact on Service Provision / Residents / Customers
There are no impacts

Impact on staffing
No impact on staffing

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
No further work required for 2023/24 saving work on going for savings in future years	01/04/2024

Revenue Savings Plan	
Telephony	
Directorate:	FCS
Service Area:	Digital Services
Director Responsible for Delivery:	Judith Badger
Cabinet Portfolio Holder:	Cllr Alam
Head of Finance	Owen Campbell
Unique Reference	FCS3

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	
	2023/24 Perm	15
	2024/25 Perm	25

Details of Proposed Saving Plan
Work has been underway to reduce the number of phone lines and mobile phones used across RMBC. £15,000 of permanent savings from 1st April 2023 has been secured, with further work underway in order to deliver an increased value of savings from 2024/25.

Impact on Service Provision / Residents / Customers
There are no impacts

Impact on staffing
No impact on staffing

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Further work required to deliver savings for subsequent years	01/04/2024

Revenue Savings Plan	
Legal Service Restructure	
Directorate:	FCS
Service Area:	Legal Services
Director Responsible for Delivery:	Judith Badger
Cabinet Portfolio Holder:	Cllr Alam
Head of Finance	Owen Campbell
Unique Reference	FCS4

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	
	2023/24 Perm	58
	2024/25 Perm	58

Details of Proposed Saving Plan
A Legal Services restructure was approved earlier in the year to ensure adequate permanent resources to support Adult Social Care. When this structure is fully recruited, there will be a reduced reliance on temporary locum solicitors meaning that some of the locum budget can be put forward as a budget saving.

Impact on Service Provision / Residents / Customers
If the structure cannot be filled and locums continue to be required, there will be an ongoing pressure from the use of temporary locum staff.

Impact on staffing
The restructure will create a clear career path for Solicitors at the Council improving the length of time that we retain people in these roles and ensure that permanent staff do not feel undervalued when compared to agency colleagues.

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: Complete structure re-design	01/04/2023

Revenue Savings Plan	
CYPS Legal Service	
Directorate:	FCS
Service Area:	Legal Services
Director Responsible for Delivery:	Judith Badger
Cabinet Portfolio Holder:	Cllr Alam
Head of Finance	Owen Campbell
Unique Reference	FCS5

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	
	2023/24 Perm	30
	2024/25 Perm	30

Details of Proposed Saving Plan

The budget for supporting complex childcare legal cases has consistently underspent for the last two years and is presently predicting an underspend for the current year.

It is therefore proposed to make a permanent reduction in the budget.

Impact on Service Provision / Residents / Customers

None

Impact on staffing
None

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: Complete structure re-design	01/04/2023

Revenue Savings Plan	
General Non-Pay Savings	
Directorate:	FCS
Service Area:	ICT/Procurement/Finance
Director Responsible for Delivery:	Judith Badger
Cabinet Portfolio Holder:	Cllr Alam
Head of Finance	Owen Campbell
Unique Reference	FCS6

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	
	2023/24 Perm	45
	2024/25 Perm	45

Details of Proposed Saving Plan

The following savings can be generated by reducing the non-pay staffing overheads across Finance, Procurement, Revenues and Benefits and ICT. The budgets cover a variety of non-pay expenditure such as training costs, ad hoc services/subscriptions/supplies and travel costs.

- ICT non-pay staffing overheads £15k,
- Procurement Training £10k,
- Business Partnering Training £10k,
- Revs & Bens Travel Costs/Supplies & Services £10k

Impact on Service Provision / Residents / Customers
Whilst these budgets have generally been used to support service provision, improve the quality or service and staff capacity and capability, these budgets can be removed without a significant impact on the service. For example, the training budgets can be reduced as the service continues to maximise the use of the apprentice levy. However, there will be a requirement from time to time when significant changes in national legislation take place that training will need to be provided to staff, for example when the new procurement legislation is launched.

Impact on staffing
These changes do not impact the level of staffing, though there will be a reduced level of training available.

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: Implement reduction in use of non-pay staffing overheads	01/04/2023

Revenue Savings Plan	
Dignity Contract	
Directorate:	FCS
Service Area:	Legal Services
Director Responsible for Delivery:	Judith Badger
Cabinet Portfolio Holder:	Cllr Alam
Head of Finance	Owen Campbell
Unique Reference	FCS7

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	50
	2023/24 Perm	
	2024/25 Perm	

Details of Proposed Saving Plan

The Council will continue to work with Dignity to try and ensure that improved performance against the Dignity contract will negate further. However, there is potential for contractual charges during the next financial year, which will generate some income for the Council.

There may be a desire to invest in improvements to sites, grounds repair work, new benches etc. and these would need to be considered as part of wider budget considerations.

Impact on Service Provision / Residents / Customers
No impact

Impact on staffing
None

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: Complete structure re-design	01/04/2023

Revenue Savings Plan	
Remove vacant Policy post	
Directorate:	ACEX
Service Area:	Policy, Performance and Intelligence
Director Responsible for Delivery:	Jo Brown
Cabinet Portfolio Holder:	Leader of the Council
Head of Finance	Owen Campbell
Unique Reference	ACEX1

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	
	2023/24 Perm	40
	2024/25 Perm	40

Details of Proposed Saving Plan
Following a review of capacity within Policy, Performance and Intelligence, it is proposed not to recruit to the vacant band H Research Officer post, within the Policy team. This post has been vacant for the past 12 months without a significant impact on delivery.

Impact on Service Provision / Residents / Customers
It is not envisaged that there will be any impact on service provision.

Impact on staffing
1 FTE

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: remove the post from the establishment	01/04/2023

Revenue Savings Plan	
Town Hall Operations (Permanent Reduction in Opening Hours)	
Directorate:	ACEX
Service Area:	Democratic Services, Member and Civic Support
Director Responsible for Delivery:	Jo Brown
Cabinet Portfolio Holder:	Cllr Sarah Allan, Deputy Leader
Head of Finance	Owen Campbell
Unique Reference	ACEX2

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	
	2023/24 Perm	13
	2024/25 Perm	13

Details of Proposed Saving Plan

The Town Hall is a public building and currently operates the opening hours of Monday to Thursday, 8.30am to 5.30pm and Fridays 8.30am to 4.30pm. Policy allows for two late evening openings per week, where the building can stay open until 9.00pm, subject to demand.

To assist with in year budget savings a temporary closure on Fridays has been agreed and will take place from 9th December 2022 to 31st March 2023.

Town Hall Footfall / Usage

Although the Town Hall is a public building it does not operate in the same way as Riverside House whereby the public accesses the building for the library or other key Council services, resulting in it having low footfall on some days where there are no statutory meetings and particularly on Fridays. High footfall occurs when there are statutory meetings and civic events.

The evening usage has been reviewed over the last 3 months and of the twelve weeks, there have been 3 weeks with 2 late nights, seven with 1 late night and 2 with no late nights.

On that basis, it is recommended to close the Town Hall permanently on Fridays (opening for ad hoc usage only, where it is needed) and to shorten the evening usage to two evenings per week maximum.

Impact on Service Provision / Residents / Customers
This would not significantly impact on the public given the Town Hall does not provide key services to the public in the same way that other buildings across the Borough does. All Members are equipped to work remotely and where required to have meetings via MS Teams so should not have an impact on their business. With notice the Town Hall can be made available on a Friday if there was an occasion it was specifically required. If a further evening was required, this can be considered on an ad-hoc basis with notice The 9 months from 1st March 2022 to end November 2022 has evidenced that there have been 12 occasions out of 40 Fridays where there has been footfall for meetings with only 4 statutory meetings out of those occasions one of which has included Annual Council. This would not impact on other services as there are other meeting facilities in the borough where meetings can be held and within the Town Centre such as Riverside House. There would also be a saving for Building and Facilities Management in relation to the buildings running costs and to cleaning services.

Impact on staffing
If the above were to be agreed and implemented this would equate to a reduction in 0.54 FTE (Band D) as a result of this savings plan. £13,120 p/a

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: Implementation immediate as a result of current closure which could be extended.	01/04/2023

Revenue Savings Plan	
Reduction of Organisational Development (OD) Non-Staffing Budget	
Directorate:	ACEX
Service Area:	HR & OD
Director Responsible for Delivery:	Jo Brown
Cabinet Portfolio Holder:	Cllr Alam
Head of Finance	Owen Campbell
Unique Reference	ACEX3

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	15
	2023/24 Perm	
	2024/25 Perm	

Details of Proposed Saving Plan

It is proposed to make a temporary reduction to the OD non-staffing budget of £15,000 in the 2023/24 financial year. There is a £78k annual base budget to cover OD activities, including the bi-annual Employee Opinion Survey. This survey was last undertaken in 2021 and would be due to be re-run in 2023, at a cost of c£25k. With other planned expenditure, including software licences, there is a current forecast of £44k to be spent next year. The budget can be reasonably reduced by £15k, leaving c£19k to support workforce development, on the basis outlined below.

The savings will be made by seeking cost neutral or in-house workforce development mechanisms, therefore reducing the commissioning of externally provided learning and development in relation to management and leadership development and continual professional development (CPD).

The reduction in budget will not impact on the delivery of:

- Whole workforce Employee Opinion Survey
- Mandatory E-learning
- Development of the in-house Management Development Programme
- Business critical Workforce Development (where no in-house alternative is

available)

- Employee Engagement activities
- Workforce Wellbeing and support activities
- Workforce recognition programmes
- Apprenticeship Programme
- National Graduate Development Programme
- Work experience placements for schools/colleges/universities
- Self-directed learning/CPD via free or shared partnership resources

Impact on Service Provision / Residents / Customers
The proposed reduction is not anticipated to have any negative impact on residents, customers, businesses or services.

Impact on staffing
There is no proposed impact on FTE

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: Pause all external commissioning in relation to leadership and management development and CPD planned for delivery in 2023/24, pending decision.	08/12/2022

Revenue Savings Plan	
Reduction to Operational budgets	
Directorate:	ACEX
Service Area:	Neighbourhoods
Director Responsible for Delivery:	Jo Brown
Cabinet Portfolio Holder:	Cllr Allen
Head of Finance	Owen Campbell
Unique Reference	ACEX4

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	27.5
	2023/24 Perm	
	2024/25 Perm	

Details of Proposed Saving Plan

Temporary reduction in Neighbourhoods Operational budget (£27,655) –

- Reduction in the management budget by £2,500

- Reduce the operational budget of the Town Centre Community Co-ordinator by £12,655 to leave a small budget of £6,000. As this is a new post there is no recent history to reflect upon to inform whether this reduction is manageable in the long term. Therefore, it is proposed to monitor and review this over 2023/24 before committing to any permanent budget savings.

- Reduce the operational budget lines across the 3 areas (North, Central & South) by £12,500. Note- this is not the Members' devolved ward budgets.

  Over time these budget lines have not been fully utilised, particularly as there has been as a shift to digital communications and online meetings and events, which started during the pandemic and have continued. Over a 12-month period, the position will be closely monitored to ensure the appropriate operational budget level is set going forward, that takes into

account new methods of engagement and avoids any duplication.

Impact on Service Provision / Residents / Customers
• Reduction in the number of interventions the Town Centre Community Co-ordinator can support. These are likely to have included addressing community safety and streetscene related issues Proposal is to review the impact of the reduction over the next financial year before committing to it being a permanent reduction.

Impact on staffing
0

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: reduce operational budget lines on a temporary basis and review use/ demand during the year.	1/04/2023

Revenue Savings Plan	
Change and Innovation Savings Plan	
Directorate:	ACEX
Service Area:	Change and Innovation
Director Responsible for Delivery:	Jo Brown
Cabinet Portfolio Holder:	The Leader of the Council
Head of Finance	Owen Campbell
Unique Reference	ACEX5

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	
	2023/24 Perm	149
	2024/25 Perm	231

Details of Proposed Saving Plan

The proposal is to merge the Organisational Development (OD) function with Change and Innovation under the Head of Service, alongside the budget and resources that currently sit within the service.

There is also a proposal to permanently reduce the operational budget which produces a saving of £9k.

This service change will help to provide the required skills and capacity at appropriate levels, with a focus on Behaviour Change. This will be essential in supporting the organisation with change and innovation under heightened budget pressures.
A number of posts in the C&I structure will be reduced as a result.

Impact on Service Provision / Residents / Customers

The renewed service offer will aim to enhance the work we are progressing across the council on customer experience.

Impact on staffing
Phase 1 – develop renewed OD and Change service There would be a phased approach to implementation to ensure that key priorities continue to be supported. Two vacant posts in Change and Innovation will continue to be held vacant whilst the merger takes place and capacity is reviewed. The full-year savings would be realised in 2024/25.

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Merge teams and review capacity	31/03/2024

Revenue Savings Plan	
UKSPF grant income	
Directorate:	ACEX
Service Area:	Policy, Performance and Intelligence
Director Responsible for Delivery:	Jo Brown
Cabinet Portfolio Holder:	Leader
Head of Finance	Owen Campbell
Unique Reference	ACEX6

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	57
	2023/24 Perm	
	2024/25 Temp	123

Details of Proposed Saving Plan

As part of the allocation to the South Yorkshire Mayoral Combined Authority (SYMCA) Rotherham has been indicatively awarded £7.08m from the UK Shared Prosperity Fund over 3 years. This equates to:

- £859,647 in 22/23
- £1,719,293 in 23/24
- 4,504,595 in 24/25

The MCA and constituent councils collectively have the ability to top slice up to 4% of its annual UKSPF allocation to go towards the costs of administering the funding and running the programme of activity. Given the implications associated with administering, monitoring and managing this funding it is recommended that the Council draws down its share of funding over the next two financial years to provide this support, within PPI and other relevant directorates in the Council. This will help to ensure that the Council has the resources in places to fulfil its responsibilities for the funding, managing this to be delivered on time and to budget.

It should be noted that the initial estimates of this amount are based on the total

allocation to Rotherham per annum. As it is likely that some of the spend on business and skills (in particular) will be commissioned at an SY level, but the detail of this is yet to be agreed it, the skills funding has been removed from this temporarily to provide a prudent estimate. It should also be noted that the MCA is also likely to top-slice some funding given its own responsibilities as the accountable body for SPF.

Impact on Service Provision / Residents / Customers
Given the scale of funding to be delivered within a short time frame this funding can be used to ensure that sufficient resource is in place to successfully manage the programme. Any such investment in this capacity would by implication reduce the amount that can be spent on the programmes in themselves. However, by having this capacity in place it is considered that the Council is better able to meet the delivery timescales set out by Government.

Impact on staffing
Not applicable

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: Ensuring that the amount that the grant will be applied to is set out and in line with the grant conditions.	

Revenue Savings Plan	
Hold Vacant Early Help Posts	
Directorate:	CYPS
Service Area:	Early Help
Director Responsible for Delivery:	Suzanne Joyner
Cabinet Portfolio Holder:	Cllr Cusworth
Head of Finance	Neil Hardwick
Unique Reference	CYPS1

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	350
	2023/24 Perm	
	2024/25 Perm	

Details of Proposed Saving Plan
Hold vacant Early Help posts for 2023/24 pending review

Impact on Service Provision / Residents / Customers
Despite the level of budget being allocated to Early Help, there has regularly been vacant posts within the service due to the ongoing difficulties in attracting people into roles. The temporary budget saving reflects the current vacancy underspend in Early Help, which has been recurring for a number of years and so the level of service provision has been adjusted accordingly and as such the service has continued to meet demand. Should any further reductions be made, there is the potential that this would result in less early help support for children and families. The Family Hubs funding will support further transformation of services in Early Help and across the wider partnership (See Family Hubs template).

A full Early Help Review is required to inform resource requirements against the service redesign

Impact on staffing
2023/24 savings will be achieved through existing staffing vacancies within the Early Help Service.

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: Number of vacant posts in Early Help	2023/24

Revenue Savings Plan	
Cease the House Project	
Directorate:	CYPS
Service Area:	Children's Social Care
Director Responsible for Delivery:	Suzanne Joyner
Cabinet Portfolio Holder:	Cllr Victoria Cusworth
Head of Finance	Neil Hardwick
Unique Reference	CYPS2

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	
	2023/24 Perm	188
	2024/25 Perm	251

Details of Proposed Saving Plan

The proposal is to cease the House Project which is not a statutory service. The costs of the service are summarised below:

Staffing (4 FTE) £126k

Accommodation £81k

Transport £4k

Supplies & Services £40k (includes membership fee £26k)

Total **£251k**

23/24 Cease dedicated House Project to create saving in this financial year – this would be part year effect as would need to follow HR processes. Assumes delivery w.e.f. 1 July 2023.

24/25 – permanent full year effect

Impact on Service Provision / Residents / Customers
The House project supports a very small number of care leavers/children in care (10 each financial year) who are being prepared for independence. Each year we have on average 40+ young people leaving care. The Leaving Care Team (LCT) supports all young people leaving care to access housing and other support services, prior to them leaving their LAC home to prepare and promote independent living and ensure the transition is completed successfully. The level of support is based on the individual's assessed needs. The current cohort of young people accessing and being accepted by the House project has changed since implementation. The original proposal, and cost benefit of the House project was to bring and support young people back from external and internal residential settings between 9 and 12 months earlier and offset the cost of the project against the savings of the residential costs. Only one young person of 8 currently in the project was referred and accepted from a residential setting as a consequence of a gradual decline of children in residential settings. Young people who may need high levels of support can receive this via House or mainstream Leaving Care Team processes. Some young people leaving care have told us they perceive House as a better offer, creating the perception of a two-tier method of providing leaving care support. This proposal would ensure one uniformed process. CYPS are confident they can bridge the potential gap between the offer for mainstream care leavers and that of the House project. 16 plus provision is now well established and will be further developed so we can mirror the high level of support the House project provide. We have already been able to replicate some the House project model to support care leavers. The Council has a well-established Leaving Care hub, close to the town centre where it can provide similar bespoke packages of support from. The Council has older children in care placed closer to home to start the independence work at the earliest opportunity. It is anticipated that all of this work will mitigate against the loss of this project.

Impact on staffing
The current staffing structure is: 1 FTE Team Manager Band L 2 FTE Project Officer Band G 1 FTE Apprentice The employees would be redeployed to fill other vacancies across the directorate, as there are several vacancies that could provide development opportunities. There may be a risk of redundancy where redeployment is not able to take place.

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: Complete formal consultation We will need to consult with Leaving Care teams and prepare the young people already identified as suitable for the House project between January and March 2023. We will continue to engage with housing and commissioning services to ensure there is choice and clear pathway to ensure a successful transition into independent accommodation and support to meet need as is already the case with our wider mainstream care leaving cohort	01/04/2023
Deliver savings	01/07/2023

Revenue Savings Plan	
Management Restructure	
Directorate:	CYPS
Service Area:	All
Director Responsible for Delivery:	Suzanne Joyner
Cabinet Portfolio Holder:	Cllr Victoria Cusworth
Head of Finance	Neil Hardwick
Unique Reference	CYPS3

Financial Impact – Review of Management Spans of Control		
Financial Saving to be achieved £'000	**2023/24 Temp**	0
	2023/24 Perm	75
	2024/25 Perm	100

Details of Proposed Saving Plan
Restructure of management responsibilities and spans of control, to ensure they are equitable and consistent across the directorate. These have not been reviewed since before the Council was awarded and retained a 'good' rating from Ofsted for Children's Services and good practice from across the sector will be used to inform the restructure.

Impact on Service Provision / Residents / Customers
No Impact

Impact on staffing

The proposal is estimated to reduce the management roles by 2 FTE. There are vacancies that will provide opportunities for redeployment but there may be a risk of redundancy where the savings cannot be achieved through vacancies and redeployment is not able to take place.

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: Review management structure	31/3/2023
Step 2: Implement restructure proposals	1/7/2023

Revenue Savings Plan	
Reduction of SYRAA Funding Contributions	
Directorate:	CYPS
Service Area:	All
Director Responsible for Delivery:	Suzanne Joyner
Cabinet Portfolio Holder:	Cllr Victoria Cusworth
Head of Finance	Neil Hardwick
Unique Reference	CYPS4

Financial Impact – Review of Management		
Financial Saving to be achieved £'000	**2023/24 Temp**	
	2023/24 Perm	100
	2024/25 Perm	100

Details of Proposed Saving Plan
Following two years of significant underspend in the South Yorkshire Regional Adoption Agency (SYRAA) the LA contributions are to be reduced to match operating costs of the service.

Impact on Service Provision / Residents / Customers
No impact

Impact on staffing
No impact

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: SYRAA Board agree reduced financial contributions	31/1/2023

Revenue Savings Plan	
Charge Junction Contract against Youth Justice Partnership	
Directorate:	CYPS
Service Area:	Commissioning
Director Responsible for Delivery:	Suzanne Joyner
Cabinet Portfolio Holder:	Cllr Cusworth
Head of Finance	Neil Hardwick
Unique Reference	CYPS5

Financial Impact – Charge Junction Project against YJB Grant		
Financial Saving to be achieved £'000	**2023/24 Temp**	
	2023/24 Perm	51
	2024/25 Perm	51

Details of Proposed Saving Plan
Charge Junction Project (Harmful sexual behaviour assessments) against Youth Justice Partnership. This is currently funded through base budget, however a charge against the Youth Justice Partnership would be in line with the shared (Youth Justice, Health and Social Care) responsibility for undertaking the assessments. Funding is available following increase in the 22/23 Youth Justice grant allocation.

Impact on Service Provision / Residents / Customers
No impact for residents as assessments will continue to be provided. The Youth Justice Partnership take a lead on Rotherham's robust response to sexual offences and harmful sexual behaviour. CYPS currently commission Barnardo's to provide a number of evidenced based harmful sexual behaviour assessments via a contract with The Junction Project. This is resourced and

managed outside of the Youth Justice Partnership. The proposal to charge against the Youth Justice Partnership would be in line with the shared (Youth Justice, Health and Social Care) responsibility for undertaking the assessments and ensure this element of the pathway is considered as part of Rotherham's multi-agency response.

Impact on staffing
None

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: Recharge against YJB Grant	2023/24

Revenue Savings Plan	
Maximise Virtual Head Grant	
Directorate:	CYPS
Service Area:	Education and Inclusion
Director Responsible for Delivery:	Suzanne Joyner
Cabinet Portfolio Holder:	Cllr Victoria Cusworth
Head of Finance	Neil Hardwick
Unique Reference	CYPS6

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	27
	2023/24 Perm	0
	2024/25 Perm	0

Details of Proposed Saving Plan
One off maximisation of virtual school grant through short term adaption of service delivery model to create saving in this financial year.

Impact on Service Provision / Residents / Customers
No impact.

Impact on staffing
n/a

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: Action grant spending plan	01/04/2023

Revenue Savings Plan	
Charge Internal Resources against Family Hubs & Start for Life Funding	
Directorate:	CYPS
Service Area:	Early Help
Director Responsible for Delivery:	Suzanne Joyner
Cabinet Portfolio Holder:	Cllr Cusworth
Head of Finance	Neil Hardwick
Unique Reference	CYPS7

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	400
	2023/24 Perm	
	2024/25 Temp	400

Details of Proposed Saving Plan
Propose to redirect internal resources against the Family Hubs & Start for Life grant. This will generate savings against the CYPS (£224k), Finance (£24k) and Public Health (£152k) general fund budgets.

Impact on Service Provision / Residents / Customers
Impact on residents would be minimal, however would reduce capacity in services undertaking Family Hub activity without additional capacity/ resource. Permanent budget savings from 2025/26 financial year onwards will be achieved though learning outcomes from the Family Hubs transformation and a service review of Early Help.

Impact on staffing
None.

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: Charge existing posts/ services against Family Hubs & Start for Life Grant	2023/24

Revenue Savings Plan	
Education Management Charges	
Directorate:	CYPS
Service Area:	All
Director Responsible for Delivery:	Suzanne Joyner
Cabinet Portfolio Holder:	Cllr Victoria Cusworth
Head of Finance	Neil Hardwick
Unique Reference	CYPS8

Financial Impact – Review of Education Management Charges		
Financial Saving to be achieved £'000	**2023/24 Temp**	0
	2023/24 Perm	61
	2024/25 Perm	61

Details of Proposed Saving Plan
A review of Education Management Charges across their areas of responsibility has generated an opportunity to increase the management charges levied against Dedicated Schools Grant (DSG) funded services. The recharge to DSG will not impact on the DSG Management Plan as part of the Safety Valve Programme.

Impact on Service Provision / Residents / Customers
No Impact

Impact on staffing

No Impact

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: Review of Education Management Charges	12/12/2022

Revenue Savings Plan	
Maximise Family Hubs Grant	
Directorate:	CYPS
Service Area:	Early Help
Director Responsible for Delivery:	Suzanne Joyner
Cabinet Portfolio Holder:	Cllr Cusworth
Head of Finance	Neil Hardwick
Unique Reference	CYPS9

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	96
	2023/24 Perm	
	2024/25 Temp	96

Details of Proposed Saving Plan
Propose to charge Children Centre Buildings which are to be used as Family Hubs against the Family Hubs & Start for Life grant. This will generate savings against the R&E Corporate Landlord budgets.

Impact on Service Provision / Residents / Customers
No Impact

Impact on staffing

None.

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: Charge existing building costs against Family Hubs & Start for Life Grant	2023/24

Revenue Savings Plan	
Realignment and reduction in Adult Care and Integration workforce model	
Directorate:	ACH & PH
Service Area:	Adult Care and Integration
Director Responsible for Delivery:	Ian Spicer
Cabinet Portfolio Holder:	Cllr David Roche
Head of Finance	Gioia Morrison
Unique Reference	ACH&PH1

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	
	2023/24 Perm	463
	2024/25 Perm	560

Details of Proposed Saving Plan

The Targeted Operating Model for Adult Care and Integration was introduced in October 2019, following a comprehensive review of adult social care operations. Following implementation of the model a review is now required to ensure it remains fit for purpose. The proposed realignment of some components of the operating model will achieve £510k of the identified savings over a two-year period.

Opportunities will be sought in relation to dis-establishing vacant posts, reduction in duplication, and smarter ways of working. It should be noted that a targeted approach will be adopted to ensure we have the right skills, capabilities and competencies to deliver out statutory duties. The aim is to focus on support services and spans of management controls. It should be noted that the changes will not have a fundamental impact on the target operating model which was implemented in 2019/2020.

In addition, £50k will be realised from the directorate training budget which equates to a 14% reduction. The budget provides professional training for our workforce in adult social care, as well as training for independent providers operating within the local care sector. The proposal will seek to either offset the reduction by charging external providers to access training or reducing our in-

house training offer across the workforce.

Impact on Service Provision / Residents / Customers
• Reduction in back-office support for operational teams • Restructure and realignment of some functions • Disruption to some staff and reduction in opportunities • Need to ensure that CQC preparedness for future inspection regime is unaffected • Reduced training offer will lead to providers having to access more costly training solutions within the wider sector • Internal training will be prioritised for our internal provider and social care workforces to ensure we can maintain expected practice and regulatory standards

Impact on staffing
Staffing reductions focussed on vacant posts and some small-scale redesigns of existing teams.

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: Develop a new operating model which delivers the required level of savings	01/01/2023
Step 2: Consultation and engagement with TU/workforce	20/02/2023
Step 3: Talk to providers	01/03/2023
Step 4: Introduce charges for training sessions	01/04/2023
Step 5: Finalise new operating model and seek to implement	28/04/2023 – 01/09/2023

Revenue Savings Plan	
Achievement of savings through alternative packages of care and maximised funding streams	
Directorate:	ACH & PH
Service Area:	Adult Care and Integration
Director Responsible for Delivery:	Ian Spicer
Cabinet Portfolio Holder:	Cllr David Roche
Head of Finance	Gioia Morrison
Unique Reference	ACH&PH2

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	
	2023/24 Perm	470
	2024/25 Perm	870

Details of Proposed Saving Plan

This proposal seeks to achieve several strands relating to alternative packages of care as well as maximising funding streams for adult social care support, including:

- Review of people in receipt of long-term mental health residential provision with alternative provision provided within their local community with the intention of realising £150k in 2024/25. Achievement of savings will be dependent on sufficient alternative community capacity and proposals are being progressed with commissioning colleagues to develop options for mental health supported living provision which will support in realising the savings. All subject to through reviews and ensuring people have choice.

- Review our approach to commissioning short stay provision for people being discharged from hospital. This will involve working with local health partners to maximise income through joint funded models which share the financial costs and utilise the BCF grant to reduce ongoing costs to RMBC. These actions will be taken with the intention of ensuring an appropriate discharge offer for the acute sector which does not rely solely on adult social care funding. It is anticipated that £200k can be achieved during 2023/24.

- A targeted review of the current Continuing Health Care (CHC) process and protocol is being progressed by Adult Care and Integration to ensure that future funding of joint funded packages of care with health are proportionate and compliant with the national CHC framework. Importantly, it will ensure that Rotherham residents are receiving free health services, rather than means tested local authority funding, where this is appropriate to do so. It should be noted that the decision maker for CHC funding is not the local authority and support for this proposal is dependent on the ICB being in support of reviewing the previous process, approach and funding splits for health and care needs. This will achieve £100k in 2023/24 and £100k in 2024/25.

- The Council currently provides Direct Payments to individuals in need of care. Direct Payments are audited, with unspent allocations recouped. To minimise any variation in care packages, the service will seek to implement a Resource Allocation System (RAS). The RAS will ensure a consistent allocation of resources to meet eligible needs and limit variations in care packages, ensuring a fair, equitable and best value approach. As spend within Direct Payments becomes more consistent across similar packages of care, it is anticipated that the level of spend will reduce. This will lead to a reduction in income and established budget to offset the new ways of allocating resources. It is anticipated that this will achieve £50k in 2023/24 and £150k in 2024/25.

Impact on Service Provision / Residents / Customers

- Current challenges in recruiting to social worker roles which may impact on the ability to deliver proposals if capacity not available.
- Successful outcomes are dependent on sufficient community support capacity
- People may not wish to adopt alternative models of care
- Positive outcome for residents as it is anticipated that an increased number will receive either fully funded free support or an increase in the amount of ‘free’ support they receive i.e. reduced element are subject to means tested LA funding
- Ensures parity of CHC funding at a national level (albeit not necessarily at a regional level)
- Potential for resistance from the ICB and health partners which may mean the additional income is not achievable
- Risk of no agreement by partners of joint funding models to enable discharge or lack of increase in the BCF baseline to offset costs
- Risk of creating a culture that leads to residential care being the default solution for hospital discharge which can affect positive outcomes for residents and our ‘home first’ ethos
- Negative impact on KPI’s should residential placements increase as a result of the proposal

Impact on staffing
Limited capacity within teams and an inability to recruit to these posts may lead to additional pressures being placed on the remaining workforce to deliver. Staff already comply with our CHC process, and any change would result in refreshed training, communications and support to them to administer the new assessment model

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: Develop a targeted review plan and tracking system for the savings **Negotiate a new CHC/DST/RAFT model for Rotherham**	28/02/2023
Step 2: Engagement with partners on options for funding	01/03/2023
Step 3: Completed targeted reviews of the existing cohort	10/03/2024
Step 4: Develop and agree proposals with partners	31/03/2023
Step 5: Implement the new approach and process for CHC	01/04/2023
Step 6: Cycle of review of CHC cases to increase income from joint funded packages of care	01/04/2023 – 31/03/2024
Step 7: Deliver savings for year end	31/03/2024

Revenue Savings Plan	
Housing Related Support	
Directorate:	ACH & PH
Service Area:	Strategic Commissioning
Director Responsible for Delivery:	Ian Spicer
Cabinet Portfolio Holder:	Cllr David Roche
Head of Finance	Gioia Morrison
Unique Reference	ACH&PH3

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	
	2023/24 Perm	149
	2024/25 Perm	226

Details of Proposed Saving Plan

The Council provides housing related support for adults who are experiencing mental ill-health. The service is commissioned from a Registered (Housing) Provider by the Council and South Yorkshire ICB – Rotherham Place. It is based in Maltby East Ward across two sites and provides ten individual flats at each site, with the Council/ICB funding the housing related support element. Users of the service have tenancies with the Registered (Housing) Provider across two sites.

The service has been identified as out of scope for the remodelling of the Housing Related Support pathways agreed by Cabinet in October 2022. This services and with it the two sites can therefore be decommissioned as it does not deliver a statutory service. It neither fits with the future Housing Related Support model or the Flexible Purchasing System for Mental Health, also agreed by October Cabinet.

The Registered (Housing) Provider has indicated that the service may not be financially viable in the future. Any decommissioning would need to be formally approved by South Yorkshire ICB – Rotherham Place. Informal discussions have taken place and there is potential support for this.

The tenancies will be unaffected so no one needs to move unless they choose to, while support services will be provided after assessment and in line with the latest

Housing Related Support and Mental Health approaches.

Whilst the services provided do not form part of adult social care's statutory duties, the commissioning service will work with the Registered (Housing) Provider and South Yorkshire ICB to ensure that individuals affected can access suitable ongoing provision, information, advice and support on wider voluntary and preventative services which promote independence.

Impact on Service Provision / Residents / Customers
Should the decommissioning proposals for both sites be agreed with South Yorkshire ICB – Rotherham Place, then notice would need to be served on the provider (3-6 months). This would affect the tenancies of the current occupants. The Registered (Housing Provider) has indicated that they are willing to explore the possibility of the tenancies for the incumbent occupants to continue on different tenancy agreements. However, this may mean that alternative accommodation would be required. There may be concerns from the residents and their families regarding the loss of support and this would need an assessment of the impacted individuals (care and support needs assessments/and housing benefits assessment) to gauge any potential risks and alternative forms of support across the voluntary sector and wider prevention partners.

Impact on staffing
No staffing impacts for the Council. Potential impacts for The Registered (Housing) Provider staff if the funding for the housing related support provision is removed.

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: Discuss and agree proposals with South Yorkshire ICB – Rotherham Place	30/01/2023
Step 2: Discuss proposals with the Registered (Housing) Provider	30/03/2023
Step 3: Inform the Registered (Housing) Provider of the intention to decommission the two services and serve contractual notice to end the current contracts	01/09/2023

Revenue Savings Plan	
Rotherham Equipment & Wheelchair Service (REWS)	
Directorate:	ACH & PH
Service Area:	Strategic Commissioning
Director Responsible for Delivery:	Ian Spicer
Cabinet Portfolio Holder:	Cllr David Roche
Head of Finance	Gioia Morrison
Unique Reference	ACH&PH4

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	
	2023/24 Perm	92
	2024/25 Perm	92

Details of Proposed Saving Plan
Move this proportion of the Council's contribution to the Rotherham Equipment and Wheelchair Service (REWS) contract to the Better Care Fund (BCF) from 2023/4 onwards in line with the rest of the funding for this service. This service is led by South Yorkshire ICB – Rotherham Place who are the contract holders under the BCF s.75 agreement. The service is commissioned and delivered by Medequip.

Impact on Service Provision / Residents / Customers
Limited impact on service delivery as this is an accountancy exercise.

Impact on staffing

No staffing impacts.

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: Review BCF budget for 2023/24	01/03/2023
Step 2: Build REWS contribution of £92k into the budget	01/04/2023

Revenue Savings Plan	
Increased capacity at Davis Court	
Directorate:	ACH & PH
Service Area:	Adult Care and Integration
Director Responsible for Delivery:	Ian Spicer
Cabinet Portfolio Holder:	Cllr David Roche
Head of Finance	Gioia Morrison
Unique Reference	ACH&PH5

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	
	2023/24 Perm	0
	2024/25 Perm	200

Details of Proposed Saving Plan

Following the flood at Davis Court, 30 beds, across 2 wings of the building, have been decommissioned whilst a period of renovation has been in progress to make the affected areas fit for purpose. It is proposed to bring this building back into use during 2023/24 and reduce placements with other providers, to realise a saving of £200k. There will be no additional operating costs for Davis Court as these are still accounted for within the base budget.

Adopting this approach will ensure that residents are able to access care, closer to home, within our local services that are rated 'good' by the Care Quality Commission (CQC). Meaning care offered is safe, responsive, well-led and provides quality services.

Impact on Service Provision / Residents / Customers

- Case closer to home which positively influences customer experience
- Continued local investment in provider services to maximise the Rotherham pound

• Maximises our inhouse provision and reduces dependency on external providers

Impact on staffing
Staffing capacity is already built into the base budget for Davies Court so there is not expected to be any impact on staffing.

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: Develop a targeted review plan for people who's needs could be met at Davies Court	28/02/2023
Step 2: Completed targeted reviews of the identified cohort and transfer plans	10/03/2024
Step 3: Deliver savings for year end	31/03/2024

Revenue Savings Plan	
Deletion of remaining estates budget for Parkhill Lodge	
Directorate:	ACH & PH
Service Area:	Adult Care and Integration
Director Responsible for Delivery:	Ian Spicer
Cabinet Portfolio Holder:	Cllr Roche
Head of Finance	Gioia Morrison
Unique Reference	ACH&PH6

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	
	2023/24 Perm	50
	2024/25 Perm	50

Details of Proposed Saving Plan
Parkhill Lodge was a Learning Disability (LD) facility for people with complex support needs. During Covid the residents relocated to Lord Hardy Court. Whilst most of the budget was realigned to the Lord Hardy Court budget to ensure ongoing levels of appropriate care and support could be provided, there remains an element of funding within the base budget for the maintenance of Parkhill Lodge. These funds are no longer required as the funding for estate maintenance will be met from the Lord Hardy Court budget moving forwards. For clarity, this proposal will have no detrimental impact or change for the residents of Parkhill Lodge and the current provision of service to these residents within the Lord Hardy Court site.

Impact on Service Provision / Residents / Customers
None

Impact on staffing
None

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: Review budget and spend on Parkhill and Lord Hardy Court building costs to reduce budgets	01/04/2023

Revenue Savings Plan	
Transport external funding via CRSTS cost realignment	
Directorate:	R&E
Service Area:	PR&T
Director Responsible for Delivery:	Paul Woodcock
Cabinet Portfolio Holder:	Cllr Beck
Head of Finance	Richard Young
Unique Reference	R&E1

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	75
	2023/24 Perm	0
	2024/25 Temp	75 - Temporary

Details of Proposed Saving Plan
This proposes the realignment of scheme development costs in the Transport Service to a new externally funded revenue budget (CRSTS). It also includes the transfer of scheme development costs currently coded to revenue which are more appropriately accounted for within scheme capital funding, e.g. Transport studies, site assessment, traffic count data, development of reports supporting governance for Capital programme decisions.

Impact on Service Provision / Residents / Customers
The proposal releases funding from the transport infrastructure revenue budget now that the new funding is available. Previously essential scheme development costs which have traditionally been done "at risk" can now be funded from revenue and capital budgets dedicated to this work. This reduces the revenue risk of abortive costs on scheme development previously held by the authority. There is limited impact other than the transference of the capital element to capital budgets.

Impact on staffing
No direct impact on FTE staffing levels or externally commissioned resources.

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: Workshop to identify potential budget lines for transfer of costs as proposed.	Completed Mon 5th December 2022
Step 2: Agree finance transfers with finance service prior to implementation	December - March 2023
Step 3: Implementation	April 2023

Revenue Savings Plan	
Allocation of costs to external funding (e.g. Feasibility Fund)	
Directorate:	R&E
Service Area:	RiDO
Director Responsible for Delivery:	Paul Woodcock – Strategic Director Regeneration & Environment
Cabinet Portfolio Holder:	Cllr Denise Lelliott - Cabinet Member for Jobs and the Local Economy
Head of Finance	Richard Young
Unique Reference	R&E2

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	200
	2023/24 Perm	0
	2024/25 Perm	0

Details of Proposed Saving Plan
The Feasibility Fund is £3m over 4 years (April 22 to March 26) which is provided to the Council via SYMCA for the purposes of developing projects and plans for investment in regeneration and infrastructure to deliver the Strategic Economic Plan. This proposal considers a further £200k temporary saving in 23/24.

Impact on Service Provision / Residents / Customers
This proposal considers a £200k temporary saving in 23/24, which is deemed achievable on the same basis and will still ensure sufficient funding is available to meet the intended work areas as part of the SYMCA submission.

Core outputs would remain funded, such as the development of priority projects and plans, but any further reductions would reduce the overall activity and outputs under the feasibility fund, resulting in the scaling-back of investment planning, with a risk of unreadiness for future funding opportunities. The reduction in the overall Feasibility Fund would impact to a degree on the sustainability of the fund – the intention is for revenue spend on projects to be capitalised on delivery, with revenue funds being recycled back into the fund.

Impact on staffing
There are no direct reductions in current FTE as a result of this savings plan.

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Implement	From 01/04/2023

Revenue Savings Plan	
Charging salary costs (Capitalisation)	
Directorate:	R&E
Service Area:	RiDO
Director Responsible for Delivery:	Paul Woodcock – Strategic Director Regeneration & Environment
Cabinet Portfolio Holder:	Cllr Denise Lelliott - Cabinet Member for Jobs and the Local Economy
Head of Finance	Richard Young
Unique Reference	R&E3

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	105
	2023/24 Perm	0
	2024/25 Perm	25 - Temporary (linked to Capital Programme)

Details of Proposed Saving Plan

The delivery of the regeneration programme requires resource from a range of core project-related staff and as well as from supporting services.

Many project-related staff costs are funded through the capital programme. This proposal would extend that approach by attributing time/cost of staff resources to support regeneration policy, programme, comms and engagement. Costs funded from programmes such as the Town Centre Investment Fund (TCIF) and to projects in the wider regeneration programme.

Impact on Service Provision / Residents / Customers

This proposal transfers appropriate costs onto the capital programme which increases pressure on project budgets.

Impact on staffing
There are no direct reductions in current FTE as a result of this savings plan.

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: This saving can be implemented with immediate effect.	01/04/2023

Revenue Savings Plan	
Regionalisation of Specialist Environmental Health functions	
Directorate:	R&E
Service Area:	Community Safety and Street Scene
Director Responsible for Delivery:	Paul Woodcock – Strategic Director Regeneration & Environment
Cabinet Portfolio Holder:	Cllr Beck
Head of Finance	Richard Young
Unique Reference	R&E4

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	0
	2023/24 Perm	0
	2024/25 Perm	30

Details of Proposed Saving Plan
This proposal would see an approach to work in partnership with South Yorkshire Authorities to deliver specialist Environmental Health functions such as air quality and scientific services. These are commonly challenging to recruit to across all SY LAs.

Impact on Service Provision / Residents / Customers
This may impact on service levels however would be largely back office. These services are vital in the context of environmental protection however it is felt a county-wide solution would meet the needs of the service.

Impact on staffing

Move to a sub regional approach which could have an impact to local staffing. Loss of posts, yet to be confirmed

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: Decision	TBC
Step 2: Engage with SY LAs	April 2023
Step 3: Develop Proposals	June 2023
Step 2: Decision/ Consultation	Sept 2023
Step 2: Implementation	From April 2024

Revenue Savings Plan	
CCTV Maintenance	
Directorate:	R&E
Service Area:	Community Safety and Street Scene
Director Responsible for Delivery:	Paul Woodcock – Strategic Director Regeneration & Environment
Cabinet Portfolio Holder:	Cllr Alam
Head of Finance	Richard Young
Unique Reference	R&E5

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	40
	2023/24 Perm	
	2024/25 Perm	

Details of Proposed Saving Plan
This proposal is to not purchase a CCTV maintenance contract during the next financial year. This is due to the Council's equipment being new following capital investment and therefore carrying a warranty. The Council has access to support to maintain CCTV should ad-hoc works be required. The Council has already cancelled its existing maintenance arrangements so no further work required.

Impact on Service Provision / Residents / Customers
None

Impact on staffing
None

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: Decision	March 2023
Step 2: Implement	April 2023

Revenue Savings Plan	
Purchasing or leasing of Fleet rather than hire	
Directorate:	R&E
Service Area:	Community Safety and Street Scene
Director Responsible for Delivery:	Paul Woodcock – Strategic Director Regeneration & Environment
Cabinet Portfolio Holder:	Cllr Beck
Head of Finance	Richard Young
Unique Reference	R&E6

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	
	2023/24 Perm	
	2024/25 Perm	75

Details of Proposed Saving Plan
This proposal is linked to the Capital funding available for fleet and would seek to replace long-term hired vehicles, which represent revenue costs, with purchased equipment or lease arrangements. In general for long term vehicle use, purchase or lease arrangements are more cost effective than hire. The figure takes into account capital repayment costs.

Impact on Service Provision / Residents / Customers
None

Impact on staffing
None

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: Decision	March 2023
Step 2: Implement (Procure)	From April 2023

Revenue Savings Plan	
Capitalisation of revenue activity for Towns and Villages Funded work	
Directorate:	R&E
Service Area:	CS&SC
Director Responsible for Delivery:	Paul Woodcock
Cabinet Portfolio Holder:	Cllr Allen
Head of Finance	Richard Young
Unique Reference	R&E7

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	50
	2023/24 Perm	0
	2024/25 Perm	

Details of Proposed Saving Plan
Capitalisation of revenue funded posts / activity involved in the Towns and Villages Fund, with funding available due to recruiting to only one of the two budgeted for posts.

Impact on Service Provision / Residents / Customers
None.

Impact on staffing

None

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Use £50k of TVF Capital against staff/activity involved in the scheme.	From April 2023

Revenue Savings Plan	
Street Works Income	
Directorate:	R&E
Service Area:	Community Safety and Street Scene
Director Responsible for Delivery:	Paul Woodcock – Strategic Director Regeneration & Environment
Cabinet Portfolio Holder:	Cllr Beck
Head of Finance	Richard Young
Unique Reference	R&E8

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	200
	2023/24 Perm	
	2024/25 Perm	250

Details of Proposed Saving Plan
This proposal is linked to the income generated as a result of street works enforcement, which is over-achieving in the current year significantly. A restructure has taken place within the service to further drive this activity and the service is aware of long term contracts in place which will likely ensure continued demand.

Impact on Service Provision / Residents / Customers
None

Impact on staffing
None

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: N/A	

Revenue Savings Plan	
Energy From Waste Profit Share	
Directorate:	R&E
Service Area:	Community Safety and Street Scene
Director Responsible for Delivery:	Paul Woodcock – Strategic Director Regeneration & Environment
Cabinet Portfolio Holder:	Cllr Beck
Head of Finance	Richard Young
Unique Reference	R&E9

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	250
	2023/24 Perm	
	2024/25 Temp	350

Details of Proposed Saving Plan
This proposal is linked to the income generated as a result of materials sold for energy use via the PFI contract with Renewi; a joint initiative with Rotherham, Barnsley and Doncaster Councils. The windfall is as a result of increasing energy prices for materials for energy production. This is likely to continue in future years subject to continuing trends in the energy markets but that position is uncertain.

Impact on Service Provision / Residents / Customers
None

Impact on staffing
None

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: N/A	

Revenue Savings Plan	
Highway Adoption Income	
Directorate:	R&E
Service Area:	Community Safety and Street Scene
Director Responsible for Delivery:	Paul Woodcock – Strategic Director Regeneration & Environment
Cabinet Portfolio Holder:	Cllr Beck
Head of Finance	Richard Young
Unique Reference	R&E10

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	50
	2023/24 Perm	
	2024/25 Temp	50

Details of Proposed Saving Plan
This proposal is linked to the income generated as a result of highway adoption processes. Since the end of the pandemic there has been an increase in Developers bringing forward new Housing estates and Commercial Developments. The Council may need to bring additional resources into the group to react to the increasing demands but forecast an increase in the income over the remainder of this year and next. This is likely to continue however should be closely monitored.

Impact on Service Provision / Residents / Customers
None

Impact on staffing
None

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: N/A	

Revenue Savings Plan	
Library Service - reduction in the I.T. budget by £32k	
Directorate:	R&E
Service Area:	Culture Sport and Tourism
Director Responsible for Delivery:	Polly Hamilton
Cabinet Portfolio Holder:	Cllr Sheppard
Head of Finance	Richard Young
Unique Reference	R&E11

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	32
	2023/24 Perm	
	2024/25 Temp	32

Details of Proposed Saving Plan

The reduction in annual Library Management System charges has resulted in a surplus to the I.T. budget of £32,000.

It is proposed that the £32,000 surplus is taken as a saving reducing the I.T budget by this amount.

The saving cannot be permanent because it is already earmarked for a saving related to repayment of Prudential Borrowing on the Central Library.

Impact on Service Provision / Residents / Customers

This proposal will not impact on customers.

Impact on staffing
N/A

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: Reduce 2023/24 library I.T budget	01/04/2023

Revenue Savings Plan	
Various smaller scale savings in R and E amalgamated	
Directorate:	R&E
Service Area:	R&E
Director Responsible for Delivery:	Paul Woodcock
Cabinet Portfolio Holder:	Cllrs Denise Lelliott, Cllr Dominic Beck. Cllr David Sheppard
Head of Finance	Richard Young
Unique Reference	R&E12

Financial Impact		
Financial Saving to be achieved £'000	**2023/24 Temp**	60
	2023/24 Perm	99
	2024/25 Perm	99+ 15 temporary

Details of Proposed Saving Plan

Across all R&E various itemised savings are aggregated into this one proposal. The savings include :-

£10k additional income from Cleaning service

£22k vacant post in Asset Management

£17k vacant part-time post in Planning

£25k vacant post in Street Lighting

£15k extra income via parking enforcement

£15k for reduction in hours across libraries staffing

£10k change from 4 permanent and 1 seasonal to 3 permanent and 2 seasonal for Clifton Park gardening service.

£35k extra income for Landscape Design

Impact on Service Provision / Residents / Customers
The impact is expected to be low as the itemised savings when taken by themselves will have only marginal impact.

Impact on staffing
This will result in a saving of 3.65 FTE

Timeframe for delivery	
Please use the sections below to identify the key delivery milestones	
Step 1: Income opportunities taken at earliest opportunity	01/04/2023
Step 2 : Delete post in line with current HR process	31/03/2023

This page is intentionally left blank

Flexible use of Capital Receipts Strategy 2023/24 to 2024/25

1. Introduction

The proposals within this Flexible use of Capital Receipts Strategy have been prepared based on a capitalisation direction issued by the Secretary of State under Sections 16(2)(b) and 20 of the Local Government Act 2003: Treatment of Costs as Capital Expenditure.

2. The Direction

The Direction issued by the Secretary of State under Sections 16(2)(b) of the Local Government Act specifies that Local Authorities can treat as capital expenditure, expenditure which:

- "is incurred by the Authority that is designed to generate ongoing revenue savings in the delivery of public services and/or transform service delivery to reduce costs and/or transform service delivery in a way that reduces costs or demand for services in future years for any of the public sector delivery partners".

- "is properly incurred by the Authority for the financial years that begin on 1 April 2016 to 1 April 2024"

- The extension of the existing flexibility from 2022/23 onwards was updated in August 2022.

It is a condition of the Secretary of State's direction that the flexible use of capital receipts in accordance with the direction only applies to capital receipts which have been received in the years to which the direction applies.

When applying the direction, Authorities are required to have regard to Guidance on Flexible Use of Capital Receipts issued by the Secretary of state under Section 15(1)(a) of the Act.

In using the flexibility, the Council will have due regard to the requirements of the Prudential Code and to the CIPFA Local Authority Accounting Code of Practice.

The Council is also required to prepare a Flexible use of Capital Receipts Strategy before the start of the year to be approved by the Council – this is that Strategy.

3 The Council's Proposals

The Guidance sets out examples of qualifying expenditure which includes "funding the cost of service reconfiguration, restructuring or rationalisation (staff or non-staff), where this leads to ongoing efficiency savings or service transformation" and it is for this purpose that the Council is proposing to use Capital Receipts in 2023/24, where required. The Council maintains the ability to use new year capital receipts to support capital expenditure on short life assets.

4. 2023/24 Revenue Budget

To support the continued reconfiguration of the Council's Services to deliver the improvement and efficiencies set out in the Council's budget for 2023/24, it proposed that the associated one-off costs are funded from capital receipts. The legitimacy of this use will be determined by the s151 Officer in order to ensure that it meets the requirements set out by the Secretary of State.

5. The Prudential Code

The Council has due regard to the requirements of the Prudential Code and the impact on its prudential indicators from the application of this Flexible Use of Capital Receipts Strategy. In line with this Strategy and the Council's overall Financial Strategies, the first call on capital receipts generated in the year will be utilised to meet the cost of voluntary severance. Any capital receipts which are received in excess of the amount required for this purpose will be used to fund revenue costs incurred to support the Council's service development and delivery of savings and efficiencies. These receipts have not been earmarked as funding for any other proposed capital expenditure and therefore there is no anticipated additional impact on the Council's prudential indicators as set out in the Council's Treasury Management Strategy.

The Council will also have due regard to the Local Authority Accounting Code of Practice when determining and including the entries required from undertaking and funding this scheme within the 2023/24 Statement of Accounts.

6. Monitoring the Strategy

Implementation of this Strategy will be monitored as part of regular financial reporting arrangements.

Budget 2023/24

Net Budget Requirement to be met by Council Tax

Statutory Resolution

Summary

This Appendix sets out details of the calculation of the Council Tax for Rotherham's parished and unparished areas for the financial year 2023/24 including the Police and Crime Commissioner's and the Fire and Rescue Authority's Precepts as well as Parish Councils' Precepts.

The Council's proposed Net Revenue Budget for 2023/24 of £302,184,154 includes a 4% increase for Council Tax, comprising a 2% increase in the basic rate of Council Tax and a 2% Adult Social Care Precept (ASC Precept).

The 4% increase will raise £4.9m and will add £67.49 to a Band D Council Tax Bill for 2023/24.

In accordance with Section 40 of the Local Government Finance Act 1992, the South Yorkshire Fire and Rescue Authority has indicated its precept for 2023/24 with a Band D Council Tax at £82.58 (an increase of £5 or 6.4%) and the South Yorkshire Police and Crime Commissioner has indicated his precept for 2023/24 with a Band D Council Tax of £238.04 (a £15 increase which is 6.7%).

For those areas of the Borough which have a Town or Parish Council, the Town and Parish Council Precepts for 2023/24 detailed in Annex A total £3,660,911.61, which results in an average Town and Parish Council Band D Council Tax of £91.41 (an average increase of 7.5%).

The Council is recommended to resolve as follows:

Annex A - Council Tax Calculations

1. **a**. That it be noted that on 4th January 2023, the Strategic Director – Finance & Customer Services (S151 Officer), under delegated powers, determined that the Council Tax Base for the financial year 2023/24 is 72,148.99 Band D Equivalent Properties. Being the amount calculated by the Council in accordance with Section 31B of the Local Government Finance Act 1992 (as amended) (the Act).

b. And for dwellings in those parts of its area to which a Parish Precept applies, the Tax Bases are as set out in the table below:

Parished Area	**Tax Base**	**Total Precept £**
Anston	2,926.07	392,800.00
Aston-Cum-Aughton	4,425.04	366,953.00
Bramley	2,229.08	157,000.00
Brampton Bierlow	1,235.04	86,577.00
Brinsworth	2,320.24	482,762.70
Catcliffe	596.98	73,837.00
Dalton	2,702.69	209,486.00
Dinnington	2,503.82	270,962.00
Firbeck	159.13	10,000.00
Gildingwells	41.76	0
Harthill-with-Woodall	694.00	66,000.00
Hellaby	252.49	11,199.00
Hooton Levitt	54.93	0
Hooton Roberts	80.67	1,600.00
Laughton-En-Le Morthen	461.40	40,750.00
Letwell	66.37	2,640.00
Maltby	4,174.22	268,515.00
Orgreave	202.88	8,996.40
Ravenfield	1,032.94	48,755.00
Thorpe Salvin	210.22	12,683.91
Thrybergh	920.13	80,139.00
Thurcroft	2,099.25	176,114.00
Todwick	655.97	55,264.00
Treeton	965.07	56,000.00

Ulley	68.76	8,576.60
Wales	2,047.15	267,671.00
Waverley	1,387.51	88,065.00
Wentworth	558.88	23,000.00
Whiston	1,474.83	102,975.00
Wickersley	2,913.68	218,730.00
Woodsetts	588.70	72,860.00
TOTAL	40,049.90	3,660,911.61

2. That it be noted that the calculation of the Council Tax Requirement for the Council's own purposes for 2023/24 (excluding Parish Precepts), as outlined in the Budget and Council Tax 2023/24 Report is £126,601,968.

3. That the following amounts be calculated for the year 2023/24 in accordance with sections 31 to 36 of the Act.

a. £312,145,065.61 being the net aggregate of the amounts which the Council estimates for the items set out in Section 31A (2) of the Act taking into account all precepts issued to it by Parish Councils (£3,660,911.61).

(Gross Council Expenditure less income and Specific Grants other than the Business Rates Retention Scheme, Settlement Funding Assessment Grants and other non-ringfenced grants and use of reserves).

b. £179,382,186 being the aggregate of the amounts which the Council estimates will be payable for the year into its General Fund in respect of the Business Rates Retention Scheme, Settlement Funding Assessment grants and other non-ringfenced grants and use of reserves, set out in 31A (3) of the Act.

c. £2,500,000 being the amount which the Council estimates will be payable in the year from its Collection Fund to its General Fund in accordance with section 97(3) of the Local Government Finance Act 1988 (Council Tax Balance).

d. £130,262,879.61 being the amount by which the aggregate at 3a above exceeds the aggregate of 3b and 3c above, calculated by the Council in accordance with section 31A(4) of the Act as its Council Tax requirement for the year.

e. £1,805.4706 being the amount at 3d above divided by Item 1a above calculated by the Council in accordance with section 31B of the Act as the relevant basic amount of its Council Tax for the year (including Parish Precepts).

f. £3,660,911.61 being the aggregate amount of all special items (Parish Precepts) referred to in Section 34(1) of the Act as per section 1b above.

g. £1,754.7296 being the amount at 3e above less the result given by dividing the amount at 3f above by the figure at 1a above calculated by the Council in accordance with Section 34(2) of the Act, as the relevant basic amount of its Council Tax for the year for dwellings in those parts of its area to which no parish Precept relates. (Band D Council Tax for Rotherham MBC services).

h. Parish Areas The following amounts calculated by the Council as the relevant basic amounts of Council Tax for the year for dwellings in those parts of its area to which one or more special items relate, being the amounts given by adding the amount at 3g above to the amount of the special items in appendix B section 1, in accordance with Section 34(3) of the Act (rounded to the nearest penny):

Parished Area	Band D
Anston	1,888.97
Aston-Cum-Aughton	1,837.66
Bramley	1,825.16
Brampton Bierlow	1,824.83
Brinsworth	1,962.80
Catcliffe	1,878.41
Dalton	1,832.24
Dinnington	1,862.95
Firbeck	1,817.57
Gildingwells	1,754.73
Harthill-with-Woodall	1,849.83
Hellaby	1,799.08
Hooton Levitt	1,754.73
Hooton Roberts	1,774.56

Laughton-En-Le Morthen	1,843.05
Letwell	1,794.51
Maltby	1,819.06
Orgreave	1,799.07
Ravenfield	1,801.93
Thorpe Salvin	1,815.07
Thrybergh	1,841.83
Thurcroft	1,838.62
Todwick	1,838.98
Treeton	1,812.76
Ulley	1,879.46
Wales	1,885.48
Waverley	1,818.20
Wentworth	1,795.88
Whiston	1,824.55
Wickersley	1,829.80
Woodsetts	1,878.49

4 That it be noted that for 2023/24 the South Yorkshire Fire and Rescue Authority and the South Yorkshire Police and Crime Commissioner have indicated the following Precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area, as indicated in the table below.

Tax Band	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
South Yorkshire Police & Crime Commissioner*	158.69	185.14	211.59	**238.04**	290.93	343.83	396.73	476.08
South Yorkshire Fire & Rescue Authority*	55.05	64.23	73.40	**82.58**	100.93	119.28	137.63	165.16

*Precept to be confirmed following the SYPCC meeting on 27th February 2023.

*Precept to be confirmed following the SYFRA meeting on 20th February 2023.

5. That the Council in accordance with Sections 30 to 36 of the Local Government Finance Act 1992, hereby sets the aggregate Council Tax Requirement for unparished areas (rounded to the nearest penny) shown in the table below and in Annex B (for those parts of its area to which one or more special items relate)

as the amounts of Council Tax for 2023/24 for each part of its area and for each of the categories of dwellings.

Tax Band	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Rotherham Metropolitan Borough Council	1,012.78	1,181.60	1,350.38	1,519.20	1,856.79	2,194.40	2,531.98	3,038.39
RMBC Adult Social Care Precept	157.04	183.19	209.38	235.53	287.88	340.21	392.57	471.07
Total for Rotherham MBC Only	**1,169.82**	**1,364.79**	**1,559.76**	**1,754.73**	**2,144.67**	**2,534.61**	**2,924.55**	**3,509.46**
South Yorkshire Police & Crime Commissioner*	158.69	185.14	211.59	**238.04**	290.93	343.83	396.73	476.08
South Yorkshire Fire & Rescue Authority	55.05	64.23	73.40	**82.58**	100.93	119.28	137.63	165.16
Aggregate Council Tax Requirement (unparished areas)	**1,383.56**	**1,614.16**	**1,844.75**	**2,075.35**	**2,536.53**	**2,997.72**	**3,458.91**	**4,150.70**

6. That, in accordance with the principles determined by the Secretary of State and set out in the Referendums Relating to Council Tax Increases (Principles) (England) Report 2023/24, it be determined that Rotherham Metropolitan Borough Council's relevant basic amount of Council Tax for the year 2023/24 (as defined by Section 52ZB of the 1992 Local Government Finance Act as amended by section 41 of the Local Audit and Accountability Act 2014) is not excessive.

Annex B – Council Tax Requirement for Parished Areas

1. Basic Amount of Council Tax by Band for Parished Areas

That the amounts below, being the amounts shown in Annex A section 3h as the relevant basic amount of Council Tax for the year for dwellings in those parts of the Council's area to which Parish Precepts relate and the amount at Annex A 3g (the relevant basic amount of Council Tax including Adult Social Care "Precept" for those parts the Council's areas to which no parish precepts relate), then multiplied by the number which, in the proportion set out in Section 5(1) of the Act is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation Band D, (rounded to the nearest penny) calculated by the Council

in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

Council Tax in Parished Areas (excluding Police and Fire Precept)

Tax Band	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Rotherham Council areas (except those below which have a parish)	**1,169.82**	**1,364.79**	**1,559.76**	**1,754.73**	**2,144.67**	**2,534.61**	**2,924.55**	**3,509.46**
Anston	1,259.31	1,469.20	1,679.08	**1,888.97**	2,308.74	2,728.51	3,148.28	3,777.94
Aston-Cum-Aughton	1,225.11	1,429.29	1,633.48	**1,837.66**	2,246.03	2,654.40	3,062.77	3,675.32
Bramley	1,216.77	1,419.57	1,622.36	**1,825.16**	2,230.75	2,636.34	3,041.93	3,650.32
Brampton Bierlow	1,216.55	1,419.31	1,622.07	**1,824.83**	2,230.35	2,635.87	3,041.38	3,649.66
Brinsworth	1,308.53	1,526.62	1,744.71	**1,962.80**	2,398.98	2,835.16	3,271.33	3,925.60
Catcliffe	1,252.27	1,460.99	1,669.70	**1,878.41**	2,295.83	2,713.26	3,130.68	3,756.82
Dalton	1,221.49	1,425.08	1,628.66	**1,832.24**	2,239.40	2,646.57	3,053.73	3,664.48
Dinnington	1,241.97	1,448.96	1,655.96	**1,862.95**	2,276.94	2,690.93	3,104.92	3,725.90
Firbeck	1,211.71	1,413.67	1,615.62	**1,817.57**	2,221.47	2,625.38	3,029.28	3,635.14
Gildingwells	1,169.82	1,364.79	1,559.76	**1,754.73**	2,144.67	2,534.61	2,924.55	3,509.46
Harthill-with-Woodall	1,233.22	1,438.76	1,644.29	**1,849.83**	2,260.90	2,671.98	3,083.05	3,699.66
Hellaby	1,199.39	1,399.28	1,599.18	**1,799.08**	2,198.88	2,598.67	2,998.47	3,598.16
Hooton Levitt	1,169.82	1,364.79	1,559.76	**1,754.73**	2,144.67	2,534.61	2,924.55	3,509.46
Hooton Roberts	1,183.04	1,380.21	1,577.39	**1,774.56**	2,168.91	2,563.25	2,957.60	3,549.12
Laughton-En-Le Morthen	1,228.70	1,433.48	1,638.27	**1,843.05**	2,252.62	2,662.18	3,071.75	3,686.10
Letwell	1,196.34	1,395.73	1,595.12	**1,794.51**	2,193.29	2,592.07	2,990.85	3,589.02
Maltby	1,212.71	1,414.82	1,616.94	**1,819.06**	2,223.30	2,627.53	3,031.77	3,638.12
Orgreave	1,199.38	1,399.28	1,599.17	**1,799.07**	2,198.86	2,598.66	2,998.45	3,598.14
Ravenfield	1,201.29	1,401.50	1,601.72	**1,801.93**	2,202.36	2,602.79	3,003.22	3,603.86
Thorpe Salvin	1,210.05	1,411.72	1,613.40	**1,815.07**	2,218.42	2,621.77	3,025.12	3,630.14

Thrybergh	1,227.89	1,432.53	1,637.18	**1,841.83**	2,251.13	2,660.42	3,069.72	3,683.66
Thurcroft	1,225.75	1,430.04	1,634.33	**1,838.62**	2,247.20	2,655.78	3,064.37	3,677.24
Todwick	1,225.99	1,430.32	1,634.65	**1,838.98**	2,247.64	2,656.30	3,064.97	3,677.96
Treeton	1,208.51	1,409.92	1,611.34	**1,812.76**	2,215.60	2,618.43	3,021.27	3,625.52
Ulley	1,252.97	1,461.80	1,670.63	**1,879.46**	2,297.12	2,714.78	3,132.43	3,758.92
Wales	1,256.99	1,466.48	1,675.98	**1,885.48**	2,304.48	2,723.47	3,142.47	3,770.96
Waverley	1,212.13	1,414.16	1,616.18	**1,818.20**	2,222.24	2,626.29	3,030.33	3,636.40
Wentworth	1,197.25	1,396.80	1,596.34	**1,795.88**	2,194.96	2,594.05	2,993.13	3,591.76
Whiston	1,216.37	1,419.09	1,621.82	**1,824.55**	2,230.01	2,635.46	3,040.92	3,649.10
Wickersley	1,219.87	1,423.18	1,626.49	**1,829.80**	2,236.42	2,643.04	3,049.67	3,659.60
Woodsetts	1,252.33	1,461.05	1,669.77	**1,878.49**	2,295.93	2,713.37	3,130.82	3,756.98

2. Aggregate Council Tax Requirements

That the amounts shown in the table below are set by the Council in accordance Sections 30 to 36 of the Local Government Finance Act 1992, as the aggregate Council Tax Requirement for those parts of its area to which one or more special items relate as the amounts of Council Tax for 2023/24 for each of the categories of dwellings.

Aggregate Council Tax in Parished Areas (including Police and Fire Precept)

Tax Band	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Rotherham Council areas (except those below which have a parish)	**1,383.56**	**1,614.16**	**1,844.75**	**2,075.35**	**2,536.53**	**2,997.72**	**3,458.91**	**4,150.70**
Anston	1,473.05	1,718.57	1,964.07	2,209.59	2,700.60	3,191.62	3,682.64	4,419.18
Aston-Cum-Aughton	1,438.85	1,678.66	1,918.47	2,158.28	2,637.89	3,117.51	3,597.13	4,316.56
Bramley	1,430.51	1,668.94	1,907.35	2,145.78	2,622.61	3,099.45	3,576.29	4,291.56
Brampton Bierlow	1,430.29	1,668.68	1,907.06	2,145.45	2,622.21	3,098.98	3,575.74	4,290.90
Brinsworth	1,522.27	1,775.99	2,029.70	2,283.42	2,790.84	3,298.27	3,805.69	4,566.84

Catcliffe	1,466.01	1,710.36	1,954.69	2,199.03	2,687.69	3,176.37	3,665.04	4,398.06
Dalton	1,435.23	1,674.45	1,913.65	2,152.86	2,631.26	3,109.68	3,588.09	4,305.72
Dinnington	1,455.71	1,698.33	1,940.95	2,183.57	2,668.80	3,154.04	3,639.28	4,367.14
Firbeck	1,425.45	1,663.04	1,900.61	2,138.19	2,613.33	3,088.49	3,563.64	4,276.38
Gildingwells	1,383.56	1,614.16	1,844.75	2,075.35	2,536.53	2,997.72	3,458.91	4,150.70
Harthill-with-Woodall	1,446.96	1,688.13	1,929.28	2,170.45	2,652.76	3,135.09	3,617.41	4,340.90
Hellaby	1,413.13	1,648.65	1,884.17	2,119.70	2,590.74	3,061.78	3,532.83	4,239.40
Hooton Levitt	1,383.56	1,614.16	1,844.75	2,075.35	2,536.53	2,997.72	3,458.91	4,150.70
Hooton Roberts	1,396.78	1,629.58	1,862.38	2,095.18	2,560.77	3,026.36	3,491.96	4,190.36
Laughton-En-Le Morthen	1,442.44	1,682.85	1,923.26	2,163.67	2,644.48	3,125.29	3,606.11	4,327.34
Letwell	1,410.08	1,645.10	1,880.11	2,115.13	2,585.15	3,055.18	3,525.21	4,230.26
Maltby	1,426.45	1,664.19	1,901.93	2,139.68	2,615.16	3,090.64	3,566.13	4,279.36
Orgreave	1,413.12	1,648.65	1,884.16	2,119.69	2,590.72	3,061.77	3,532.81	4,239.38
Ravenfield	1,415.03	1,650.87	1,886.71	2,122.55	2,594.22	3,065.90	3,537.58	4,245.10
Thorpe Salvin	1,423.79	1,661.09	1,898.39	2,135.69	2,610.28	3,084.88	3,559.48	4,271.38
Thrybergh	1,441.63	1,681.90	1,922.17	2,162.45	2,642.99	3,123.53	3,604.08	4,324.90
Thurcroft	1,439.49	1,679.41	1,919.32	2,159.24	2,639.06	3,118.89	3,598.73	4,318.48
Todwick	1,439.73	1,679.69	1,919.64	2,159.60	2,639.50	3,119.41	3,599.33	4,319.20
Treeton	1,422.25	1,659.29	1,896.33	2,133.38	2,607.46	3,081.54	3,555.63	4,266.76
Ulley	1,466.71	1,711.17	1,955.62	2,200.08	2,688.98	3,177.89	3,666.79	4,400.16
Wales	1,470.73	1,715.85	1,960.97	2,206.10	2,696.34	3,186.58	3,676.83	4,412.20
Waverley	1,425.87	1,663.53	1,901.17	2,138.82	2,614.10	3,089.40	3,564.69	4,277.64
Wentworth	1,410.99	1,646.17	1,881.33	2,116.50	2,586.82	3,057.16	3,527.49	4,233.00
Whiston	1,430.11	1,668.46	1,906.81	2,145.17	2,621.87	3,098.57	3,575.28	4,290.34
Wickersley	1,433.61	1,672.55	1,911.48	2,150.42	2,628.28	3,106.15	3,584.03	4,300.84
Woodsetts	1,466.07	1,710.42	1,954.76	2,199.11	2,687.79	3,176.48	3,665.18	4,398.22

This page is intentionally left blank

Key
Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Adult Services, Housing & Public Health	Adult Services	Adult Services	Domiciliary Care	Per Hour	17.27			18.30			6.0%
Adult Services, Housing & Public Health	Adult Services	Adult Services	Day Care	Per session	32.60			34.56			6.0%
Adult Services, Housing & Public Health	Adult Services	Adult Services	Transport to day centre	Return journey	5.60			5.94			6.0%
Adult Services, Housing & Public Health	Adult Services	Adult Services	Community Alarms (Rothercare)	Per Week	3.10			3.29			6.0%
Adult Services, Housing & Public Health	Adult Services	Adult Services	Residential Care - Older People	Per Week	630.36			668.18			6.0%
Adult Services, Housing & Public Health	Adult Services	Adult Services	Residential Care - Learning Disabilities	Per Week	707.83			750.30			6.0%
Adult Services, Housing & Public Health	Adult Services	Adult Services	Respite Care - Learning Disabilities	Per Week	1,485.69			1,574.83			6.0%
Adult Services, Housing & Public Health	Adult Services	Adult Services	Extra Care Housing	Per Week	31.40			33.28			6.0%
Adult Services, Housing & Public Health	Adult Services	Adult Services	Deferred Payments - Set up fee	one -off	127.14			134.77			6.0%
Adult Services, Housing & Public Health	Adult Services	Adult Services	Deferred Payments - Property Valuation (initial)	one -off	217.34			230.38			6.0%
Adult Services, Housing & Public Health	Adult Services	Adult Services	Deferred Payments - Property Valuation (Full)	one -off	543.33			575.93			6.0%
Adult Services, Housing & Public Health	Adult Services	Adult Services	Deferred Payments - Annual Management fee	Per annum	27.16			28.79			6.0%
Adult Services, Housing & Public Health	Adult Services	Adult Services	Deferred Payments - Closure Fee	One -off	65.20			69.11			6.0%
Adult Services, Housing & Public Health	Housing	Housing	HRA Standard Rent	Per Week		51.22	131.49		55.14	138.06	7.7%
Adult Services, Housing & Public Health	Housing	Housing	Shared Ownership Properties	Per Week		13.46	67.98		13.90	76.82	3.3%
Adult Services, Housing & Public Health	Housing	Housing	Affordable Rent	Per Week		78.03	126.79		81.94	164.77	5.0%
Adult Services, Housing & Public Health	Housing	Housing	Furnished Homes: Carpets only	Per Week	10.04			10.74			7.0%
Adult Services, Housing & Public Health	Housing	Housing	Furnished Homes: Washer only	Per Week	2.86			3.06			6.9%
Adult Services, Housing & Public Health	Housing	Housing	Furnished Homes: Dryer only	Per Week	2.11			2.26			6.9%
Adult Services, Housing & Public Health	Housing	Housing	Furnished Homes: Washer and Dryer	Per Week	4.98			5.32			6.9%
Adult Services, Housing & Public Health	Housing	Housing	Furnished Homes: Combi Washer/Dryer	Per Week	5.66			6.06			7.0%
Adult Services, Housing & Public Health	Housing	Housing	Furnished Homes: Bronze only	Per Week	9.31			9.96			7.0%
Adult Services, Housing & Public Health	Housing	Housing	Furnished Homes: Bronze + carpets	Per Week	19.35			20.71			7.0%
Adult Services, Housing & Public Health	Housing	Housing	Furnished Homes: Silver only	Per Week	14.71			15.74			7.0%
Adult Services, Housing & Public Health	Housing	Housing	Furnished Homes: Silver + carpets	Per Week	24.75			26.49			7.0%
Adult Services, Housing & Public Health	Housing	Housing	Furnished Homes: Gold only	Per Week	23.81			25.47			7.0%
Adult Services, Housing & Public Health	Housing	Housing	Furnished Homes: Gold + carpets	Per Week	33.84			36.21			7.0%
Adult Services, Housing & Public Health	Housing	Housing	Furnished Homes: Platinum only	Per Week	33.59			35.94			7.0%
Adult Services, Housing & Public Health	Housing	Housing	Furnished Homes: Platinum + carpets	Per Week	43.64			46.69			7.0%
Adult Services, Housing & Public Health	Housing	Housing	Garage Rent / Car Park space - Council tenant	Per Week	5.30			5.62			6.0%
Adult Services, Housing & Public Health	Housing	Housing	Garage Rent / Car Park space - Non Council tenant or council Tenants with more than one	Per Week	6.36			6.75			6.1%
Adult Services, Housing & Public Health	Housing	Housing	Surface Garage plot	Per annum	63.95			67.79			6.0%
Adult Services, Housing & Public Health	Housing	Housing	Non-surface Garage plot	Per annum	57.56			61.01			6.0%
Adult Services, Housing & Public Health	Housing	Housing	Warncliffe Flats car park space	Per Week	6.97			7.38			5.9%
Adult Services, Housing & Public Health	Housing	Housing	Hot Water charge	Per Week	2.07			2.19			5.8%

Key
Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Adult Services, Housing & Public Health	Housing	Housing	Cooking Gas	Per Week	0.95			1.01			6.5%
Adult Services, Housing & Public Health	Housing	Housing	Community Facility	Per Week	5.05			5.35			6.0%
Adult Services, Housing & Public Health	Housing	Housing	Communal Block - additional bedroom charge	Per week	21.69			22.99			6.0%
Adult Services, Housing & Public Health	Housing	Housing	Laundry Facility	Per Week	1.69			1.79			5.7%
Adult Services, Housing & Public Health	Housing	Housing	District Heating Unit Charge	Per unit of heat	0.07			0.21			186.4%
Adult Services, Housing & Public Health	Housing	Housing	District Heating - Bedsit	Per Week	11.11			16.00			44.0%
Adult Services, Housing & Public Health	Housing	Housing	District Heating - 1 bed	Per Week	12.94			25.88			100.0%
Adult Services, Housing & Public Health	Housing	Housing	District Heating - 2 bed	Per Week	14.84			32.65			120.0%
Adult Services, Housing & Public Health	Housing	Housing	District Heating - 3-4 bed	Per Week	17.17			42.93			150.0%
Adult Services, Housing & Public Health	Housing	Housing	Contents Insurance	Per Week		0.43	4.28		0.35	4.20	-18.3%
Adult Services, Housing & Public Health	Housing	Housing	Acquired Ground Rent	Per Week	6.28			6.91			10.0%
Adult Services, Housing & Public Health	Housing	Housing	Acquired Estate Fee	Per Week	3.50			3.94			12.6%
Adult Services, Housing & Public Health	Housing	Housing	Commercial hire of Neighbourhood Centre	Per Hour	10.00			10.60			6.0%
Adult Services, Housing & Public Health	Housing	Housing	Community or Voluntary hire of Neighbourhood Centre	Per Hour	6.70			7.10			6.0%
Adult Services, Housing & Public Health	Housing	Housing	Non resident charge to attend activity at Neighbourhood Centre	Per Session	0.50			0.53			6.0%
Adult Services, Housing & Public Health	Housing	Housing	Bellows Estate	Per month	Full Cost Recovery			Full Cost Recovery			N/A
Adult Services, Housing & Public Health	Housing	Housing	Braithwell Estate	Per month	Full Cost Recovery			Full Cost Recovery			N/A
Adult Services, Housing & Public Health	Housing	Housing	Estate Service Charge Eligible	Per month	Full Cost Recovery			Full Cost Recovery			N/A
Adult Services, Housing & Public Health	Housing	Housing	Block Service Charge Eligible	Per month	Full Cost Recovery			Full Cost Recovery			N/A
Adult Services, Housing & Public Health	Housing	Housing	Property Service Charge Eligible	Per month	Full Cost Recovery			Full Cost Recovery			N/A
Adult Services, Housing & Public Health	Housing	Housing	Leasehold Mgmt	Per annum	Full Cost Recovery			Full Cost Recovery			N/A
Adult Services, Housing & Public Health	Housing	Housing	Leasehold Admin Fee	Per annum	Full Cost Recovery			Full Cost Recovery			N/A
Adult Services, Housing & Public Health	Housing	Housing	Leasehold Mgmt Fee VPC	Per annum	Full Cost Recovery			Full Cost Recovery			N/A
Adult Services, Housing & Public Health	Housing	Housing	Leasehold Mgmt Fee LTA	Per annum	Full Cost Recovery			Full Cost Recovery			N/A
Adult Services, Housing & Public Health	Housing	Housing	Leasehold Court Costs	Per annum	Full Cost Recovery			Full Cost Recovery			N/A
Adult Services, Housing & Public Health	Housing	Housing	Leasehold Capital	Per annum	Full Cost Recovery			Full Cost Recovery			N/A
Adult Services, Housing & Public Health	Housing	Housing	Leasehold Grd Rent	Per annum	Full Cost Recovery			Full Cost Recovery			N/A
Adult Services, Housing & Public Health	Housing	Housing	Leasehold Bldg Ins	Per annum	Full Cost Recovery			Full Cost Recovery			N/A
Adult Services, Housing & Public Health	Housing	Housing	Leasehold Cleaning	Per annum	Full Cost Recovery			Full Cost Recovery			N/A
Adult Services, Housing & Public Health	Housing	Housing	Leasehold Admin	Per annum	Full Cost Recovery			Full Cost Recovery			N/A
Adult Services, Housing & Public Health	Housing	Housing	Leasehold R&M	Per annum	Full Cost Recovery			Full Cost Recovery			N/A
Adult Services, Housing & Public Health	Housing	Housing	Sales/Resales - Landlords Enquiries (Flats)	AD-HOC				150.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Sales/Resales - Landlords Enquiries (houses with services)	AD-HOC				150.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Sales/Resales - Landlords Enquiries (houses no services)	AD-HOC				150.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Processing resales - shared ownership	AD-HOC				200.00			N/A

Key
Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Adult Services, Housing & Public Health	Housing	Housing	Staircasing fees	AD-HOC				200.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Remortgage Applications	AD-HOC				75.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Further advance applications	AD-HOC				75.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Notice of transfer	AD-HOC				75.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Notice of charge	AD-HOC				60.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Deed of covenant	AD-HOC				75.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Copy lease (from Land Registry)	AD-HOC				30.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Copy of lease if held on file	AD-HOC				25.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Insurance policy document	AD-HOC				25.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Standard valuation fee (basic market valuation)	AD-HOC				200.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Lease extension/enfranchisement valuations	AD-HOC				400.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Lease extension admin fee	AD-HOC				200.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Enfranchisement admin fee (per unit)	AD-HOC				150.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Home improvements / alterations (permission request - basic)	AD-HOC				60.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Home improvements / alterations (permission request - complex)	AD-HOC				120.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Home improvements (Surveyor report)	AD-HOC				120.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Retrospective consent for alterations	AD-HOC				150.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Deed of postponement	AD-HOC				60.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Deed of variation/rectification administration fee	AD-HOC				120.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Equity loan transfers, licence to assign and lease extensions	AD-HOC				200.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Certificate of compliance	AD-HOC				50.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Copy of Service Charge account	AD-HOC				25.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Additional copies of correspondence	AD-HOC				25.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Issue of Notice of Forfeiture	AD-HOC				120.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Landlords Notice for Mortgage Application	AD-HOC				50.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Landlords Approval for new mortgage	AD-HOC				50.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Supply of Fire Risk Assessment	AD-HOC				50.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Landlords Reference	AD-HOC				50.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Surrender & Regrant of Lease	AD-HOC				350.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Copy Fire Risk Assessment	AD-HOC				25.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Right of First Refusal Discharge Certificate	AD-HOC				50.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Change of Name	AD-HOC				50.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Notice Seeking Possession	AD-HOC				50.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Breach of lease	AD-HOC				25.00			N/A
Adult Services, Housing & Public Health	Housing	Housing	Letter 3 on arrears/approaching lender	AD-HOC				25.00			N/A

Key

Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Assistant Chief Executive Directorate	Democratic Service	Democratic Service	Room Hire - Town Hall - before 5.30	Per hour	79.50			84.30			6.0%
Assistant Chief Executive Directorate	Democratic Service	Democratic Service	Room Hire - Town Hall - after 5.30	Per hour	79.50			84.30			6.0%
Assistant Chief Executive Directorate	Democratic Service	Democratic Service	Catering - Tea & Coffee Only	Per person		1.45	4.10	2.00			N/A
Assistant Chief Executive Directorate	Democratic Service	Democratic Service	Schools Appeals	SLA for provision of service	27,540.00			Remove Charge			N/A
Assistant Chief Executive Directorate	HR&Payroll	HR&Payroll	HR & Payroll SLA Fee charged to Academies and External Companies	Per annum		424.50	2,277.00		450.00	2,414.00	6.0%
Assistant Chief Executive Directorate	HR&Payroll	HR&Payroll	HR & Payroll SLA Fee charged to LA maintained schools	Per annum		142.00	14,615.50		151.00	15,495.00	6.0%
Assistant Chief Executive Directorate	HR&Payroll	HR&Payroll	Fees charged for External Recruitment Adverts on RMBC website	Per advert	114.50			121.40			6.0%
Assistant Chief Executive Directorate	HR&Payroll	HR&Payroll	Fee's charged for Elections payroll (DMBC, SCC)	Per annum	4,717.50			5,001.00			6.0%
Assistant Chief Executive Directorate	HR&Payroll	HR&Payroll	Fee charged for HR Consultancy Service SLA to schools and academies	Per annum		593.00	23,180.00		628.50	24,571.00	6.0%
Assistant Chief Executive Directorate	HR&Payroll	HR&Payroll	DBS Checks	Per check	10.40			11.00			5.8%
Children & Young People	Early Years Services	Early Years Services	Childcare workforce	Childcare workforce	35.00			37.1			6.0%
Children & Young People	Early Years Services	Early Years Services	Childcare workforce	Childcare workforce	58.00			61.48			6.0%
Children & Young People	Education Psychology	Education Psychology	Option 1 Annual Contract (5 days -10 sessions per year)	Option 1 Annual Contract (5 days -	1,959.00			2,077.00			6.0%
Children & Young People	Education Psychology	Education Psychology	Option 2 Annual Contract (7.5 days -15 sessions per year)	Option 2 Annual Contract (7.5 days	2,936.00			3,113.00			6.0%
Children & Young People	Education Psychology	Education Psychology	Option 3 Annual Contract (10 days -20 sessions per year)	Option 3 Annual Contract (10 days -	3,917.00			4,153.00			6.0%
Children & Young People	Education Psychology	Education Psychology	Option 4 Annual Contract (20 days -40 sessions per year)	Option 4 Annual Contract (20 days -	7,707.00			8,170.00			6.0%
Children & Young People	Education Psychology	Education Psychology	Option 5 Annual Contract (40 days -80 sessions per year)	Option 5 Annual Contract (40 days -	15,198.00			16,110.00			6.0%
Children & Young People	Education Psychology	Education Psychology	Option 6 Annual Contract (60 days -120 sessions per year)	Option 6 Annual Contract (60 days -	22,795.00			24,163.00			6.0%
Children & Young People	Education Psychology	Education Psychology	Option 7 Sessional costs per day (2 sessions) for requests received after 31st March 2019.	Option 7 Sessional costs	600.00			636.00			6.0%
Children & Young People	Leaving Care	Leaving Care	Hollowgate - 1 Bed Flat	Hollowgate - 1 Bed Flat	190.09			201.50			6.0%
Children & Young People	Leaving Care	Leaving Care	Hollowgate - 2 Bed Flat	Hollowgate - 2 Bed Flat	200.28			212.30			6.0%
Children & Young People	Leaving Care	Leaving Care	Disbursed Property	Disbursed Property	71.00			75.26			6.0%
Children & Young People	Outdoor Education	Outdoor Education	Outdoor Learning and Educational Visits Service	Outdoor Learning and Educational	1.66			1.76			6.0%
Children & Young People	Outdoor Education	Outdoor Education	Duke of Edinburgh Award - Special school	Duke of Edinburgh Award - Special	300.00			350			16.7%
Children & Young People	Outdoor Education	Outdoor Education	Outdoor Learning Facilities (Crowden Outdoor Educational Centre) - Rotherham Schools and	Outdoor Learning Facilities	77.52			84.88			9.5%
Children & Young People	Outdoor Education	Outdoor Education	Outdoor Learning Facilities (Crowden Outdoor Educational Centre) - Non Rotherham Schools	Outdoor Learning Facilities	77.52			84.88			9.5%
Children & Young People	READ (Dyslexia Support)	READ (Dyslexia Support)	Outreach support for children with Dyslexia (One Hour per week for 12 week block.)	Outreach support for children with	765.00			811			6.0%
Children & Young People	READ (Dyslexia Support)	READ (Dyslexia Support)	Outreach support for children with Dyslexia (Two Hours per week for 12 week block.)	Outreach support for children with	1,530.00			1,622.00			6.0%
Children & Young People	READ (Dyslexia Support)	READ (Dyslexia Support)	Outreach support for children with Dyslexia (Three Hours per week for 12 week block.)	Outreach support for children with	2,295.00			2,433.00			6.0%
Children & Young People	READ (Dyslexia Support)	READ (Dyslexia Support)	Outreach support for children with Dyslexia (Four Hours per week for 12 week block.)	Outreach support for children with	3,060.00			3,244.00			6.0%
Children & Young People	Risk Management and CLEAPSS Service	Risk Management and CLEAPSS Service	Children Centres, Special Schools and Primary schools up to a PAN of 30	Children Centres, Special Schools	490.00			520			6.1%
Children & Young People	Risk Management and CLEAPSS Service	Risk Management and CLEAPSS Service	Primary Schools up to a PAN of 45	Primary Schools up to a PAN of 45	675.00			716			6.1%
Children & Young People	Risk Management and CLEAPSS Service	Risk Management and CLEAPSS Service	Primary Schools up to a PAN of 60	Primary Schools up to a PAN of 60	765.00			812			6.1%
Children & Young People	Risk Management and CLEAPSS Service	Risk Management and CLEAPSS Service	Primary Schools up to a PAN of 90	Primary Schools up to a PAN of 90	880.00			934			6.1%
Children & Young People	Risk Management and CLEAPSS Services	Risk Management and CLEAPSS Services including Radiation Protection Advisory	Secondary Schools up to a PAN of 210 (incl. £300 CLEAPPS)	Secondary Schools up to a	2,070.00			2,195.00			6.0%

Key

Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Children & Young People	Risk Management and CLEAPSS Services	Risk Management and CLEAPSS Services including Radiation Protection Advisory	Secondary Schools up to a PAN of 260 (incl. £300 CLEAPPS)	Secondary Schools up to a	2,730.00			2,895.00			6.0%
Children & Young People	Risk Management and CLEAPSS Services	Risk Management and CLEAPSS Services including Radiation Protection Advisory	Secondary Schools with a PAN above 261 (incl. £300 CLEAPS)	Secondary Schools with a	3,050.00			3,235.00			6.1%
Children & Young People	Risk Management and CLEAPSS Services including	Risk Management and CLEAPSS Services including Radiation Protection Advisory	Secondary Schools up to a PAN of 140 (incl. £300 CLEAPPS)	Secondary Schools up to a	1,645.00			1,745.00			6.1%
Children & Young People	Rockingham PDC	Rockingham PDC	Rockingham Hall (Capacity 107) per day (Monday to Friday)	Rockingham Hall (Capacity 107) per	273.00			290			6.2%
Children & Young People	Rockingham PDC	Rockingham PDC	Rockingham Hall (Capacity 107) per day (Saturday to Sunday)	Rockingham Hall (Capacity 107) per	299.00			317			6.0%
Children & Young People	Rockingham PDC	Rockingham PDC	Rockingham Hall (Capacity 107) per Half day/Twilight Session (Monday to Friday)	Rockingham Hall (Capacity 107) per	131.00			138.9			6.0%
Children & Young People	Rockingham PDC	Rockingham PDC	Rockingham Hall (Capacity 107) Evening Session (Monday to Friday)	Rockingham Hall (Capacity 107)	137.00			145.2			6.0%
Children & Young People	Rockingham PDC	Rockingham PDC	Meeting rooms (Fitzwilliam,Wharncliffe,Wentworth, Fullerton)	Meeting rooms (Fitzwilliam,Wharn	201.00			213			6.0%
Children & Young People	Rockingham PDC	Rockingham PDC	Meeting rooms (Fitzwilliam, Wharncliffe,Wentworth, Fullerton) (capacity 30-36)	Meeting rooms (Fitzwilliam,	218.00			231			6.0%
Children & Young People	Rockingham PDC	Rockingham PDC	Meeting rooms (Fitzwilliam,Wharncliffe, Wentworth, Fullerton) (capacity 30-36) per Half	Meeting rooms (Fitzwilliam,Wharn	98.00			103.9			6.0%
Children & Young People	Rockingham PDC	Rockingham PDC	Meeting rooms (Fitzwillaim, Wharncliffe, Wentworth, Fullerton) (capacity 30-36) per	Meeting rooms (Fitzwillaim,	104.00			110.2			6.0%
Children & Young People	Rockingham PDC	Rockingham PDC	Meeting rooms (Sitwell and Keppel) per day (Monday to Friday)	Meeting rooms (Sitwell and	164.00			173.8			6.0%
Children & Young People	Rockingham PDC	Rockingham PDC	Meeting rooms (Sitwell and Keppel) per day (Saturday to Sunday)	Meeting rooms (Sitwell and	218.00			231			6.0%
Children & Young People	Rockingham PDC	Rockingham PDC	Meeting rooms (Sitwell and Keppel) per Half day/Twilight Session	Meeting rooms (Sitwell and	87.00			92.2			6.0%
Children & Young People	Rockingham PDC	Rockingham PDC	Meeting rooms (Sitwell and Keppel) per evening Session	Meeting rooms (Sitwell and	93.00			98.6			6.0%
Children & Young People	Rockingham PDC	Rockingham PDC	Meeting room (Milton) per day (Monday to Friday)	Meeting room (Milton) per day	98.00			103.9			6.0%
Children & Young People	Rockingham PDC	Rockingham PDC	Meeting room (Milton) per day (Saturday to Sunday)	Meeting room (Milton) per day	219.00			232.15			6.0%
Children & Young People	Rockingham PDC	Rockingham PDC	Meeting room (Milton) per Half day/Twilight Session	Meeting room (Milton) per Half	56.00			59.35			6.0%
Children & Young People	Rockingham PDC	Rockingham PDC	Meeting room (Milton) per Hour	Meeting room (Milton) per Hour	17.00			18.02			6.0%
Children & Young People	Rockingham PDC	Rockingham PDC	Meeting rooms per hour (Fitzwilliam, Wharncliffe, Wentworth, Fullerton, Sitwell and Keppel)	Meeting rooms per hour (Fitzwilliam,	29.00			30.75			6.0%
Children & Young People	Rockingham PDC	Rockingham PDC	Additional cost of Buffet per person	Additional cost of Buffet per person	8.00			8.5			6.3%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Subscription service	Subscription service	27.00			28.62			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Package A Base Rate plus £5.50 per pupil	Package A Base Rate plus	1,750.00			1,855.00			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Package B Base Rate plus £5.50 per pupil	Package B Base Rate plus	2,750.00			2,915.00			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Package C Base Rate plus £5.50 per pupil	Package C Base Rate plus	4,250.00			4,505.00			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	PAYG - Curriculum Core Offer	PAYG - Curriculum Core	1,800.00			1,908.00			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Curriculum Impact Review	Curriculum Impact Review	2,100.00			2,226.00			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Developing Curriculum Leadership	Developing Curriculum	900.00			954			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Enhanced Curriculum Leadership & CPD	Enhanced Curriculum	1,800.00			1,908.00			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Subject Leader networks - per subject	Subject Leader networks - per	450.00			477			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Imagine Rotherham membership	Imagine Rotherham	300.00			318			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Emotional Health & Wellbeing Core Offer	Emotional Health & Wellbeing Core	1,800.00			1,908.00			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Anti-Bullying & Relationships	Anti-Bullying & Relationships	1,800.00			1,908.00			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Healthy Schools Accreditation	Healthy Schools Accreditation	250.00			265			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Governance Core Offer	Governance Core Offer	1,000.00			1,060.00			6.0%

Key

Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Developmental Governance Review	Developmental Governance	1,800.00			1,908.00			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Statutory Assessment	Statutory Assessment	525.00			556.5			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Executive Leader Well-Being Package	Executive Leader Well-Being	1,800.00			1,908.00			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Executive Leader Coaching	Executive Leader Coaching	1,800.00			1,908.00			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Enhanced New or Aspiring HT Package	Enhanced New or Aspiring HT	2,400.00			2,544.00			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Evaluation & Review Core Offer	Evaluation & Review Core Offer	1,000.00			1,060.00			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Evaluation & Review Audit	Evaluation & Review Audit	1,800.00			1,908.00			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Pre-Ofsted Support	Pre-Ofsted Support	600.00			636			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Enhanced Pre-Ofsted Support	Enhanced Pre-Ofsted Support	1,800.00			1,908.00			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Whole School Developmental Review	Whole School Developmental	1,800.00			1,908.00			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Executive Leader Support	Executive Leader Support	2,100.00			2,226.00			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	External Adviser for Executive Leader's Appraisal	External Adviser for Executive	1,200.00			1,272.00			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Bespoke Support	Bespoke Support	600.00			636			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Artsmark	Artsmark	600.00			636			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Children's University - sign up	Children's University - sign	300.00			318			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Children's University - membership	Children's University -	100.00			106			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Disadvantage or SEND or Attendance or Safeguarding Audit	Disadvantage or SEND or	1,800.00			1,908.00			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Executive Leader Recruitment	Executive Leader Recruitment	3,000.00			3,180.00			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	OLEVI	OLEVI	3,000.00			3,180.00			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Outdoor Learning	Outdoor Learning	900.00			954			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Picture This!	Picture This!	600.00			636			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	School Business Leader Support	School Business Leader Support	2,400.00			2,544.00			6.0%
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Anti bullying in subscription 2 days, additional days	Anti bullying in subscription 2	179.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Anti bullying non-subscription	Anti bullying non-subscription	230.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Outstanding Teaching Assistant Programme (non subscription)	Outstanding Teaching	444.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Power of coaching - non subscription	Power of coaching - non subscription	533.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	South Yorkshire School Business Leaders Group (SYSBL)	South Yorkshire School Business	54.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Assessment Matters and Data Support Service	Assessment Matters and Data	1,858.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Assessment leader network non subscribers	Assessment leader network	319.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Basic skills quality mark - non subscribers	Basic skills quality mark - non	319.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Early Years Foundation Stage Leaders in Schools	Early Years Foundation Stage	372.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Leadership Events - for subscribers	Leadership Events - for subscribers	54.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Leadership Events - non subscribers	Leadership Events - non subscribers	138.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Leadership matters	Leadership matters	319.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Newly qualified teacher - non subscriber	Newly qualified teacher - non	107.00			Remove Charge			N/A

Key

Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Outstanding Teacher Programme (OTP) Cohorts 3 and 4	Outstanding Teacher	597.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Picture this - non subscriber	Picture this - non subscriber	319.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Primary Science - non subscriber	Primary Science - non subscriber	372.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Primary Teaching & Learning - non subscriber	Primary Teaching & Learning - non	372.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Rotherham Children's Festival - non subscriber	Rotherham Children's Festival	319.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Rotherham Children's Festival - non subscriber	Rotherham Children's Festival	160.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	RQT Development Programme – Leading Learning in your own Classroom (6 x half day) non	RQT Development Programme –	551.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Services for governors - Governance package, Option 1	Services for governors -	1,328.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Services for governors - Head teacher recruitment - subscribers	Services for governors - Head	2,123.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Services for governors - Head teacher recruitment - non subscribers	Services for governors - Head	3,184.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Services for governors - Head teacher appraisal - subscribers	Services for governors - Head	213.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Services for governors - Head teacher appraisal - non subscribers	Services for governors - Head	478.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Services for teachers - Termly 1:1 sessions focussing on school improvement - non	Services for teachers - Termly	2,123.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Services for teachers - Preparation for Ofsted - non subscribers	Services for teachers -	637.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Services for teachers - Testing the Rotherham Mission – Getting to Good/Outstanding days - non	Services for teachers - Testing	1,911.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Statutory assessment - non subscribing academies	Statutory assessment - non	531.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Education Support Partnership - Headspace & Yourspace	Education Support Partnership -	663.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Healthy School Accreditation - non suscribers	Healthy School Accreditation - non	319.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Primary Teaching and Learning - non subscribers	Primary Teaching and Learning -	372.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Pupil Premium Reviews	Pupil Premium Reviews		2,122.00	4,244.00	Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	SEND Reviews - non subscribers	SEND Reviews - non subscribers		2,122.00	4,244.00	Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Artsmark - Support a broad and balanced curriculum (non subscribing)	Artsmark - Support a broad	510.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Artsmark - Support a broad and balanced curriculum (fully subscribing schools)	Artsmark - Support a broad	153.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Bedrock Learning - Vocabulary Matters Cohort 2 **£3 per pupil for licence costs**	Bedrock Learning - Vocabulary	510.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Children University - non subscribers	Children University - non	319.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Emotional Health and Wellbeing - Developing a whole school Mental Health Approach Workshop	Emotional Health and Wellbeing -	199.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Emotional Health and Wellbeing - School Mental Health Award	Emotional Health and Wellbeing -	357.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Emotional Health and Wellbeing - Development programme for school Mental Health Lead	Emotional Health and Wellbeing -	1,224.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Emotional Health and Wellbeing - Essential Mental Health Support Skills	Emotional Health and Wellbeing -	510.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Emotional Health and Wellbeing - Accredited Mental Health and Wellbeing Lead Governor E-	Emotional Health and Wellbeing -	51.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Emotional Health and Wellbeing - Support for schools working with LGBTQ children and	Emotional Health and Wellbeing -	510.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Emotional Health and Wellbeing - Support for schools working with LGBTQ children and	Emotional Health and Wellbeing -	306.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Meeting the Millennial Need - Cohort 2	Meeting the Millennial Need -	510.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Outstanding Leadership in Education (OLE)	Outstanding Leadership in	444.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Outstanding Teacher Programme PLUS (OTP PLUS)	Outstanding Teacher	663.00			Remove Charge			N/A

Key

Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	The Inspiring Teacher Programme (ITP)	The Inspiring Teacher	587.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Personal Social & Health Education (PSHE) - non subscribing	Personal Social & Health Education	319.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Relationship & Sex Education (RSE) - non subscribing	Relationship & Sex Education	451.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Teacher Research Status with Carnegie School of Education	Teacher Research Status with	306.00			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Understanding Childhood Trauma and Mental Health in Schools	Understanding Childhood Trauma	delegate rates apply			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	English as an Additional Language EAL - Support for pupils	English as an Additional	delegate rates apply			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Hub 4 Leaders The school Bus & Compliance Manager ***£100 to add compliance Manager	Hub 4 Leaders The school Bus &	delegate rates apply			Remove Charge			N/A
Children & Young People	Rotherham School Improvement Service	Rotherham School Improvement Service	Services for teachers - Teacher & Support Staff Appraisal and Pay Progression - non subscribers	Services for teachers -	delegate rates apply			Remove Charge			N/A
Children & Young People	School Admissions & Appeals	School Admissions & Appeals	£33.90 X PAN (the Published Admission Number of the school / academy	£33.90 X PAN (the Published	34.60			36.7			6.1%
Children & Young People	Specialist Inclusion Support Service		Option 1 - Platinum Package A - 114 Hours	Option 1 - Platinum Package	7,980.00			8,459.00			6.0%
Children & Young People	Specialist Inclusion Support Service		Option 2 - Premium Gold Package B - 84 Hours	Option 2 - Premium Gold	6,048.00			6,426.00			6.3%
Children & Young People	Specialist Inclusion Support Service		Option 3 - Gold Package C - 60 Hours	Option 3 - Gold Package C - 60	4,380.00			4,650.00			6.2%
Children & Young People	Specialist Inclusion Support Service		Option 4 - Silver Package D - 36 hours	Option 4 - Silver Package D - 36	2,664.00			2,826.00			6.1%
Children & Young People	Specialist Inclusion Support Service		Option 5 -Bronze Package E - 20 Hours	Option 5 -Bronze Package E - 20	1,520.00			1,620.00			6.6%
Children & Young People	Specialist Inclusion Support Service		Option 6 - Package F - Hourly Rate (for specially arranged package)	Option 6 - Package F -	76.00			81			6.6%
Children & Young People	Specialist Inclusion Support Service		Option 7 - Package G - Hourly Rate (Further hours through the school year in addition to options 1 to	Option 7 - Package G -	83.00			88			6.0%
Finance & Customer Services Directorate	Customer Services	Customer Services	Blue Badge applications (this to be confirmed when new provider contract agreed)	Per badge	10.00			10.00			0.0%
Finance & Customer Services Directorate	Electoral Services	Electoral Services	Open and full electoral register (paper - per constituency)	Per 1000 entries (or part of) plus		1.55	5.10		15.00	No Max	N/A
Finance & Customer Services Directorate	Electoral Services	Electoral Services	Overseas electors (paper - per constituency)	Per 100 entries (or part of) plus £10		1.55	5.10		15.00	No Max	N/A
Finance & Customer Services Directorate	Electoral Services	Electoral Services	Open and full electoral register (electronic format - per constituency)	Per 1000 entries (or part of) plus		1.55	5.10		21.50	No Max	N/A
Finance & Customer Services Directorate	Electoral Services	Electoral Services	Overseas electors (electronic format - per constituency)	Per 100 entries (or part of) plus £20		1.55	5.10		21.50	No Max	N/A
Finance & Customer Services Directorate	Electoral Services	Electoral Services	Marked station and absent vote lists from an election (paper)	Per 1,000 entries (or part of) plus	-				12.00	No Max	New charge
Finance & Customer Services Directorate	Electoral Services	Electoral Services	Marked station and absent vote lists from an election (electronic)	Per 1,000 entries (or part of) plus	-				11.00	No Max	New charge
Finance & Customer Services Directorate	Information Governance	Information Governance	Freedom of Information	Per Hour	26.60			28.20			6.0%
Finance & Customer Services Directorate	Internal Audit	Internal Audit	Internal Audit work for academies	Daily rate	282.00			299.00			6.0%
Finance & Customer Services Directorate	Legal Services	Legal Services	External legal work	Per Hour	68.90			73.00			6.0%
Finance & Customer Services Directorate	Legal Services	Legal Services	Work for academies	Per Hour	68.90			73.00			6.0%
Finance & Customer Services Directorate	Legal Services	Legal Services	Advice to Primary and Special Schools	Per annum	229.00			242.75			6.0%
Finance & Customer Services Directorate	Legal Services	Legal Services	Advice to Secondary Schools	Per annum	400.90			425.00			6.0%
Finance & Customer Services Directorate	Legal Services	Legal Services	Pay as Used advice to schools	Per Hour		41.80	46.95		44.30	50.00	6.0%
Finance & Customer Services Directorate	Legal Services	Legal Services	Section 106	A minimum amount of £969	988.40			1,048.00			6.0%
Finance & Customer Services Directorate	Legal Services	Legal Services	Section 38 & 278 Highway Improvement	Per application		546.20	826.20		579.00	876.00	6.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	Ceremony Booking/Admin Fee	Per event	35.00			37.15			6.1%
Finance & Customer Services Directorate	Registration Service	Registration Service	Statutory Marriage Civil Partnership Clifton Park Museum	Per event	57.00			57.00			0.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	Enhanced Marriage Civil Partnership Clifton Park Museum	Mon	265.00			275.00			3.8%

FEES AND CHARGES PROPOSALS 2023/24

Key
Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Finance & Customer Services Directorate	Registration Service	Registration Service	Enhanced Marriage Civil Partnership Clifton Park Museum	Tues - Thurs	255.00			275.00			7.8%
Finance & Customer Services Directorate	Registration Service	Registration Service	Premium Marriage Civil Partnership Ceremony Clifton Park Museum	Friday	295.00			313.00			6.1%
Finance & Customer Services Directorate	Registration Service	Registration Service	Premium Marriage Civil Partnership Ceremony Clifton Park Museum	Saturday	295.00			313.00			6.1%
Finance & Customer Services Directorate	Registration Service	Registration Service	Naming Renewal of Vows Clifton Park Museum	Mon - Thurs	275.00			292.00			6.2%
Finance & Customer Services Directorate	Registration Service	Registration Service	Naming Renewal of Vows Clifton Park Museum	Friday	325.00			345.00			6.2%
Finance & Customer Services Directorate	Registration Service	Registration Service	Naming Renewal of Vows Clifton Park Museum	Saturday	330.00			350.00			6.1%
Finance & Customer Services Directorate	Registration Service	Registration Service	Private Citizenship Clifton Park Museum	Mon - Fri	160.00			170.00			6.3%
Finance & Customer Services Directorate	Registration Service	Registration Service	Marriage Civil Partnership Approved Venue	Mon - Fri	335.00			355.00			6.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	Marriage Civil Partnership Approved Venue	Saturday	370.00			395.00			6.8%
Finance & Customer Services Directorate	Registration Service	Registration Service	Marriage Civil Partnership Approved Venue	Sunday	385.00			405.00			5.2%
Finance & Customer Services Directorate	Registration Service	Registration Service	Marriage Civil Partnership Approved Venue	Bank Hol / 6pm - 8pm	495.00			525.00			6.1%
Finance & Customer Services Directorate	Registration Service	Registration Service	Naming Renewal of Vows Approved Venue	Mon - Fri	305.00			350.00			14.8%
Finance & Customer Services Directorate	Registration Service	Registration Service	Naming Renewal of Vows Approved Venue	Saturday	360.00			390.00			8.3%
Finance & Customer Services Directorate	Registration Service	Registration Service	Naming Renewal of Vows Approved Venue	Sunday	390.00			405.00			3.8%
Finance & Customer Services Directorate	Registration Service	Registration Service	Naming Renewal of Vows Approved Venue	Bank Hol / 6pm - 8pm	510.00			520.00			2.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	Priority Certificate	Per application	35.00			35.00			0.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	Closed register certificate	Per application	11.00			11.00			0.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	Open register certificate	Per application	11.00			11.00			0.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	Time of registration certificate	Per application	11.00			11.00			0.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	Request for correction to register entry to Local Registration Service	Per application	75.00			75.00			0.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	Request for correction to register entry to General Register Office	Per application	90.00			90.00			0.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	Request for approval of foreign divorce documents as evidence for notice of marriage to	Per application	50.00			50.00			0.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	Request for approval of foreign divorce or dissolution documents as evidence for notice of	Per application	75.00			75.00			0.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	Request to change of forename within 12 months of birth registration	Per application	40.00			40.00			0.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	Request to waive statutory marriage or civil partnership notice period	Per application	60.00			60.00			0.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	Application to register a building for worship	Per application	29.00			29.00			0.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	Application to register a place of religious worship for marriage	Per application	123.00			123.00			0.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	Notice of marriage or civil partnership	Per application	35.00			35.00			0.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	Attending to take notice of marriage or civil partnership for a housebound person	Per application	47.00			47.00			0.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	Attending to take notice of marriage or civil partnership for a detained person	Per application	68.00			68.00			0.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	Marriage or civil partnership by Registrar Generals Licence	Per application	15.00			15.00			0.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	Attending the marriage or civil partnership of a housebound person	Per application	84.00			84.00			0.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	Attending the marriage or civil partnership of a detained person	Per application	94.00			94.00			0.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	Conversion of a civil partnership to marriage one stage procedure	Per application	45.00			45.00			0.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	Conversion of a civil partnership to marriage two stage procedure	Per application	118.00			118.00			0.0%

Key
Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Finance & Customer Services Directorate	Registration Service	Registration Service	Conversion of a civil partnership to marriage for a housebound person	Per application	99.00			99.00			0.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	Conversion of a civil partnership to marriage for a detained person	Per application	117.00			117.00			0.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	Conversion of a civil partnership to marriage by special procedure	Per application	15.00			15.00			0.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	Attending to register a marriage at a place of religious worship	Per application	86.00			86.00			0.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	Attending to register the religious marriage or civil partnership of a housebound person	Per application	81.00			81.00			0.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	Attending to register the religious marriage or civil partnership of a detained person	Per application	88.00			88.00			0.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	Certificate of no impediment to marriage or civil partnership	Per application	35.00			35.00			0.0%
Finance & Customer Services Directorate	Registration Service	Registration Service	PD2 Application (Passport Name Change)	Per application	-			15.00			New charge
Finance & Customer Services Directorate	Registration Service	Registration Service	Weekend Notice Fee (charged on top of stat fee) Non refundable	Per couple	-			25.00			New charge
Finance & Customer Services Directorate	Registration Service	Registration Service	Signed for postage	Each	2.00			2.35			17.5%
Finance & Customer Services Directorate	Revenues & Benefits	Revenues & Benefits	Free school meals administration	Per child	5.60			5.95			6.3%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Early Years	L.A.	Per annum	3,338.00			3,538.00			6.0%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Early Years	Temly	Per annum	3,532.00			3,744.00			6.0%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Early Years	1/2 Termly	Per annum	3,718.00			3,941.00			6.0%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Early Years	Monthly	Per annum	4,002.00			4,242.00			6.0%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Early Years	Fortnightly	Per annum	4,857.00			5,148.00			6.0%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Early Years	Weekly	Per annum	6,557.00			6,950.00			6.0%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Primary	L.A.	Per annum		1,768.00	2,678.00		1,874.00	2,869.00	6.0%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Primary	Termly	Per annum		1,959.00	2,867.00		2,077.00	3,039.00	6.0%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Primary	1/2 Termly	Per annum		2,142.00	3,055.00		2,271.00	3,238.00	6.0%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Primary	Monthly	Per annum		2,428.00	3,341.00		2,574.00	3,541.00	6.0%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Primary	Fortnightly	Per annum		3,285.00	4,193.00		3,482.00	4,445.00	6.0%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Primary	Weekly	Per annum		4,988.00	5,901.00		5,287.00	6,255.00	6.0%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Special	L.A.	Per annum		2,418.00	4,111.00		2,563.00	4,358.00	6.0%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Special	Termly	Per annum		2,607.00	3,174.00		2,763.00	3,364.00	6.0%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Special	1/2 Termly	Per annum		2,805.00	4,488.00		2,973.00	4,757.00	6.0%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Special	Monthly	Per annum		3,086.00	4,774.00		3,271.00	5,060.00	6.0%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Special	Fortnightly	Per annum		3,933.00	3,933.00		4,169.00	4,169.00	6.0%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Special	Weekly	Per annum		5,636.00	5,636.00		5,974.00	5,974.00	6.0%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Secondary	Core	Per annum	2,615.00			2,772.00			6.0%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Secondary	Core + Visits (6)	Per annum	2,957.00			3,134.00			6.0%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Secondary	Additional Visit - Early Years/Primary/Special	Per visit	109.00			115.5			6.0%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Secondary	Sickness Cover - Early Years/Primary/Special	Per visit	217.00			230			6.0%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Secondary	Additional Visit - Secondary	Per visit	131.00			139			6.1%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Secondary	Sickness Cover -Secondary	Per visit	217.00			230			6.0%

Key
Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Finance & Customer Services Directorate	Schools Finance	Finance Support - Academies	Service retainer - including Helpdesk and Online support	Per annum	1,465.00			1,553.00			6.0%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Academies	FMS chart of accounts/coding structure set up	Per Set-up	743.00			788			6.1%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Academies	Financial Support onsite visit - ad hoc	Per Visit	214.00			227			6.1%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Academies	Financial Support onsite visit - termly	For 3 visits	437.00			463			5.9%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Academies	Financial Support onsite visit - half termly	For 6 visits	875.00			928			6.1%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Academies	Financial Support onsite visit - monthly	For 10 visits	1,449.00			1,536.00			6.0%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Academies	Provision of financial management training session	Per 1/2 day	214.00			227			6.1%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Academies	Assistance with recruitment of finance staff	Per 1/2 day	214.00			227			6.1%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Academies	Attendance at Governing Body meetings	Per 1/2 day	214.00			227			6.1%
Finance & Customer Services Directorate	Schools Finance	Finance Support - Academies	Provision of cover in the event of staff absence	Per 1/2 day	214.00			227			6.1%
Finance & Customer Services Directorate	Schools ICT Connect	Schools ICT Connect	Filtered Broadband connectivity	Per annum	Price on Application			Remove Charge			N/A
Finance & Customer Services Directorate	Schools ICT Connect	Schools ICT Connect	Dedicated ICT support	Per annum	Price on Application			Remove Charge			N/A
Finance & Customer Services Directorate	Schools ICT Connect	Schools ICT Connect	ICT SLA	Per annum	Price on Application			Remove Charge			N/A
Regeneration & Environment	Asset Management	Asset Management	All Commercial Fees, Leases and Time charges	By Negotiation	Price on Application			Price on Application			N/A
Regeneration & Environment	Asset Management - Estates Team	Asset Management - Estates Team	Assignments (under £10k p.a)	For activity	646.00			685.00			6.0%
Regeneration & Environment	Asset Management - Estates Team	Asset Management - Estates Team	Assignments (over £10k p.a)	For activity	867.00			919.00			6.0%
Regeneration & Environment	Asset Management - Estates Team	Asset Management - Estates Team	Underlettings	For activity	352.00			373.00			6.0%
Regeneration & Environment	Asset Management - Estates Team	Asset Management - Estates Team	Compound Licence	Per license	536.00			568.00			6.0%
Regeneration & Environment	Asset Management - Estates Team	Asset Management - Estates Team	Retrospective Consents (Commercial)	For activity	861.00			913.00			6.0%
Regeneration & Environment	Asset Management - Estates Team	Asset Management - Estates Team	Retrospective Consents (Residential)	For activity	431.00			457.00			6.0%
Regeneration & Environment	Asset Management - Estates Team	Asset Management - Estates Team	Negotiation of early termination	For activity	431.00			457.00			6.0%
Regeneration & Environment	Asset Management - Estates Team	Asset Management - Estates Team	Enfranchisement	For activity	861.00			913.00			6.0%
Regeneration & Environment	Asset Management - Estates Team	Asset Management - Estates Team	Landlords Consent	For activity	593.00			629.00			6.1%
Regeneration & Environment	Asset Management - Estates Team	Asset Management - Estates Team	Landlords Consent (Short Notice)	For activity	861.00			913.00			6.0%
Regeneration & Environment	Asset Management - Estates Team	Asset Management - Estates Team	Restrictive Covenants	For activity	646.00			685.00			6.0%
Regeneration & Environment	Asset Management - Estates Team	Asset Management - Estates Team	External Asset Valuation - Minimum Fee	For activity	593.00			629.00			6.1%
Regeneration & Environment	Asset Management - Estates Team	Asset Management - Estates Team	Asset Transfer Lease (Surveyors Fees)	For activity	1,182.00			1,253.00			6.0%
Regeneration & Environment	Asset Management - Estates Team	Asset Management - Estates Team	School Caretakers Properties - Rents	Various	Price on Application			Price on Application			N/A
Regeneration & Environment	Building Control	Building Control	Additional Fee: Where a Completion Cert is requested, where works have been completed	Per application		90.00	180.00		90.00	180.00	0.0%
Regeneration & Environment	Building Control	Building Control	Re-issue of Completion Certificates	Per application	60.00			60.00			0.0%
Regeneration & Environment	Building Control	Building Control	Standard fee's for Domestic Work. Category 1 - Erection or extension of a	Per application	450.00			450.00			0.0%
Regeneration & Environment	Building Control	Building Control	Standard fee's for Domestic Work. Category 1 - REGULARISATION Erection or	Per application	750.00			750.00			0.0%
Regeneration & Environment	Building Control	Building Control	Standard fee's for Domestic Work. Category 2 - Any extension with a total floor area	Per application	630.00			720.00			14.3%
Regeneration & Environment	Building Control	Building Control	Standard fee's for Domestic Work. Category 2 - REGULARISATION Any extension	Per application	1,050.00			1,200.00			14.3%
Regeneration & Environment	Building Control	Building Control	Standard fee's for Domestic Work. Category 3 - Any extension with a total floor area	Per application	720.00			810.00			12.5%

Key
Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Building Control	Building Control	Standard fee's for Domestic Work. Category 3 - REGULARISATION Any extension	Per application	1,200.00			1,350.00			12.5%
Regeneration & Environment	Building Control	Building Control	Standard fee's for Domestic Work. Category 4 - Any extension with a total floor area	Per application	900.00			900.00			0.0%
Regeneration & Environment	Building Control	Building Control	Standard fee's for Domestic Work. Category 4 - REGULARISATION Any extension	Per application	1,500.00			1,650.00			10.0%
Regeneration & Environment	Building Control	Building Control	Standard fee's for Other Domestic Work. Category 5 - The provision of one or more rooms	Per application	630.00			720.00			14.3%
Regeneration & Environment	Building Control	Building Control	Standard fee's for Other Domestic Work. Category 5 - REGULARISATION The provision of	Per application	1,050.00			1,200.00			14.3%
Regeneration & Environment	Building Control	Building Control	Standard fee's for Other Domestic Work. Category 6 - Conversion of a garage to a	Per application	360.00			360.00			0.0%
Regeneration & Environment	Building Control	Building Control	Standard fee's for Other Domestic Work. Category 6 - REGULARISATION - Conversion of	Per application	600.00			600.00			0.0%
Regeneration & Environment	Building Control	Building Control	Standard fee's for Other Domestic Work. Category 7 -The replacement of windows, roof	Per application	270.00			270.00			0.0%
Regeneration & Environment	Building Control	Building Control	Standard fee's for Other Domestic Work. Category 7 - REGULARISATION The	Per application	450.00			450.00			0.0%
Regeneration & Environment	Building Control	Building Control	Standard fees for Other Domestic Work. Category 8 - Re-roof of a conservatory.	Per application	360.00			360.00			0.0%
Regeneration & Environment	Building Control	Building Control	Standard fees for Other Domestic Work. Category 8 - REGULARISATION Re-roof of a	Per application	600.00			600.00			0.0%
Regeneration & Environment	Building Control	Building Control	Standard fee's for Other Domestic Work. Category 8 - Re-roof of a domestic dwelling or	Per application	270.00			270.00			0.0%
Regeneration & Environment	Building Control	Building Control	Standard fee's for Other Domestic Work. Category 8 - REGULARISATION Re-roof of a	Per application	450.00			450.00			0.0%
Regeneration & Environment	Building Control	Building Control	Standard fee's for Other Domestic Work. Category 9 - Installation of Solid Fuel Burning	Per application	450.00			Price on Application			N/A
Regeneration & Environment	Building Control	Building Control	Standard fee's for Other Domestic Work. Category 9 - REGULARISATION Installation of	Per application	750.00			Price on Application			N/A
Regeneration & Environment	Building Control	Building Control	Standard fee's for Other Domestic Work. Category 10 -Installation of controlled domestic	Per application	Price on Application			Price on Application			N/A
Regeneration & Environment	Building Control	Building Control	Standard Charge for new dwellings for Other Category 1 - Number of dwellings-1	Per application	900.00			990.00			10.0%
Regeneration & Environment	Building Control	Building Control	Standard Charge for new dwellings for Other Category 1 - REGULARISATION - Number of	Per application	1,500.00			1,650.00			10.0%
Regeneration & Environment	Building Control	Building Control	Standard Charges for all other work Category 1 - Charge based on estimated cost of	Per application	180.00			360.00			100.0%
Regeneration & Environment	Building Control	Building Control	Standard Charges for all other work Category 1 - REGULARISATION Charge based	Per application	300.00			600.00			100.0%
Regeneration & Environment	Building Control	Building Control	Standard Charges for all other work Category 2 -Charge based on estimated cost of	Per application	480.00			540.00			12.5%
Regeneration & Environment	Building Control	Building Control	Standard Charges for all other work Category 2 - REGULARISATION Charge based	Per application	800.00			900.00			12.5%
Regeneration & Environment	Building Control	Building Control	Standard Charges for all other work Category 3 - Charge based on estimated cost of	Per application	720.00			720.00			0.0%
Regeneration & Environment	Building Control	Building Control	Standard Charges for all other work Category 3 - REGULARISATION Charge based	Per application	1,200.00			1,200.00			0.0%
Regeneration & Environment	Building Control	Building Control	Standard Charges for all other work Category 4 - Charge based on estimated cost of	Per application	900.00			990.00			10.0%
Regeneration & Environment	Building Control	Building Control	Standard Charges for all other work Category 4 - REGULARISATION Charge based	Per application	1,500.00			1,650.00			10.0%
Regeneration & Environment	Catering & Facilities Services	School Meals	The price of the meal to the child is set by the school	Per child, varies by school	Varies by school			Varies by school			N/A
Regeneration & Environment	Civic Theatre	Theatre Hire	Performance for Professional Company - one day hire for one performance for 8 hours total (2 tech	per performance	1,150.00			Price on Application			N/A
Regeneration & Environment	Civic Theatre	Theatre Hire	Per hour daytime	per hour	200.00			200.00			0.0%
Regeneration & Environment	Civic Theatre	Theatre Hire	All professional performances incur per ticket booking fee	Per ticket	1.50			1.50			0.0%
Regeneration & Environment	Civic Theatre	Theatre Hire - Additional Rooms	Annexe Lister Hall *External hire none show related*	per session	Price on Application			Price on Application			N/A
Regeneration & Environment	Civic Theatre	Theatre Hire - Additional Rooms	The Lister Hall *Subject to availability price per hour or part of*	per hour	17.00			17.50			1.0%
Regeneration & Environment	Civic Theatre	Theatre Hire - Additional Rooms	The White Room	per hour	12.50			12.50			1.0%
Regeneration & Environment	Civic Theatre	Theatre Hire - Additional Staffing	Follow Spot Operator / Additional Stage Hand	per hour	20.00			20.00			1.0%
Regeneration & Environment	Civic Theatre	Theatre Hire - Additional Staffing	Additional Specialist Technician / Staff Member *Sound Operator/ AV tech (Subject to availability)*	per hour	Price on Application			Price on Application			N/A

Key
Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Civic Theatre	Theatre Hire - Additional Staffing	Theatre staff as Specialist Speakers	per hour	Price on Application			Price on Application			N/A
Regeneration & Environment	Civic Theatre	Theatre Hire - Amateur and Charitable Organisations	Off Peak Weekday Performance Evenings - (6pm - 10.30pm Mon-Thurs)(2 crew, 1 duty Manager, 1	per performance	475.00			480.00			1.1%
Regeneration & Environment	Civic Theatre	Theatre Hire - Amateur and Charitable Organisations	On Peak Weekend Performance Evenings - Where % occupancy exceeds 70% - (6pm -	per performance	475.00			480.00			1.1%
Regeneration & Environment	Civic Theatre	Theatre Hire - Amateur and Charitable Organisations	On Peak Weekend Performance Evenings - Where % occupancy is less than 70% - (6pm -	per performance	510.00			515.50			1.1%
Regeneration & Environment	Civic Theatre	Theatre Hire - Amateur and Charitable Organisations	Matinee Performances - Underplaying an Evening (2 crew, 1 duty Manager, 1 box office)	per performance	420.00			425.00			1.2%
Regeneration & Environment	Civic Theatre	Theatre Hire - Amateur and Charitable Organisations	Bank Holiday performance - (6pm -10.30pm)(2 crew, 1 duty Manager, 1 box office)	per performance	560.00			567.00			1.3%
Regeneration & Environment	Civic Theatre	Theatre Hire - Amateur and Charitable Organisations	6% Commission of ticket sales (an average of 6 complimentary tickets per performance are	% total sales	6% Commission			6% Commission			N/A
Regeneration & Environment	Civic Theatre	Theatre Hire - Commissions	Programme Sales	per item	15%			15%			N/A
Regeneration & Environment	Civic Theatre	Theatre Hire - Commissions	Merchandise	per item	15%			15%			N/A
Regeneration & Environment	Civic Theatre	Theatre Hire - Deposits / Cancellations FOR HIRERS	Deposit for Hirers *(Payable on confirmation of dates)*	Per booking	20%			20%			N/A
Regeneration & Environment	Civic Theatre	Theatre Hire - Deposits / Cancellations FOR HIRERS	Cancellation Fee within 4 months *(of core charges)*	Per booking	50%			50%			N/A
Regeneration & Environment	Civic Theatre	Theatre Hire - Deposits / Cancellations FOR HIRERS	Cancellation Fee within a month (of core charges)	Per booking	80%			80%			N/A
Regeneration & Environment	Civic Theatre	Theatre Hire - Deposits / Cancellations FOR HIRERS	Cancellation Fee within a week *(of core charges)*	Per booking	100%			100%			N/A
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	The Orchestra Pit *(when installed prior to hire)*	per use	60.00			60.00			0.0%
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Projector Hire (Single Performance) *(Includes rigging and de-rigging)*	per day	36.00			38.00			5.6%
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Projector Hire (Week long run of performances)*(Includes rigging and de-rigging)*	Per Week	100.00			106.00			6.0%
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Yamaha Baby Grand Concert Piano	per use	62.50			62.50			0.0%
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Piano Tuning	Cost + 25%	Cost Recovery plus 25%			Cost Recovery plus 25%			N/A
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Follow spot *Operator costs see above(per day)*	per day	20.50			21.00			2.4%
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Follow spot *Operator costs see above(per week)*	Per Week	50.00			52.00			4.0%
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Mirror Ball	per use	20.50			21.00			2.4%
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	UV Lamps	per day	20.50			21.00			2.4%
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	UV Lamps	Per Week	35.00			40.00			14.3%
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Strobe	per day	25.50			26.00			2.0%
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Strobe	Per Week	65.00			67.00			3.1%
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Hire of Intelligent Lighting system *x 4 intelligent lights (subject to availability)*	per day	130.00			132.50			1.9%
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Hire of Intelligent Lighting system *x 4 intelligent lights (subject to availability)*	Per Week	310.00			315.00			1.6%
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Drape Hire *When not as part of standard black box set up.*	per day	20.50			21.00			2.4%
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Drape Hire *When not as part of standard black box set up.*	Per Week	50.00			51.00			2.0%
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Repair of Drapes *(when repairable)*	cost + 25%	Cost recovery plus 25%			Cost recovery plus 25%			N/A
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Replacement Drapes *(when irreparable)*	cost + 25%	Cost recovery plus 25%			Cost recovery plus 25%			N/A
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Star Cloth	per day	25.75			26.50			2.9%
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Star Cloth	Per Week	65.00			67.00			3.1%
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Smoke Machine	per day	15.50			16.00			3.2%
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Smoke Machine	Per Week	41.00			42.00			2.4%

Key
Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Smoke Fluid per 0.5ml *(consumption monitored)*	per 0.5ml	12.50			Cost recovery +25%			N/A
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Haze Machine	per day	20.50			21.00			2.4%
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Haze Machine	Per Week	51.50			52.00			1.0%
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Haze Fluid per 0.5ml *(consumption monitored)*	per 0.5ml	12.50			Cost recovery +25%			N/A
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Mini Mist smoke machine	per day	15.00			15.50			3.3%
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Mini Mist smoke machine	Per Week	40.00			41.00			2.5%
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Mini mist canister	Cost + 25%	Cost recovery plus 25%			Cost recovery plus 25%			N/A
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Radio Mic	per use	36.00			37.00			2.8%
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Generic mic	per use	7.50			7.75			3.3%
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Pyrotechnic Detonation System	per day	15.50			16.00			3.2%
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Pyrotechnic Detonation System	Per Week	41.00			42.00			2.4%
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	Gaffer Tape	Cost + 25%	Cost recovery plus 25%			Cost recovery plus 25%			N/A
Regeneration & Environment	Civic Theatre	Theatre Hire - Equipment/Extras *subject to availability*	PAT test	per item	5.00			Remove Charge			N/A
Regeneration & Environment	Civic Theatre	Theatre Hire - Local Businesses and Dance Schools	Off Peak Weekday Performance Evenings - (6pm - 10.30pm Mon-Thurs)(2 crew, 1 duty Manager, 1	per performance	675.00			685.00			1.5%
Regeneration & Environment	Civic Theatre	Theatre Hire - Local Businesses and Dance Schools	On Peak Weekend Performance Evenings - Where % occupancy exceeds 70% - (6pm -	per performance	675.00			685.00			1.5%
Regeneration & Environment	Civic Theatre	Theatre Hire - Local Businesses and Dance Schools	On Peak Weekend Performance Evenings - Where % occupancy is less than 70% - (6pm -	per performance	725.00			735.00			1.4%
Regeneration & Environment	Civic Theatre	Theatre Hire - Local Businesses and Dance Schools	Matinee Performances - Underplaying an Evening (2 crew, 1 duty Manager, 1 box office)(access 1.5	per performance	600.00			610.00			1.7%
Regeneration & Environment	Civic Theatre	Theatre Hire - Local Businesses and Dance Schools	Bank Holiday performance - (6pm -10.30pm)(2 crew, 1 duty Manager, 1 box office)	per performance	800.00			810.00			1.3%
Regeneration & Environment	Civic Theatre	Theatre Hire - Local Businesses and Dance Schools	10% commission of ticket sales on all tickets (an average of 6 complimentary tickets per	% total sales	10%			10%			N/A
Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Annexe Lister Hall	per hour				17.50			New charge
Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Annexe Lister Hall	Per half day (4 Hours)				60.00			New charge
Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Annexe Lister Hall	Per Day (8 Hours)				100.00			New charge
Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	The Den	per hour				17.50			New charge
Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	The Den	Per half day (4 Hours)				60.00			New charge
Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	The Den	Per Day (8 Hours)				100.00			New charge
Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Bar	per hour				17.50			New charge
Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Bar	Per half day (4 Hours)				60.00			New charge
Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Bar	Per Day (8 Hours)				100.00			New charge
Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Auditorium with 2 technicians and DM	per hour				200.00			New charge
Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Auditorium with 2 technicians and DM	Per half day (4 Hours)				750.00			New charge
Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Auditorium with 2 technicians and DM	Per Day (8 Hours)				1,100.00			New charge
Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Full Front of House Aea	per hour				50.00			New charge
Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Full Front of House Aea	Per half day (4 Hours)				120.00			New charge
Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Full Front of House Aea	Per Day (8 Hours)				200.00			New charge
Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Auditorium with 2 technicians and DM & FOH areas	per hour				250.00			New charge

Key
Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Auditorium with 2 technicians and DM & FOH areas	Per half day (4 Hours)				875.00			New charge
Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Auditorium with 2 technicians and DM & FOH areas	Per Day (8 Hours)				1,300.00			New charge
Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Digital Screen	Per Day				50.00			New charge
Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Box Office Service	Per booking				50.00			New charge
Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Tech support	per hour				20.00			New charge
Regeneration & Environment	Civic Theatre	Theatre Hire - meeting room package	Refreshments	per head				On request			New charge
Regeneration & Environment	Civic Theatre	Theatre Hire - Miscellaneous	set up costs for external events	per event	Price on Application			Price on Application			N/A
Regeneration & Environment	Civic Theatre	Theatre Hire - Miscellaneous	Ticket printing *(For non theatre events)*	Per ticket	0.30			0.30			0.0%
Regeneration & Environment	Civic Theatre	Theatre Hire - Miscellaneous	External Advertising	Cost + 25%	Cost recovery plus 25%			Cost recovery plus 25%			N/A
Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Pre- production Technical Meetings - To discuss all technical elements of production		0.00			Remove Charge			N/A
Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Saturday / Sunday Get In and Rehearsal - First eight hours or part thereof -	per session	675.00			685.00			1.5%
Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Saturday / Sunday Get In and Rehearsal - Hour and part hour after the first eight hours - Price Per	per hour	75.00			77.50			3.3%
Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Weekday Get In and Rehearsal - First eight hours or part thereof	per session	675.00			685.00			1.5%
Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Weekday Get In and Rehearsal - Hour and part hour after the first eight hours - Price Per Hour	per hour	70.00			77.50			10.7%
Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Rehearsal Evenings - When part of a longer hire - Maximum 5 hours	per session	675.00			685.00			1.5%
Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Bank Holiday Rehearsal - When part of a longer hire - Maximum 5 hours	per session	800.00			810.00			1.3%
Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Blank Night Retainer - When theatre is unoperational due to hirer occupancy	per session	675.00			685.00			1.5%
Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Pre- production Technical Meetings - To discuss all technical elements of production		0.00			Remove Charge			N/A
Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Saturday / Sunday Get In and Rehearsal - First eight hours or part thereof -	per session	475.00			480.00			1.1%
Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Saturday / Sunday Get In and Rehearsal - Hour and part hour after the first eight hours - Price Per	per hour	75.00			75.00			0.0%
Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Weekday Get In and Rehearsal - First eight hours or part thereof	per session	475.00			480.00			1.1%
Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Weekday Get In and Rehearsal - Hour and part hour after the first eight hours - Price Per Hour	per hour	70.00			75.00			7.1%
Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Rehearsal Evenings - When part of a longer hire - Maximum 5 hours	per session	475.00			480.00			1.1%
Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Bank Holiday Rehearsal - When part of a longer hire - Maximum 5 hours	per session	560.00			567.00			1.3%
Regeneration & Environment	Civic Theatre	Theatre Hire - Pre Production	Blank Night Retainer - When theatre is unoperational due to hirer occupancy	per session	475.00			480.00			1.1%
Regeneration & Environment	Cleaning	Cleaning	The price charges by the cleaning service are commercially confidential. The service needs to		Commercially confidential			Commercially confidential			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Enquiries and research service*	Basic initial enquiry and advice	Each	-			Remove Charge			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Enquiries and research service*	Use of computers, internet and microfilm readers in searchroom	Each	-			Remove Charge			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Enquiries and research service*	Staff time for carrying out research service enquiries (research, transcription, photocopying,	£7.65 per 15 minutes, minimum	15.60			16.00			2.6%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Enquiries and research service*	Staff time for Electoral Register search and providing a letter confirming addresses if required	7.65 per 15 minutes, minimum	15.60			16.00			2.6%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Packing and postage charges (based on Royal Mail) - International	Small letter up to 100g	Each	2.00			2.00			0.0%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Packing and postage charges (based on Royal Mail) - International	Large letter (A4 sheets) up to 100g, max thickness 2.5cm	Each	3.20			3.20			0.0%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Packing and postage charges (based on Royal Mail) - International	Large letter (A4 sheets) up to 250g, max thickness 2.5cm	Each	4.50			4.50			0.0%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Packing and postage charges (based on Royal Mail) - International	Parcels	Each	Price on Application			Price on Application			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Packing and postage charges (based on Royal Mail) - International	Small letter up to 100g	Each	3.00			3.00			0.0%

Key
Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Packing and postage charges (based on Royal Mail) - International	Large letter (A4 sheets) up to 100g, max thickness 2.5cm	Each	4.00			4.00			0.0%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Packing and postage charges (based on Royal Mail) - International	Large letter (A4 sheets) up to 250g, max thickness 2.5cm	Each	5.90			5.90			0.0%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Packing and postage charges (based on Royal Mail) - International	Parcels	Each	Price on Application			Price on Application			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Packing and postage charges (based on Royal Mail) - International	Small letter up to 100g	Each	3.00			3.00			0.0%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Packing and postage charges (based on Royal Mail) - International	Large letter (A4 sheets) up to 100g, max thickness 2.5cm	Each	4.50			4.50			0.0%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Packing and postage charges (based on Royal Mail) - International	Large letter (A4 sheets) up to 250g, max thickness 2.5cm	Each	6.90			6.90			0.0%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Packing and postage charges (based on Royal Mail) - International	Parcels	Each	Price on Application			Price on Application			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Packing and postage charges (based on Royal Mail) - UK Standard *	Small letter up to 100g 1st class	Each	0.90			0.90			0.0%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Packing and postage charges (based on Royal Mail) - UK Standard *	Small letter up to 100g 2nd class	Each	0.80			0.80			0.0%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Packing and postage charges (based on Royal Mail) - UK Standard *	Large letter (A4 sheets) up to 100g, max thickness 2.5cm 2nd class	Each	1.30			1.30			0.0%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Packing and postage charges (based on Royal Mail) - UK Standard *	Large letter (A4 sheets) up to 250g, max thickness 2.5cm 2nd class	Each	1.80			1.80			0.0%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Packing and postage charges (based on Royal Mail) - UK Standard *	Large letter (A4 sheets) up to 500g, max thickness 2.5cm 2nd class	Each	2.10			2.10			0.0%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Packing and postage charges (based on Royal Mail) - UK Standard *	Large letter (A4 sheets) up to 750g, max thickness 2.5cm 2nd class	Each	2.90			2.90			0.0%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Photocopying per page*	A4 black and white	Each	0.50			0.70			40.0%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Photocopying per page*	A4 colour	Each	2.00			2.20			10.0%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Photocopying per page*	A3 black and white	Each	0.70			1.10			57.1%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Photocopying per page*	A3 colour	Each	3.00			3.20			6.7%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Photography by customer*	Digital photograph using own camera, per image taken	Each	0.50			1.00			100.0%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Photography by customer*	Permit to take a larger quantity of photographs on a single day (conditions apply)	Each	11.00			12.00			9.1%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Photography by customer*	Advanced permit, as above but with photographer bringing in own additional equipment e.g. tripod	Each	32.00			33.00			3.1%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Printing per page*	(Plus staff time and postage costs for orders placed via distance enquiry service)	-				Remove Charge			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Printing per page*	From microfilm/fiche A4 black and white print	Each	0.70			Remove Charge			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Printing per page*	From microfilm/fiche A3 black and white print	Each	1.10			Remove Charge			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Printing per page*	From RLN computers A4 black and white print	Each	0.20			Remove Charge			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS Printing per page*	From RLN computers A4 colour print	Each	0.70			Remove Charge			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	A&LS/Collections reproduction fee per image (not including cost of obtaining the	NB: an acknowledgement must be made to Rotherham Archives and Local Studies where the	-				Remove Charge			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Commission:	Conservation Lab hire	Each	Price on Application			Price on Application			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Commission:	Hired Equipment	Each	Price on Application			Price on Application			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Commission:	Use of Hired Van	Each	Price on Application			Price on Application			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Commission:	Commission on Sales (Art/Craft/Exhibits)	Each		20%			20%		N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Digital image (A&LS/Collections)*	(Plus staff time costs, plus CD-Rom and postage if applicable)	-				Remove Charge			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Digital image (A&LS/Collections)*	Supply of single digital image	Each	1.00			2.00			100.0%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Digital image (A&LS/Collections)*	Supply of single digital image (where orginal image needs to be copied) includes staff time	£1.00 + min of 15 minutes staff time	8.80			10.00			13.6%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Digital image (A&LS/Collections)*	One CD-Rom	Each	1.60			2.00			25.0%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Fees for Consultancy Work*:	Unskilled staff per day	Each	125.00			130.00			4.0%

Key

Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Fees for Consultancy Work*:	Skilled staff per day	Each	270.00			300.00			11.1%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Fees for Consultancy Work*:	Professional staff per day	Each	525.00			530.00			1.0%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Fees for Consultancy Work*:	Publicity & Promotion of Booked Events at request of hirer per advert minimum (Inc. design,	Each	Price on Application			Price on Application			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Fees for Consultancy Work*:	Storage Charge (for equipment, scenery, costumes, materials, etc.) per day per 10m²	Each	Price on Application			Price on Application			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Fees for Consultancy Work*:	Box fees for deposition of Archaeological Archives at Clifton Park Museum	Each	Price on Application			Price on Application			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Miscellaneous	Display Cases	Each	Price on Application			Price on Application			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Miscellaneous	Transport of Display Cases	cover costs + min. of 20%	Cost recovery plus minimum of 20%			Cost recovery plus minimum of 20%			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Miscellaneous	Installation of Display Cases	cover costs + min. of 20%	Cost recovery plus minimum of 20%			Remove Charge			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Miscellaneous	Display Boards	cover costs + min. of 20%	Cost recovery plus minimum of 20%			Cost recovery plus minimum of 20%			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Object Identification/Research Enquiries*:	Archives research charge	£7.65 per 15 minutes, minimum	15.60			16.00			2.6%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Object Identification/Research Enquiries*:	Research enquiries by post, e-mail or fax per 1/2 hour	Each	-			Remove Charge			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Room Bookings	Hire of Museum (Special Conditions apply)	Each	Price on Application			Price on Application			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Room Bookings	Gallery Hire during normal Museum public opening hours (Mon-Fri) per hour	Each	Price on Application			Price on Application			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Room Bookings	Gallery Hire during normal Museum public opening hours (Mon-Fri) per hour over 6 hours	Each	Price on Application			Price on Application			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Room Bookings	Ceremony Room for ceremonies to include photos in the room and maintenance	Each	Price on Application			37.00			New charge
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Room Bookings	Gallery Hire Saturday and Sunday	Each	Price on Application			Price on Application			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Room Bookings	Caretaking cost per hour CPM/BC	Each	18.00			19.00			5.6%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Room Bookings	Hire of Boston Castle (Special Conditions apply)	Each	Price on Application			Price on Application			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Room Bookings	Boston Castle Earl's Room during normal opening hours	Each	Price on Application			Price on Application			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Room Bookings	Boston Castle Earl's Room Saturday and Sunday and outside normal opening hours	Each	Price on Application			Price on Application			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Room Bookings	Use of Gallery/roof at Boston Castle for background wedding/ceremony photos	Each	Price on Application			Price on Application			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Room Bookings	Note room hire/photography outside normal opening hours incur a caretaking charge on top of	Per Hour	Price on Application			Price on Application			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Room Bookings	Hospitality/Refreshments	Each	Price on Application			Price on Application			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Room Bookings	Overhead Projector per hour	Each	10.00			Remove Charge			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Room Bookings	Overhead Projector full day (9 a.m.-5 p.m.)	Each	10.00			Remove Charge			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Room Bookings	Flip Chart Stand (including pad) per session	Each	12.00			Remove Charge			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Room Bookings	Powerpoint Projector full day 9 am - 5 pm	Each	10.00			Remove Charge			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Room Bookings	Laptop full day 9 am - 5 pm	Each	10.00			Remove Charge			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	School/Learning Sessions/Workshops/Adult	**Schools - non Vat if Rotherham LEA, Vatable for schools outside Rotherham LEA	-				Remove Charge			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	School/Learning Sessions/Workshops/Adult	**School Sessions delivered at the Museum venues for a full day visit	Each	6.50			7.00			7.7%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	School/Learning Sessions/Workshops/Adult	**School Sessions delivered at the Museum venues for a half day	Each	4.30			5.00			16.3%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	School/Learning Sessions/Workshops/Adult	**School based sessions inclusive of travel expenses	Each	5.50			6.00			9.1%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	School/Learning Sessions/Workshops/Adult	Minimum charge for school session at Heritage Service venues for 27 pupils or less for full day	Each	Price on Application			175.00			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	School/Learning Sessions/Workshops/Adult	Up to one hour online session for schools	Each	Price on Application			Price on Application			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	School/Learning Sessions/Workshops/Adult	Minimum for standard school sessions at Heritage Service Venues for Half day for 27 pupils or less	Each	Price on Application			125.00			N/A

Key

Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	School/Learning Sessions/Workshops/Adult	Minimum charge for SEN school session (max. 12 pupils)	Each	Price on Application			Remove Charge			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	School/Learning Sessions/Workshops/Adult	Minimum charge for school in School/Outreach venue for 27 pupils or less	Each	Price on Application			150.00			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	School/Learning Sessions/Workshops/Adult	Activity Box hire for self guided sessions (Museum or Park use only)	Each	Price on Application			Price on Application			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	School/Learning Sessions/Workshops/Adult	Adult Workshops/event tours/courses	Variable at least to cover all delivery	Cost recovery plus minimum of 20%			Cost recovery plus minimum of 20%			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	School/Learning Sessions/Workshops/Adult	Childrens activities (family fun days, craft activities, toddler sessions etc.)	Each	Pay what you can			Pay what you can			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	School/Learning Sessions/Workshops/Adult	Adult Reminiscence Sessions (max of 10 adults)	Each		60.00		Remove Charge			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	School/Learning Sessions/Workshops/Adult	Adult Care Home sessions (outreach venues)	Each	20.00			Price on Application			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	School/Learning Sessions/Workshops/Adult	Hire of memory boxes for Care Homes (to be collected and returned by hirer)	Each	21.00			Price on Application			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	School/Learning Sessions/Workshops/Adult	General Museum and Gallery Tour (minimum of 10 adults)	Each	4.90			5.00			2.0%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	School/Learning Sessions/Workshops/Adult	Talk by staff (non-VAT) (up to 2 hours including preparation) at Heritage Service Venue	Each	Price on Application			Price on Application			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	School/Learning Sessions/Workshops/Adult	Talk by staff (non-VAT) (up to 2 hours including preparation) at outreach Venue	Each + Travel @ RMBC Rates	Price on Application			Price on Application			N/A
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Uses by a commercial or profit-making institution or person:	Single use in one book, e-book, journal, CD-Rom, film, exhibition or display	Each	27.00			38.00			40.7%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Uses by a commercial or profit-making institution or person:	Unlimited use in one book, e-book, journal, CD-Rom, film, exhibition or display	Each	55.00			58.00			5.5%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Uses by educational or non-profit making institution or person:	Single use in one book, e-book, journal, CD-Rom, film, exhibition or display	Each	13.00			14.00			7.7%
Regeneration & Environment	Clifton Park Museum, York and Lancaster Regimental	Uses by educational or non-profit making institution or person:	Unlimited use in one book, e-book, journal, CD-Rom, film, exhibition or display	Each	28.00			30.00			7.1%
Regeneration & Environment	Community Services	Bulky Waste CAT A and B (DIY) Waste	Household Garden and Recreational Maximum 9 Items	1-3 items	31.00			33.00			6.5%
Regeneration & Environment	Community Services	Bulky Waste CAT A and B (DIY) Waste	Revised Pricing Structure - Price per Additional Item	4 items +	10.00			10.60			6.0%
Regeneration & Environment	Community Services	Bulky Waste CAT A and B (DIY) Waste	Household Garden and Recreational Maximum 9 Items with Rothercard 50% discount	1-3 items	15.50			16.50			6.5%
Regeneration & Environment	Community Services	Bulky Waste CAT A and B (DIY) Waste	Revised Pricing Structure - Price per Additional Item	4 items +	5.00			5.50			10.0%
Regeneration & Environment	Dog Warden	Dog Warden	Retrieval of Stray Dogs Fees and Kennels Charge	First Night	60.00			63.00			5.0%
Regeneration & Environment	Dog Warden	Dog Warden	Retrieval of Stray Dogs Fees and Kennels Charge	Subsequent Night	12.00			13.00			8.3%
Regeneration & Environment	Events Team	Events	Car Parking fee at Herringthorpe Playing Fields for Rotherham Show	Per Car Per Day	3.00			3.50			16.7%
Regeneration & Environment	Events Team	Events	Car Parking fee at Herringthorpe Playing Fields for Rotherham Show (Rothercard Discount)	Per Car Per Day				3.00			
Regeneration & Environment	Events Team	Events	Event Application Form Administration Charge	Per Event	25.00			25.50			2.0%
Regeneration & Environment	Events Team	Events	Event Application Form Administration Charge (Registered Charity Rate)	Per Event	20.00			20.50			2.5%
Regeneration & Environment	Events Team	Events	Charity trade pitch at Rotherham Show (5mx5m)	Per Stall	192.00			200.00			4.2%
Regeneration & Environment	Events Team	Events	Commercial trade pitch at Rotherham Show (5mx5m)	Per Stall	274.00			290.00			5.8%
Regeneration & Environment	Events Team	Events	Commercial trade pitch at Rotherham Show (10mx10m)	Per Stall	475.00			500.00			5.3%
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Arena Hire full day (7 hours)	Per booking	402.00			426.00			6.0%
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Arena hire half day (3.5 hours)	Per booking	202.00			214.00			5.9%
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Arena Hire (per hour)	Per booking	69.00			73.00			5.8%
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Athletics Full Price	Per person	4.40			4.70			6.8%
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Athletics Concessionary Price	Per person	3.60			3.80			5.6%
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Athletics - Junior Rothercard Price	Per person	2.90			3.10			6.9%
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Season Ticket - Monthly (Full Price)	Per person	25.00			26.50			6.0%

Key
Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Season Ticket - Monthly Concessionary Price)	Per person	19.20			20.40			6.3%
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Season Ticket - Monthly (Junior Rothercard Price)	Per person	12.40			13.10			5.6%
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Season Ticket - Family Monthly Full	Per person	41.40			43.90			6.0%
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Season Ticket - Family Monthly - Concessionary/Rothercard	Per person	30.80			32.60			5.8%
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Track Centre Pitch with changing, toilets and showers	Per match	101.00			107.10			6.0%
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Track Centre Pitch and toilets only - New	Per match	82.00			86.90			6.0%
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Track Centre Pitch with lights	Per match	129.00			136.70			6.0%
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Single 5-a-side Pitch	Per booking	41.40			43.90			6.0%
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	1/4 Pitch without lights (training)	Per booking	26.00			27.60			6.2%
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	1/4 Pitch with lights (training)	booking	31.20			33.10			6.1%
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Single 5-a-side Pitch with lights	Per booking	53.20			56.40			6.0%
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Multi-sports - Full Price	Per person	4.40			4.70			6.8%
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Multi-sports - Concessionary/Rothercard Price	Per person	3.60			3.80			5.6%
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Multi-sports - Junior Rothercard Price	Per person	2.80			3.00			7.1%
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	In2Athletics - Concessionary/Rothercard Price	Per person	3.90			4.10			5.1%
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	In2Athletics - Junior Rothercard Price	Per person	3.40			3.60			5.9%
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	School Visits (per pupil)	Per person	3.60			3.80			5.6%
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Birthday Party (max. 15 kids, 1.5 hours)	Per party	64.00			67.80			5.9%
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	One to one Athletics coaching (max. 3 people, per 45 minutes) Full Price	Per person	26.50			Remove Charge			N/A
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Training/Meeting Room (per hour)	Per booking	16.30			17.50			7.4%
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Training/Meeting Room (per hour) with refreshments	Per booking	29.60			31.40			6.1%
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Training/Meeting Room (per hour) commercial rate	Per booking	29.60			31.40			6.1%
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Training/Meeting Room (per hour) commercial rate with refreshments	Per booking	35.70			37.80			5.9%
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Cancellation of Room/Hall bookings: - Charge for room booking cancelled on day	100%	100%			100% of cost			N/A
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Cancellation of Room/Hall bookings: - Charge for booking cancelled within the week	80%	80%			80% of cost			N/A
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Cancellation of Room/Hall bookings: - Charge for booking cancelled within the month	50%	50%			50% of cost			N/A
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Cancellation of Track and centre pitch bookings: - Cancellation of Room/Hall bookings: - Charge for	100%	100%			100% of cost			N/A
Regeneration & Environment	Herringthorpe Athletics Stadium	Herringthorpe Athletics Stadium	Charge for booking cancelled on day - Cancellation of Room/Hall bookings: - Charge for	50%	50%			50% of cost			N/A
Regeneration & Environment	Highway Asset & Drainage - Adoptions	Adoptions	Charges are for Highways act 1980 s38 agreements and adoptions done under section	Variable	Price on Application			Price on Application			N/A
Regeneration & Environment	Highway Asset & Drainage - Adoptions	Adoptions	Charges are for Highways act 1980 s38 agreements and adoptions done under section	Variable	Price on Application			Price on Application			N/A
Regeneration & Environment	Highway Asset & Drainage - Adoptions	Adoptions	Adoption Searches	Per order	44.00			46.60			5.9%
Regeneration & Environment	Highway Asset & Drainage - Drainage	Drainage	Charges for emptying Cesspool & Septic Tanks	Variable	Price on Application			Price on Application			N/A
Regeneration & Environment	Highway Asset & Drainage - Drainage	Drainage	Charges for cleansing works	Variable	Price on Application			Price on Application			N/A
Regeneration & Environment	Highway Asset & Drainage - Public Rights of Way	Public Rights of Way	The making of a temporary traffic regulation order to lawfully regulate traffic during planned activities	Per order	1,043.00			1,106.00			6.0%
Regeneration & Environment	Highway Asset & Drainage - Public Rights of Way	Public Rights of Way	The making of an emergency traffic regulation order to lawfully regulate traffic during unplanned	Per order	805.00			853.00			6.0%

Key

Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Highway Network Management - Street	Street Lighting	Design of street lighting for external developers	Per design	272.00			288.00			5.9%
Regeneration & Environment	Highway Network Management - Street	Street Lighting	Admin and supervision of street lighting installation on developments	% on cost of quotation	23%			23%			N/A
Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences	License for placement of a builder's skip /container on the highway	Per license	24.00			25.00			4.2%
Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences	Retrospective license for skip /container if placed without permission following site investigation /	Per license	73.00			77.00			5.5%
Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences	License for the making of an excavation in the highway for the installation and maintenance of	Per license	609.00			646.00			6.1%
Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences	Licence for a trial hole in the highway	Per license	501.00			531.00			6.0%
Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences	License for the construction of permanent vehicle access crossings in the highway	Per license	122.00			129.00			5.7%
Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences	License for the construction of temporary vehicle access crossings in the highway	Per license	200.00			212.00			6.0%
Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences	License for the installation of scaffolding and hoarding in the highway	Per license	196.00			208.00			6.1%
Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences	The making of a temporary traffic regulation order to lawfully regulate traffic during planned activities	Per order	1,043.00			1,106.00			6.0%
Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences	The making of an emergency traffic regulation order to lawfully regulate traffic during unplanned	Per order	805.00			853.00			6.0%
Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences - Street Works Permit Scheme. Road Category 0, 1, 2 and 3 and	Provisional Advance Authorisatiion	Per Permit	97.00			97.00			0.0%
Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences - Street Works Permit Scheme. Road Category 0, 1, 2 and 3 and	Major Activity Permit (1 to 3 days duration)	Per Permit	59.00			59.00			0.0%
Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences - Street Works Permit Scheme. Road Category 0, 1, 2 and 3 and	Major Activity Permit (4 to 10 days duration)	Per Permit	120.00			120.00			0.0%
Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences - Street Works Permit Scheme. Road Category 0, 1, 2 and 3 and	Major Activity Permit (11 days or more duration) and all major activities requiring a traffic regulation	Per Permit	217.00			217.00			0.0%
Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences - Street Works Permit Scheme. Road Category 0, 1, 2 and 3 and	Standard Activity Permit	Per Permit	120.00			120.00			0.0%
Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences - Street Works Permit Scheme. Road Category 0, 1, 2 and 3 and	Minor Activity Permit	Per Permit	59.00			59.00			0.0%
Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences - Street Works Permit Scheme. Road Category 0, 1, 2 and 3 and	Immediate Activity Permit	Per Permit	55.00			55.00			0.0%
Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences - Street Works Permit Scheme. Road Category 3 and 4	Provisional Advance Authorisatiion	Per Permit	64.00			64.00			0.0%
Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences - Street Works Permit Scheme. Road Category 3 and 4	Major Activity Permit (1 to 3 days duration)	Per Permit	42.00			42.00			0.0%
Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences - Street Works Permit Scheme. Road Category 3 and 4	Major Activity Permit (4 to 10 days duration)	Per Permit	67.00			67.00			0.0%
Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences - Street Works Permit Scheme. Road Category 3 and 4	Major Activity Permit (11 days or more duration) and all major activities requiring a traffic regulation	Per Permit	120.00			120.00			0.0%
Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences - Street Works Permit Scheme. Road Category 3 and 4	Standard Activity Permit	Per Permit	67.00			67.00			0.0%
Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences - Street Works Permit Scheme. Road Category 3 and 4	Minor Activity Permit	Per Permit	42.00			42.00			0.0%
Regeneration & Environment	Highways (Inspection and Street Works)	Permits / Licences - Street Works Permit Scheme. Road Category 3 and 4	Immediate Activity Permit	Per Permit	38.00			38.00			0.0%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park - Car Parking (15th July to 8th September)	Car Parking - Up to 1 hour	Per Vehicle	1.30			1.50			15.4%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park - Car Parking (15th July to 8th September)	Car Parking - Up to 2 hours	Per Vehicle	2.50			2.70			8.0%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park - Car Parking (15th July to 8th September)	Car Parking - Up to 3 hours	Per Vehicle	3.70			3.70			0.0%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park - Car Parking (15th July to 8th September)	Car Parking - Up to 4 hours	Per Vehicle	5.00			5.00			0.0%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park - Car Parking (15th July to 8th September)	Car Parking - Up to 5 hours	Per Vehicle	6.20			6.20			0.0%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park - Car Parking (15th July to 8th September)	Car Parking - All Day	Per Vehicle	7.50			7.50			0.0%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park - Car Parking (1st April to 14th July and 9th September to 31st March)	Car Parking - Up to 1 hour	Per Vehicle	1.10			1.50			36.4%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park - Car Parking (1st April to 14th July and 9th September to 31st March)	Car Parking - Up to 2 hours	Per Vehicle	2.10			2.50			19.0%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park - Car Parking (1st April to 14th July and 9th September to 31st March)	Car Parking - Up to 3 hours	Per Vehicle	3.20			3.50			9.4%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park - Car Parking (1st April to 14th July and 9th September to 31st March)	Car Parking - Up to 4 hours	Per Vehicle	4.30			4.30			0.0%

Key

Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park - Car Parking (1st April to 14th July and 9th September to 31st March)	Car Parking - Up to 5 hours	Per Vehicle	5.30			5.50			3.8%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park - Car Parking (1st April to 14th July and 9th September to 31st March)	Car Parking - All Day	Per Vehicle	6.30			6.50			3.2%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park Car Parking other	Blue Badge Holders	Per Vehicle	-			-			N/A
Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park Car Parking other	Mini Buses (Charged as Car)	Per Vehicle	-			-			N/A
Regeneration & Environment	Leisure, Tourism and Green Spaces	Clifton Park Car Parking other	Term Time Only Season Ticket (Charged Monthly)	Per Vehicle	280.00			290.00			3.6%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Bowls*	Season Ticket (April-September) Full Price	Per Person	82.00			87.00			6.1%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Bowls*	Season Ticket (April-September) Concessionary Price	Per Person	53.00			56.00			5.7%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Bowls*	Season Ticket (April-September) Junior Rothercard Price	Per Person	45.00			48.00			6.7%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Bowls*	Opponents fee - matches (per match)	Per Team Per Match	15.00			16.00			6.7%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Bowls*	Day ticket / Match ticket Full Price	Per Person Day Ticket	6.00			6.40			6.7%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Bowls*	Day ticket / Match ticket Concessionary Price	Per Person Day Ticket	4.00			4.20			5.0%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Bowls*	Day ticket / Match ticket Junior Rothercard Price	Per Person Day Ticket	3.50			3.70			5.7%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Outdoor Games	Toddler Splash Sessions	Per Person	2.70			3.20			18.5%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Outdoor Games	Petanque/Bowls/Tennis Racquet/Chess Refundable Deposit **(non-VAT)**	Deposit	10.00			10.00			0.0%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Outdoor Games	Water Play exclusive use outside normal operation (per hour)*	Per Hour	128.00			136.00			6.3%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Clifton Bowls Pavilion (per hour)	Per Hour	15.50			16.40			5.8%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Clifton Bowls Pavilion outside normal building operating hours (per hour)	daytime rate (as above) +	Remove			Remove Charge			N/A
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Clifton Garden Room (per hour) RMBC Internal bookings 9am to 5pm	Per Hour	24.00			26.75			11.5%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Clifton Garden Room (per hour)	Per Hour	34.50			37.00			7.2%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Clifton Garden Room and Sunspace (per hour)	Per Hour	39.50			42.00			6.3%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Clifton Garden Room and Sunspace block bookimgs of 6 or more as above	Per Hour				15% discount on the above			New Charge
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Clifton Garden Room and Sunspace (per hour - bookings over 6 hours per day)	Per Hour	34.50			37.00			7.2%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Clifton Garden Room outside normal operating hours (per hour)	daytime rate (as above) +	Remove			Remove Charge			N/A
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Clifton Garden Room & Sunspace outside normal operating hours	daytime rate (as above) +	Remove			Remove Charge			N/A
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Clifton Garden House Courtyard (per hour - when additional to room booking)	Per Hour	28.00			30.00			7.1%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Clifton Garden House Courtyard (per hour - when hired without indoor space)	Per Hour	42.00			46.00			9.5%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Children's Parties (under 14 years) (3 hour booking)	Three Hours	158.00			167.00			5.7%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Pre-Wedding Henna Celebration (3 hour booking)	Three Hours	158.00			167.00			5.7%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Excess charge for off-site catering	Per Event/Booking	37.00			40.00			8.1%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Clifton Garden House Courtyard Marquee (per day)	Per Day	440.00			466.00			5.9%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Clifton Garden House Courtyard Marquee (per day - extra consecutive days)	Per Day	62.50			66.00			5.6%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Outdoor Electricity (per day)	Per Day	11.50			15.00			30.4%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Caretaking costs outside normal building operation times (per hour)	Per Hour	18.00			19.00			5.6%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Celebratory room hire excess (not Children's Parties) - Refundable Deposit	Per Event/Booking	300.00			300.00			0.0%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Hire of outdoor chairs and tables (6 tables & 24 chairs) for courtyard (per day)	Per Day	52.00			56.00			7.7%

Key

Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Hire of 3m x 3m Gazebo (per day)	Per Day	31.00			33.00			6.5%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Hire of 3m x 6m Gazebo (per day)	Per Day	52.00			56.00			7.7%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Tea/Coffee per person (with room hire) (INTERNAL HIRE)	Per Person	1.00			1.00			0.0%
Regeneration & Environment	Leisure, Tourism and Green Spaces	Urban Parks - Room Hire (non-VAT unless hired for sporting activity)	Tea/Coffee per person (with room hire)	Per Person	1.50			1.60			6.7%
Regeneration & Environment	Library Service	Commission on sales	Commission on sales	% of sales	25%			25%			N/A
Regeneration & Environment	Library Service	Discarded Library Books/CDs/Videos	Children's Hardback & Paperback (or 15% original price whichever is greatest)	Per Item	0.50			0.55			10.0%
Regeneration & Environment	Library Service	Discarded Library Books/CDs/Videos	Adult Fiction hardback (or 15% original price whichever is greatest)	Per Item	1.00			1.05			5.0%
Regeneration & Environment	Library Service	Discarded Library Books/CDs/Videos	Adult non-fiction hardback & paperback (or 15% original price whichever is greatest)	Per Item	1.10			1.15			4.5%
Regeneration & Environment	Library Service	Discarded Library Books/CDs/Videos	Adult Fiction paperbacks	Per Item	0.50			0.55			10.0%
Regeneration & Environment	Library Service	Hire of Rooms (Greasbrough, Maltby, Mowbray, Swinton, Wath)	In opening hours per hour	Per Hour	10.60			11.20			5.7%
Regeneration & Environment	Library Service	Hire of Rooms (Greasbrough, Maltby, Mowbray, Swinton, Wath)	Outside opening hours per hour + Caretaking Costs	Per Hour + Caretaking Costs							N/A
Regeneration & Environment	Library Service	Hire of Rooms (Greasbrough, Maltby, Mowbray, Swinton, Wath)	Promotional Displays per month (insurance)	Per Month	13.10			13.90			6.1%
Regeneration & Environment	Library Service	Hire of Rooms (Greasbrough, Maltby, Mowbray, Swinton, Wath)	Promotional Displays per week	Per Week	4.70			5.00			6.4%
Regeneration & Environment	Library Service	Hire of Rooms (Greasbrough, Maltby, Mowbray, Swinton, Wath)	Commercial	Negotiable	By Negotiation			By Negotiation			N/A
Regeneration & Environment	Library Service	ICT Equipment Hire	Micro-Bits kits	Per Unit	0.00			0.00			N/A
Regeneration & Environment	Library Service	ICT Equipment Hire	Overdue Charges per day per microbit kit (Under 18s and over 60s exempt)	Per Day	0.30			0.30			0.0%
Regeneration & Environment	Library Service	ICT Equipment Hire	Overdue Charges maximum per microbit kit (Under 18s and over 60s exempt)	N/A	6.20			6.20			0.0%
Regeneration & Environment	Library Service	IT Facilities	Printing Black & White per copy A4	Per Page	0.20			0.20			0.0%
Regeneration & Environment	Library Service	IT Facilities	Printing Colour per copy A4	Per Page	0.70			0.70			0.0%
Regeneration & Environment	Library Service	IT Facilities	Printing Black & White per copy A3	Per Page	1.10			1.10			0.0%
Regeneration & Environment	Library Service	IT Facilities	Printing Colour per copy A3	Per Page	2.10			2.10			0.0%
Regeneration & Environment	Library Service	IT Facilities	Internet user Library Member	Per Hour	0.00			0.00			N/A
Regeneration & Environment	Library Service	IT Facilities	Internet User Non-Library member	Per Hour	0.00			0.00			N/A
Regeneration & Environment	Library Service	Library Service Books (non-VAT)	Overdue Charges per day open (Under 18s and over 60s exempt)	Per Day	0.00			0.00			N/A
Regeneration & Environment	Library Service	Library Service Books (non-VAT)	Overdue Charges maximum (Under 18s and over 60s exempt)	N/A	0.00			0.00			N/A
Regeneration & Environment	Library Service	Library Tickets	Lost Library Tickets: (non-VAT)	Per Item	1.50			1.50			0.0%
Regeneration & Environment	Library Service	Lost & Irreparably Damaged Books, etc.	Lost books/non-books - a suitable replacement copy provided by the borrower may be accepted	Per Item							N/A
Regeneration & Environment	Library Service	Lost & Irreparably Damaged Books, etc.	Adult Fiction Paperback	Per Item	7.40			7.80			5.4%
Regeneration & Environment	Library Service	Lost & Irreparably Damaged Books, etc.	Adult Fiction Hardback	Per Item	7.40			7.80			5.4%
Regeneration & Environment	Library Service	Lost & Irreparably Damaged Books, etc.	Adult Non-Fiction	Per Item	7.40			7.80			5.4%
Regeneration & Environment	Library Service	Lost & Irreparably Damaged Books, etc.	Children's Fiction	Per Item	5.30			5.60			5.7%
Regeneration & Environment	Library Service	Lost & Irreparably Damaged Books, etc.	Children's Non-Fiction	Per Item	5.30			5.60			5.7%
Regeneration & Environment	Library Service	Lost & Irreparably Damaged Books, etc.	Microbit kit	Per Item	15.90			15.90			0.0%
Regeneration & Environment	Library Service	Lost/Irreparably Damaged Talking Books (non-VAT)	Abridged Version	Per Item	7.40			7.80			5.4%
Regeneration & Environment	Library Service	Lost/Irreparably Damaged Talking Books (non-VAT)	Unabridged Version	Per Item	22.30			23.60			5.8%

Key

Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Library Service	Photocopying Black & White	A4	Per Page	0.20			0.20			0.0%
Regeneration & Environment	Library Service	Photocopying Black & White	A3	Per Page	1.10			1.10			0.0%
Regeneration & Environment	Library Service	Photocopying Colour	A4	Per Page	0.65			0.65			0.0%
Regeneration & Environment	Library Service	Photocopying Colour	A3	Per Page	2.10			2.10			0.0%
Regeneration & Environment	Library Service	Reservations	Book per item (in stock within Rotherham Libraries)	Per Item	0.00			0.00			N/A
Regeneration & Environment	Library Service	Reservations	Book per item (not in stock within Rotherham Libraries)	Per Item	0.00			0.00			N/A
Regeneration & Environment	Library Service	Reservations	Non-books per item	Per Item	0.60			Remove Charge			
Regeneration & Environment	Library Service	Riverside House Library, Heritage and Arts Space	Commission on sales	Various	25%			25%			N/A
Regeneration & Environment	Library Service	Riverside House Library, Heritage and Arts Space	Gallery Hire (minimum 3 week hire for approved exhibitions)	Negotiable	By Negotiation			By Negotiation			N/A
Regeneration & Environment	Library Service	Riverside House Library, Heritage and Arts Space	Publicity & Promotion of Booked Events at request of hirer per advert minimum (Inc. design,	Negotiable	By Negotiation			By Negotiation			N/A
Regeneration & Environment	Library Service	Riverside House Library, Heritage and Arts Space	Projector	Negotiable	By Negotiation			By Negotiation			N/A
Regeneration & Environment	Library Service	Riverside House Library, Heritage and Arts Space	Display cases	Negotiable	By Negotiation			By Negotiation			N/A
Regeneration & Environment	Library Service	Riverside House Library, Heritage and Arts Space	Hire of Steinway piano (on site)	Negotiable	By Negotiation			By Negotiation			N/A
Regeneration & Environment	Library Service	Talking Books (non-VAT)	Overdue Charges per day per title (Under 18s and over 60s exempt)	Per Day	0.00			0.00			N/A
Regeneration & Environment	Library Service	Talking Books (non-VAT)	Overdue Charges maximum (Under 18s and over 60s exempt)	Per Day	0.00			0.00			N/A
Regeneration & Environment	Library Service	Use of ICT Centres	Band A (libraries that can accommodate 12+ learners)	Various	27.50			29.20			6.2%
Regeneration & Environment	Library Service	Use of ICT Centres	Band B (libraries that can accommodate 6-11 learners)	Various	14.40			15.30			6.3%
Regeneration & Environment	Library Service	Use of ICT Centres	Band C libraries that can accommodate up to 6 learners)	Various	8.00			8.50			6.3%
Regeneration & Environment	Library Service	Workshops/Holiday Activities (other than Summer Reading Challenge)	Storystop/Activities/Events/Author Events	Variable Per Child	Price on Application			Price on Application			N/A
Regeneration & Environment	Licensing	Driver Licence	Disclosure and Barring Service Enhanced check	Per application	40.00			55.00			37.5%
Regeneration & Environment	Licensing	Driver Licence	Replacement licence	Per license	19.00			19.00			0.0%
Regeneration & Environment	Licensing	Driver Licence	Replacement ID badge	Per application	19.00			19.00			0.0%
Regeneration & Environment	Licensing	Driver Licence	Approval of advertisement	Per application	39.00			39.00			0.0%
Regeneration & Environment	Licensing	Driver Licence	Approval of trailer for attachment to licensed vehicle	Per application	38.00			38.00			0.0%
Regeneration & Environment	Licensing	Driver Licence	Replacement Hackney Carriage door signs (each)	Per application	7.00			7.00			0.0%
Regeneration & Environment	Licensing	Driver Licence new grant (1 year)	Application fee	Per application	86.00			86.00			0.0%
Regeneration & Environment	Licensing	Driver Licence new grant (1 year)	Knowledge test	Per application	18.00			30.00			66.7%
Regeneration & Environment	Licensing	Driver Licence new grant (1 year)	Safeguarding awareness training	Per application	11.00			32.50			195.5%
Regeneration & Environment	Licensing	Driver Licence new grant (1 year)	DBS enhanced check	Per application	40.00			55.00			37.5%
Regeneration & Environment	Licensing	Driver Licence new grant (1 year)	Driving licence check	Per application	-			-			N/A
Regeneration & Environment	Licensing	Driver Licence new grant (1 year)	**Total Fee**	Per application	155.00			203.50			31.3%
Regeneration & Environment	Licensing	Driver Licence new grant (3 years)	Application fee	Per application	157.00			157.00			0.0%
Regeneration & Environment	Licensing	Driver Licence new grant (3 years)	Knowledge test	Per application	18.00			30.00			66.7%
Regeneration & Environment	Licensing	Driver Licence new grant (3 years)	Safeguarding awareness training	Per application	11.00			32.50			195.5%
Regeneration & Environment	Licensing	Driver Licence new grant (3 years)	DBS enhanced check	Per application	40.00			55.00			37.5%

Key
Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Licensing	Driver Licence new grant (3 years)	Driving licence check	Per application	-			-			N/A
Regeneration & Environment	Licensing	Driver Licence new grant (3 years)	**Total Fee**	Per application	226.00			274.50			21.5%
Regeneration & Environment	Licensing	Driver Licence renewal (1 year)	application fee	Per application	86.00			86.00			0.0%
Regeneration & Environment	Licensing	Driver Licence renewal (1 year)	Driving licence check	Per application	-			-			N/A
Regeneration & Environment	Licensing	Driver Licence renewal (1 year)	**Total Fee**	Per application	86.00			86.00			0.0%
Regeneration & Environment	Licensing	Driver Licence renewal (3 year)	application fee	Per application	157.00			157.00			0.0%
Regeneration & Environment	Licensing	Driver Licence renewal (3 year)	Driving licence check	Per application	-			-			N/A
Regeneration & Environment	Licensing	Driver Licence renewal (3 year)	Safeguarding awareness assessment (including resit)					12.50			N/A
Regeneration & Environment	Licensing	Driver Licence renewal (3 year)	**Total Fee**	Per application	157.00			169.50			8.0%
Regeneration & Environment	Licensing	Miscellaneous Licence Fees	Sex establishment licence	Per license	7,944.00			To be reviewed			N/A
Regeneration & Environment	Licensing	Miscellaneous Licence Fees	Scrap Metal Dealer Collectors Licence (3 years)	Per license	208.00			220.00			5.8%
Regeneration & Environment	Licensing	Miscellaneous Licence Fees	Scrap Metal Dealer Site Licence (3 years)	Per license	416.00			441.00			6.0%
Regeneration & Environment	Licensing	Miscellaneous Licence Fees	Marriage Act Approved Premises Application Fee	Per application	1,601.00			1,697.00			6.0%
Regeneration & Environment	Licensing	Miscellaneous Licence Fees	Marriage Act Approved Premises Transfer Fee	Per application	33.00			35.00			6.1%
Regeneration & Environment	Licensing	Miscellaneous Licence Fees	Marriage Act Approved Premises Variation Fee	Per application	298.00			316.00			6.0%
Regeneration & Environment	Licensing	Miscellaneous Licence Fees	Hourly rate (discretionary charge for non-statutory activity - minimum charge 1hr)	Per Hour				25.00			New Charge
Regeneration & Environment	Licensing	Scrap Metal Licence Variation fee	Adminstrative change	New Charge				25.00			New Charge
Regeneration & Environment	Licensing	Scrap Metal Licence Variation fee	Conversion of site licence to collectors licence	New Charge				25.00			New Charge
Regeneration & Environment	Licensing	Scrap Metal Licence Variation fee	Conversion of collectors licence to site licence	New Charge				292.00			New Charge
Regeneration & Environment	Licensing	Scrap Metal Licence Variation fee	Change of site manager	New Charge				292.00			New Charge
Regeneration & Environment	Licensing	Scrap Metal Licence Variation fee	Add additional sites	New Charge				110.00			New Charge
Regeneration & Environment	Licensing	Taxi and Private Hire	Private Hire Operator (1-3 vehicles)	subject to consultation	145.00			145.00			0.0%
Regeneration & Environment	Licensing	Taxi and Private Hire	Private Hire Operator (4-20 vehicles)	subject to consultation	194.00			194.00			0.0%
Regeneration & Environment	Licensing	Taxi and Private Hire	Private Hire Operator (21-40 vehicles)	subject to consultation	458.00			458.00			0.0%
Regeneration & Environment	Licensing	Taxi and Private Hire	Private Hire Operator (over 40 vehicles)	subject to consultation	674.00			674.00			0.0%
Regeneration & Environment	Licensing	Taxi and Private Hire	Private Hire Operator variation fee	New Charge	-			50.00			New Charge
Regeneration & Environment	Licensing	Taxi and Private Hire	Licensed vehicle application fee	subject to consultation	114.00			114.00			0.0%
Regeneration & Environment	Licensing	Taxi and Private Hire	Licensed vehicle compliance test	subject to consultation	46.00			46.00			0.0%
Regeneration & Environment	Licensing	Taxi and Private Hire	Licence vehicle compliance test (retest)	subject to consultation	26.00			26.00			0.0%
Regeneration & Environment	Licensing	Taxi and Private Hire	Licensed vehicle compliance test missed appointment fee	subject to consultation	46.00			46.00			0.0%
Regeneration & Environment	Licensing	Taxi and Private Hire	Licensed vehicle compliance test missed appointment fee (retest)	subject to consultation	26.00			26.00			0.0%
Regeneration & Environment	Licensing	Taxi and Private Hire	Licensed vehicle licence plate	subject to consultation	19.00			19.00			0.0%
Regeneration & Environment	Licensing	Taxi and Private Hire	Licensed vehicle licence plate bracket	subject to consultation	16.00			16.00			0.0%
Regeneration & Environment	Licensing	Taxi and Private Hire	Licensed vehicle licence transfer fee	subject to consultation	43.00			43.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Alcohol licensed premises gaming machine notification (less than 3 machines):	Application fee	Per application	50.00			50.00			0.0%

Key
Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Licensing - Gambling Act 2003	Alcohol licensed premises gaming machine notification (more than 2 machines):	Application fee	Per application	150.00			150.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Alcohol licensed premises gaming machine notification (more than 2 machines):	Renewal fee	Per application	50.00			50.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Alcohol licensed premises gaming machine notification (more than 2 machines):	Variation fee	Per application	100.00			100.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Alcohol licensed premises gaming machine notification (more than 2 machines):	Transfer fee	Per application	25.00			25.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Alcohol licensed premises gaming machine notification (more than 2 machines):	Annual fee	Per application	50.00			50.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Alcohol licensed premises gaming machine notification (more than 2 machines):	Change of name	Per application	25.00			25.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Alcohol licensed premises gaming machine notification (more than 2 machines):	Copy of document	Per application	15.00			15.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Application for Provisional Statement	New Small Casinos	Per application	6,904.00			7,318.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Application for Provisional Statement	New Large Casino	Per application	8,631.00			9,149.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Application for Provisional Statement	Bingo Club	Per application	2,994.00			3,174.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Application for Provisional Statement	Betting premises (excluding Tracks)	Per application	2,994.00			3,174.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Application for Provisional Statement	Tracks	Per application	2,142.00			2,271.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Application for Provisional Statement	Family Entertainment Centres	Per application	1,727.00			1,831.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Application for Provisional Statement	Adult Gaming Centre	Per application	1,727.00			1,831.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Application for Reinstatement	New Small Casinos	Per application	1,552.00			1,645.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Application for Reinstatement	New Large Casino	Per application	1,841.00			1,951.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Application for Reinstatement	Bingo Club	Per application	1,037.00			1,099.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Application for Reinstatement	Betting premises (excluding Tracks)	Per application	1,037.00			1,099.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Application for Reinstatement	Tracks	Per application	820.00			869.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Application for Reinstatement	Family Entertainment Centres	Per application	809.00			858.00			6.1%
Regeneration & Environment	Licensing - Gambling Act 2003	Application for Reinstatement	Adult Gaming Centre	Per application	1,037.00			1,099.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Application to transfer:	New Small Casinos	Per application	1,552.00			1,645.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Application to transfer:	New Large Casino	Per application	1,841.00			1,951.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Application to transfer:	Bingo Club	Per application	1,037.00			1,099.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Application to transfer:	Betting premises (excluding Tracks)	Per application	1,037.00			1,099.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Application to transfer:	Tracks	Per application	820.00			869.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Application to transfer:	Family Entertainment Centres	Per application	809.00			858.00			6.1%
Regeneration & Environment	Licensing - Gambling Act 2003	Application to transfer:	Adult Gaming Centre	Per application	1,037.00			1,099.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Application to vary:	New Small Casinos	Per application	3,452.00			3,659.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Application to vary:	New Large Casino	Per application	4,316.00			4,575.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Application to vary:	Bingo Club	Per application	1,498.00			1,588.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Application to vary:	Betting premises (excluding Tracks)	Per application	1,282.00			1,359.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Application to vary:	Tracks	Per application	1,073.00			1,137.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Application to vary:	Family Entertainment Centres	Per application	865.00			917.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Application to vary:	Adult Gaming Centre	Per application	865.00			917.00			6.0%

Key
Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Machine Permit (club premises certificate holder)	Application fee	Per application	100.00			100.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Machine Permit (club premises certificate holder)	Renewal fee	Per application	100.00			100.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Machine Permit (club premises certificate holder)	Variation fee	Per application	100.00			100.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Machine Permit (club premises certificate holder)	Annual fee	Per application	50.00			50.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Machine Permit (club premises certificate holder)	Copy of document	Per application	15.00			15.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Machine Permit:	Application fee	Per application	200.00			200.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Machine Permit:	Renewal fee	Per application	200.00			200.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Machine Permit:	Variation fee	Per application	100.00			100.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Machine Permit:	Annual fee	Per application	50.00			50.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Machine Permit:	Copy of document	Per application	15.00			15.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Permit (club premises certificate holder)	Application fee	Per application	100.00			100.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Permit (club premises certificate holder)	Renewal fee	Per application	100.00			100.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Permit (club premises certificate holder)	Variation fee	Per application	100.00			100.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Permit (club premises certificate holder)	Annual fee	Per application	50.00			50.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Permit (club premises certificate holder)	Copy of document	Per application	15.00			15.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Permit:	Application fee	Per application	200.00			200.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Permit:	Renewal fee	Per application	200.00			200.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Permit:	Variation fee	Per application	100.00			100.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Permit:	Annual fee	Per application	50.00			50.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Club Gaming Permit:	Copy of document	Per application	15.00			15.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Licence Application (Provisional Statement Holders):	New Small Casinos	Per application	2,591.00			2,746.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Licence Application (Provisional Statement Holders):	New Large Casino	Per application	4,316.00			4,575.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Licence Application (Provisional Statement Holders):	Bingo Club	Per application	1,037.00			1,099.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Licence Application (Provisional Statement Holders):	Betting premises (excluding Tracks)	Per application	1,037.00			1,099.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Licence Application (Provisional Statement Holders):	Tracks	Per application	820.00			869.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Licence Application (Provisional Statement Holders):	Family Entertainment Centres	Per application	809.00			858.00			6.1%
Regeneration & Environment	Licensing - Gambling Act 2003	Licence Application (Provisional Statement Holders):	Adult Gaming Centre	Per application	1,037.00			1,099.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Licence Application (Provisional Statement Holders):	Copy Licence	Per application	25.00			27.00			8.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Licence Application (Provisional Statement Holders):	Notification of Change	Per application	50.00			53.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Annual Fee:	New Small Casinos	Per application	4,315.00			4,574.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Annual Fee:	New Large Casino	Per application	8,631.00			9,149.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Annual Fee:	Regional Casino	Per application	12,946.00			13,723.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Annual Fee:	Bingo Club	Per application	854.00			905.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Annual Fee:	Betting premises (excluding Tracks)	Per application	519.00			550.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Annual Fee:	Tracks	Per application	865.00			917.00			6.0%

Key
Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Annual Fee:	Family Entertainment Centres	Per application	576.00			611.00			6.1%
Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Annual Fee:	Adult Gaming Centre	Per application	865.00			917.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Application Fee:	New Small Casinos	Per application	6,905.00			7,319.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Application Fee:	New Large Casino	Per application	8,631.00			9,149.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Application Fee:	Regional Casino	Per application	12,946.00			13,723.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Application Fee:	Bingo Club	Per application	2,877.00			3,050.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Application Fee:	Betting premises (excluding Tracks)	Per application	2,301.00			2,439.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Application Fee:	Tracks	Per application	2,301.00			2,439.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Application Fee:	Family Entertainment Centres	Per application	1,727.00			1,831.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Premises Licence Application Fee:	Adult Gaming Centre	Per application	1,727.00			1,831.00			6.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Prize Gaming Permit:	Application fee	Per application	300.00			300.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Prize Gaming Permit:	Renewal fee	Per application	300.00			300.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Prize Gaming Permit:	Change of name	Per application	25.00			25.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Prize Gaming Permit:	Copy of document	Per application	15.00			15.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Registration of Small Lotteries:	Application fee	Per application	40.00			40.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Registration of Small Lotteries:	Renewal fee	Per application	20.00			20.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Temporary Use Notice	Application fee	Per application	391.00			414.00			5.9%
Regeneration & Environment	Licensing - Gambling Act 2003	Temporary Use Notice	Copy of document	Per application	16.00			17.00			6.3%
Regeneration & Environment	Licensing - Gambling Act 2003	Unlicensed Family Entertainment Centre Gaming Machine Permit:	Application fee	Per application	312.00			300.00	ting previous error		-3.8%
Regeneration & Environment	Licensing - Gambling Act 2003	Unlicensed Family Entertainment Centre Gaming Machine Permit:	Renewal fee	Per application	312.00			300.00	ting previous error		-3.8%
Regeneration & Environment	Licensing - Gambling Act 2003	Unlicensed Family Entertainment Centre Gaming Machine Permit:	Change of name	Per application	25.00			25.00			0.0%
Regeneration & Environment	Licensing - Gambling Act 2003	Unlicensed Family Entertainment Centre Gaming Machine Permit:	Copy of document	Per application	15.00			15.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Miscellaneous fees:	Replacement licence	Per license	10.50			10.50			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Miscellaneous fees:	Application for provisional statement	Per application	315.00			315.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Miscellaneous fees:	Notification of change	Per application	10.50			10.50			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Miscellaneous fees:	Application to vary DPS	Per application	23.00			23.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Miscellaneous fees:	Application to transfer premises licence	Per application	23.00			23.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Miscellaneous fees:	Interim authority notice	Per application	23.00			23.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Miscellaneous fees:	Temporary Event Notice	Per application	21.00			21.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Miscellaneous fees:	Grant of personal licence	Per license	37.00			37.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Miscellaneous fees:	Fee for right to be notified	Per application	21.00			21.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premise Licence and Club Premises Certificate Annual Fee	Band A	Per license	70.00			70.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premise Licence and Club Premises Certificate Annual Fee	Band B	Per license	180.00			180.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premise Licence and Club Premises Certificate Annual Fee	Band C	Per license	295.00			295.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premise Licence and Club Premises Certificate Annual Fee	Band D	Per license	320.00			320.00			0.0%

Key
Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Licensing - Licensing Act 2003	Premise Licence and Club Premises Certificate Annual Fee	Band E	Per license	350.00			350.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate annual fee additional fee based	5000 - 9999	Per license	500.00			500.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate annual fee additional fee based	10000 - 14999	Per license	1,000.00			1,000.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate annual fee additional fee based	15000 - 19999	Per license	2,000.00			2,000.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate annual fee additional fee based	20000 - 29999	Per license	4,000.00			4,000.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate annual fee additional fee based	30000 - 39999	Per license	8,000.00			8,000.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate annual fee additional fee based	40000 - 49999	Per license	12,000.00			12,000.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate annual fee additional fee based	50000 - 59999	Per license	16,000.00			16,000.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate annual fee additional fee based	60000 - 69999	Per license	20,000.00			20,000.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate annual fee additional fee based	70000 - 79999	Per license	24,000.00			24,000.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate annual fee additional fee based	80000 - 89999	Per license	28,000.00			28,000.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate annual fee additional fee based	90000 and over	Per license	32,000.00			32,000.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application additional fee based	5000 - 9999	Per Application	1,000.00			1,000.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application additional fee based	10000 - 14999	Per Application	2,000.00			2,000.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application additional fee based	15000 - 19999	Per Application	4,000.00			4,000.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application additional fee based	20000 - 29999	Per Application	8,000.00			8,000.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application additional fee based	30000 - 39999	Per Application	16,000.00			16,000.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application additional fee based	40000 - 49999	Per Application	24,000.00			24,000.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application additional fee based	50000 - 59999	Per Application	32,000.00			32,000.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application additional fee based	60000 - 69999	Per Application	40,000.00			40,000.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application additional fee based	70000 - 79999	Per Application	48,000.00			48,000.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application additional fee based	80000 - 89999	Per Application	56,000.00			56,000.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application additional fee based	90000 and over	Per Application	64,000.00			64,000.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application Fee:	Band A	Per Application	100.00			100.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application Fee:	Band B	Per Application	190.00			190.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application Fee:	Band C	Per Application	315.00			315.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application Fee:	Band D	Per Application	450.00			450.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Premises Licence and Club Premises Certificate Application Fee:	Band E	Per Application	635.00			635.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Variation fee in transition:	Band A	Per license	20.00			20.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Variation fee in transition:	Band B	Per license	60.00			60.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Variation fee in transition:	Band C	Per license	80.00			80.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Variation fee in transition:	Band D	Per license	100.00			100.00			0.0%
Regeneration & Environment	Licensing - Licensing Act 2003	Variation fee in transition:	Band E	Per license	120.00			120.00			0.0%
Regeneration & Environment	Market Service	Market Service - Borough Fairs	Bonfire Ground Wath	Per annum	1,051.00			1,051.00			0.0%
Regeneration & Environment	Market Service	Market Service - Borough Fairs	Victoria Park	Per annum	882.00			882.00			0.0%

Key
Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Market Service	Market Service - Borough Fairs	Spring Fair Herringthorpe	Per annum	2,198.00			2,198.00			0.0%
Regeneration & Environment	Market Service	Market Service - Borough Fairs	St Pauls Kimberworth	Per annum	520.00			520.00			0.0%
Regeneration & Environment	Market Service	Market Service - Borough Fairs	Clifton Park	Per annum	1,836.00			1,836.00			0.0%
Regeneration & Environment	Market Service	Market Service - Borough Fairs	Clifton Park	Per annum	1,836.00			1,836.00			0.0%
Regeneration & Environment	Market Service	Market Service - Borough Fairs	Greasborough RC	Per annum	903.00			903.00			0.0%
Regeneration & Environment	Market Service	Market Service - Borough Fairs	Wood Lea Common	Per annum	561.00			561.00			0.0%
Regeneration & Environment	Market Service	Market Service - Car Parking per Quarter	(Inc CCTV Upgrades & Additional Security)	Per Quarter	139.00			139.00			0.0%
Regeneration & Environment	Market Service	Market Service - Island Stalls	20 & 21	Per Month	446.76			237.00			-47.0%
Regeneration & Environment	Market Service	Market Service - Island Stalls	22 - 67, 78, 80 - 87	Per Month	386.06			204.50			-47.0%
Regeneration & Environment	Market Service	Market Service - Island Stalls	77 & 79	Per Month	405.54			215.00			-47.0%
Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Rotherham Crafters Inc Vat	Per Day	7.00			7.00			0.0%
Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Car Boot Charity Admin Fee Plus Vat	Each Document	22.00			22.00			0.0%
Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Farmers Market Licence Fee Plus Vat	Per Day	34.00			34.00			0.0%
Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Document Completion Fee Plus Vat	Each Document	11.00			11.00			0.0%
Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Out of Hours access charge plus Vat	Each Access	21.00			21.00			0.0%
Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Lease Assignment Fee Plus Vat	Each Assignment		107.00	265.00	-	107.00	265.00	0.0%
Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Lease Renewal Fee Plus Vat	Each Lease	209.00			209.00			0.0%
Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Town Centre Pitch Stall Hire inc Vat	Each Hire	31.00			31.00			0.0%
Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Rotherham Advertiser Pitch inc Vat	Per Week	26.00			26.00			0.0%
Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Water Admin. Charge Plus Vat	Per Month	20.00			20.00			0.0%
Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Concession Management Pitch Inc Vat	Each pitch	10.00			10.00			0.0%
Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Rival Market Licence Fee	Each Document		240.00	291.00	-	240.00	291.00	0.0%
Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	New Trader Incentive Exe Vat	Three months rent free incentive	-			-			N/A
Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Equipment Hire Concession Rate (Per Gazebo)	Each Gazebo	11.00			11.00			0.0%
Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Equipment Hire Normal Rate (Per Gazebo)	Each Gazebo	33.00			33.00			0.0%
Regeneration & Environment	Market Service	Market Service - Miscellaneous Charges	Late Open/Early Close Fee - Market Hall Plus Vat	Each Offence	10.00			10.00			0.0%
Regeneration & Environment	Market Service	Market Service - Outdoor (Friday & Saturday) (incl. VAT)	Small Stall 1 & 2	Per Day	12.25			6.50			-46.9%
Regeneration & Environment	Market Service	Market Service - Outdoor (Friday & Saturday) (incl. VAT)	Standard Stall 8 - 85 & 129 - 131	Per Day	14.35			7.50			-47.7%
Regeneration & Environment	Market Service	Market Service - Outdoor (Friday & Saturday) (incl. VAT)	Large Stall 3 - 7 & 86 - 128	Per Day	16.05			8.50			-47.0%
Regeneration & Environment	Market Service	Market Service - Outdoor (Monday) (incl. VAT)	Small Stall 1 & 2	Per Day	10.00			5.50			-45.0%
Regeneration & Environment	Market Service	Market Service - Outdoor (Monday) (incl. VAT)	Standard Stall 8 - 85 & 129 - 131	Per Day	10.00			5.50			-45.0%
Regeneration & Environment	Market Service	Market Service - Outdoor (Monday) (incl. VAT)	Large Stall 3 - 7 & 86 - 128	Per Day	10.00			5.50			-45.0%
Regeneration & Environment	Market Service	Market Service - Outdoor (Storage Charges)	Storage Boxes	Per Day	4.00			4.00			0.0%
Regeneration & Environment	Market Service	Market Service - Outdoor (Storage Charges)	OMT Large	Per Week	23.00			23.00			0.0%
Regeneration & Environment	Market Service	Market Service - Outdoor (Storage Charges)	OMT Small	Per Week	19.00			19.00			0.0%

Key
Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Market Service	Market Service - Outdoor (Storage Charges)	Fruiters Storage	Per Week	9.00			9.00			0.0%
Regeneration & Environment	Market Service	Market Service - Outdoor (Tuesday) (incl. VAT)	Standard Stall	Per Day	9.60			5.00			-47.9%
Regeneration & Environment	Market Service	Market Service - Outdoor (Wednesday) (incl. VAT)	Standard Stall	Per Day	12.95			7.00			-45.9%
Regeneration & Environment	Market Service	Market Service - Perimeter Stalls	1 - 5	Per Month	446.76			237.00			-47.0%
Regeneration & Environment	Market Service	Market Service - Perimeter Stalls	6 & 10	Per Month	284.13			150.50			-47.0%
Regeneration & Environment	Market Service	Market Service - Perimeter Stalls	7 - 9, 12 - 14, 16 - 18, 68 - 76	Per Month	446.76			237.00			-47.0%
Regeneration & Environment	Market Service	Market Service - Perimeter Stalls	11	Per Month	365.45			193.50			-47.1%
Regeneration & Environment	Market Service	Market Service - Perimeter Stalls	15	Per Month	290.97			154.00			-47.1%
Regeneration & Environment	Market Service	Market Service - Perimeter Stalls	19	Per Month	405.54			215.00			-47.0%
Regeneration & Environment	Market Service	Market Service - Perimeter Stalls	88 + Electricity Standing Charges	Per Month	534.36			283.00			-47.0%
Regeneration & Environment	Market Service	Market Service - Stock Room	A1	Per Month	57.50			57.50			0.0%
Regeneration & Environment	Market Service	Market Service - Stock Room	A2, A3, C2,E2,F2, G2, J2, M2, P1, Q2, Q3	Per Month	70.00			70.00			0.0%
Regeneration & Environment	Market Service	Market Service - Stock Room	A4, B5	Per Month	36.00			36.00			0.0%
Regeneration & Environment	Market Service	Market Service - Stock Room	B1	Per Month	21.00			21.00			0.0%
Regeneration & Environment	Market Service	Market Service - Stock Room	B2, B3	Per Month	23.50			23.50			0.0%
Regeneration & Environment	Market Service	Market Service - Stock Room	B4	Per Month	31.50			31.50			0.0%
Regeneration & Environment	Market Service	Market Service - Stock Room	C1, E1, F1, J1, K1,	Per Month	47.00			47.00			0.0%
Regeneration & Environment	Market Service	Market Service - Stock Room	G1,H1, H2A, H2B, K2A, K2B, L1, L2A, M1	Per Month	35.00			35.00			0.0%
Regeneration & Environment	Market Service	Market Service - Stock Room	Q1A, Q1B	Per Month	35.00			35.00			0.0%
Regeneration & Environment	Market Service	Market Service - Stock Room	Stock Room Lights Per Quarter	Per Quarter	10.00			10.00			0.0%
Regeneration & Environment	Market Service	Market Service - Street Market (excl. VAT)	RMBC Casual Traders/ Multiple Trading Days	Per Day	23.50			23.50			0.0%
Regeneration & Environment	Market Service	Market Service - Street Market (excl. VAT)	Regular Traders	Per Day	33.75			33.75			0.0%
Regeneration & Environment	Market Service	Market Service - Street Market (excl. VAT)	Town Centre Farmers Market	Per Day		15.00	25.00	-	15.00	25.00	0.0%
Regeneration & Environment	Market Service	Market Service - Street Market (excl. VAT)	Wath District (Per foot)	Per Day	1.30			1.30			0.0%
Regeneration & Environment	Music Service	Music Service	CPD and other offers to schools - School Year 2023	Per Hour	103.00			109.00			5.8%
Regeneration & Environment	Music Service	Music Service	Group lessons of 3 or more pupils - Schoo Year 2023	Per Pupil Per Term	55.00			58.00			5.5%
Regeneration & Environment	Music Service	Music Service	Shared lesson (2 pupils in the lesson) - School Year 2023	Per Pupil Per Term	95.20			101.00			6.1%
Regeneration & Environment	Music Service	Music Service	Individual 15 minute lesson (only available if a suitable share cannot be found) - School Year	Per Pupil Per Term	95.20			101.00			6.1%
Regeneration & Environment	Music Service	Music Service	Individual 1:1 20 minutes - School Year 2023	Per Term	136.00			144.00			5.9%
Regeneration & Environment	Music Service	Music Service	Individual 1:1 30 minutes grade 5+ - School Year 2023	Per Term	170.00			180.00			5.9%
Regeneration & Environment	Music Service	Music Service	Hourly charge for instrument lessons. Whole class teaching, after school clubs - School Year 2023	Per Hour	41.20			44.00			6.8%
Regeneration & Environment	Parking Services	Parking Services	Release fee for untaxed/abandoned vehicle within 24 hrs	Each	100.00			100.00			0.0%
Regeneration & Environment	Parking Services	Parking Services	Release fee for untaxed/abandoned vehicle after 24 hrs	Each	200.00			200.00			0.0%
Regeneration & Environment	Parking Services	Parking Services	Penalty Charge Notices (higher level)	Each	70.00			70.00			0.0%
Regeneration & Environment	Parking Services	Parking Services	Penalty Charge Notices (lower level)	Each	50.00			50.00			0.0%

Key
Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Parking Services	Parking Services	Staff parking permits (All car parks)	Per month	36.00			38.00			5.6%
Regeneration & Environment	Parking Services	Parking Services	South Yorkshire Police Parking Permits - Statutes Car Park	Per month	40.00			42.00			5.0%
Regeneration & Environment	Parking Services	Parking Services	Parking dispensations and suspension fee - on street	Each	18.00			19.00			5.6%
Regeneration & Environment	Parking Services	Parking Services	Parking dispensations and suspension fee - off street	Each	18.00			19.00			5.6%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Free parking in the town centre at all Council Off-Street car parks on Saturdays	Saturday	0.00			0.00			N/A
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - DRUMMOND STREET	Up to 2 hours	1.50			1.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - DRUMMOND STREET	Up to 4 hours	2.00			2.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - DRUMMOND STREET	All day	3.50			3.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - WELLGATE NORTH	Up to 30 minutes	0.50			0.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - WELLGATE NORTH	Up to 1 hour	1.00			1.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - CLIFTON HALL	Up to 2 hours	1.50			1.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - CLIFTON HALL	Up to 4 hours	2.00			2.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - CLIFTON HALL	All day	3.50			3.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - DOUGLAS STREET	Up to 30 minutes	0.50			0.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - DOUGLAS STREET	Up to 1 hour	1.00			1.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - DOUGLAS STREET	Up to 2 hours	1.50			1.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - UNITY PLACE	Up to 30 minutes	0.50			0.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - UNITY PLACE	Up to 1 hour	0.50			0.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - UNITY PLACE	Up to 2 hours	1.50			1.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - UNITY PLACE	Up to 4 hours	2.00			2.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - SHEFFIELD ROAD	All day	1.80			Remove Charge			
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - RIVERSIDE	Up to 1 hour	0.50			0.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - RIVERSIDE	Up to 2 hours	1.00			1.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - RIVERSIDE	Up to 4 hours	2.00			2.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - SCALA	Up to 2 hours	1.50			1.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - SCALA	Up to 4 hours	2.00			2.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - RIVERSIDE HOUSE	Up to 2 hours	1.50			1.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - RIVERSIDE HOUSE	Up to 4 hours	2.00			2.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - RIVERSIDE HOUSE	All day	3.50			3.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - YORK ROAD	Up to 4 hours	1.00			Remove Charge			N/A
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - YORK ROAD	All day	2.00			Remove Charge			N/A
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - BAILEY HOUSE	Up to 4 hours	1.00			1.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - BAILEY HOUSE	All day	2.00			2.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - WELLGATE MSCP	Up to 2 hours	1.50			1.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - WELLGATE MSCP	Up to 4 hours	2.00			2.00			0.0%

Key

Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - WELLGATE MSCP	All day	3.50			3.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - FORGE ISLAND	Red Zone - Up to 2 hours	-			Remove Charge			N/A
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - FORGE ISLAND	Up to 2 hours	1.00			Remove Charge			N/A
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - FORGE ISLAND	Up to 4 hours	2.00			Remove Charge			N/A
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - FORGE ISLAND	All day	3.50			Remove Charge			N/A
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - THE STATUTES	Up to 2 hours	1.00			1.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - THE STATUTES	Up to 4 hours	2.00			2.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - THE STATUTES	All day (Monday - Friday)	3.50			3.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - Off Street	Off street parking charges - THE STATUTES	All day (Saturday)	2.00			2.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MAIN STREET	Up to 30 minutes	0.20			0.20			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MAIN STREET	Up to 1 hour	1.50			1.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MAIN STREET	Up to 2 hours	3.00			3.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MOORGATE STREET	Up to 30 minutes	1.00			1.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MOORGATE STREET	Up to 1 hour	1.50			1.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MOORGATE STREET	Up to 2 hours	3.00			3.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MANSFIELD ROAD	Up to 30 minutes	1.00			1.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MANSFIELD ROAD	Up to 1 hour	1.50			1.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MANSFIELD ROAD	Up to 2 hours	3.00			3.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - STANLEY STREET	Up to 30 minutes	1.00			1.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - STANLEY STREET	Up to 1 hour	1.50			1.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - STANLEY STREET	Up to 2 hours	3.00			3.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MOORGATE	Up to 30 minutes	1.00			1.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MOORGATE	Up to 1 hour	1.50			1.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MOORGATE	Up to 2 hours	3.00			3.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MOORGATE	Up to 3 hours	3.50			3.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MOORGATE	Up to 4 hours	4.00			4.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - CROFTS TOWN HALL	Up to 30 minutes	1.00			1.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - CROFTS TOWN HALL	Up to 1 hour	1.50			1.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - CROFTS TOWN HALL	Up to 2 hours	3.00			3.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - CROFTS TOWN HALL	Up to 3 hours	3.50			3.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - CROFTS TOWN HALL	Up to 4 hours	4.00			4.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - SHIP HILL	Up to 30 minutes	1.00			1.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - SHIP HILL	Up to 1 hour	1.50			1.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - SHIP HILL	Up to 2 hours	3.00			3.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - SHIP HILL	Up to 3 hours	3.50			3.50			0.0%

Key
Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - SHIP HILL	Up to 4 hours	4.00			4.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - WELLGATE	Up to 30 minutes	1.00			1.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - WELLGATE	Up to 1 hour	1.50			1.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - DONCASTER GATE	Up to 30 minutes	1.00			1.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - DONCASTER GATE	Up to 1 hour	1.50			1.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - DONCASTER GATE	Up to 2 hours	3.00			3.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - WESTGATE	Up to 30 minutes	1.00			1.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - WESTGATE	Up to 1 hour	1.50			1.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - WESTGATE	Up to 2 hours	3.00			3.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - WHARNCLIFFE STREET	Up to 30 minutes	1.00			1.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - WHARNCLIFFE STREET	Up to 1 hour	1.50			1.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - WHARNCLIFFE STREET	Up to 2 hours	3.00			3.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - PERCY STREET	Up to 30 minutes	1.00			1.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - PERCY STREET	Up to 1 hour	1.50			1.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - PERCY STREET	Up to 2 hours	3.00			3.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - HOWARD STREET	Up to 30 minutes	1.00			1.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - HOWARD STREET	Up to 1 hour	1.50			1.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - EASTWOOD LANE	Up to 30 minutes	1.00			1.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - EASTWOOD LANE	Up to 1 hour	1.50			1.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - WELLGATE MASONS	Up to 30 minutes	1.00			1.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - WELLGATE MASONS	Up to 1 hour	1.50			1.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - WELLGATE MASONS	Up to 2 hours	3.00			3.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - WESTGATE (Short Stay)	Up to 30 minutes	0.20			0.20			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - WESTGATE (Short Stay)	Up to 1 hour	1.50			1.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - WESTGATE (Short Stay)	Up to 2 hours	3.00			3.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - WESTGATE (Long Stay)	Up to 30 minutes	0.20			0.20			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - WESTGATE (Long Stay)	Up to 1 hour	1.00			1.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - WESTGATE (Long Stay)	Up to 2 hours	2.00			2.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - WESTGATE (Long Stay)	Up to 4 hours	3.00			3.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - WESTGATE (Long Stay)	All day	4.00			4.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - SHEFFIELD ROAD	Up to 30 minutes	0.20			0.20			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - SHEFFIELD ROAD	Up to 1 hour	1.00			1.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - SHEFFIELD ROAD	Up to 2 hours	2.00			2.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - SHEFFIELD ROAD	Up to 4 hours	3.00			3.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - SHEFFIELD ROAD	All day	4.00			4.00			0.0%

Key
Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MAIN STREET	Up to 30 minutes	1.00			1.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MAIN STREET	Up to 1 hour	1.50			1.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MAIN STREET	Up to 2 hours	3.00			3.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MASBROUGH STREET	Up to 30 minutes	0.20			0.20			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MASBROUGH STREET	Up to 1 hour	0.50			0.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MASBROUGH STREET	Up to 2 hours	1.00			1.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MASBROUGH STREET	All day	2.00			2.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - DOMINE LANE	Up to 30 minutes	1.00			1.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - DOMINE LANE	Up to 1 hour	1.50			1.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - DOMINE LANE	Up to 2 hours	3.00			3.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MARKET STREET	Up to 30 minutes	1.00			1.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MARKET STREET	Up to 1 hour	1.50			1.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - MARKET STREET	Up to 2 hours	3.00			3.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - COKE HILL	Up to 30 minutes	0.20			0.20			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - COKE HILL	Up to 4 hours	1.00			1.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - COKE HILL	All day	2.00			2.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - PARKFIELD ROAD	Up to 30 minutes	0.50			0.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - PARKFIELD ROAD	Up to 1 hour	1.00			1.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - PARKFIELD ROAD	Up to 2 hours	1.50			1.50			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - PARKFIELD ROAD	Up to 4 hours	2.00			2.00			0.0%
Regeneration & Environment	Parking Services	Parking Services - On Street	On street parking charges - PARKFIELD ROAD	All day	3.50			3.50			0.0%
Regeneration & Environment	Pest Control	Pest Control	Rats Inside Property	Treatment upto 3 visits	72.00			76.00			5.6%
Regeneration & Environment	Pest Control	Pest Control	Rats Outside Property	Treatment upto 3 visits	72.00			76.00			5.6%
Regeneration & Environment	Pest Control	Pest Control	Mice	Treatment upto 4 visits	72.00			76.00			5.6%
Regeneration & Environment	Pest Control	Pest Control	Mice	Subsequent Visits	33.00			35.00			6.1%
Regeneration & Environment	Pest Control	Pest Control	Moles	Treatment upto 3 visits	95.00			101.00			6.3%
Regeneration & Environment	Pest Control	Pest Control	Squirrels	Treatment upto 3 visits	95.00			101.00			6.3%
Regeneration & Environment	Pest Control	Pest Control	Feral Pigeons	Quote	Price on Application			Price on Application			N/A
Regeneration & Environment	Pest Control	Pest Control	Fleas	Per Visit	95.00			101.00			6.3%
Regeneration & Environment	Pest Control	Pest Control	Bed Bugs	Treatment upto 4 visits	215.00			228.00			6.0%
Regeneration & Environment	Pest Control	Pest Control	Cockroaches	Treatment upto 4 visits	215.00			228.00			6.0%
Regeneration & Environment	Pest Control	Pest Control	Wasps Nest	Per Visit	95.00			101.00			6.3%
Regeneration & Environment	Pest Control	Pest Control	Flies	Per Visit	95.00			101.00			6.3%
Regeneration & Environment	Pest Control	Pest Control	Wild Bees / Bumble Bees (Outside Property)	Per Visit	95.00			101.00			6.3%
Regeneration & Environment	Pest Control	Pest Control	Stored Product Insects (Beetles Etc.)	Per Visit	95.00			101.00			6.3%

Key
Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Pest Control	Pest Control	Garden Ants	Per Visit	95.00			101.00			6.3%
Regeneration & Environment	Pest Control	Pest Control	Call out Fee	Per Visit	58.02			62.00			6.9%
Regeneration & Environment	Pest Control	Pest Control	Out of Hours Fixed Fee - Weekdays and Saturday	Per Visit	142.00			151.00			6.3%
Regeneration & Environment	Pest Control	Pest Control	Out of Hours Fixed Fee - Sunday and Bank Holiday	Per Visit	189.00			200.00			5.8%
Regeneration & Environment	Planning Service	Planning Service	Charge relates to carrying out responses to Environmental Information Regulations (EIR	Per Hour	30.00			32.00			6.7%
Regeneration & Environment	Planning Service	Planning Service	Provide listed building advice	Per Hour	100.00			106.00			6.0%
Regeneration & Environment	Planning Service	Planning Service	Statutory planning application fees - set nationally cannot be changed locally	As per statute				-			N/A
Regeneration & Environment	Planning Service	Planning Service	Complete Local Authority Search (LLC1 & Con29 Compiled, covering all required property	per application	122.00			129.00			5.7%
Regeneration & Environment	Planning Service	Planning Service	Con29 Compiled Search	per application	98.00			104.00			6.1%
Regeneration & Environment	Planning Service	Planning Service	Local Land Charges Register Search (LLC1 only)	per application	24.00			25.00			4.2%
Regeneration & Environment	Planning Service	Planning Service	New street naming	per application	83.00			88.00			6.0%
Regeneration & Environment	Planning Service	Planning Service	New properties on new street or new property addresses on an existing street and readdressing	1	66.00			70.00			6.1%
Regeneration & Environment	Planning Service	Planning Service	New properties on new street or new property addresses on an existing street and readdressing	2 to 5	99.00			105.00			6.1%
Regeneration & Environment	Planning Service	Planning Service	New properties on new street or new property addresses on an existing street and readdressing	6 to 10	133.00			141.00			6.0%
Regeneration & Environment	Planning Service	Planning Service	New properties on new street or new property addresses on an existing street and readdressing	more than 10	275.00			292.00			6.2%
Regeneration & Environment	Planning Service	Planning Service	subsequent to initial application		6.00			6.00			0.0%
Regeneration & Environment	Planning Service	Planning Service	Change to house name and letter of confirmation of address	per request	56.00			59.00			5.4%
Regeneration & Environment	Regulation and Enforcement	Animal Health	Providing boarding in kennels for dogs, and providing boarding for cats	Per application	318.00			337.00			6.0%
Regeneration & Environment	Regulation and Enforcement	Animal Health	Providing home boarding	Per application	318.00			337.00			6.0%
Regeneration & Environment	Regulation and Enforcement	Animal Health	Hiring out of horses	Per application	318.00			337.00			6.0%
Regeneration & Environment	Regulation and Enforcement	Animal Health	Breeding of dogs	Per application	318.00			337.00			6.0%
Regeneration & Environment	Regulation and Enforcement	Animal Health	Selling of pets	Per application	318.00			337.00			6.0%
Regeneration & Environment	Regulation and Enforcement	Animal Health	Keeping or training animals for exhibition	Per application	318.00			337.00			6.0%
Regeneration & Environment	Regulation and Enforcement	Animal Health	Variation of a licence under the Animal Welfare (Licensing of Animals) (England) Regulations	Per application	32.00			34.00			6.3%
Regeneration & Environment	Regulation and Enforcement	Animal Health	Re-rating visit under the Animal Welfare (Licensing of Animals) (England) Regulations	Per application	169.00			179.00			5.9%
Regeneration & Environment	Regulation and Enforcement	Animal Health	Dangerous Wild Animals	Per application	167.00			177.00			6.0%
Regeneration & Environment	Regulation and Enforcement	Animal Health	Zoos - First Licence	Per application	1,188.00			1,259.00			6.0%
Regeneration & Environment	Regulation and Enforcement	Animal Health	Zoos - Renewal	Per application	1,757.00			1,862.00			6.0%
Regeneration & Environment	Regulation and Enforcement	Animal Health	Copy of Zoo or Dangerous Wild Animal Licence	Per application	32.00			34.00			6.3%
Regeneration & Environment	Regulation and Enforcement	Annual Subsistence Charge	Standard process LOW	Per activity		772.00	876.00		772.00	876.00	0.0%
Regeneration & Environment	Regulation and Enforcement	Annual Subsistence Charge	Standard process MEDIUM	Per activity		1,161.00	1,317.00		1,161.00	1,317.00	0.0%
Regeneration & Environment	Regulation and Enforcement	Annual Subsistence Charge	Standard process HIGH	Per activity		1,747.00	1,954.00		1,747.00	1,954.00	0.0%
Regeneration & Environment	Regulation and Enforcement	Annual Subsistence Charge	Reduced fee activities Low/Medium/High	Per activity		79.00	237.00		79.00	237.00	0.0%
Regeneration & Environment	Regulation and Enforcement	Annual Subsistence Charge	PVR I & II Combined Medium Component	Per activity		113.00	341.00		113.00	341.00	0.0%
Regeneration & Environment	Regulation and Enforcement	Annual Subsistence Charge	Vehicle Refinishers Low/Medium/High	Per activity		288.00	548.00		288.00	548.00	0.0%

FEES AND CHARGES PROPOSALS 2023/24

Key
Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Regulation and Enforcement	Annual Subsistence Charge	Odorising of natural gas Low/Medium/High	Per activity		79.00	237.00		79.00	237.00	0.0%
Regeneration & Environment	Regulation and Enforcement	Annual Subsistence Charge	Mobile screening and crushing plant Low/Medium/High	Per activity		626.00	1,551.00		626.00	1,551.00	0.0%
Regeneration & Environment	Regulation and Enforcement	Annual Subsistence Charge	for the third to seventh authorisations Low/Medium/High	Per activity		385.00	924.00		385.00	924.00	0.0%
Regeneration & Environment	Regulation and Enforcement	Annual Subsistence Charge	for the eighth and subsequent authorisations Low/Medium/High	Per activity		198.00	473.00		198.00	473.00	0.0%
Regeneration & Environment	Regulation and Enforcement	Annual Subsistence Charge	Late Payment Fee	Per activity	52.00			52.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Environmental Health General	Works in default	Variable	Variable			Variable			N/A
Regeneration & Environment	Regulation and Enforcement	Environmental Health General	Consultation or business advice Enquiry	Per Hour	24.00			26.00			8.3%
Regeneration & Environment	Regulation and Enforcement	Environmental Health General	High Hedges investigation	Per Investigation	449.00			449.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Environmental Health General	Seizure and Storage of vehicles involved in waste crimes	Variable	Variable			Variable			N/A
Regeneration & Environment	Regulation and Enforcement	Export Certificates	Export Certificates	Each	97.00			103.00			6.2%
Regeneration & Environment	Regulation and Enforcement	Fixed Penalty Notices	Leaving Litter	Offence		100.00	150.00		100.00	150.00	0.0%
Regeneration & Environment	Regulation and Enforcement	Fixed Penalty Notices	Failing to Comply with a Public Space Protection Order (Including the Dog Control Order)	Offence	100.00			100.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Fixed Penalty Notices	Graffiti and Fly Posting	Offence	80.00			80.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Fixed Penalty Notices	Failure to comply with a Community Protection Notice	Offence	100.00			100.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Fixed Penalty Notices	Failure to comply with non--domestic waste receptacles notice	Offence	100.00			100.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Fixed Penalty Notices	Failure to produce authority to transport controlled waste	Offence	300.00			300.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Fixed Penalty Notices	Failure to produce waste disposal documentation	Offence	300.00			300.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Fixed Penalty Notices	Illegal disposal of waste (Fly Tipping)	Offence		300.00	400.00		300.00	400.00	0.0%
Regeneration & Environment	Regulation and Enforcement	Food Hygiene	Food Hygiene Revisit	Per application	170.00			180.00			5.9%
Regeneration & Environment	Regulation and Enforcement	Food Hygiene	Provide pre-inspection advice to food businesses	Per application	207.00			220.00			6.3%
Regeneration & Environment	Regulation and Enforcement	Health and Safety	Ear-piercing – PREMISES	Per application	141.00			149.00			5.7%
Regeneration & Environment	Regulation and Enforcement	Health and Safety	Ear piercing - person carrying on the business	Per application	32.00			34.00			6.3%
Regeneration & Environment	Regulation and Enforcement	Health and Safety	Total for ear-piercing with one applicant	Per application	173.00			183.00			5.8%
Regeneration & Environment	Regulation and Enforcement	Health and Safety	Tattooing – PREMISES	Per application	236.00			250.00			5.9%
Regeneration & Environment	Regulation and Enforcement	Health and Safety	Tattooing - person carrying on the business	Per application	32.00			34.00			6.3%
Regeneration & Environment	Regulation and Enforcement	Health and Safety	Total for tattooing with one applicant	Per application	268.00			284.00			6.0%
Regeneration & Environment	Regulation and Enforcement	Health and Safety	Acupuncture – PREMISES	Per application	173.00			183.00			5.8%
Regeneration & Environment	Regulation and Enforcement	Health and Safety	Acupuncture – person carrying on the practice	Per application	32.00			34.00			6.3%
Regeneration & Environment	Regulation and Enforcement	Health and Safety	Electrolysis – PREMISES	Per application	173.00			183.00			5.8%
Regeneration & Environment	Regulation and Enforcement	Health and Safety	Electrolysis – person carrying on the business	Per application	32.00			34.00			6.3%
Regeneration & Environment	Regulation and Enforcement	Health and Safety	Reissuing a registration certificate due to a change of Business Name or Applicant Name for	Per application	32.00			34.00			6.3%
Regeneration & Environment	Regulation and Enforcement	Housing Monetary/Civil penalties	Non-compliance with the Smoke and Carbon Monoxide Alarm (England) Regulations 2015	First Offence	1,500.00			1,500.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Housing Monetary/Civil penalties	Non-compliance with the Smoke and Carbon Monoxide Alarm (England) Regulations 2015	Second Offence	3,000.00			3,000.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Housing Monetary/Civil penalties	Non-compliance with the Smoke and Carbon Monoxide Alarm (England) Regulations 2015	Further Offences Per Offence	5,000.00			5,000.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Housing Monetary/Civil penalties	Non-compliance with section 46 Environmental Protection Act 1990 (domestic waste receptacles)	Offence	5,000.00			5,000.00			0.0%

Key
Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Regulation and Enforcement	Housing Monetary/Civil penalties	Civil Penalty for Housing offences under the Housing and Planning Act 2016	Offence	30,000.00			30,000.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Part A2	Application	Per activity	3,363.00			3,363.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Part A2	Additional fee for operating without a permit	Per activity	1,188.00			1,188.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Part A2	Annual Subsistence LOW	Per activity	1,343.00			1,343.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Part A2	Annual Subsistence MEDIUM	Per activity	1,507.00			1,507.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Part A2	Annual Subsistence HIGH	Per activity	2,230.00			2,230.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Part A2	Late Payment Fee	Per activity	52.00			52.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Part A2	Substantial Variation	Per activity	1,368.00			1,368.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Part A2	Transfer	Per activity	235.00			235.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Part A2	Partial Transfer	Per activity	698.00			698.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Part A2	Surrender	Per activity	698.00			698.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Pollution Control	Standard process	Application Fee	1,650.00			1,650.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Pollution Control	Additional fee for operating without a permit	Application Fee	1,188.00			1,188.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Pollution Control	PVR I, Dry Cleaners and Reduced fee activities (1)	Application Fee	155.00			155.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Pollution Control	PVR I & II Combined	Application Fee	257.00			257.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Pollution Control	Vehicle Refinishers (VRs) and other Reduced Fee activities (2)	Application Fee	362.00			362.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Pollution Control	Reduced fee activities additional fee for operating without a permit	Application Fee	71.00			71.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Pollution Control	Mobile screening and crushing plant	Application Fee	1,650.00			1,650.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Pollution Control	for the third to seventh applications	Application Fee	985.00			985.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Pollution Control	for the eighth and subsequent applications	Application Fee	498.00			498.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Private Sector Housing Enforcement Trading Account fees	House in Multiple Occupation (HMO) - Application	House	266.00			266.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Private Sector Housing Enforcement Trading Account fees	House in Multiple Occupation (HMO) Licence maintenance fee	House	663.00			663.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Private Sector Housing Enforcement Trading Account fees	HMO License renewal application fee (available for renewing applications which have not expired)	House	237.00			237.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Private Sector Housing Enforcement Trading Account fees	HMO License renewal Licence maintenance fee (available for renewing applications which have	House	568.00			568.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Private Sector Housing Enforcement Trading Account fees	HMO Late application fee (Operating 12 weeks unlicensed)	House	411.00			411.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Private Sector Housing Enforcement Trading Account fees	Selective Licence of other houses in designated areas - application fee	Letting Unit	68.00			68.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Private Sector Housing Enforcement Trading Account fees	Selective Licence of other houses in designated areas - Licence maintenance fee	Letting Unit	453.00			453.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Private Sector Housing Enforcement Trading Account fees	Rebate for early applications with fully compliant property	Letting Unit	- 127.00			- 127.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Private Sector Housing Enforcement Trading Account fees	Selective Licence late application fee (operating unlicensed for 12 weeks)	House	136.00			136.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Private Sector Housing Enforcement Trading Account fees	Additional Unit Maintenance Fee	Letting Unit	138.00			138.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Private Sector Housing Enforcement Trading Account fees	Charge for the service of Enforcement Notices under the Housing Act 2004	Notice	420.00	200.00		420.00	200.00		0.0%
Regeneration & Environment	Regulation and Enforcement	Substantial change s10 and s11	Standard process	Per activity	1,050.00			1,050.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Substantial change s10 and s11	Standard process where the substantial change results in a new PPC activity	Per activity	1,650.00			1,650.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Substantial change s10 and s11	Reduced fee activities*	Per activity	102.00			102.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Temporary Transfer for Mobiles	First Transfer	Per activity	53.00			53.00			0.0%

Key
Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Regulation and Enforcement	Temporary Transfer for Mobiles	Repeat Transfer	Per activity	10.00			10.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Temporary Transfer for Mobiles	Repeat Following enforcement or warning	Per activity	53.00			53.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Trading Standards	Weights and Measures Inspector (hourly rate)	Per Hour	68.00			72.00			5.9%
Regeneration & Environment	Regulation and Enforcement	Trading Standards	Weights and Measures Technical Assistant (hourly rate)	Per Hour	42.00			45.00			7.1%
Regeneration & Environment	Regulation and Enforcement	Trading Standards	Administration of second hand dealer registration	Each	20.00			21.00			5.0%
Regeneration & Environment	Regulation and Enforcement	Transfer and Surrender	Standard process transfer	Per activity	169.00			169.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Transfer and Surrender	Standard process partial transfer	Per activity	497.00			497.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Transfer and Surrender	New operator at low risk reduced fee activity	Per activity	78.00			78.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Transfer and Surrender	Surrender: all Part B activities	Per activity	-			-			N/A
Regeneration & Environment	Regulation and Enforcement	Transfer and Surrender	Reduced fee activities*: transfer	Per activity	-			-			N/A
Regeneration & Environment	Regulation and Enforcement	Transfer and Surrender	Reduced fee activities*: partial transfer	Per activity	47.00			47.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Water Samples	Private Water Supply Samples	Each	500.00			500.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Water Samples	Risk assessment (for each assessment)	Each	100.00			100.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Water Samples	Sampling (for each visit) Investigation (for each investigation)	Each	100.00			100.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Water Samples	Granting an authorisation (for each authorisation)	Each	100.00			100.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Water Samples	Standard Microbiological sample	Per sample	97.00			103.00			6.2%
Regeneration & Environment	Regulation and Enforcement	Water Samples	Legionella water sample	Per sample	128.00			136.00			6.3%
Regeneration & Environment	Regulation and Enforcement	Water Samples - Analysing a sample	taken under reg 10	Per sample	25.00			25.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Water Samples - Analysing a sample	taken during check monitoring	Per sample	100.00			100.00			0.0%
Regeneration & Environment	Regulation and Enforcement	Water Samples - Analysing a sample	taken during audit monitoring	Per sample	500.00			500.00			0.0%
Regeneration & Environment	Rother Valley Country Park	All Day Lake Hire - Summer (March - Sept) - Equipment not included	Sole use of Main Lake	Per Day	Price on Application			Price on Application			N/A
Regeneration & Environment	Rother Valley Country Park	All Day Lake Hire - Summer (March - Sept) - Equipment not included	Partial use of Main Lake	Per Day	Price on Application			Price on Application			N/A
Regeneration & Environment	Rother Valley Country Park	All Day Lake Hire - Summer (March - Sept) - Equipment not included	Hire of Northern Lake	Per Day	Price on Application			Price on Application			N/A
Regeneration & Environment	Rother Valley Country Park	All Day Lake Hire - Winter (October - February) - Equipment not included	Sole use of Main Lake	Per Day	Price on Application			Price on Application			N/A
Regeneration & Environment	Rother Valley Country Park	All Day Lake Hire - Winter (October - February) - Equipment not included	Partial use of Main Lake	Per Day	Price on Application			Price on Application			N/A
Regeneration & Environment	Rother Valley Country Park	All Day Lake Hire - Winter (October - February) - Equipment not included	Hire of Northern Lake	Per Day	Price on Application			Price on Application			N/A
Regeneration & Environment	Rother Valley Country Park	Car Parking	Up to 1 hour parking	Per Car	1.00			1.50			50.0%
Regeneration & Environment	Rother Valley Country Park	Car Parking	Up to 2 hours parking	Per Car	2.00			2.50			25.0%
Regeneration & Environment	Rother Valley Country Park	Car Parking	Up to 3 hours parking	Per Car	3.00			3.50			17.0%
Regeneration & Environment	Rother Valley Country Park	Car Parking	Up to 4 hours parking	Per Car	4.00			4.50			12.5%
Regeneration & Environment	Rother Valley Country Park	Car Parking	Up to 5 hours parking	Per Car	5.00			5.50			10.0%
Regeneration & Environment	Rother Valley Country Park	Car Parking	All Day	Per Car	6.00			6.00			0.0%
Regeneration & Environment	Rother Valley Country Park	Car Parking	Blue Badge Holders	per Car	-			-			N/A
Regeneration & Environment	Rother Valley Country Park	Car Parking	Mini Buses (Charged as Car)	Per Vehicle	As per car			As per car			N/A
Regeneration & Environment	Rother Valley Country Park	Car Parking	Car Parking - Season Ticket (April to March)*	Per Car - Reduced by 1/12th per calendar month		7.50	90.00		7.50	90.00	0.0%

Key

Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Rother Valley Country Park	Caravan and Camping *(not Caravan Site - event operator only)	Caravan - Overnight (Organised events only)	Per Unit	11.70			12.00			2.6%
Regeneration & Environment	Rother Valley Country Park	Caravan and Camping *(not Caravan Site - event operator only)	Tents - Overnight (Organised events only)	Per Unit	10.20			10.50			2.9%
Regeneration & Environment	Rother Valley Country Park	Coarse Fishing	Season ticket (ticket to expire at end of March)	Per Person	77.00			77.00			0.0%
Regeneration & Environment	Rother Valley Country Park	Coarse Fishing	Per Day	Per Person	5.00			5.00			0.0%
Regeneration & Environment	Rother Valley Country Park	Craft Storage	Boats per year - to include car parking fee	Per Boat	245.00			260.00			6.1%
Regeneration & Environment	Rother Valley Country Park	Launch Fees	Private Launch - (Per Day) Full Price	Per Unit Per Day	11.00			12.00			9.1%
Regeneration & Environment	Rother Valley Country Park	Launch Fees	Private Launch - (Per Day) Concessionary/Rothercard Price	Per Unit Per Day	8.00			8.50			6.3%
Regeneration & Environment	Rother Valley Country Park	Launch Fees	Private Launch (within 3 hours of closure) Full Price	Per Unit	7.50			8.00			6.7%
Regeneration & Environment	Rother Valley Country Park	Launch Fees	Private Launch (within 3 hours of closure) Concessionary/Rothercard Price	Per Unit	5.50			6.00			9.1%
Regeneration & Environment	Rother Valley Country Park	Launch Fees	6 Month Private Launch Saver - Incl. Car Parking Fee Full Price	Per Unit	202.00			212.00			5.0%
Regeneration & Environment	Rother Valley Country Park	Launch Fees	6 Month Private Launch Saver - Incl. Car Parking Fee Concessionary/Rothercard Price	Per Unit	156.00			Remove Charge			N/A
Regeneration & Environment	Rother Valley Country Park	Launch Fees	Storage & Launch Saver (launch1/3/10 to 19/12/10, 12 month storage)inc C/P	Per Unit	374.00			395.00			5.6%
Regeneration & Environment	Rother Valley Country Park	Launch Fees	6 Months Jet Ski Launch Pass	Per Person Per Unit	224.00			240.00			7.1%
Regeneration & Environment	Rother Valley Country Park	Launch Fees	1 Month Jet Ski Launch Pass (min. of 6 months to be purchased first)	Per Person Per Unit	66.00			70.00			6.1%
Regeneration & Environment	Rother Valley Country Park	Miscellaneous	Powercraft Engine Test	Per Craft	48.00			50.00			4.2%
Regeneration & Environment	Rother Valley Country Park	Miscellaneous	Windsurf Harness Hire	Per Person	9.00			10.00			11.1%
Regeneration & Environment	Rother Valley Country Park	Miscellaneous	Spraydeck hire	Per Unit	9.00			10.00			11.1%
Regeneration & Environment	Rother Valley Country Park	Miscellaneous	Locker Tokens	Per Locker	0.50			Remove Charge			N/A
Regeneration & Environment	Rother Valley Country Park	Miscellaneous	Small meeting room hire (half day)	Per Half Day	Price on Application			Price on Application			N/A
Regeneration & Environment	Rother Valley Country Park	Miscellaneous	Small meeting room hire (full day)	Per Day	Price on Application			Price on Application			N/A
Regeneration & Environment	Rother Valley Country Park	Miscellaneous	Large meeting room hire (full day)	Per Day	Price on Application			Price on Application			N/A
Regeneration & Environment	Rother Valley Country Park	Miscellaneous	Flip Chart Hire (on site only) per day*	Per Day	10.00			10.50			5.0%
Regeneration & Environment	Rother Valley Country Park	Miscellaneous	Rotherham School Visits	Per Pupil	Price on Application			Price on Application			N/A
Regeneration & Environment	Rother Valley Country Park	Miscellaneous	School Visits (per pupil)	Per Pupil	Price on Application			Price on Application			N/A
Regeneration & Environment	Rother Valley Country Park	Miscellaneous	Lecture (by Ranger Staff on site) per hour (non-vat)	Per Hour	Price on Application			Price on Application			N/A
Regeneration & Environment	Rother Valley Country Park	Miscellaneous	Events Fee *	Per Event	Price on Application	500.00		Price on Application			N/A
Regeneration & Environment	Rother Valley Country Park	Miscellaneous	Orienteering Maps *	Per Unit	3.00			3.00			0.0%
Regeneration & Environment	Rother Valley Country Park	Model Boating	Model Boating (per craft per day) * Full Price	Per Craft Per Day	5.50			6.00			9.1%
Regeneration & Environment	Rother Valley Country Park	Model Boating	Model Boating (per craft per day) * Concessionary/Rothercard Price	Per Craft Per Day	4.00			4.50			12.5%
Regeneration & Environment	Rother Valley Country Park	Powerboat Hire *	Powerboat including Driver 0 - 4 hours	Per Boat	Price on Application			Price on Application			N/A
Regeneration & Environment	Rother Valley Country Park	Powerboat Hire *	Powerboat including Driver 0 - 8 hours	Per Boat	Price on Application			Price on Application			N/A
Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Cycle Hire Refundable Deposit (per cycle)	Per Cycle	10.00			10.00			0.0%
Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Cycle Hire Refundable Deposit (per group of over 6 people)	Per Cycle	30.00			30.00			0.0%
Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Cycle Hire (per hour)	Per Cycle Per Hour	8.50			9.00			5.9%
Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Cycle Hire 2 hour	Per Cycle Per 2 Hours	15.00			16.00			6.7%

Key
Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Cycle Trailers (per hour)	Per Trailer Per Hour	6.50			7.00			7.7%
Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Cycle Trailers 2 hours	Per Trailer Per 2 Hours	10.50			11.00			4.8%
Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Dino Cycle	Per Cycle	20.50			22.00			7.3%
Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Dino Cycle Trailer	Per Cycle Trailer	14.00			15.00			7.1%
Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Electric 4 seat cycle	Per Cycle Per Hour	23.50			25.00			6.4%
Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Single Chopper	Per Cycle Per Hour	9.50			10.00			5.3%
Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Single Chopper (Concession)	Per Cycle Per Hour	8.50			9.00			5.9%
Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Duo Chopper (2 seat cycle)	Per cycle Per Hour	13.50			14.00			3.7%
Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Duo Chopper (2 seat cycle) (Concession)	Per cycle Per Hour	10.00			10.50			5.0%
Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Single seat go cart	Per Hour	9.50			10.00			5.3%
Regeneration & Environment	Rother Valley Country Park	Rother Valley Country Park Cycle Hire	Single seat go cart (Concession)	Per Hour	8.50			9.00			5.9%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Double Handed Dinghies (per 90 minutes) Full Price	Per 90 minutes	18.50			19.50			5.4%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Double Handed Dinghies (per 90 minutes) Concessionary/Rothercard Price	Per 90 minutes	13.00			14.00			7.7%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Double Handed Dinghies (per 90 minutes) Junior Rothercard Price	Per 90 minutes	11.00			12.00			9.1%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Single Handed Dinghies (per 90 minutes) Full Price	Per 90 minutes	14.50			15.50			6.9%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Single Handed Dinghies (per 90 minutes) Concessionary/ Rothercard Price	Per 90 minutes	10.50			11.50			9.5%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Single Handed Dinghies (per 90 minutes) Junior Rothercard Price	Per 90 minutes	8.00			8.50			6.3%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Windsurfer (per 90 minutes) Full Price	Per 90 minutes	13.50			14.50			7.4%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Windsurfer (per 90 minutes) Concessionary/Rothercard Price	Per 90 minutes	9.50			10.00			5.3%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Windsurfer (per 90 minutes) Junior Rothercard Price	Per 90 minutes	7.00			7.50			7.1%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Canadian Canoe (per 60 minutes) Full Price	Per Hour	14.00			15.00			7.1%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Canadian Canoe (per 60 minutes) Concessionary/Rothercard Price	Per Hour	11.50			12.00			4.3%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Canadian Canoe (per 60 minutes) Junior Rothercard Price	Per Hour	9.00			9.50			5.6%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Kayak Canoe (per 60 minutes) Full Price	Per Hour	12.00			13.00			8.3%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Kayak Canoe (per 60 minutes) Concessionary/Rothercard Price	Per Hour	9.50			10.00			5.3%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Kayak Canoe (per 60 minutes) Junior Rothercard Price	Per Hour	7.30			8.00			9.6%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Open Canoe (per 60 minutes) Full Price	Per Hour	12.00			13.00			8.3%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Open Canoe (per 60 minutes) Concessionary/Rothercard Price	Per Hour	9.50			10.00			5.3%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Open Canoe (per 60 minutes) Junior Rothercard Price	Per Hour	7.50			8.00			6.7%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Topo Due Canoe (per 60 minutes) Full Price	Per Hour	13.00			14.00			7.7%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Topo Due Canoe (per 60 minutes) Concessionary/Rothercard Price	Per Hour	11.00			12.00			9.1%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Topo Due Canoe (per 60 minutes) Junior Rothercard Price	Per Hour	8.00			8.50			6.3%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Rowing Boat (per 30 minutes)	Per 30 minutes	13.50			14.50			7.4%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Pedal Boat (per 30 minutes)	Per 30 minutes	13.50			14.50			7.4%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Electric Boats	Per session	16.50			17.50			6.1%

Key

Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Wet Suit (session) Full Price	Per Person	7.00			7.50			7.1%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Wet Suit (session) Concessionary/Rothercard Price	Per Person	5.00			5.50			10.0%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Wet Suit (per day) Full Price	Per Person	15.00			16.00			6.7%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Wet Suit (per day) Concessionary/Rothercard Price	Per Person	8.00			9.00			12.5%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Buoyancy Aid (per day) Full Price	Per Person	11.00			12.00			9.1%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Buoyancy Aid (per day) Concessionary/Rothercard Price	Per Person	7.00			7.50			7.1%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Instructor /Supervisor (1:1 90 min lesson in any activity, cost now includes equipment) VAT	Per Person	84.00			89.00			6.0%
Regeneration & Environment	Rother Valley Country Park	Watersports Includes VAT unless used for education/training	Locker Tokens	Per Locker	0.50			0.50			0.0%
Regeneration & Environment	School Meals	School Meals	The price charges by the school meals service are commercially confidential however it should be	Per meal, per pupil	Commercially confidential			Commercially confidential			N/A
Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Car Parking	Car parking up to 1 hour	Per Hour	1.00			1.50			50.0%
Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Car Parking	All Year Round (per day)	Per ticket	1.90			2.50			31.6%
Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Car Parking	Disabled Parking	Per ticket	No Charge			No Charge			N/A
Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Car Parking	Minibus Day Rate - As Car	Per Vehicle	As per car			As per car			N/A
Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Car Parking	Car Parking - Season Ticket	Per ticket	80.00			85.00			6.3%
Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Car Parking	car parking season ticket disabled	Per ticket	No Charge			No Charge			N/A
Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Caravan/Camping	Family Tent (per night)	Pitch	18.50			Remove Charge			N/A
Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Caravan/Camping	Caravans, trailer tents & motorhomes (per unit per nigh)t	Pitch	22.50			Remove Charge			N/A
Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Caravan/Camping	Awning	Pitch	4.00			Remove Charge			N/A
Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Caravan/Camping	Rally Rate (per night)	Pitch	18.00			Remove Charge			N/A
Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Caravan/Camping	Seasonal Pitch (rate per night for six months)	Pitch	19.50			Remove Charge			N/A
Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Float Tubing	Season Permit Float Tube Launch	Permit	45.00			46.00			2.2%
Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Float Tubing	Day Ticket Float Tube Launch	Day ticket	5.20			5.50			5.8%
Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Float Tubing	Boat Day	Day ticket	11.50			Remove Charge			N/A
Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Float Tubing	Boat 5 visits	Day ticket	46.00			Remove Charge			N/A
Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Fly Fishing (excludes car parking fee)	4 hours (2 fish) Full Price	Per Half Day	6.20			6.20			0.0%
Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Fly Fishing (excludes car parking fee)	4 hours (2 fish) Concessionary/Rothercard Price	Per Half Day	4.20			4.20			0.0%
Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Fly Fishing (excludes car parking fee)	Full day (2 fish) Full Price	Half day ticket	6.70			6.70			0.0%
Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Fly Fishing (excludes car parking fee)	Full day (2 fish) Concessionary/Rothercard Price	Half day ticket	5.20			5.20			0.0%
Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Fly Fishing (excludes car parking fee)	Season Permit unlimited visits 2 fish per visit	Season ticket	77.50			77.50			0.0%
Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Fly Fishing (excludes car parking fee)	Pike Fishing Season Ticket	Season ticket	40.00			42.00			5.0%
Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Other Activities	School Visits (per pupil - Rotherham schools)	Day visit	Price on Application			Price on Application			N/A
Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Other Activities	School Visits (per pupil - Out of area)	Day visit	Price on Application			Price on Application			N/A
Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Other Activities	Soft Play* (per child)	Visit	2.50			Remove Charge			N/A
Regeneration & Environment	Thrybergh Country Park	Thrybergh Country Park Scooter Hire	Scooter hire (2hrs)	2 hr hire	2.60			2.75			5.8%
Regeneration & Environment	Transport	Training Service	Standard Mini Bus Driver Assessment	Per Person	57.00			60.00			5.3%

Key

Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Transport	Training Service	Accessible Mini Bus Driver Assessment	Per Person	109.00			116.00			6.4%
Regeneration & Environment	Transport	Training Service	Driver Certificate of Professional Competence	Per Person	57.00			60.00			5.3%
Regeneration & Environment	Transport	Training Service	Passenger Assistant Training	Per Person	57.00			60.00			5.3%
Regeneration & Environment	Transport	Training Service	Taxi Driving Test	Per Person	94.00			100.00			6.4%
Regeneration & Environment	Transportation Infrastructure Service	Transportation Infrastructure Service	Provision of Traffic survey data	a. Request for information at a		200.00		250.00	250.00		25.0%
Regeneration & Environment	Transportation Infrastructure Service	Transportation Infrastructure Service	Provision of Road Safety - Collision Data	a. Request for information at a		200.00		250.00	250.00		25.0%
Regeneration & Environment	Transportation Infrastructure Service	Transportation Infrastructure Service	Switch off / Switch on traffic signals or similar	Each	384.00			407.00			6.0%
Regeneration & Environment	Transportation Infrastructure Service	Transportation Infrastructure Service	Provision of Traffic Signal drawings	Each	165.00			250.00	250.00		51.5%
Regeneration & Environment	Transportation Infrastructure Service	Transportation Infrastructure Service	Temporary Direction Signs (Assessment only)	<10 events	105.00			111.00			5.7%
Regeneration & Environment	Transportation Infrastructure Service	Transportation Infrastructure Service	Temporary Direction Signs (Assessment only)	>10 events	210.00			223.00			6.2%
Regeneration & Environment	Transportation Infrastructure Service	Transportation Infrastructure Service	Temporary Direction Signs (Assessment only)	New development	473.00			501.00			5.9%
Regeneration & Environment	Transportation Infrastructure Service	Transportation Infrastructure Service	Temporary Direction Signs (Assessment only)	Re-application	473.00			501.00			5.9%
Regeneration & Environment	Transportation Infrastructure Service	Transportation Infrastructure Service	Provision of agreement to undertake works on or connecting to the adopted local road network	Per Agreement (Based on Scheme Value)	9%			9%			N/A
Regeneration & Environment	Ulley Country Park	Ulley Country Park Car Parking*	Car parking up to 1 hour	Up to 1 Hr	1.00			1.50			50.0%
Regeneration & Environment	Ulley Country Park	Ulley Country Park Car Parking*	Car Parking - per day	Per Day	1.90			2.50			31.6%
Regeneration & Environment	Ulley Country Park	Ulley Country Park Car Parking*	Car Parking - Season Ticket (per car)	Per Car	80.00			85.00			6.3%
Regeneration & Environment	Ulley Country Park	Ulley Country Park Car Parking*	Minibus Day Rate - As Car	Per Vehicle	-			-			N/A
Regeneration & Environment	Ulley Country Park	Ulley Country Park Car Parking*	Blue Badge Holders	Per Vehicle	-			-			N/A
Regeneration & Environment	Ulley Country Park	Ulley Country Park Coarse Fishing*	Season Ticket Full Price	Per ticket	56.40			59.00			4.6%
Regeneration & Environment	Ulley Country Park	Ulley Country Park Coarse Fishing*	Season Ticket Concessionary/Rothercard Price	Per ticket	36.70			39.00			6.3%
Regeneration & Environment	Ulley Country Park	Ulley Country Park Coarse Fishing*	Day Ticket Full Price	Per day	4.70			5.00			6.4%
Regeneration & Environment	Ulley Country Park	Ulley Country Park Coarse Fishing*	Day Ticket Concessionary/Rothercard Price	Per day	3.20			3.40			6.3%
Regeneration & Environment	Ulley Country Park	Ulley Country Park Coarse Fishing*	Match Fishing	Per event	3.90			4.10			5.1%
Regeneration & Environment	Ulley Country Park	Ulley Country Park Other Activities	Hire of Multi-purpose Room (1 Hour) (non-VAT unless hired for a sporting activity)	Per Hour	21.50			23.00			7.0%
Regeneration & Environment	Urban Parks	Class "A" Playing Pitches	Football/Rugby/Cricket (incl. Changing & Showering facilities) Senior	Per Team Per Fixture	76.20			81.50			7.0%
Regeneration & Environment	Urban Parks	Class "A" Playing Pitches	Official "Under 18 Leagues"	Per Team Per Fixture	50.20			53.80			7.2%
Regeneration & Environment	Urban Parks	Class "B" Playing Pitches	Football/Rugby (incl. Changing Facilities but no services) Senior	Per Team Per Fixture	65.00			69.00			6.2%
Regeneration & Environment	Urban Parks	Class "B" Playing Pitches	Official "Under 18 Leagues"	Per Team Per Fixture	43.00			46.00			7.0%
Regeneration & Environment	Urban Parks	Class "C" Playing Pitches	Football/Rugby/Cricket Wicket (without Changing & Showering facilities) Senior	Per Team Per Fixture	58.00			61.00			5.2%
Regeneration & Environment	Urban Parks	Class "C" Playing Pitches	Official "Under 18 Leagues"	Per Team Per Fixture	38.00			40.30			6.1%
Regeneration & Environment	Urban Parks	Pavilion Hire	Commercial Hire	Per Booking	Price on Application			Price on Application			N/A
Regeneration & Environment	Urban Parks	Pavilion Hire	Canklow/Greenlands Park/Barkers Park/Wath Pavilion Room (community groups) per hour	Per Hour	14.90			15.80			6.0%
Regeneration & Environment	Urban Parks	Playing Pitches	Administration Fee (Use of unbooked pitch)	Per Team Per Fixture	Pitch+ £75			Pitch+ £75			N/A
Regeneration & Environment	Urban Parks	Playing Pitches	Excess Litter Charges	Per Team Per Fixture	40.00			42.40			6.0%
Regeneration & Environment	Urban Parks	Playing Pitches	Administration Fee (Use of unbooked pitch) Under 18's	Per Team Per Fixture	Pitch + £55			Pitch + £55			N/A

Key
Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Urban Parks	Rosehill Park - Novelty Golf	Novelty Golf	Per Person	2.70			2.90			7.4%
Regeneration & Environment	Urban Parks	Rosehill Park - Novelty Golf	Novelty Golf - Junior	Per Person	1.75			1.90			8.6%
Regeneration & Environment	Urban Parks	Urban Parks - miscellaneous	Organised Outdoor Fitness Classes (per class)	Per Class	12.00			12.70			5.8%
Regeneration & Environment	Urban Parks	Urban Parks - miscellaneous	Scattering of Ashes	Per Unit	50.00			53.00			6.0%
Regeneration & Environment	Urban Parks	Urban Parks - miscellaneous	Memorial Benches	Per Unit	Price on Application			Price on Application			N/A
Regeneration & Environment	Urban Parks	Urban Parks - miscellaneous	Memorial Trees	Per Unit	Price on Application			Price on Application			N/A
Regeneration & Environment	Urban Parks	Urban Parks - miscellaneous	Film Location Fee (Commercial)	Per application	Price on Application			Price on Application			N/A
Regeneration & Environment	Urban Parks	Urban Parks - miscellaneous	Lighting rig (per day/eve)	Per Day/Evening	22.00			23.30			5.9%
Regeneration & Environment	Urban Parks	Urban Parks - miscellaneous	PA System (per day/eve)	Per Day/Evening	33.00			35.00			6.1%
Regeneration & Environment	Urban Parks	Urban Parks - miscellaneous	Hire of secure areas within green spaces	Per hour	7.50			8.00			6.7%
Regeneration & Environment	Urban Parks	Urban Parks - School Visits	Guided school visits (per pupil per half day)	Per Pupil Per Half Day	Price on Application			Price on Application			N/A
Regeneration & Environment	Urban Parks	Urban Parks - School Visits	Ranger/Officer educational visits to schools (per half day)	Per Half Day	Price on Application			Price on Application			N/A
Regeneration & Environment	Urban Parks	Urban Parks Outdoor Events	Clifton Park Hire-Community/Voluntary Grps per hour (per 0.5 Ha or part thereof)	Per Hour	30.00			31.80			6.0%
Regeneration & Environment	Urban Parks	Urban Parks Outdoor Events	Park Hire-Community/Voluntary Grps per hour (per 0.5 Ha or part thereof) (Excluding Clifton	Per Hour	10.00			10.60			6.0%
Regeneration & Environment	Urban Parks	Urban Parks Outdoor Events	Park Hire - Commercial Events	Per Event	Price on Application			Price on Application			N/A
Regeneration & Environment	Urban Parks - Clifton Park Wedding Packages	Garden Room, Sun Space & Courtyard (9am to 12.30am) - April to October	Friday to Sunday room hire	Per Booking	Price on Application			Price on Application			N/A
Regeneration & Environment	Urban Parks - Clifton Park Wedding Packages	Garden Room, Sun Space & Courtyard (9am to 12.30am) - April to October	Monday to Thursday room hire	Per Booking	Price on Application			Price on Application			N/A
Regeneration & Environment	Urban Parks - Clifton Park Wedding Packages	Garden Room, Sun Space & Courtyard (9am to 12.30am) - April to October	Day before set up	Per Booking	Price on Application			Price on Application			N/A
Regeneration & Environment	Urban Parks - Clifton Park Wedding Packages	Garden Room, Sun Space & Courtyard (9am to 12.30am) - November to March	Friday to Sunday room hire	Per Booking	Price on Application			Price on Application			N/A
Regeneration & Environment	Urban Parks - Clifton Park Wedding Packages	Garden Room, Sun Space & Courtyard (9am to 12.30am) - November to March	Monday to Thursday room hire	Per Booking	Price on Application			Price on Application			N/A
Regeneration & Environment	Urban Parks - Clifton Park Wedding Packages	Garden Room, Sun Space & Courtyard (9am to 12.30am) - November to March	Day before set up	Per Booking	Price on Application			Price on Application			N/A
Regeneration & Environment	Urban Parks - Clifton Park Wedding Packages	Garden Room, Sun Space & Courtyard (9am to 12.30am) - November to March	Christmas Eve & New Years Eve	Per Booking	Price on Application			Price on Application			N/A
Regeneration & Environment	Urban Parks - Clifton Park Wedding Packages	Garden Room, Sun Space & Courtyard (9am to 12.30am) - November to March	Day before set up	Per Booking	Price on Application			Price on Application			N/A
Regeneration & Environment	Visa and Immigration Services	Visa and Immigration Services	We Are Digital Online Visa Support (fee minus 2% SCL levy for administration and support)	Per Hour	40.80						-100.0%
Regeneration & Environment	Visa and Immigration Services	Visa and Immigration Services	Visa Biometric Support	Per Transaction	15.99						-100.0%
Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Standard hard-standing and Grass 8m x 8m, with shared electric hook-up point - High Season	Per pitch: incl 2 people and ~~Per pitch: incl 2~~	30.00			31.80			6.0%
Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Standard hard-standing 8m x 8m, with shared electric hook-up point - Mid Season (Term time	Per pitch: incl 2 people and ~~Per pitch: incl 2~~	27.00			28.60			5.9%
Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Standard hard-standing and Grass 8m x 8m, with shared electric hook-up point -Low Season	Per pitch: incl 2 people and ~~Per pitch: incl 2~~	22.00			23.50			6.8%
Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Super Pitch 10m x 10m, with own static waste and tap water -High Season (School Holidays and	Per pitch: incl 2 people and ~~Per pitch: incl 2~~	32.00			33.90			5.9%
Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Super Pitch 10m x 10m, with own static waste and tap water - Mid Season (Term Time) Pitch	Per pitch: incl 2 people and ~~Per pitch: incl 2~~	29.00			30.70			5.9%
Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Super Pitch 10m x 10m, with own static waste and tap water - low Season (Term time winter) Pitch	Per pitch: incl 2 people and ~~Per pitch: incl 2~~	24.00			25.50			6.3%
Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Large Motorhome / caravan pitch - Peak Season Super Pitch with own waste, water, and electric	Per pitch: incl 2 people and ~~Per pitch: incl 2~~	35.00			37.10			6.0%
Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Large Motorhome / Caravan pitch - Off Peak Season Super Pitch with own waste, water, and	Per pitch: incl 2 people and ~~Per pitch: incl 2~~	32.00			33.90			5.9%
Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Large Motorhome / Caravan pitch - Off Peak Season Super Pitch with own waste, water, and	Per pitch: incl 2 people and ~~Per pitch: incl 2~~	27.00			28.60			5.9%
Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Extra Large Motorhome / caravan pitch - High Season	Per pitch: incl 2 people and ~~electricity per~~	38.00			40.30			6.1%

Key

Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Extra Large Motorhome / Caravan pitch - Mid Season	Per pitch: incl 2 people and electricity, pets	35.00			37.10			6.0%
Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Extra Large Motorhome / Caravan pitch - low Season	Per pitch: incl 2 people and electricity, pets	30.00			31.80			6.0%
Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Tent Pitch 7.5m x 8m (shared electric hook up point)	Per pitch: incl 2 people and electricity, pets	27.00			28.60			5.9%
Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Large Tent Pitch 10m x 10m (shared electric hook up point)	Per pitch: incl 2 people and electricity, pets	29.00			30.70			5.9%
Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Infant aged 0 - 2 years, as part of a larger booking including adults	Per person per night	-			-			N/A
Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Extra Awning or Pup Tent (only on caravan and motorhome pitches, max one per pitch)	per night	3.00			3.00			0.0%
Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Pet as part of a larger booing including adults	per night	3.00			3.00			0.0%
Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Child aged 3 to 16 years old as part of a larger booking including adults	per person per night	3.00			3.00			0.0%
Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Additional person over 16 years old	per person per night	3.00			3.00			0.0%
Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Additional car (note one car allowed free of charge on motorhome pitches, motorhome	per car per day	5.00			5.00			0.0%
Regeneration & Environment	Waleswood Caravan and Camping Site	Caravan and Camping	Visitor car (must be pre-booked)	per day/part day	5.00			5.00			0.0%
Regeneration & Environment	Waste	Commercial Waste Collections Business Once per Week Collection	A1 2 Black Sacks Kerbside	Per annum	274.00			Subject of future Cabinet Report			N/A
Regeneration & Environment	Waste	Commercial Waste Collections Business Once per Week Collection	240A First Bin Kerbside	Per annum	405.00			Subject of future Cabinet Report			N/A
Regeneration & Environment	Waste	Commercial Waste Collections Business Once per Week Collection	240A Additional Bin Kerbside	Per annum	271.00			Subject of future Cabinet Report			N/A
Regeneration & Environment	Waste	Commercial Waste Collections Business Once per Week Collection	240B First Bin Premise / Bin Store	Per annum	465.00			Subject of future Cabinet Report			N/A
Regeneration & Environment	Waste	Commercial Waste Collections Business Once per Week Collection	240B Additional Bin Premise / Bin Store	Per annum	332.00			Subject of future Cabinet Report			N/A
Regeneration & Environment	Waste	Commercial Waste Collections Business Once per Week Collection	360A First Bin Kerbside	Per annum	479.00			Subject of future Cabinet Report			N/A
Regeneration & Environment	Waste	Commercial Waste Collections Business Once per Week Collection	360A Additional Bin Kerbside	Per annum	347.00			Subject of future Cabinet Report			N/A
Regeneration & Environment	Waste	Commercial Waste Collections Business Once per Week Collection	360B First Bin Premise / Bin Store	Per annum	540.00			Subject of future Cabinet Report			N/A
Regeneration & Environment	Waste	Commercial Waste Collections Business Once per Week Collection	360B Additional Bin Premise / Bin Store	Per annum	407.00			Subject of future Cabinet Report			N/A
Regeneration & Environment	Waste	Commercial Waste Collections Business Once per Week Collection	660 First Bin Premise / Bin Store	Per annum	1,056.00			Subject of future Cabinet Report			N/A
Regeneration & Environment	Waste	Commercial Waste Collections Business Once per Week Collection	660 Additional Bin Premise / Bin Store	Per annum	923.00			Subject of future Cabinet Report			N/A
Regeneration & Environment	Waste	Commercial Waste Collections Business Once per Week Collection	1100 First Bin Premise / Bin Store	Per annum	1,203.00			Subject of future Cabinet Report			N/A
Regeneration & Environment	Waste	Commercial Waste Collections Business Once per Week Collection	1100 Additional Bin Premise / Bin Store	Per annum	1,071.00			Subject of future Cabinet Report			N/A
Regeneration & Environment	Waste	Commercial Waste Collections Charitable Once per Week Collection	A1 2 Black Sacks Kerbside	Per annum	192.00			Subject of future Cabinet Report			N/A
Regeneration & Environment	Waste	Commercial Waste Collections Charitable Once per Week Collection	240A First Bin Kerbside	Per annum	204.00			Subject of future Cabinet Report			N/A
Regeneration & Environment	Waste	Commercial Waste Collections Charitable Once per Week Collection	240A Additional Bin Kerbside	Per annum	83.00			Subject of future Cabinet Report			N/A
Regeneration & Environment	Waste	Commercial Waste Collections Charitable Once per Week Collection	240B First Bin Premise / Bin Store	Per annum	259.00			Subject of future Cabinet Report			N/A
Regeneration & Environment	Waste	Commercial Waste Collections Charitable Once per Week Collection	240B Additional Bin Premise / Bin Store	Per annum	139.00			Subject of future Cabinet Report			N/A
Regeneration & Environment	Waste	Commercial Waste Collections Charitable Once per Week Collection	360A First Bin Kerbside	Per annum	225.00			Subject of future Cabinet Report			N/A
Regeneration & Environment	Waste	Commercial Waste Collections Charitable Once per Week Collection	360A Additional Bin Kerbside	Per annum	104.00			Subject of future Cabinet Report			N/A
Regeneration & Environment	Waste	Commercial Waste Collections Charitable Once per Week Collection	360B First Bin Premise / Bin Store	Per annum	281.00			Subject of future Cabinet Report			N/A
Regeneration & Environment	Waste	Commercial Waste Collections Charitable Once per Week Collection	360B Additional Bin Premise / Bin Store	Per annum	160.00			Subject of future Cabinet Report			N/A
Regeneration & Environment	Waste	Commercial Waste Collections Charitable Once per Week Collection	660 First Bin Premise / Bin Store	Per annum	588.00			Subject of future Cabinet Report			N/A
Regeneration & Environment	Waste	Commercial Waste Collections Charitable Once per Week Collection	660 Additional Bin Premise / Bin Store	Per annum	466.00			Subject of future Cabinet Report			N/A

Key
Service Ended

Directorate	Service Area	Service	Description of Fee or Charge	Basis of Charge	Fixed Charge 2022/23 £	Minimum Charge 2022/23 £	Maximum Charge 2022/23 £	Proposed Fixed Charge 2023/24 £	Proposed Minimum Charge 2023/24 £	Proposed Maximum Charge 2023/24 £	%age increase
Regeneration & Environment	Waste	Commercial Waste Collections Charitable Once per Week Collection	1100 First Bin Premise / Bin Store	Per annum	590.00			Subject of future Cabinet Report			N/A
Regeneration & Environment	Waste	Commercial Waste Collections Charitable Once per Week Collection	1100 Additional Bin Premise / Bin Store	Per annum	469.00			Subject of future Cabinet Report			N/A
Regeneration & Environment	Waste	Container Replacements	240L Black Bin (Recycling)	Per Bin				28.50			New Charge
Regeneration & Environment	Waste	Container Replacements	240L Green Bin (Recycling)	Per Bin				28.50			New Charge
Regeneration & Environment	Waste	Container Replacements	180L Pink Lid Black Bin	Per Bin	24.00			25.00			4.2%
Regeneration & Environment	Waste	Container Replacements	140L Pink Lid Black Bin	Per Bin	23.00			24.00			4.3%
Regeneration & Environment	Waste	Container Replacements	240L Brown Bin (Subscription Service)	Per Bin	25.00			27.00			8.0%
Regeneration & Environment	Waste	Container Replacements	Delivery	Upto 4 Bins	10.00			10.60			6.0%
Regeneration & Environment	Waste	Containers (New Developments)	240L Black Bin (Recycling)	Per Bin	27.00			28.60			5.9%
Regeneration & Environment	Waste	Containers (New Developments)	240L Green Bin (Recycling)	Per Bin	27.00			28.60			5.9%
Regeneration & Environment	Waste	Containers (New Developments)	180L Pink Lid Black Bin	Per Bin	24.00			25.40			5.8%
Regeneration & Environment	Waste	Containers (New Developments)	140L Pink Lid Black Bin	Per Bin	23.00			24.40			6.1%
Regeneration & Environment	Waste	Containers (New Developments)		Upto 4 Bins	10.00			10.60			6.0%
Regeneration & Environment	Waste	Containers (New Developments)	1100L Black Lid Reverse Lock (Recycling)	Per Bin	309.00			328.00			6.1%
Regeneration & Environment	Waste	Containers (New Developments)	1100L Green Lid Reverse Lock (Recycling)	Per Bin	309.00			328.00			6.1%
Regeneration & Environment	Waste	Containers (New Developments)	1100L Pink Lid Standard Lock	Per Bin	309.00			328.00			6.1%
Regeneration & Environment	Waste	Containers (New Developments)	Delivery	Upto 3 Bins	34.00			36.00			5.9%
Regeneration & Environment	Waste	Containers (New Developments)	660l Black Lid Reverse Lock (Recycling)	Per Bin	291.00			308.00			5.8%
Regeneration & Environment	Waste	Containers (New Developments)	660l Green Lid Reverse Lock (Recycling)	Per Bin	296.00			314.00			6.1%
Regeneration & Environment	Waste	Containers (New Developments)	660L Pink Lid Standard Lock	Per Bin	283.00			300.00			6.0%
Regeneration & Environment	Waste	Containers (New Developments)	Delivery	Upto 3 Bins	34.00			36.00			5.9%
Regeneration & Environment	Waste	Garden Waste	Subscription Garden Waste 19 collections per annum	Per annum	41.00			43.00			4.9%
Regeneration & Environment	Waste	Garden Waste	Discounted price for 2020/21 and 2021-22 subscribers the service suspensions in 2020 and	Suspended services	37.00			Remove Charge			N/A
Regeneration & Environment	Waste	Garden Waste	Subscription Garden Waste 19 collections per annum - additional bin	Per annum	32.00			34.00			6.3%

This page is intentionally left blank

Background to the Budget and Financial Strategy

1.	**Budget Challenges**
1.1	**Strategic Context**
1.1.1	The last three years have seen unprecedented impacts on society. From the lockdowns and restrictions of Covid-19, to the acute challenges posed by the rising cost of living, collectively these matters have had unparalleled impacts on the lives and livelihoods of people, families and organisations. During 2022/23 the global economic position significantly changed with rising inflation (10.5% as at December 2022) and substantial increases in energy prices dramatically increasing the base costs for Local Authorities. The Council's Medium Term Financial Strategy update report to Cabinet in November 2022 reported that the Council faced a budget gap of almost £10m per year from 2023/24 onwards as a result of the rise in base costs. These cost pressures and the uncertainty surrounding them remain the main financial challenge facing the Council's Budget and MTFS.
1.1.2	Amidst the uncertainty that this has created, the constant throughout these events in the borough has been the unwavering support provided within and between communities and organisations to support those that needed it. Through the Rotherham Heroes programme alone, for example, over 1,280 people offered their services as volunteers to support those that needed it.
1.1.3	Nevertheless, a significant amount of national and international research has illustrated that these events have widened existing inequalities across a range of indicators Meanwhile forecasts from independent organisations such as the Institute for Fiscal Studies suggest that the rising cost of living will disproportionately impact the most vulnerable groups this winter. Critically, this body of evidence illustrates that the case for levelling up the country has never been stronger.
1.1.4	However, as outlined in in the main report the fiscal pressures impacting public finances are extremely significant. At a time when demand for services is growing and costs continuing to rise with inflation. Like families across the country, this necessitates having to consider where costs can be reduced or additional income generated.
1.2	**Local Context**
1.2.1	In facing these pressures, it makes it even more imperative to remain focused on delivering the central ethos of the Council Plan to drive

	better outcomes for the people and places of the entire borough. This requires actions and progress across its five priority themes: • Every neighbourhood thriving • People are safe, healthy and live well • Every child able to fulfil their potential • Expanding economic opportunity • A cleaner, greener local environment
1.2.2	Our new Council Plan has already made significant progress in the delivery of key activities over the last year that are making real, tangible changes including:
	Every neighbourhood thriving:
	• Women's Euros - programme of cultural events took place alongside the four matches and Women of the World Festival in July 2022. • Towns and villages fund delivery underway with schemes complete in Greasbrough, Hellaby and Maltby West, and Dalton and Thrybergh. Two further projects are currently being delivered in Hoober and Swinton Rockingham, with three more ready to deliver. • Rotherham Show took place, welcoming more than 60,000 residents to Clifton Park. • Keppel's Column opened to the public following restoration programme.
	People are safe, healthy and live well
	• The Council gained 'Exemplar' status for tenant engagement from Tpas. • Cabinet approved plans for new £2.1m day centre in Canklow to provide opportunities for Adults with Learning Disabilities. • Delivering decent and affordable homes across the borough that will support 400 families, with work complete on 45 already.
	Every child able to fulfil their potential
	• Being officially rated good' for children's services by Ofsted, in the inspection since intervention finished and where it evidenced that progress has been sustained and further improvements made. • Work started on a new £4.5 million state-of-the art facility to replace the upper school buildings at Newman School. • Cabinet agreed increase in fees and allowances paid to foster carers and campaign launched to campaign to recruit more local foster carers.

	Expanding economic opportunity
	• Commencing construction on the £47m Forge Island scheme in the Town Centre scheme that when completed will be homes to a state-of-the-art cinema, 69 room hotel, and six restaurants providing food from around the world. • Supporting 760 people into employment or training through the Pathways and Inspire programmes since November 2020. • Ground broken on £5.4m business centre at Century Business Park. • £10.87 million pounds of social value commitments secured through council contracts in 2022.
	A cleaner, greener local environment
	• Flood risk reduced with the new Forge Island Flood Barrier operational and new pumping station and drain completed. • Consultation on the masterplans for improvements at Rother Valley and Thrybergh Country Parks. • 7391 trees will be planted this financial year by trees and woodlands. • Winter working plan to grub and weed 240 areas across the borough by March 2023. • Street bin replacement project 75% complete and on track to complete by August 2023. • APSE land audit management system (LAMs) launched in the grounds and streets service to benchmark against other local authority users. • Digitizing the grounds and streets service by introducing a new IT system called Confirm. • Increased wildflower areas from 5000m2 to 15000m2. • Waste delivered to landfill down to 0.84% from a 5% target within the BDR partnership.
1.2.3	However, despite this progress, the borough continues to face significant challenges that have impacted on the Medium Term Financial Strategy (MTFS), including: **A changing population:** • 265,800 people, with 47,100 children (under 15) and 68,600 over 60s live in the borough. The population is ageing with one in four people aged over 60, a proportion slightly higher than the national average. • Approximately nine out of ten (92%) usual residents of Rotherham were born in the UK. This shows that the borough has become more diverse over the last decade since the 2011 census, when 93.5% of usual residents were born in the UK.

	Having a greater proportion of people vulnerable to rising living costs: • 57,560 Rotherham residents (22%) were living in the most deprived 10% of England. • Rotherham's Food in Crisis Partnership, which supports people who are struggling financially, saw a more than four-fold increase in the number of food parcels provided between 2019/20 (4,357) and 2020/21 (19,466). **A productivity gap, mainly due to low skills and where too many people are employed in jobs with lower wages:** • Employment rate at 73.9% as of June 2022. This has been growing over the past decade, although is still slightly below the regional (74.7%) and national rate (75.5%). • Full-time weekly pay is £72 lower for Rotherham residents compared to the national average. Within the borough, it is £164.20 lower for women than men, much wider than the Yorkshire and Humber (Y&H) (£111.10) and Great Britain (GB) (£97.40) gaps. • 13,100 16-64s have no qualifications, equating to 8.3%, compared to 7.8% in Y&H and 6.6% for GB. • 32% of 16-64s have an NVQ4 or above qualification, compared to 38% in Y&H and 43.6% in GB (ONS data 2021). **Ensuring our young people have the best start in life:** • 34.6% of Rotherham children were living in poverty in 2020, based on research from End Child Poverty. • 64.5% of children under 5 achieving "good" level of development, compared to 65.2% nationally. **And where too many lives are impacted by poor health:** • 13,300 16-64 year olds are economically inactive due to long-term sickness. This represents 36.3% of those economically inactive overall in Rotherham, compared to around 25% in Y&H and GB. • Life expectancy is lower than the national average in Rotherham, 77.5 for men (England average 79.4) and 81 for women (England 83.1). There is also variation within the borough. • Life expectancy is 9.1 years lower for men and 10.5 years lower for women in the most deprived areas of Rotherham, compared to the least deprived.
2.	**Key Issues – Budget Proposals**

2.1	This section incorporates the financial matters related to the Budget and MTFS, which need to be considered by Cabinet for recommendation to Council.
2.2	In January 2022 the Council approved the new Council Plan for 2022-25 and this plan has driven the budget priorities for 2023/24. Its five themes (set out at paragraph 1.2.1) informing our way of working to achieve better outcomes.
2.3	The Council Plan provides a strong sense of the strategic direction for the budget and the associated investments to both deliver the Council's priorities and achieve a balanced budget, including delivering agreed and new proposals for savings that are a key part of the proposed balanced budget and MTFS for 2023/24 to 2025/26.
2.4	The Budget outlined in this report will: • benefit all residents whilst ensuring those that need extra support receive it; • provide significant additional provision to address the inflationary and energy prices pressures that have impacted the Council's Budget in 2022/23 and will impact the Council's MTFS across 2023/24 to 2025/26; • revise the Council's assumptions around inflationary increases, energy prices projections, proposed fees and charges uplifts and pay assumptions across the MTFS to address the current economic uncertainty as far as is possible; • provide significant additional funding to ensure adult social care services are sustainable in the medium term through the provision of funding to support increasing demand and service pressures and support the stability and sustainability of vital provider services; • deliver significant investment in housing and regeneration across the borough, ensuing the continuation of the recent strong economic growth and enhancing employment opportunities and the local environment; • improve the customer experience of residents by continuing to focus on corporate and service transformation and efficiency, ensuring services continue to be equipped to deliver a high standard for citizens, businesses and stakeholders of the borough that is fully aligned to the borough's Community Strategy and Council Plan priorities; and

	• provide further support to help those households on the lowest incomes with their cost of living pressures over the next two coming years through the provision of further Additional Local Council Tax Support.
2.5	The key impact of the proposed budget on each Directorate is shown below:
2.5.1	**Adult Care, Housing and Public Health**
	Adult Care
2.5.1.1	Adult Care is responsible for the provision of social care support and services for Care Act eligible groups of adults in the borough, including older people and adults with mental ill-health problems, learning disabilities, autism and physical and/or sensory impairments. The Directorate also supports people with housing and support requirements outside of the Care Act duties through housing related support and this includes, for example, people with complex lives and people who have experienced domestic abuse. The Directorate has been and continues to be at the forefront of the Councils response to the Covid-19 pandemic supporting hospital discharges, testing and vaccination programmes as well as ensuring continuation of service delivery. The Directorate also has a key role in supporting the wider health and care system and externally commissioned providers such as care homes, home care, supported living and voluntary sector partners including micro-enterprises to continue to deliver critical services to customers.
2.5.1.2	Adult Care has statutory responsibility under the Care Act 2014 for managing and delivering: • Information, advice and advocacy • Prevention and recovery • Safeguarding • Assessment and care planning • Care, at home and in residential settings including managing any provider failure • Adult Care also has a statutory responsibility under the Mental Health Act 1983 for the 24 hour provision of the Approved Mental Health Professional
2.5.1.3	In addition to the pressures and new demand created by the legacy impacts of Covid-19, and more recently the cost of living crisis, the Directorate continues to face a number of significant challenges as a result of changes in population demographics. There is a sustained budget pressure as a result of an aging population; a rising population of working age adults with long term health and care support needs; increasing acuity and complexity of need for those residents who need support; and increased cost pressures for

	externally commissioned adult care providers driven by the pandemic. The associated costs and increased risk faced by externally commissioned providers as a result of Covid-19 and cost of living pressures has highlighted the need for the Directorate to respond with an aligned budget strategy to support sustainable fee increases.
2.5.1.4	The focus for 2023/24 is to continue address the need to reduce demand, working with health and social care partners in the borough, alongside making significant changes to the way care services are delivered to make care more personalised, responsive and cost effective.
2.5.1.5	Quality of care will continue to be developed and improved through further integration between health and care partners in the borough. Partnership working across the health and care system in the borough has always been strong but has been positively further driven by the collaborative spirit built up during the response to the pandemic. With the introduction of the new Health and Care Act 2022 and implementation of the South Yorkshire Integrated Care Board and Care Partnership, the Council will continue to have a key role in supporting this transition to a wider system integration and respond proactively to reforms of the NHS, to ensure place priorities, population health management and tackling health inequalities remain at the heart of the local offer.
2.5.1.6	Supporting people to live well at home, for as long as possible, remains a key focus, with home first principles at the core of the delivery model. This approach will improve quality of life for residents, while reducing cost. This will be achieved through continued investment in preventative care and increased use of emerging technology, to reduce acute and long-term interventions; access to appropriate, coordinated support including more effective support to carers; and personalised care delivered by skilled care workers, family and through new technology.
2.5.1.7	Despite the legacy impacts of Covid-19, the Adult Care Directorate remains committed to delivering long-standing transformation programmes. This includes a commitment to build and deliver a new day opportunities service for people with a learning disability, autism and high support needs. This involves key capital investment of £2.1m. Support for adults with high support needs will be transformed to enable people to access both high quality primary care and a broader range of care pathways, and stronger connections to family and community support. Similarly, with health partners, the Council will continue with the remodelling of mental health services, with a greater focus on early intervention, improved accessibility, and more responsive, personalised service.

2.5.1.8	The priorities, as outlined, can only be achieved if there is a high quality, motivated social care workforce in place. Further implementation of the operating model put in place during 2020/21 (but impacted by the pandemic in terms of the delay of the second phase roll out of strength-based working) will take place, applying the learning from the initial period of operation to refine the approach and engender continuous improvement. This was a whole system change in the way services and resources are organised and additional evidential changes will assist Adult Care to manage and deliver the services it provides. This continues to be assisted by a comprehensive workforce development plan, building skills and confidence in assessments and delivery of cost-effective strength-based outcomes.
2.5.1.9	Supporting the internal and external workforce will also be a key facet of 2023/24 with processes in place to support staff and to ensure that staff working remotely as well as those in front facing delivery roles have access to the resources, equipment and managerial support they need to effectively and safely discharge their duties.
2.5.1.10	Recruitment and retention of workers in the Adult Care Sector is presenting significant challenges for the borough, broadly in line with the national position. Actions to address this have been put in place during 2022/23 and will continue during 2023/24. This includes a targeted recruitment programme, promotion of the care sector as a career of choice and development of an achievable and supportive career progression pathway.
2.5.1.11	These priorities are designed to deliver a long term, sustainable reduction in demand pressures facing the directorate, and thus better able to manage to deliver services within budget.
	Public Health
2.5.1.12	Public health co-ordinated the Council's response to Covid-19 throughout 2021/22 from a health protection perspective and this has been and continues to be the primary focus of activity. Nevertheless, Public Health is an integral element of the borough's health and social care system, promoting wellbeing and independence. Tackling health inequalities resulting from the pandemic will be a key aspect of activity during 2023/24 alongside the statutory functions that Public Health is responsible for. These include the commissioning of public health services, including: sexual health; drug and alcohol; 0-19; and a holistic wellbeing service which encompasses NHS Health Checks, weight management, alcohol brief interventions and stop smoking treatment.
2.5.1.13	Alongside commissioning services, Public Health has a pivotal role in providing intelligence, evidence-based advice, advocacy and challenge to ensure that the health of residents is safeguarded. This

	has been crucial in supporting activity to understand the impacts and trends of the Covid-19 pandemic. Public health advice has been provided not just to the NHS and across the Council Directorates, but across the whole borough to include schools, workplaces and social care providers to support continuation of critical activity and responses to emerging infection control and public health requirements.
2.5.1.14	Life expectancy at birth in Rotherham for males is 1.9 years below the England average and for females is 2.1 years below the England average, which is indicative of a range of health inequalities in the borough. This is further demonstrated by a difference in life expectancy of over nine years for males and over ten years for females between the borough's most and least deprived communities. The borough has higher smoking prevalence at 16.9% in adults, and lower levels of physical activity in adults at 62%, compared to the national average (13.0% and 65.9% respectively) which also correspond with local patterns of deprivation. These along with the associated health gap contribute to lower levels of economic productivity in the borough demonstrating the strong links between prosperity and health.
2.5.1.15	Public Health is working with colleagues across the Council and with partners, to ensure that health is considered in all policies, contributing to a wider impact on health, wellbeing and prosperity for residents. Public Health have continued to lead the implementation of the Better Mental Health for All strategy. Public Health have also continued delivery of the Be the One campaign and to focus on needs during the pandemic including through the loneliness plan for the borough.
	Housing Services
2.5.1.16	Housing Services hold overall landlord responsibility for the management and maintenance of the borough's 20,000 council homes. They provide information, advice and guidance on the housing options available to residents and oversee any adaptation to homes required by residents, e.g. for accessibility/health reasons. Housing Services are also responsible for delivering the programme of new, affordable, high quality Council homes in the borough. In addition, the service works with housing associations and housing developers to deliver a range of new homes to meet the Borough's housing needs and delivery targets.
2.5.1.17	The service will continue to ensure that a robust, sustainable Housing Revenue Account 30-year Business Plan is in place. The effective delivery of this plan will ensure that the borough's 20,000 council homes are maintained effectively, meet the decent homes standard and continue to develop an ambitious programme of new homes in the Borough to meet future demands and replace those lost through

	the right to buy scheme. This will be achieved by building on council owned sites and acquiring new homes from private developers through Section 106 agreements.
2.5.1.18	The General Fund budget will continue to be used to address homelessness and deliver aids and adaptations to homes.
2.5.1.19	Efficiencies will continue to be delivered by sustaining tenancies and supporting tenants in financial difficulties, high performance on void turnaround times; rent recovery and leasehold income collection. Alongside this, savings continue to be made in the repairs and maintenance service via the new contract that started in April 2020. These measures will both increase income and deliver efficiencies, with no detrimental impact on residents in the borough.
2.5.1.20	The homelessness service has seen demand increased significantly due to Covid-19, however successful grant funding applications have enabled a new rough sleeper team to be established and further resources deployed to meet local housing needs.
2.5.2	**Children and Young People's Services**
2.5.2.1	The Directorate for Children and Young People's Services (CYPS) is responsible for early help and family engagement, the youth justice service, social care services, education and inclusion. It has a statutory responsibility for the safeguarding of children and young people and is supported by a dedicated performance, quality, commissioning and business support team.
2.5.2.2	Nationally, children's social care services are operating in a challenging budget and demand context. There has been an unprecedented surge in demand for children's social care support in recent years - a trend that shows no signs of abating and continues to see a rise in children in care across the region.
2.5.2.3	Against the national trend, Rotherham's improvements have positively impacted on reducing the number of children in care. The reduced demand has been supported through ongoing improvements to Early Help, Family Group Conferencing and in partnership working via the Multi Agency Safeguarding Hub. There continues to be a significant increase in the number of unaccompanied asylum-seeking children (UASC), with a higher percentage accepted via the Governments National Transfer Scheme, this has resulted in the highest UASC numbers recorded. From 8 UASC as at the end of November 2021 to the current figure of 45 as at the end of November 2022.
2.5.2.4	Rotherham is one of 75 Local Authorities with identified earmarked Family Hub and Start for Life funding. The bid for this funding was submitted in October 2022. This will bring in additional resource and

	add value across a number of key themes including infant feeding and parent/infant mental health. It will also develop closer collaboration and co-location across the public, community and voluntary sector in Rotherham to enable easier and swifter access to services for children and families.
2.5.2.5	The Department for Levelling Up, Housing and Communities has confirmed continued investment in the Supporting Families Programme and has launched a revised outcomes framework to help families combat problems such as financial insecurity, unemployment, risk of homelessness and educational inequality.
2.5.2.6	In 2023/24 the Directorate priorities are to continue to sustain improvements across Children's Services, through ongoing development and implementation of the early help and social care pathway; to continue building in-borough capacity for both Looked After Children through the ongoing Residential Care Home programme and Foster Care offer; additional provision for children with learning difficulties and disabilities; and to continue to further develop interventions and services designed to better support children and families earlier.
2.5.2.7	The new education and inclusion skills service operating model is now embedded which incorporates key strategic education forums including Schools Forums, School Leaders Forums and the Rotherham Education Strategic Partnership. School facing services will be reviewed to ensure that they are efficient and effective, whilst continuing to improve educational outcomes, particularly at Key Stage 4 and for children with Special Education Needs and Disabilities SEND.
2.5.2.8	Following on from the SEND inspection in 2021, additional investment has been provided to support demand management, ensure timeliness in assessing for and developing good quality EHCPs and additional resource to support the promotion and upkeep of the Local Offer. In terms of the Special Educational Needs and Disabilities Information Advice and Support Services (SENDIASS) additional funding has been received from the Clinical Commission Group (CCG) to support service delivery.
2.5.2.9	Significant work to support movement to a sufficient position with the Dedicated Schools Grant High Needs budget has supported Rotherham to become a Safety Valve Agreement Area. This has supported the continued investment in SEND Sufficiency to enhance SEND education provision in the borough, and support continued SEND transformation across the borough. This includes continued focused investments, creating additional SEND places in Rotherham that enhance education outcomes for this cohort.

2.5.2.10	Actions to deliver 2022/23 second phase of the Early Help & Social Care (EH & SC) pathway savings are complete with transformation plans now focusing on the Front Door. The implementation is linked to a reduction of overall caseloads (CIN/CP/LAC) with LAC numbers reducing from a high of 654 in August 2018 to 554 at the end of October 2022. This number incorporates the UASC of which there were 34. The financial forecast projects a continued reduction in 2023/24.
2.5.2.11	The continued downward trajectory in the number of LAC is linked to the impact of the Demand and Market Management Strategies.
2.5.3	**Regeneration and Environment**
2.5.3.1	The Regeneration and Environment Directorate's focus is to develop and promote Rotherham as a good place to live, work and visit; with emphasis on delivering against the Council Plan priorities and the Year Ahead commitments. The Directorate has been successful in securing significant external funding, linked to the priorities and building on the Council's own investments. A key part of the work for 2023/24 and into future years is to deliver these projects and programmes.
2.5.3.2	The Directorate has a broad portfolio of responsibilities including: • Community safety • Environmental protection • Licensing • Schools' catering and cleaning • Waste collection, management and disposal • Street cleaning and grounds maintenance • Parks, countryside and green spaces • Leisure, sport and physical activity • Tourism and events • Heritage, museums and archives • Libraries and neighbourhood Hubs • Planning and Building Control • Regeneration and Economic Development • Transport and highways • Asset Management and Property • Emergency Planning, Business Continuity • Council-wide Health and Safety • Passenger Transport and Fleet Services
2.5.3.3	The Directorate's budget is focussed on the delivery of frontline services to ensure the borough's neighbourhoods are clean, safe and inclusive, to create an environment where people want to live, work and play. In addition, the Directorate has a significant Capital

	budget consisting of Council funding and funding from external sources.
2.5.3.4	The adopted Town Centre Masterplan is being implemented, with streetscene (Public Realm) improvements now visible in new town centre zones including Bridgegate, College Street and Frederick Street. Housing developments are reaching final completion (both public and private led schemes). The towns landscape is gradually changing, it features the newly built flood alleviation works including the Canal Barrier and the Goit pumping station with both now complete. The Forge Island Leisure Development with Arc Cinema, Travelodge and a portfolio of restaurants and cafés is now into the construction phase.
2.5.3.5	Nearly £31.6m was secured from the Towns Fund to carry out ambitious regeneration projects across the town centre, Parkgate/Eastwood and Templeborough and two Levelling Up Fund (LUF) bids have been approved bringing in a further £39.41m. The LUF programmes are aimed at further bolstering the town centre regeneration programme as well as developing the leisure economy and skills. These include investments at Wentworth Woodhouse, Magna Science Centre, Maltby Academy and Gulliver's Valley resort in addition to the Council facilities at Rother Valley and Thrybergh Country Parks. Integrated into plans is the Council's social value policy helping to ensure opportunities for local people, particularly those hardest hit, are maximised as part of these and other significant local investments.
2.5.3.6	The in-house Highways Service has made huge progress in improving the roads via the "£24 million to 2024" roads programme, this will continue into 2023/24. 2022/23 saw the completion of the £44m Parkway widening and road improvement scheme, along with numerous other transport schemes with more to come in 2023/34.
2.5.3.7	This year saw the visit to Rotherham of a major European sporting competition when the Women's Euro's came to the Borough. The Town Centre hosted 4 Fan Parties and the inaugural WOW (Women of the World) Festival took place at Clifton Park. The Council was successful in delivering the annual Rotherham Show over two days in September and other cultural and artistic activities for residents were delivered.
2.5.4	**Corporate Support Services**
2.5.4.1	Two directorates make up the Council's corporate services - Finance & Customer Services and Assistant Chief Executives. Their role is to support the delivery of front-line Council services by promoting the most effective use of resources whilst ensuring services are compliant with council regulation and national legislation. These services provide leadership, influence, advice and a cross-cutting

	perspective to enable the Council to operate effectively. They are responsible for providing effective support and advice to all Council services to help ensure they function efficiently; and to support elected members in making informed and lawful decisions.
	Finance and Customer Services
2.5.4.2	The Directorate provides services in the following four areas: • Financial Services 1. Finance, Accounting, Insurance 2. Local Taxation, Housing Benefit, Income Collection and Financial Assessments for care services 3. Procurement • Legal Services 1. Legal 2. Elections 3. Registration and Bereavement • Customer, Information and Digital Services 1. ICT 2. Customer Services 3. Information Management • Internal Audit
2.5.4.3	The Directorate is committed to providing outstanding, high quality professional support services that are valued by its customers, both internal and external. The directorate has a key role in ensuring effective governance arrangements are in place across the Council and encompasses a number of key statutory roles (Chief Finance Officer [S151 Officer], Monitoring Officer [MO] and Senior Information Reporting Officer [SIRO].
2.5.4.4	The work of the Directorate was critical to supporting the Council in service continuity during the Covid-19 pandemic, ensuring remote access to Council systems for staff and elected members. This technology continues to enable efficient and flexible working across council services.
2.5.4.5	The changes that were implemented during the pandemic have been embedded where they continue to be beneficial and this includes the faster payment arrangements that were put in place for local businesses, ensuring their cash flows continue to be supported during the current difficult economic times. This will remain in place to support businesses whilst the volatility in the economy remains.
2.5.4.6	Following on from the many online processes developed in recent years, improving Customer access to services continues to be a priority. The face to face customer service model and booking system

	is now embedded, supporting those customers who aren't able to access digital solutions. The previous short term investment made in customer services telephone staffing has assisted in managing demand and will be continued within this budget for a further year whilst further digital solutions are being developed and implemented. A key focus for the year ahead remains to improve telephone wait times.
2.5.4.7	The Revenues and Benefits service have once again maintained strong performance despite the challenges facing many Rotherham residents whose household finances have been stretched and this supports the Councils budget overall given the significant inflationary impact on budgets. The delivery of Council funded support schemes and the careful and strategic use of various Government Grants including the Household Support Fund will enable over 14,000 households to receive additional Local Council Tax Support as the proposed budget continues this, providing much needed financial support to those households on the lowest incomes.
	Assistant Chief Executive's Directorate
2.5.4.8	The Directorate has six distinct areas of responsibility: • Human Resources & Organisational Development • Neighbourhoods • Communications & Marketing • Democratic Services • Policy, Performance and Intelligence • Change and Innovation
2.5.4.9	The Directorate has continued to provide support to services across Council directorates, including facilitating the delivery and monitoring of Council priorities as set out in the Year Ahead Plan, as well as the development of the priorities set out in the Council Plan.
2.5.4.10	During 2022/23, the directorate has continued to play a pivotal role in the Council. Key deliverables include: • Providing a reliable source of information to the public and the workforce in different formats, including regular neighbourhood e-bulletins. • Supporting the development and implementation of key strategic documents including the Council Plan and Year Ahead Delivery Plan, Equalities, Diversity and Inclusion Strategy, Thriving Neighbourhoods Strategy and Rotherham Together Partnership Plan. • Supporting the delivery of the Council Plan's priorities through an internal, cross-council delivery programme.

	• Sustaining high quality data reporting on a daily and weekly basis, providing essential information to inform decision making throughout the pandemic. • Continuation of effective and accountable democratic decision making. • Supporting members to act as community leaders so they can initiate and fund activity to support local vulnerable people and deliver ward priorities. • Development and implementation of a new Workforce Plan that aims to position the Council as an 'employer of choice', improving our attraction, retention and engagement methods.
2.5.4.11	The directorate has also continued to deliver its core provisions including internal and external communications and HR support functions. Work has continued as part of the now refreshed Thriving Neighbourhoods strategy to support our communities and the Voluntary and Community Sector (VCS), including developing ward plans. The Directorate has also continued to facilitate partnership working and development of key policy areas including social value, climate change and equalities. This has included the continuation of Real Living Wage Accreditation for the Council, supporting the Afghan citizens resettlement scheme and the Homes for Ukraine Scheme as well supporting the development of the Climate Emergency Action Plan.
2.5.4.12	The directorate has also worked closely with all directorates to monitor and deliver the new Council Plan for 2022-25, including delivery of the Council's priorities. This has included developing a new Year Ahead Delivery Plan to support these objectives, detailing the key milestones to be achieved for 2023/24.
2.5.4.13	In the coming 12 months, the directorate aims to continue to provide excellent support services across the Council. Key areas of focus will be to: • Maintain high quality communication and information to residents, partners and the workforce. • Provide oversight and quality assurance on progress against the Council Plan priorities through effective reporting and monitoring of the Year Ahead Delivery Plan. • Secure further commitments through our social value policy and work with partners to maximise the impact of our collective spending power. • Strive to embed equalities, diversity and inclusion commitments into Council activity on the journey to 'excellent' against the Equalities Framework for Local Government. • Continue to work with members to deliver the Thriving Neighbourhoods Strategy, developing the action plan that underpins the strategy and building on the strengths and assets in communities.

	• Enhance partnership working to achieve better outcomes across the borough through the delivery of the recently approved Rotherham Together Plan. • Continue to develop and support the workforce, enhancing skills and knowledge across the organisation. • Refresh the member development programme, supporting members to provide effective leadership. • Continue to support Members in delivering the expectations of the electorate's community priorities, ensuring the robust and efficient management of Council business and maintaining an open and transparent scrutiny function. • Develop a strengthened approach to our development and use of business intelligence to build a clearer picture of the borough and its residents as well as informing decision-making. • Implementing our new workforce plan to ensure that we attract, recruit and retain talented individuals into key roles becoming an employer of choice, and also strengthen our engagement and development of our existing workforce.
2.5.4.14	In the coming 12 months, the Directorate will continue to challenge itself and review its practices and develop and modernise its service offer. Continuous improvement will be founded on the principles of best value and sustainable change.

This page is intentionally left blank

Prudential Indicators and Treasury Management and Investment Strategy 2023/24 – 2025/26

1. Purpose of the Report

To seek approval of the Treasury Management Strategy and the Investment Strategy.

2. Background

2.1 The Local Government Act 2003 and supporting regulations require the Council to 'have regard to' the CIPFA Prudential Code and the CIPFA Treasury Management Code of Practice and prepare, set and publish prudential indicators and treasury indicators that ensure the Council's capital expenditure plans are affordable, prudent and sustainable in the long-term.

The prudential indicators consider the affordability and impact of capital expenditure plans and set out the Council's overall capital framework. Each prudential indicator either summarises the expected activity or introduces limits upon the activity and reflects the underlying capital programme.

Within the overall prudential framework there is a clear impact on the Council's treasury management activity, either through borrowing or investment activity. As a consequence, a Treasury Management Strategy is prepared which considers the effective funding of the capital expenditure decisions and complements the prudential indicators.

2.2 The Council is required to operate a balanced budget, which broadly means that cash raised during the year will meet cash expenditure. Part of the treasury management operation is to ensure that this cash flow is adequately planned, with cash being available when it is needed. Surplus monies are invested in low risk counterparties or instruments commensurate with the Council's low risk appetite, providing adequate liquidity initially before considering investment return. The Council is required to calculate its budget requirement for each financial year to include the revenue costs that flow from capital financing decisions.

This, therefore, means that increases in capital expenditure must be limited to a level whereby charges to revenue remain affordable within the projected income of the Council for the foreseeable future. These increased charges may arise from:

- increases in interest charges and debt repayments caused by increased borrowing to finance additional capital expenditure; and
- any increases in operational running costs from new capital projects.

2.3 Treasury management is, therefore, an important part of the overall financial management of the Council's affairs and is defined as:

"The management of the local authority's investments and cash flows, its banking, money market and capital market transactions; the effective control of the risks

associated with those activities; and the pursuit of optimum performance consistent with those risks."

Specific treasury indicators are prepared and included in the Treasury Management Strategy which requires Member approval.

The Council's treasury activities are strictly regulated by statutory requirements and guidance, including;

- CIPFA Treasury Management Code
- CIPFA Prudential Code
- DLUHC Investment Guidance
- DLUHC Minimum Revenue Provision (MRP) Guidance

2.4 The Council's Constitution (via Financial and Procurement Procedure Rules) requires the annual Treasury Management Strategy to be reported to Council outlining the expected treasury activity for the forthcoming 3 years. A key requirement of this report is to explain both the risks, and the management of the risks, associated with the treasury service. As a minimum a mid-year monitoring report is produced with a further report produced after the year-end to report on actual activity for the year.

Reports on Treasury matters are also required to be adequately scrutinised before being recommended to the Council and this role is undertaken by Audit Committee.

3. Key Issues

3.1 Overview

The Council's 2022/23 Prudential Indicators and Treasury Management Strategy was approved by Council on 2 March 2022, whilst a Mid-Year report which updated the 2022/23 approved indicators was considered by Audit Committee on the 29 November 2022. This report provides an update for the period 2023/24 to 2025/26.

Section 3.2 of the report details the key elements of the Council's Capital Expenditure Plans and associated Prudential Indicators. The Treasury Management Strategy (including the Investment Strategy) is detailed in Sections 3.3. Supporting detail is provided in the Appendices.

The Treasury Management Strategy has been drawn up taking account of advice from the Council's treasury management advisors, Link Treasury Services Ltd.

This is a technical and complex report however the key messages are:

- Investments – the primary governing principle will remain security over return and the criteria for selecting counterparties reflect this. Due to long term borrowing taken out in 2021/22 cash available for investment increased during

2022/23 These cash balances are now reducing as short term borrowing is repaid, this continues to have a positive impact for the Council as it has removed the need to borrow during 2022/23 whilst rates have been high. In addition investment yields have increased significantly during 2022/23 as the Bank of England Base Rate has increased from 0.75% at 31/03/2022 to 3.5% as at 31/12/2022.

- Borrowing – The Council will maintain its strategy of being under-borrowed against the capital financing requirement. The Council borrowed £227m of long term PWLB funds during 2021/22 to take advantage of the low PWLB interest rates available at the time. This was replacing short term borrowing as it matured. No borrowing has taken place during 2022/23 as the council has cash balances remaining from the borrowing taken in 2021/22. The Council has been able to invest on a short term basis to generate additional income; making use of the current financial market conditions which have lifted investment returns.

  Crucially, it is not expected that the council will need to borrow any funds for the remainder of the 2022/23 financial year. This is helpful given borrowing rates have risen significantly during 2022/23. As a result, the Council has made significant savings on borrowing costs, against the plan set out in the Medium Term Financial Strategy, as the Council has not been required to borrow in the current high interest rate market. Moving forwards the Council will use a short term borrowing strategy if any borrowing is required. This will mitigate costs and enable the Council to lock in long term borrowing at a future date if interest rates fall during 2023 and 2024 as forecast.

- Governance – strategies and risk are reviewed by the Audit Committee with continuous monitoring which includes the Mid-Year and Year End reporting.

- Whilst the Council's approach to Treasury Management in recent years, utilising short term borrowing in particular, has generated significant savings for the Council, the future outlook is more challenging due to the significant uncertainty in the UK and Global economy, caused by inflation and soaring energy prices. This has seen increasing interest rates for borrowing, as a result of the increases in the Bank of England Base Rate. When the Council does need to borrow, it will be at a much higher interest rate than had been assumed in the Council's approved Medium Term Financial Strategy. The increases in borrowing rates could not have been projected by the Council and work is underway to plan how the Council can best navigate through the current challenges presented by the financial markets. It should be noted that it is expected that borrowing rates will reduce over the next couple of years, linked to the projections that inflation will return back to the Bank of England's target 2% level by late 2024.

- The current 50 year PWLB borrowing level is 4.16%. Short term borrowing is available for 3.9% for 6 months. The Council keeps interest rates under constant review along with its borrowing strategies and decisions on the mix of long-term and short-term borrowing.

- The revised CIPFA Treasury Management and Prudential Codes were published on 20th December 2021 and has stated that revisions need to be included in the reporting framework from the 2023/24 financial year. The Council, therefore, has to have regard to these Codes of Practice when it prepares the Treasury Management Strategy Statement and Annual Investment Strategy, and also related reports during the financial year, which are taken to Full Council for approval. The new requirements reflected in this report are:

  1. Adoption of a new liability benchmark treasury indicator to support the financing risk management of the capital financing requirement; this is to be shown in chart form for a minimum of ten years, with material differences between the liability benchmark and actual loans to be explained.

  2. An increase in the information that is required to be kept around training of treasury staff and members.

  3. Reporting to members is to be done quarterly. Specifically, the Chief Finance Officer (CFO) is required to establish procedures to monitor and report performance against all forward-looking prudential indicators at least quarterly. The CFO is expected to establish a measurement and reporting process that highlights significant actual or forecast deviations from the approved indicators. However, monitoring of prudential indicators, including forecast debt and investments, is not required to be taken to Council and should be reported as part of the authority's integrated revenue, capital and balance sheet monitoring.

  4. Environmental, Social and Governance (ESG) issues to be addressed within an authority's treasury management policies and practices (TMP1)

- The CIPFA revised 2021 Prudential and Treasury Management Codes require that all local authorities prepare an additional report, a capital strategy report, which will provide the following:

  - a high-level long term overview of how capital expenditure, capital financing and treasury management activity contribute to the provision of services
  - an overview of how the associated risk is managed
  - the implications for future financial sustainability

  The aim of the capital strategy is to ensure that all elected members fully understand the overall long-term policy objectives and resulting capital strategy requirements, governance procedures and risk appetite. The Councils Capital Strategy requirement is included within the Budget and Council Tax 2023/24 and Medium Term Financial Strategy.

3.2 CAPITAL EXPENDITURE PLANS & PRUDENTIAL INDICATORS 2023/24 TO 2025/26

3.2.1 The Capital Expenditure Plans

The Council's capital expenditure plans are summarised below and form the first of the prudential indicators. A certain level of capital expenditure is grant supported by the Government; any decisions by the Council to spend above this level will be considered unsupported capital expenditure. This unsupported capital expenditure needs to have regard to:

- Service objectives (e.g. strategic planning);
- Stewardship of assets (e.g. asset management planning);
- Value for money (e.g. option appraisal)
- Prudence and sustainability (e.g. implications for external borrowing and whole life costing);
- Affordability (e.g. implications for the council tax and rents)
- Practicality (e.g. the achievability of the Capital Programme).

The revenue consequences of capital expenditure, particularly the unsupported expenditure, will need to be paid for from the Council's own revenue resources.

This capital expenditure can be paid for immediately (by applying capital resources such as capital receipts, capital grants etc., or revenue resources), but if these resources are insufficient any residual expenditure will add to the Council's borrowing need.

3.2.2 The key risks to the plans are that the level of Government support has been estimated and is therefore subject to change. Similarly, some of the estimates for other sources of funding, such as capital receipts, may also be subject to change over this timescale. For example, anticipated asset sales resulting from the Council's on-going asset rationalisation programme may be deferred due to the on-going impact of the current economic & financial conditions on the property market.

3.2.3 The revised capital expenditure plans in the updated Capital Strategy and Capital Programme being presented within this report, are summarised in the table below.

It should be noted that these represent the capital investment forecasts under traditional forms of financing and excludes assets acquired under PFI and finance lease arrangements which are a type of borrowing but which are budgeted for separately outside of the capital financing budget.

	2022/23 Estimated £m	2023/24 Estimated £m	2024/25 Estimated £m	2025/26 Estimated £m
Children and Young People's Services	8.513	13.543	3.040	15.190
Assistant Chief Executive	0.481	0.203	0.210	0.210
Adult Care & Housing	5.638	8.407	14.117	4.273
Finance and Customer Services	5.448	11.908	3.425	18.403
Regeneration and Environment	94.338	168.053	41.550	12.527
Capitalisation Direction	1.000	1.000	1.000	1.000
Total Non HRA	**115.418**	**203.113**	**63.342**	**51.603**
HRA	40.779	48.902	58.123	29.610
Total HRA	**40.779**	**48.902**	**58.123**	**29.610**
Total expenditure	**156.197**	**252.015**	**121.466**	**81.213**
Capital receipts	6.533	8.440	5.287	2.036
Capital grants, capital contributions & other capital funding sources	108.214	120.980	65.149	45.464
Total financing	**114.747**	**129.420**	**70.436**	**47.500**
Prudential borrowing requirement for the year	**41.450**	**122.595**	**51.030**	**33.713**

3.2.4 **The Capital Financing Requirement (the Council's Borrowing Need)**

The Council's Capital Financing Requirement (CFR) is the total outstanding capital expenditure which has not yet been financed from either revenue or capital resources. It is essentially a measure of the Council's underlying borrowing need.

As can be seen in the table in 3.2.3 above, the latest revised estimated prudential borrowing requirement over the period 2022/23 to 2025/26 based on the updated Capital Strategy and Capital Programme is £248.787m. This will be reflected in the year on year change to the CFR.

The CFR is then reduced by the amount the Council sets aside from revenue for the repayment of debt and other financing movements.

As explained in 3.2.3, in addition to the underlying borrowing need arising from the Council's capital investment programme, the overall CFR also includes other long term liabilities (OLTL) brought onto the Balance Sheet as a result of the recognition of Private Finance Initiative (PFI) and finance lease assets. This is a technical adjustment to recognise the underlying borrowing facility taken out by the PFI or finance lease provider and does not require the Council to take out any additional borrowing in its own right.

The CFR projections for which approval is being sought are set out in the table below:

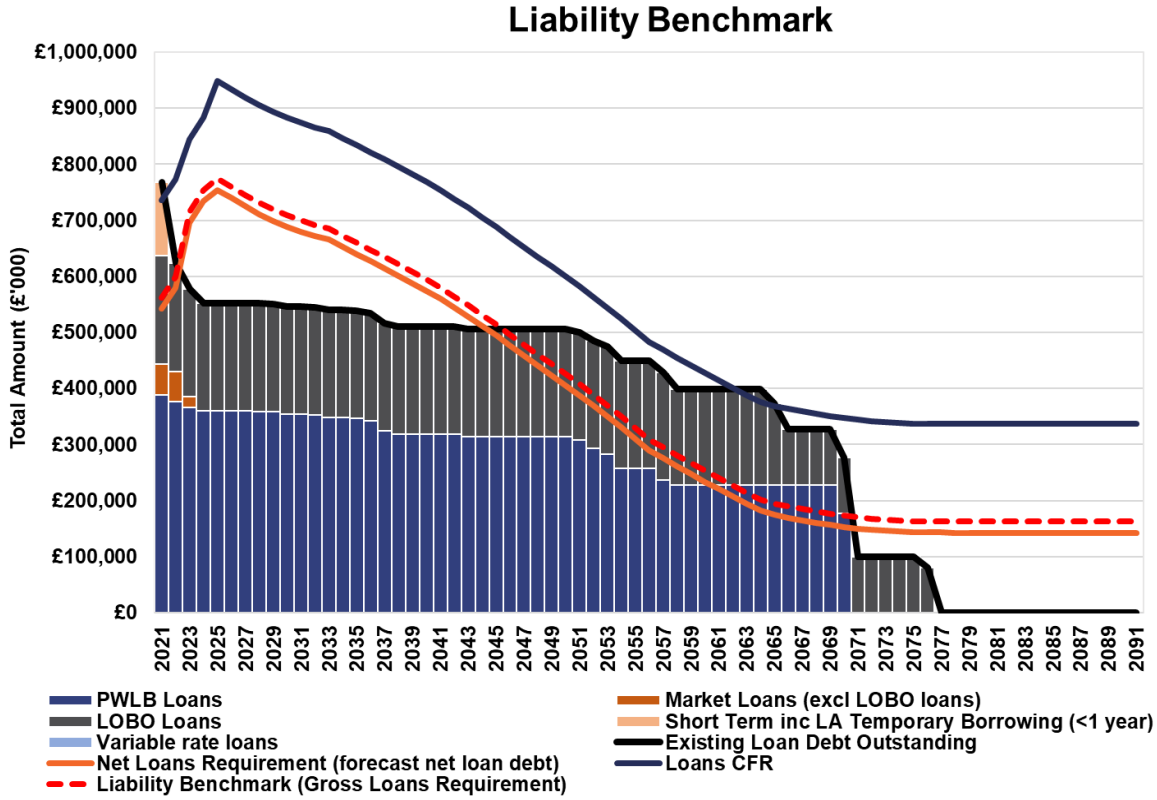
	2022/23 Estimated £m	2023/24 Estimated £m	2024/25 Estimated £m	2025/26 Estimated £m
CFR – General Fund	582.266	692.406	704.284	719.672
CFR – HRA	307.703	309.340	333.155	333.155
Total CFR	**889.969**	**1001.746**	**1037.439**	**1052.827**
Movement in CFR	**33.033**	**111.777**	**35.693**	**15.388**
Of which:				
CFR – capital investment	773.086	888.942	928.250	947.989
OLTL	116.883	112.804	109.189	104.838
Movement in CFR represented by:				
Prudential borrowing requirement for the year (table at 3.2.3 above)	41.450	122.595	51.030	33.713
Net financing need for the year for OLTL	-3.620	-4.079	-3.615	-4.351
Less Minimum Revenue Provision and other financing movements	-4.797	-6.739	-11.722	-13.974
Movement in CFR	**33.033**	**111.777**	**35.693**	**15.388**

3.2.5 **Liability Benchmark**

3.2.5.1 A new prudential indicator for 2023/24 is the Liability Benchmark(LB). The Council is required to estimate and measure the LB for the forthcoming financial year and the following two financial years, as a minimum.

There are four components to the LB: -

1. **Existing loan debt outstanding**: the Council's existing loans that are still outstanding in future years.
2. **Loans CFR**: this is calculated in accordance with the loans CFR definition in the Prudential Code and projected into the future based on approved prudential borrowing and planned MRP.
3. **Net loans requirement**: this will show the authority's gross loan debt less treasury management investments at the last financial year-end, projected into the future and based on its approved prudential borrowing, planned MRP and any other major cash flows forecast.
4. **Liability benchmark** (or gross loans requirement): this equals net loans requirement plus short-term liquidity allowance.



3.2.5.2 Any years where actual loans are less than the benchmark indicate a future borrowing requirement; any years where actual loans outstanding exceed the benchmark represent an overborrowed position, which will result in excess cash requiring investment.

3.2.5.3 The index shows that in the short to medium term the net loans requirement exceeds the existing debt so borrowing will be required to finance capital expenditure. In 2045 the level of loans exceeds the gross loan requirement which results in a cash balance to invest. This index is based on the current 4 year capital programme. In reality it is likely that further borrowing will be required to fund the capital programme beyond this 4 year time horizon and the actual loan requirement will be greater than shown on the index.

3.2.6 Minimum Revenue Provision Policy Statement

3.2.6.1 The Council is required to pay off an element of the accumulated General Fund CFR each year through a revenue charge (the Minimum Revenue Provision - MRP). In addition, it is also allowed to make additional voluntary payments (VRP) where it is prudent to do so. Repayments included in annual PFI charges or finance lease payments are also applied as MRP. No MRP charge is currently required for the HRA. The HRA charges depreciation on its assets, which is a revenue charge.

3.2.6.2 DLUHC Regulations require Council to approve an MRP Policy Statement in advance of each financial year setting out how it will discharge its duty to charge an amount of MRP which the Council considers 'prudent'.

The Strategic Director of Finance & Customer Services will, where it is prudent to do so, use discretion to review the overall financing of the capital programme and the opportunities afforded by the regulations to maximise the benefit to the Council whilst ensuring it meets its duty to charge a 'prudent' provision. To provide maximum flexibility the recommended MRP policy includes the use of the annuity method and the equal instalments method.

The wording of the proposed MRP Policy Statement for which Council approval is being sought is shown at Appendix A.

3.2.7 Affordability Prudential Indicators

Affordability prudential indicators are used to assess the affordability of the capital expenditure plans by reference to their impact on the Council's finances overall. Cabinet are asked to recommend that Council approve the following indicators.

3.2.7.1 Actual and Estimates of the ratio of financing costs to net revenue stream

This indicator identifies the trend in the cost of capital (borrowing and other long term obligation costs net of investment income) against the net revenue stream of the Council.

The estimates of financing costs include all current commitments, the proposals contained in the proposed 2023/24 Revenue Budget and updated future years' capital expenditure plans.

Ratio of financing costs to Net Revenue Stream				
	2022/23 Estimated %	2023/24 Estimated %	2024/25 Estimated %	2025/26 Estimated %
Non-HRA	7.59	10.91	13.18	14.39
HRA	16.02	15.35	14.59	14.62

3.2.7.2 Estimates of the incremental impact of capital expenditure plans on Housing Rent levels

This indicator identifies the revenue cost of proposed changes in the housing capital programme compared to the Council's existing approved commitments and current plans expressed in terms of the impact on annual rent levels. The latest HRA Business Plan forecasts that borrowing will be taken in the years 2022/23, 2023/24 and 2024/25. The financing costs of this are reflected in the figures below.

Incremental impact of capital expenditure plans on Housing Rent levels				
	Estimated 2022/23 £	**Estimated 2023/24 £**	**Estimated 2024/25 £**	**Estimated 2025/26 £**
Annual Housing Rent Levels	4.82	8.20	66.69	39.45

3.3 TREASURY MANAGEMENT STRATEGY 2023/24 – 2025/26

The Treasury Management Strategy covers:

a) The Council's borrowing and investment projections (para. 3.3.1);
b) The Council's estimates and limits to borrowing activity (para. 3.3.2 to 3.3.5);
c) The expected movement in interest rates (para. 3.3.6);
d) The Council's borrowing and debt strategy (para. 3.3.7);
e) The Council's investment strategy (para. 3.3.8);
f) Treasury Management prudential indicators and limits on activity (para. 3.3.9);
g) Treasury performance indicators (para. 3.3.10); and
h) Policy on the use of external service advisers (para. 3.3.12).

3.3.1 Borrowing and Investment Projections 2023/24 – 2025/26

The borrowing requirement comprises the expected movement in the CFR and any maturing debt which will need to be re-financed.

The effect on the treasury position over the next three years for the Council is shown in the table attached at Appendix B. The table also highlights the expected level of investment balances.

3.3.2 Limits to Borrowing Activity

There are a number of key indicators to ensure the Council operates its activities within well-defined limits.

For the first of these, the Council needs to ensure that its total borrowing, does not, except in the short term, exceed the total of the CFR at the end of the previous year plus the estimated additional CFR for the current year (2022/23) and the following three financial years. This is designed to ensure that in the medium term, debt is only for a capital purpose. The purpose of including the estimated additional CFR for the following two financial years, is that it allows some flexibility for limited early borrowing for future years (para. 3.3.4).

The Strategic Director of Finance & Customer Services reports that the Council has complied with this indicator in the current year and does not envisage difficulties for the future (the table below refers). This view takes into account approved commitments and existing plans.

Whilst the forecast changes in the CFR assume significant reductions in the amount of under-borrowing by the Council, the actual change in the year-on- year level of under-borrowing will be determined by the Strategic Director – Finance and Customers Services, after consideration of all relevant factors in determining the appropriate strategy for borrowing levels within the Council's overall financial strategy.

	2022/23 Estimated £m	2023/24 Estimated £m	2024/25 Estimated £m	2025/26 Estimated £m
CFR – excl. OLTL	773.086	888.942	928.250	947.989
CFR – OLTL	116.883	112.804	109.189	104.838
Total CFR	**889.969**	**1,001.746**	**1,037.439**	**1,052.827**
Borrowing (loans outstanding)	739.207	861.803	912.832	946.546
Borrowing - OLTL	116.883	112.804	109.189	104.838
Total Borrowing	**856.090**	**974.607**	**1,022.021**	**1,051.384**
CFR less Borrowing (underborrowed)	**33.879**	**27.139**	**15.418**	**1.443**

3.3.3 **The Overall Level of Borrowing**

A further two prudential indicators control or anticipate the overall level of borrowing. These are:

- The Authorised Limit for External Debt
- The Operational Boundary for External Debt

3.3.3.1 **The Authorised Limit for External Debt**

The Authorised Limit represents the maximum amount an authority can borrow for capital and cash flow purposes. It reflects the level of external debt which, while not desired, could be afforded in the short term, but is not sustainable in the longer term. This is the statutory limit determined under section 3 (1) of the Local Government Act 2003. The Authorised Limit is set by the Council and any breach must be reported. The Government retains an option to control either the total of all councils plans, or those of a specific council, although no such Government control has yet been exercised.

Cabinet is asked to recommend to Council the approval of the following Authorised Limit for RMBC, set at £20m above the Council's CFR:

Authorised Limit for External Debt (RMBC)	2022/23 Estimated £m	2023/24 Estimated £m	2024/25 Estimated £m	2025/26 Estimated £m
Borrowing	793.086	908.942	948.250	967.989
OLTL	119.221	115.060	111.373	106.935
Total	**912.307**	**1,024,002**	**1,059.623**	**1,074.924**

3.3.3.2 Separately, the Council was limited to a maximum HRA CFR through the HRA self-financing regime debt cap. This cap was removed in the Government's Autumn Budget 2018. The latest iteration of the HRA Business Plan requires additional borrowing to support the Growth Programme, and therefore there has been an increase in the HRA CFR. A prudent debt limit has been applied to the Council's HRA borrowing, allowing for that current need, plus £30m to enable a reaction to any significant development opportunity that arises.

HRA Debt Limit	2022/23 Estimated £m	2023/24 Estimated £m	2024/25 Estimated £m	2025/26 Estimated £m
HRA Debt Limit	337.703	339.340	363.155	363.155
HRA CFR	307.703	309.340	333.155	333.155
HRA Headroom (+)	**30.000**	**30.000**	**30.000**	**30.000**

3.3.3.3 **The Operational Boundary for External Debt**

This is the amount beyond which external borrowing (for capital and cash flow purposes) is not normally expected to exceed. Its purpose is to act as a tool for monitoring day to day treasury activity. Occasionally, for operational reasons it may be necessary to breach the limit. Temporary breaches are not a cause for concern but sustained breaches may be an indication that the Council is acting imprudently or experiencing major financial difficulty.

The Operational Boundary for which Council approval is being sought is set out in the table below.

Operational Boundary for External Debt	2022/23 Estimated £m	2023/24 Estimated £m	2024/25 Estimated £m	2025/26 Estimated £m
Borrowing	769.207	891.803	942.832	976.546
Other long term liabilities	116.883	112.804	109.189	104.838
Total	**886.090**	**1,004.607**	**1,052.021**	**1,081.384**

3.3.4 **<u>Policy on Borrowing in Advance of Need</u>**

The Council has some flexibility to borrow funds in advance for use in future years. The Strategic Director of Finance & Customer Services may do this under delegated powers where, for instance, a sharp rise in interest rates is expected,

and so borrowing early at fixed interest rates will be economically beneficial or help meet budgetary constraints.

Whilst the Strategic Director of Finance & Customer Services will adopt a prudent approach to any such borrowing, where there is a clear business case for doing so, borrowing may be undertaken to fund the approved capital programme or to fund debt maturities.

Risks associated with any advance borrowing activity will be subject to appraisal in advance and subsequent reporting through the mid-year and annual reporting mechanism.

3.3.5 Debt Rescheduling

As short term borrowing rates will be considerably cheaper than longer term fixed interest rates, there may be potential opportunities to generate savings by switching from long term debt to short term debt. These savings will need to be considered in the light of the current treasury position and the value of the cost of debt repayment (premiums incurred).

The reasons for any rescheduling to take place will include:

- The generation of cash savings and/or discounted cash flow savings;
- Helping to fulfil the treasury strategy; and,
- Enhancing the balance of the portfolio (amending the maturity profile and/or the balance of volatility).

3.3.6 Expected Movement in Interest Rates

The Base Rate, currently 3.50%, underpins investment returns. The Council's treasury advisors Link are forecasting that the base rate will rise to 4.5% in the first half of 2023 and then fall during 2024 and 2025 as inflationary pressures ease with a forecast rate of 2.5% in December 2025. There remains a great deal of economic uncertainty affecting growth forecasts for the UK economy and the rate of inflation both of which are key factors influencing the Base Rate.

The PWLB will no longer lend to any local authority that has any plans to buy investment assets primarily for yield anywhere in their capital programme. The current 50 year PWLB borrowing level is 4.16%. Short term borrowing is available for 3.9% for 6 months.

The Council is currently under-borrowed as shown in 3.3.2. The Council borrowed £227m of long term PWLB funds during 2021/22 to take advantage of the low PWLB interest rates available at the time. This was replacing short term borrowing as it matured. No borrowing has taken place during 2022/23 as the council has cash balances remaining from the borrowing taken in 2021/22, that it has been able to invest on a short term basis to generate additional income for the Council (making use of the current financial market conditions, which have lifted investment returns). This has also significantly reduced the Council's cost of borrowing during 2022/23, as the Council hasn't needed to borrow whilst the rates have been rising. The highest return from the Money Market Funds currently is 3.50% and the Debt Management Office is 3.32% for overnight deposits (which

is further reduced as there is a cost of transfer). These rates have increased significantly during the year as the bank Base Rate has increased and have resulted in an increased return on cash balances.

3.3.7 **Borrowing and Debt Strategy 2023/24 – 2025/26**

As shown in the table in 3.3.2, the Council is currently maintaining an under-borrowed position. This means that the CFR has not been fully funded with loan debt as cash supporting the Council's reserves, balances and cash flow has been used as a temporary measure. This strategy is prudent as investment returns are lower than the cost of borrowing.

The uncertainty over future interest rates increases the inherent risks associated with treasury activity. As a result, the Council will continue to take a prudent approach to its treasury strategy.

The Strategic Director of Finance & Customer Services, under delegated powers, will take the most appropriate form of borrowing depending on the prevailing interest rates at the time, taking into account the risks shown in the forecast above. While short term borrowing provides lower cost opportunities in the short to medium term, in a rising interest rate environment it can be advantageous to lock in long term borrowing. In the current situation where interest rates are forecast to fall in the medium term it is advantageous to defer long term borrowing and utilise short term borrowing. Subsequently locking in long term borrowing when rates are lower.

3.3.8 **Investment Strategy 2023/24 – 2025/26**

The primary objectives of the Council's investment strategy are:

- Firstly, to safeguard the timely repayment of principal and interest (security);
- Secondly, to ensure adequate liquidity; and
- Thirdly to produce an investment return (yield).

3.3.8.1 As part of this Strategy, Members need to consider and approve security and liquidity benchmarks in addition to yield benchmarks which are currently widely used to assess investment performance and have previously been reported to Members. The proposed benchmarks are set down in Appendix D.

3.3.8.2 The primary principle governing the Council's investment criteria is the security of its investments, although the yield or return on the investment is also a key consideration. After this main principle the Council will ensure:

- It maintains a policy covering both the categories of investment types it will invest in, criteria for choosing investment counterparties with adequate security, and monitoring their security. This is set out in the Specified and Non-Specified investment sections of Appendix C.

- It has sufficient liquidity in its investments. For this purpose, it will set out procedures for determining the maximum periods for which funds may prudently be committed. These procedures also apply to the Council's

prudential indicators covering the maximum principal sums invested as set out in Appendix D.

3.3.8.3 The Strategic Director of Finance & Customer Services will maintain a counterparty list in compliance with the criteria set out in 3.3.8.5 and will revise the criteria and submit them to Council for approval as necessary. These criteria are different to those which are used to select Specified and Non-Specified investments.

The rating criteria use the lowest common denominator method of selecting counterparties and applying limits. This means that the application of the Council's minimum criteria will apply to the lowest available rating for any institution. For instance, if an institution is rated by two agencies, one meets the Council's criteria, the other does not, the institution will fall outside the lending criteria. This is in compliance with the CIPFA Treasury Management Code of Practice.

3.3.8.4 Credit rating information is supplied by our treasury advisors on all active counterparties that comply with the criteria in section 3.3.8.5. Any counterparty failing to meet the criteria would be omitted from the counterparty list. Any rating changes, rating watches (notification of a likely change) and rating outlooks (notification of a possible long term change) are provided to officers almost immediately after they occur and this information is considered before any investment decision is taken.

3.3.8.5 The criteria for providing a portfolio of high quality investment counterparties (both Specified and Non-Specified investments) are:

- **Banks** – The Council will use banks which are rated by at least two rating agencies and have at least the following Fitch, Moody's and Standard and Poors' ratings (where rated):

	Fitch	Moody's	Standards & Poor's
Short-term	F1	P-1	A-1
Long-term	A-	A3	A-

To allow for the day to day management of the Council's cash flow the Council's bankers will also be retained on the list of counterparties if ratings fall below the above minimum criteria.

- **Building Societies** – the Council will use the top 20 Building Societies ranked by asset size but restricted to a maximum of 20% of the investment portfolio

- **Money Market Funds** – AAA (CNAV or LVNAV) – restricted to a maximum investment of £20m per fund. The Council works with its specialist Treasury Advisors to review and select appropriate MMF's to ensure that those selected are AAA rated and therefore highly secure, with cash available for withdrawal each day, therefore these are very low risk accounts.

- **UK Government** – Debt Management Office

- **UK Local Authorities**

A limit of 35% will be applied to the use of Non-Specified investments within the investment portfolio, excluding day to day cash management through the Council's own bank.

Whilst the above criteria relies primarily on the application of credit ratings to provide a pool of appropriate counterparties for officers to use, additional operational market and sovereign information will continue to be applied before making any specific investment decision from the agreed portfolio of counterparties.

3.3.8.6 The time and monetary limits for institutions on the Council's Counterparty List are as follows (these will cover both Specified and Non-Specified Investments):

	Fitch	Moody's	Standard & Poor's	Money Limit	Time Limit
Upper Limit Category	F1+/AA-	P-1/Aa3	A-1+/AA-	£20m	5 years
Middle Limit Category	F1/A-	P-1/A3	A-1/A-	£10m	364 days
Lower Limit Category *	All Building Soc's ranked 1 to 10			£5m	6 mths
	All Building Soc's ranked 11 to 20			£1m	3 mths
Debt Management Office	-	-	-	Unlimited **	6 months
Money Market Funds	-	-	-	£20m	n/a
UK LA's	-	-	-	£20m	5 years
Council's Bankers	-	-	-	£20m***	364 days

The above money limits are exclusive of bank balances held by schools

* Based on maximum of 20% of the investment portfolio

** Provides maximum flexibility

*** There may be occasions where the Council has to exceed this limit, where government issues out significant grant funding, such as Covid Business Grants and the Council is unable to invest those resources within the options available on the day. This risk is mitigated by daily review of the cashflow forecast, however, the volume of government funding issued during the pandemic has been significant.

3.3.8.7 The proposed criteria for Specified and Non-Specified investments and monitoring of counterparties are shown in Appendix C for Member approval.

In the normal course of the Council's cash flow operations, it is expected that both Specified and Non-specified investments will be utilised for the control of liquidity as both categories allow for short term investments.

The use of longer-term instruments (greater than one year from inception to repayment) will fall in the non-specified investment category. These instruments

will only be used where the Council's liquidity requirements are safeguarded. This will also be limited by the long-term investment limits.

3.3.9 **Treasury Management Prudential Indicators and Limits on Activity**

3.3.9.1 There are four further treasury activity limits the purpose of which are to contain the activity of the treasury function within certain limits, thereby managing risk and reducing the impact of an adverse movement in interest rates. However, if these are set to be too restrictive, they will impair the opportunities to reduce costs. The limits are:

- Upper limits on fixed interest rate exposure – This identifies a maximum limit for fixed interest rates based upon the fixed debt position net of fixed interest rate investments.

- Upper limits on variable interest rate exposure – as above this limit covers a maximum limit on variable interest rates based upon the variable debt position net of variable interest rate investments.

- Maturity structures of borrowing – These gross limits are set to reduce the Council's exposure to large fixed rate sums falling due for refinancing, and are required for upper and lower limits.

- Total funds invested for greater than 365 days – These limits are set to reduce the need for early sale of an investment and are based on the availability of funds after each year-end.

For the purposes of these indicators the Council's market debt with Financial Institutions is treated as variable where debt may be subject to variation on specific call dates each year. However, over the period covered by this Strategy it is considered unlikely that any market debt will be called as interest rates are forecast to remain below the rate at which debt could be called.

3.3.9.2 The activity limits (prudential indicators) for Member approval are as follows:

RMBC	**2022/23**	**2023/24**	**2024/25**	**2025/26**
Interest rate Exposures				
	Upper	**Upper**	**Upper**	**Upper**
Limits on fixed interest rate debt based on fixed net debt	100%	100%	100%	100%
Limits on variable interest rate debt based on variable net debt	50%	50%	50%	50%

RMBC Maturity Structure of fixed interest rate borrowing 2023/24		
	Lower	**Upper**
Under 12 months	0%	35%
12 months to 2 years	0%	35%
2 years to 5 years	0%	45%
5 years to 10 years	0%	45%
10 years to 20 years	0%	45%
20 years to 30 years	0%	50%
30 years to 40 years	0%	50%
40 years to 50 years	0%	100%
50 years and above	0%	100%

RMBC Maximum Funds invested > 365 days			
	1 to 2 years	2 to 3 years	3 to 5 years
Funds invested > 364 days	£m 10	£m 8	£m 6

3.3.10 **Treasury Performance Indicators**

The Code of Practice on Treasury Management requires the Council to set performance indicators to assess the adequacy of the treasury function over the year. These are distinct historic indicators, as opposed to the prudential indicators, which are predominantly forward looking. The results of the following two indicators will be reported in the Treasury Annual Report for 2022/23:

- Debt – Borrowing - Average rate of borrowing for the year compared to average available
- Investments – Internal returns above the Sterling Overnight Index Average (SONIA). This index has replaced the London Interbank Bid rate (LIBID) which is no longer published.

3.3.11 **Training**

The CIPFA Code requires the responsible officer to ensure that Members with responsibility for treasury management receive adequate training in treasury management. This especially applies to Members responsible for scrutiny. Training will be arranged with the Council's treasury advisors Link for Members of the Audit Committee. The training needs of treasury management officers are periodically reviewed.

The requirements around training have been increased in 2021 Cipfa Treasury Code.

The Code states that it is expected that all organisations to have a formal and comprehensive knowledge and skills or training policy for the effective acquisition and retention of treasury management knowledge and skills for those responsible for management, delivery, governance and decision making.

The council is required to record attendance at training and prepare learning plans for treasury management officers, board/Council members.

A formal record of the training received by officers central to the Treasury function will be maintained by the Treasury Manager. Similarly, a formal record of the treasury management/capital finance training received by Members will also be maintained by the Finance Manager responsible for Treasury Management.

3.3.12 **Policy on the use of external service advisors**

The Council uses Link Asset Services as its treasury management advisors. In January 2022 the Contract with Link was renewed for a further 3 years.

The company provides a range of services which include:

- Technical support on treasury matters, capital finance issues and the drafting of Member reports;
- Economic and interest rate analysis;
- Debt services which includes advice on the timing of borrowing;
- Debt rescheduling advice surrounding the existing portfolio;
- Generic investment advice on interest rates, timing and investment instruments; and,
- Credit rating/market information service comprising the three main credit rating agencies.

Whilst the advisers provide support to the internal treasury function, under current market rules and the CIPFA Code of Practice the Council recognises that responsibility for treasury management decisions remains with the Council at all times. The service is provided to the Council under a contractual agreement which is subject to regular review.

Appendix A

Proposed Wording of Minimum Revenue Provision Policy Statement

It is being recommended Council approve the following MRP policy in relation to the charge for the 2023/24 financial year:

(a) The MRP charge in relation to capital expenditure incurred prior to 2007/08 where the expenditure was funded by either supported or unsupported borrowing will be calculated using the expected useful life of the asset and the calculation of the provision will be by the annuity method;

(b) The MRP charge in relation to capital expenditure incurred since 2007/08 where the expenditure is funded by either supported or unsupported borrowing will be calculated using the expected useful life of the asset at the point the asset is brought into use. The calculation of the provision will be either the annuity method or the equal instalments method depending on which is most appropriate; and

(c) The MRP charge in relation to capital expenditure incurred since 2007/08 where the expenditure is funded by a 'capitalisation directive' (e.g. equal pay) will be calculated on the basis of the specified period(s) set down within the regulations. The calculation of the provision will be either the annuity method or the equal instalments method depending on which is most appropriate.

(d) For the sake of clarity, where MRP has been overcharged in previous years, the recovery of the overcharge will be affected by taking an MRP holiday in full or in part against future years charges that would otherwise have been made. The MRP holiday adjustment to the future years charge will be done in such a way as to ensure that:

- the total MRP after applying the adjustment will not be less than zero in any financial year
- the cumulative amount adjusted for will never exceed the amount over-charged;
- the extent of the adjustment will be reviewed on an annual basis

In order to meet the requirement to make an annual, prudent repayment of debt, the Council may use prior year capital receipts to pay down debt, reducing the level of MRP charged to revenue. This policy has been factored into the planned capital programme and management of capital programme resources.

Appendix B

Borrowing and Investment Projections 2022/23 to 2025/26

RMBC	2022/23 Estimated £m	2023/24 Estimated £m	2024/25 Estimated £m	2025/26 Estimated £m
External Debt				
Borrowing at 1 April - Short Term	143.571	165.537	299.347	360.600
Borrowing at 1 April - Long Term	623.670	573.670	562.456	552.233
Total Borrowing at 1 April	**767.241**	**739.207**	**861.803**	**912.832**
Expected change in debt	-28.034	122.596	51.029	33.713
Borrowing at 31 March	**739.207**	**861.803**	**912.832**	**946.546**
Other long-term liabilities (OLTL) at 1 April	120.503	116.883	112.804	109.189
Expected change in OLTL	-3.620	-4.079	-3.615	-4.351
Other long-term liabilities (OLTL) at 31 March	116.883	112.804	109.189	104.838
Total Borrowing & OLTL at 31 March	**856.090**	**974.607**	**1,022.021**	**1,051.384**
Investments				
Total Investments at 1 April	234.850	44.400	20.000	20.000
Investment change	-190.450	-24.400	0.000	0.000
Total Investments at 31 March	44.400	20.000	20.000	20.000
Net borrowing at 31 March	**811.690**	**954.607**	**1,002.021**	**1,031.384**

Appendix C

Treasury Management Practice (TMP1) – Credit and Counterparty Risk Management

1. Overview

1.1 The Council's investment policy has regard to the following: -

- DLUHC's Guidance on Local Government Investments ("the Guidance")
- CIPFA Treasury Management in Public Services Code of Practice and Cross Sectoral Guidance Notes 2021 ("the Code")
- CIPFA Treasury Management Guidance Notes 2021

The key intention of the Guidance is to maintain the current requirement for councils to invest prudently, and that priority is given to security and liquidity before yield.

The Prudential Code has also expressed concern that local authorities should ensure that an authority's approach to commercial activities should be proportional to its overall resources. Any such commercial investments should be appropriately disclosed throughout the Treasury Management Strategy, clearly identifying the related debt, capital financing requirement and terms. However, the Council does not plan on entering into any significant commercial investments.

1.2 In order to facilitate this objective the guidance requires the Council to have regard to the CIPFA publication Treasury Management in the Public Services: Code of Practice and Cross-Sectoral Guidance Notes. The Council has adopted the Code and will apply its principles to all investment activity.

In accordance with the Code, the Strategic Director of Finance & Customer Services has reviewed and prepared its Treasury Management Practices. This part, TMP 1, covering investment counterparty policy requires approval each year.

2. Annual Investment Strategy

2.1 The key requirements of both the Code and the investment guidance are to set an annual investment strategy, as part of its annual treasury strategy for the following year, covering the identification and approval of the following:

- The guidelines for investment decision making, particularly non-specified investments.
- The principles to be used to determine the maximum periods for which investments can be made.
- The specified investments the Council may use.
- The non-specified investments the Council may use.

This strategy is to be approved by Council.

The investment policy proposed for the Council is detailed in the paragraphs below (sections 2.3 and 2.4).

2.2 Strategy Guidelines

The main strategy guidelines are contained in the body of the treasury strategy statement.

2.3 Specified Investments

2.3.1 These investments are sterling investments of not more than one-year maturity. If they are for a longer period then the Council must have the right to be repaid within 12 months if it wishes.

These are low risk assets where the possibility of loss of principal or investment income is small.

2.3.2 These would include the following investment categories:

1. The UK Government Debt Management Office.

2. UK Local Authorities

3. Money Market Funds that have been awarded AAA credit ratings by Standard and Poor's, Moody's or Fitch rating agencies and restricted to £20m per fund.

4. A bank or a building society that has been awarded a minimum short-term rating of F1 by Fitch, P-1 by Moody's and A-1 by Standard and Poor's rating agencies. For Building Societies investments will be restricted to 20% of the overall investment portfolio and:

   - a maximum of £5m for a period not exceeding 6 months if the society is ranked in the top 10 by asset size; or
   - a maximum of £1m and a period not exceeding 3 months if the society is ranked 11 to 20 by asset size.

2.4 Non-Specified Investments

2.4.1 Non-specified investments are any other type of investment not defined as specified above.

The criteria supporting the selection of these investments and the maximum limits to be applied are set out below.

2.4.2 Non specified investments would include any sterling investments with:

1. A bank that has been awarded a minimum long term credit rating of AA- by Fitch, Aa3 by Moody's and AA- by Standard & Poor's for deposits with a maturity of greater than 1 year.

2. The Council's own bank if ratings fall below the above minimum criteria.

3. A Building Society which is ranked in the top 20 by asset size. Investments will be restricted to 20% of the overall investment portfolio and:

   - a maximum of £5m for a period not exceeding 6 months if the Society is ranked in the top 10 by asset size; or
   - a maximum of £1m and a period not exceeding 3 months if the Society is ranked 11 to 20 by asset size.

3 The Monitoring of Investment Counterparties

3.1 The credit rating of counterparties will be monitored regularly. The Council receives credit rating information from the Council Treasury Management advisors on a daily basis, as and when ratings change, and counterparties are checked promptly.

On occasions ratings may be downgraded after the date on which an investment has been made. It would be expected that a minor downgrading would not affect the full receipt of the principal and interest.

3.2 Any counterparty failing to meet the minimum criteria will be removed from the list immediately by the Strategic Director of Finance & Customer Services, and new counterparties will be added to the list if and when they meet the minimum criteria.

4 Policy on Environmental, Social and Governance (ESG) considerations

4.1 This Council is supportive of the Principles for Responsible Investment (www.unpri.org) and will seek to bring ESG (environmental, social and governance) factors into the decision-making process for investments. Within this, the Council is also appreciative of the statement on ESG in Credit Risk and Ratings which commits signatories to incorporating ESG into credit ratings and analysis in a systemic and transparent way. The Council uses ratings from Fitch, Moody's and Standard & Poor's to support its assessment of suitable counterparties. Each of these rating agencies is a signatory to the ESG in credit risk and ratings statement.

4.2 For short term investments with counterparties, this Council utilises the ratings provided by Fitch, Moody's and Standard & Poor's to assess creditworthiness, which do include analysis of ESG factors when assigning ratings. The Council will continue to evaluate additional ESG-related metrics and assessment processes that it could incorporate into its investment process and will update accordingly.

Appendix D

Security, Liquidity and Yield Benchmarking

These benchmarks are targets and so may be exceeded from time to time with any variation reported, with supporting reasons in Mid-Year & Annual Treasury Reports.

1. Security and liquidity

These benchmarks are already intrinsic to the approved treasury strategy through the counterparty selection criteria and some of the prudential indicators, e.g. the maximum funds which may be invested for more than 364 days, the limit on the use of non-specified investments, etc.

1.1 Security

1.1.1 Security is currently evidenced by the application of minimum criteria to investment counterparties, primarily through the use of credit ratings supplied by the three main credit rating agencies. Whilst this approach embodies security considerations, benchmarking the levels of risk is more subjective and therefore problematic.

1.1.2 One method to benchmark security risk is to assess the historic level of default against the minimum criteria used in the Council's investment strategy. The default rates are little changed from last year.

Credit Rating	1 year	2 years	3 years	4 years	5 years
AAA	0.04%	0.09%	0.17%	0.25%	0.34%
AA	0.02%	0.04%	0.09%	0.16%	0.23%
A	0.05%	0.14%	0.25%	0.37%	0.52%
BBB	0.13%	0.36%	0.63%	0.96%	1.30%

1.1.3 The Council's minimum long term rating criteria (over one year) is "AAA" meaning the average expectation of default for a three year investment in a counterparty with a "AAA" long term rating would be 0.17% of the total investment (e.g. for a £1m investment the average potential loss would be £1,700).

The Council's minimum long term rating criteria (up to one year) is "BBB" and the average expectation of default for such an investment would be 0.13% (e.g. for a £1m investment the average loss would be £1,430).

These are only averages but do act as a benchmark for risk across the investment portfolio.

The Council's maximum security risk benchmark for the estimated maximum portfolio during 2022/23 is 0.060% which means that for every £1m invested the average potential loss would be £600. This position remains largely unchanged from 2021/22 (benchmark was 0.063% or £630).

1.1.4 The Council's Treasury advisers maintain a continuous review of the risk position by the inclusion of the Council's daily investment position within their online model.

1.2 **Liquidity**

1.2.1 This is defined as "having adequate, though not excessive cash resources, borrowing arrangements, overdrafts or standby facilities to enable the Council at all times to have the level of funds available to it which are necessary for the achievement of its business/service objectives" (CIPFA Treasury Management Code of Practice). The Council seeks to maintain:

- Bank overdraft – on a day-to-day basis the Council works to an agreed overdraft limit of £100,000 with the Council's bankers. Whilst a short-term increase could be negotiated less expensive short-term borrowing is accessed through the financial markets to remain within the agreed overdraft.
- Liquid, short term deposits of at least £6m available with a week's notice.

1.2.2 The availability of liquidity and the inherent risks arising from the investment periods within the portfolio is monitored using the Weighted Average Life (WAL) of the portfolio. This measures the time period over which half the investment portfolio would have matured and become liquid

A shorter WAL generally represents less risk and in this respect the benchmark to be used for 2023/24 is:

- 0.25 years which means that at any point in time half the investment portfolio would be available within 90 days.

2. <u>Yield</u>

These benchmarks are currently widely used to assess investment performance and the Council's local measure of yield is:

- Internal returns above the Sterling Overnight Index Average (SONIA) which has replaced the London Interbank Bid rate (LIBID).

TITLE:	Budget Consultation 2023-24
Background	
1.	Consultation on the 2023-24 Council budget was conducted via an online form, with feedback also invited via social media. In addition, a letter was sent to key partners seeking their views.
Online Consultation	
2.	The online consultation was open from 19 December 2022 to 22 January 2023 and the online form had five questions, which allowed for "free text" responses: 1. What would be your spending priorities for the Council? 2. Where would you suggest the Council could reduce spending? 3. Do you have any concerns about the Council's current budget? 4. Council Plan budget priorities 5. Do you have any other thoughts on the budget? Question four was sub-divided into five separate questions, with respondents asked to give their budget priorities for the five themes in the Council Plan: • Every neighbourhood thriving • People are safe, healthy and live well • Every child able to fulfil their potential • Expanding economic opportunity • A cleaner, greener local environment A total of 76 people completed the online consultation. A summary of responses is set out below. **What would be your spending priorities for the Council?** A total of 23 spending priorities were identified, spread across a wide range of themes. o The most frequently mentioned spending priority was social care (29 mentions), with 14 specific references to adults, 10 specific references to children and 4 referencing both. A number of respondents (6) prioritised looking after the most vulnerable. o Also mentioned frequently were issues relating to the condition/maintenance of roads and pavements (14), and cleanliness/waste management (13). o There were several mentions each of: prioritisation of education (10); the economy/regeneration (8); crime/community safety/ASB (8); and the environment (6). **Where would you suggest the Council could reduce spending?** A total of 13 areas for spending reductions were identified, spread across a wide range of themes. o Adjusting service offers was the main category of saving suggestions (26 mentions). This included spending less on 'unnecessary/wasteful schemes' that are not viewed as a priority, joining with other councils to commission at scale and 'cutting bureaucracy'.

- Twenty-two respondents suggested reducing staffing levels or salaries/benefits. Of these 22 responses, 11 specifically mentioned either senior management or elected members.
- Eight respondents suggested that spending on the town centre should be reduced, with five of these specifically mentioning the Forge Island development.
- Five respondents stated there should be no reduction in Council spending at all, and there were five suggestions around reducing costs associated with Council buildings/properties.

Do you have any concerns about the Council's current budget?
Just over two-thirds of respondents (52) raised a concern in response to question 3. Twenty-one concerns related generally to service priorities. This included:

- Areas of the borough looking untidy, regardless of the amount spent on improvements and invested in them (Eastwood Village was highlighted as an example).
- A potential lack of funding for essential services – particularly for vulnerable residents.
- Priority given to projects that respondents thought may fail or not be as successful as hoped (town centre, Forge Island).
- A lack of a long-term view/vision – some projects perceived to be short-term and not sustainable.

Other relatively frequent responses related to the Council 'wasting' money, ensuring value for money and concerns that council tax was too high and may be raised even further. Nine respondents commented that the council was underfunded and some of these respondents were concerned about the potential for additional cuts to services.

Do you have any other thoughts on the budget?
A third of the respondents (25) provided additional comments in response to this question. Again, there was a wide spread of topics and many served to reinforce points made in response to previous questions. The only issues to feature more than twice were:

- *Providing value for money* – comments focused on providing value for money for taxpayers, alongside concerns about council tax increases and affordability.
- *Support for the vulnerable/cost of living crisis* – concerns that services for the most vulnerable residents be maintained and worries about the impact of the cost of living.
- *Engagement and communication* – comments focussed on providing more information to the public, greater levels of inclusion around decision making and not 'over-promising'.

Council Plan themes
Respondents' views on budget priorities for the five Council Plan themes are summarised below.

Every neighbourhood thriving (39 respondents provided comments in response to this question)
There was some scepticism about this theme with around a third of respondents who provided a comment stating that they were unsure what it meant or critical of the theme in general. 'Local priorities', comprising suggestions for spend in a particular part of Rotherham, received eleven responses. The other most frequently mentioned topics were local engagement and community support, and crime and anti-social behaviour. Housing, public health and limiting spending (in more deprived areas) were the other topics to receive more than one mention.

	People are safe, healthy and live well (30 respondents provided comments) Crime and anti-social behaviour had the most mentions within this theme (9). Health issues also featured in multiple responses, with specific mentions of difficulty accessing services. Support for those who are the most vulnerable, socially isolated or struggling with the cost of living received more than one mention. *Every child able to fulfil their potential* (29 respondents provided comments) There was a focus on parenting skills and parental responsibility in the responses to this theme (6), as well as support for community groups and activities for children and young people. Additional topics mentioned were education and additional funding for education, improving/increasing support for children with special educational needs, local issues and crime and anti-social behaviour. *Expanding economic opportunity* (29 respondents provided comments) There were an equal number of responses relating to job creation/promotion (attracting businesses to Rotherham), support for businesses (e.g. reducing rents, support for small independent businesses) and the town centre (including some negativity around empty/derelict buildings). Other topics with more than one mention included more local/community investment, limiting spending in this area (other themes were seen as more important) and support for individuals (with mental health conditions or disabilities) to re-enter the workplace. *A cleaner, greener local environment* (37 respondents provided comments) Issues relating to waste collection, clean streets, litter and fly-tipping were predominant. This was followed by responses that suggested that this theme was now a lower priority due to the challenges people were facing relating to the cost of living. Other topics mentioned more than once were transport (mainly better public transport – especially buses), local issues and improved/greater access to green spaces.
Social Media Engagement	

3.	The budget consultation was publicised widely to different audiences using the Council's main communications channels, as set out below.
	
	• Media – press release issued and picked up by a number of local outlets, including the Rotherham Advertiser.
	
	• Social media – regular posts on the main corporate Twitter and Facebook accounts:
	  o Total number of posts: 13
	  o Total impressions (views): 15,035
	  o Link clicks generated (to consultation): 214
	
	Comments on posts
	A small number of comments were made in response to the social media posts, including:
	• Expressing concern about an increase in Council Tax while other bills are also increasing
	• Questioning the point/effectiveness of the consultation
	• Calling for improved road repairs
	• Calling for the scrapping of parish councils

	E-mail bulletins were issued to those people on the Council's database who have consented to receive information directly: • Rotherham Round-Up, issued 6 January 2023 to 9,200 subscribers. • Member bulletin, issued 19 December 2022 to 128 subscribers • Total link clicks generated: 121
Other responses	
4.	**Partners** One response was received to the letter sent to key partners. This was from Rotherham Doncaster and South Humber NHS Foundation Trust (RDaSH) and was broadly supportive. In addition, a letter was received from Alexander Stafford, the Member of Parliament for Rother Valley. Mr Stafford drew attention to a range of issues in his Rother Valley constituency.
Recommendations	
5.	• To note and consider the findings as part of the overall budget discussions.

Initial Equality Screening Assessment (Part A)

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality and diversity.

A **screening** process can help judge relevance and provide a record of both the process and decision. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality and diversity
- whether or not equality and diversity is being/has already been considered, and
- whether or not it is necessary to carry out an equality analysis.

Directorate: Finance and Customer Services	**Service area: Finance**
Lead person: Rob Mahon	**Contact number: 01709 254518**

1. Title:

Is this a:

X	**Strategy / Policy**	X	**Service / Function**		**Other**

If other, please specify

2. Please provide a brief description of what you are screening

The Council is required to set a balanced budget for 2023/24 and present that balanced budget at Cabinet in February 2023. The budget report outlines the Council's available resources from core government funding, grants and those resources generated through local taxation, and how those resources will be utilised across the Councils services.

The Budget and Council Tax Report 2022/23 noted that £11.5m of agreed budget savings and cost reductions were required to be delivered across the medium term. As per our Medium Term Financial Strategy (MTFS) update to Cabinet November 2022 the Council remains confident that these savings will be achieved by the end of 2024/25.

In updating the Budget and MTFS the Council has recognised the additional financial cost pressures caused by inflation and rising energy prices. These pressures have increased the Council's base costs by £10m above the budget provision that was held within the approved MTFS. As such the Council has needed to review options as to how this Budget gap can be mitigated in the current year and over the MTFS period.

For 2022/23 the planned approach of using short term temporary savings, corporate provisions and corporate grants has been reported to Cabinet in January 2023. This reduced the Council's in year overspend significantly from £18.2m to £9.1m, this was reduced further in the Financial Monitoring report to Cabinet to £8.4m. This residual overspend will be covered by reserves.

For 2023/24 the Council has to consider the following in order to set a balanced budget for 2023/24 to 2025/26;

- Impact of Provisional Financial Settlement
- Council Tax increases
- New Savings proposals
- Fees and Charges increases
- Further use of reserves.

As outlined in the Budget and Council Tax Report 2023/24 the Council has to a degree used all these options to create a balanced budget position for 2023/24 to 2024/25, with a small funding gap in 2025/26. The Council is proposing savings of £4.344m in 2023/24, rising to £4.703m in 2024/25, reducing to £3.288m of permanent savings for 2025/26 onwards.

These savings have been developed with the aim of minimising the impact on residents and the services they receive and the impact on the Council's employees. Although there is expected to be some impact on staff with 38.2 FTE posts impacted, it is expected that the impact on employees will be much less with many of these posts already vacant or through employees being redeployed within the Council.

As such these additional savings proposals will need to be worked through with their own EIA and following the Council's Human Resource policies and procedures to ensure that appropriate engagement, consultation and support is provided to impacted staff. In addition, any likely impacts on residents will need to be assessed to ensure that any that are disproportionate in relation to protected groups, are mitigated where possible.

In addition to the revenue budget, the Council's revised capital programme will be approved as part of the budget report. The Council's capital programme will be approved as part of the Capital Strategy section of the budget report.

Finally, the budget report will approve the Council's Treasury Management Strategy, and prudential indicators. This report covers how the Council intends to manage its debt, borrowing for new investments, cashflow and banking procedures and risk. The prudential indicators provide the key framework for how that strategy will be managed.

The Budget sets the framework within which Cabinet makes its decisions. Therefore, detailed impact assessments of proposals within the budgetwill be undertaken at the earliest opportunity as they are developed, in order to inform decision-making.

In addition, services will consider equality implications that arise from the implementation of the Council's Budget through service planning process. p

3. Relevance to equality and diversity

All the Council's strategies/policies, services/functions affect service users, employees or the wider community – borough wide or more local. These will also have a greater/lesser relevance to equality and diversity.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation and any other relevant characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background and education or skills levels).

Questions	**Yes**	**No**
Could the proposal have implications regarding the accessibility of services to the whole or wider community?	X	
Could the proposal affect service users?	X	
Has there been or is there likely to be an impact on an individual or group with protected characteristics?	X	
Have there been or likely to be any public concerns regarding the proposal?	X	
Could the proposal affect how the Council's services, commissioning or procurement activities are organised, provided, located and by whom?	X	
Could the proposal affect the Council's workforce or employment practices?	X	

If you have answered **no** to all the questions above please complete **sections 5 and 6.**

If you have answered **yes** to any of the above please complete **section 4.**

4. Considering the impact on equality and diversity

If you have not already done so, the impact on equality and diversity should be considered within your proposals prior to carrying out an **Equality Analysis.**

Considering equality and diversity will help to eliminate unlawful discrimination,

harassment and victimisation and take active steps to create a discrimination free society by meeting a group or individual's needs and encouraging participation.

Please provide specific details for all three areas below and use the prompts for guidance.

The budget report provides an indication of the key challenges that the Council faces, and the specific challenges faced by each directorate along with an indication of the aims and objectives of those directorates.

The ongoing financial challenges faced by the Council are similar to those of other local authorities. The financial pressures faced by local authorities are largely as a result of inflation, rising energy prices, previous reductions to Government funding, increased demand for social care services as a result of a growing population, and market cost pressures within the provision of social care.

These budget pressures mean that the Council must be responsible in its budget setting approach, prioritising investment and savings proposals that best contribute to the Council's priorities as identified within the Council Plan to best meet the needs of Rotherham's residents and ensure that best value is demonstrated across the breadth of Council services.

The Council Plan was approved at Council on the 12 January 2022, and
all directorates will continue to work together over the next three years to achieve the commitments set out within each of the plan's themes. The Equality Analysis document accompanying the Council Plan report to Council set out that within the five themes of the Council Plan there would be a series of universal offers aimed at all of Rotherham's residents, while several actions were specifically aimed at tackling inequalities and issues of access. These were set out in more detail within the Equality Analysis accompanying the Council Plan report.

The budget proposals for 2023/24 include provision for £12m additional costs for adult social care. Children's Services budget factors in the savings delivery that was re-profiled as part of the 2022/23 Budget plans, to ensure that service levels can be maintained whilst a longer period of time is taken to deliver the service transformation plans and associated cost reductions. Good progress has been made during 2022/23 towards delivery of those savings plans however, the Council has created a Corporate budget provision in 2023/24 to provide for the risk that that placement savings planned for 2023/24 are not delivered at the required pace or are impacted by further market cost pressures. Further Corporate budget provision is set aside for ongoing cost and demand pressures within Home to School Transport, a national issue and pressure.

The budget proposals also prioritise £524k revenue budget investment across the following themes, mirroring the Council Plan priorities:

- Every neighbourhood thriving
- People are safe, healthy and live well
- Every child able to fulfil their potential
- Expanding economic opportunity

- A cleaner, greener local environment
- One Council approach

The Council is aware that many residents will be facing rising household costs. In recognition of this the Council proposes to provide a further Local Council Tax Support Top Up scheme across the financial years 2023/23 and 2024/25. Based on current caseloads this is expected to provide additional support to approximately 14,500 households. The Council's Local Council Tax Support Scheme was fully reviewed in 2018 and careful analysis within the review confirmed that it is the most vulnerable claimants of support who are reliant on the maximum level of CTS of 91.5% support for a working age household. It is these claimants who will benefit most from the proposed CTS top-up.

The Capital Programme section of the report will seek approval for a series of new investment proposals, prioritised following a process of review and scrutiny of options. The linked financial revenue implications of the capital programme have been factored into the Council's revenue budget.

A public consultation ran from December 19th until January 22nd and responses have been considered in finalising the budget proposals. A report reflecting the consultation is appended to this report. No specific equality implications were raised as part of the consultation. However, within the consultation responses there were:

- The most frequently mentioned spending priority was social care (29 mentions), with 14 specific references to adults, 10 specific references to children and 4 referencing both. A number of respondents (6) prioritised looking after the most vulnerable.

- **How have you considered equality and diversity?**

Please see section above.

- **Key findings**

Please see section above.

- **Actions**

As indicated in Section 3, the specific equality implications that arise from the Council's Budget will be addressed through Directorate and service budgets aligned to service plans that now include an equalities section. Within this process, all Directorates will complete, or will have already completed an equality screening or analysis to ensure due regard has been given and that there is an understanding of the effects of a strategy, policy, service on those from a protected characteristic group. In addition, it is an expectation that appropriate mitigations are considered and put in place to manage any disproportionate impacts.

Date to scope and plan your Equality Analysis:	n/a
Date to complete your Equality Analysis:	n/a

Lead person for your Equality Analysis (Include name and job title):	n/a

5. Governance, ownership and approval		
Please state here who has approved the actions and outcomes of the screening:		
Name	**Job title**	**Date**
Judith Badger	Strategic Director – Finance and Customer Services	23 February 2023

6. Publishing	
This screening document will act as evidence that due regard to equality and diversity has been given. If this screening relates to a **Cabinet, key delegated officer decision, Council, other committee or a significant operational decision** a copy of the completed document should be attached as an appendix and published alongside the relevant report. A copy of **all** screenings should also be sent to equality@rotherham.gov.uk For record keeping purposes it will be kept on file and also published on the Council's Equality and Diversity Internet page.	
Date screening completed	23 February 2023
If relates to a Key Delegated Decision, **Executive Board**, **Council** or a **Significant Operational Decision** – **report date and date sent for publication**	
Date screening sent to Performance, Intelligence and Improvement equality@rotherham.gov.uk	23 February 2023

User guidance:

- The first section of this form guides users through considering major areas where emissions are likely to occur. If emissions are impacted in a way not covered by these categories, please identify this at the bottom of the section
- The first section should be filled as such:
  - ***Impact***: identify, in relation to each area, whether the decision of the proposal does the following: *reduces emissions*, *increases emissions*, or has *no impact on emissions*. If it is uncertain this section can be labelled *impact unknown*
  - If ***no impact on emissions*** is identified: no further detail is needed for this area, but can be added if relevant (e.g. if efforts have been made to mitigate emissions in this area.)
  - ***Describe impacts or potential impacts on emissions***: two sections deal respectively with emissions from the Council (including those of contractors), and emissions across Rotherham as a whole. In both sections please explain any factors that are likely to reduce or increase emissions. If ***impact unknown*** has been selected, then identify the area of uncertainty and outline known variables that may affect impacts.
  - In most cases there is no need to quantify the emission impact of an area after outlining the factors that may reduce or increase emissions. In some cases, however, this may be desirable if factors can be reduced to a small number of known variables (e.g. if an emission impact is attached to a known or estimated quantity of fuel consumed).
  - ***Describe any measures to mitigate emission impact:*** regardless of the emission impact, in many cases steps should be taken in order to reduce mitigate all emissions associated with each area as far as possible; these steps can be outlined here (For example: if a proposal is likely to increase emissions but practices or materials have been adopted in order to reduce this overall impact, this would be described here).
  - ***Outline any monitoring of emission impacts that will be carried out:*** in this section outline any steps taken to monitor emission levels, or steps taken to monitor the factors that are expected to increase or reduce emission levels (for example, if waste or transport levels are being monitored this would be described here)
- A ***summary paragraph*** outlining the likely overall impacts of the proposal/decision on emissions should then be completed - this is not required if the proposal/decision has no impact across all areas.
- The supporting information section should be filled as followed:
  - Author/completing officer
  - ***Research, data, or information*** may refer to datasets, background documents, literature, consultations, or other data-gathering exercise. These should also be added to the ***supporting documents*** section of the cabinet report

---

- Carbon Impact Assessments are to be appended to the associated cabinet reports
- Prior to publishing reports, Carbon Impact Assessments should be sent to climate@rotherham.gov.uk for feedback
- Report authors may also use the above email address to direct any further queries or to access further support regarding completing the assessment

Will the decision/proposal impact…	Impact	If an impact or potential impacts are identified			
		Describe impacts or potential impacts on emissions from the Council and its contractors.	Describe impact or potential impacts on emissions across Rotherham as a whole.	Describe any measures to mitigate emission impacts	Outline any monitoring of emission impacts that will be carried out
Emissions from non-domestic buildings?	*no impact on emissions*				
Emissions from transport?	*no impact on emissions*				
Emissions from waste, or the quantity of waste itself?	*no impact on emissions*				
Emissions from housing and domestic buildings?	*no impact on emissions*				
Emissions from construction and/or development?	*no impact on emissions*				
Carbon capture (e.g. through trees)?	*no impact*				

Identify any emission impacts associated with this decision that have not been covered by the above fields:

Please provide a summary of all impacts and mitigation/monitoring measures:
This report is the Councils Budget and Council Tax Report 2022/23, it sets the Councils budgets for revenue and capital and provides the financial context and challenges that the Council is operating within. The report does aim to gain approval for the Councils budgets for 2022/23 and a number of new investment proposals in revenue and capital. However, any direct carbon impacts from those investments will be addressed as those investments are brought forward for delivery and only if those proposals are approved. These revenue investments will be subject to their own carbon impact assessments.

Supporting information:	
Completed by: (Name, title, and service area/directorate).	Rob Mahon, Head of Corporate Finance, Finance and Customer Services.
Please outline any research, data, or information used to complete this [form].	
If quantities of emissions are relevant to and have been used in this form please identify which conversion factors have been used to quantify impacts.	
Tracking [to be completed by Policy Support / Climate Champions]	

This page is intentionally left blank

Rotherham Metropolitan Borough Council

Public Report
Council

Committee Name and Date of Committee Meeting
Council – 1 March 2023

Report Title
Recommendation from Cabinet – Housing Revenue Account Rents and Service Charges 2023/24

Is this a Key Decision and has it been included on the Forward Plan?
Yes

Strategic Director Approving Submission of the Report
Ian Spicer, Strategic Director of Adult Care, Housing and Public Health

Report Author(s)
Kathleen Andrews, Finance Manager (Housing)
kathleen.andrews@rotherham.gov.uk

Ward(s) Affected
Borough-Wide

Report Summary
The purpose of the report is to seek approval for the proposed values of the housing rents, non-dwelling rents, District Heating and service charges and the draft Housing Revenue Account Budget for 2023/24.

This report should be considered alongside the HRA Business Plan report for 2023/24.

Overview and Scrutiny Management Board considered the Housing Revenue Accounts Rents and Service Charges 2023-24 proposals at its meeting on 8th February 2023. Overview and Scrutiny Management Board recommended that consideration be given to whether additional measures, such as tenancy advice and support, could be introduced to mitigate the impact of rent increases for residents who are particularly vulnerable to changes in rent levels (for example recipients of Personal Independence Payments and Disability Living Allowance for children) and that consideration is given to developing a communication strategy, including drop-in sessions, to raise awareness of changes to the district heating charges and support available to households.

The recommendations were adopted by Cabinet at its meeting on Monday 13th February 2023.

Recommendations

That Council approve:

1. That dwelling rents are increased by 7% in 2023/24 (Option 1) in line with the latest Government policy on rents for social housing which caps rent increases to 7% for 2023/24.

2. That shared ownership rents are increased by 7% in 2023/24 (Option 1) as per the increase on Council dwelling rents.

3. That there is a 6% increase in charges for garages and parking spaces, communal facilities, cooking gas and use of laundry facilities.

4. That the Council retain the Energy Bill Relief Scheme amounts to offset some of the deficit incurred in cushioning tenants from energy price rises.

5. The unit charge per Kwh is increased by 186.43% and weekly prepayment charges are increased by 44% to 150%, depending on property size, for District Heating Schemes in 2023/24 (Option 1) to enable the Scheme to break even in the long term.

6. Approve £2.593m 'cushioning' effect that the Council has put in place through the District Housing Scheme for 2023/2024 (which was £1.65m in 2022/2023).

7. Approve the draft Housing Revenue Account budget for 2023/24 as shown in Appendix 2.

8. That the Council retain the policy of realigning rents on properties at below formula rent, to the formula rent level when the property is re-let.

List of Appendices Included

- Appendix 1 Non-dwelling rent, service charges and Furnished Homes charges 2023/24
- Appendix 2 Draft Housing Revenue Account Budget 2023/24
- Appendix 3 Part A - Initial Equality Screening Assessment form
- Appendix 4 Part B – Equality Analysis form
- Appendix 5 Carbon Impact Assessment

Background Papers

Ministry of Housing, Communities & Local Government – Policy Statement on rents for social housing (February 2019).
District Heating Scheme Charges Review – Full Council (13 December 2017).

Consideration by any other Council Committee, Scrutiny or Advisory Panel

Overview and Scrutiny Management Board – 08 February 2023
Cabinet – 13th February 2023

Council Approval Required

Yes

Exempt from the Press and Public

No

Rotherham Metropolitan Borough Council

Public Report
Cabinet

Committee Name and Date of Committee Meeting
Cabinet – 13 February 2023

Report Title
Housing Revenue Account Rents and Service Charges 2023/24

Is this a Key Decision and has it been included on the Forward Plan?
Yes

Strategic Director Approving Submission of the Report
Ian Spicer, Strategic Director of Adult Care, Housing and Public Health

Report Author(s)
Kathleen Andrews, Finance Manager (Housing)
kathleen.andrews@rotherham.gov.uk

Ward(s) Affected
Borough-Wide

Report Summary
The purpose of the report is to seek approval for the proposed values of the housing rents, non-dwelling rents, District Heating and service charges and the draft Housing Revenue Account Budget for 2023/24.

This report should be considered alongside the HRA Business Plan report for 2023/24.

It is proposed that the Council retain the policy of realigning rents on properties at below formula rent, to the formula rent level when the property is re-let.

Recommendations

That the Cabinet note the content of the report and recommends to Council: -

1. That dwelling rents are increased by 7% in 2023/24 (Option 1) in line with the latest Government policy on rents for social housing which caps rent increases to 7% for 2023/24.

2. That shared ownership rents are increased by 7% in 2023/24 (Option 1) as per the increase on Council dwelling rents.

3. That there is a 6% increase in charges for garages and parking spaces, communal facilities, cooking gas and use of laundry facilities.

4. That Cabinet note the £1.65m 'cushioning' effect that the Council has put in place through the District Heating Scheme in 2022/2023 rising to £2.593m for 2023/2024 subject to Recommendation 6 below.

5. That the Council retain the Energy Bill Relief Scheme amounts to offset some of the deficit incurred in cushioning tenants from energy price rises.

6. The unit charge per Kwh is increased by 186.43% and weekly prepayment charges are increased by 44% to 150%, depending on property size, for District Heating Schemes in 2023/24 (Option 1) to enable the Scheme to break even in the long term.

7. Approve the draft Housing Revenue Account budget for 2023/24 as shown in Appendix 2.

8. That the Council retain the policy of realigning rents on properties at below formula rent, to the formula rent level when the property is re-let.

List of Appendices Included
Appendix 1 Non-dwelling rent, service charges and Furnished Homes charges 2023/24
Appendix 2 Draft Housing Revenue Account Budget 2023/24
Appendix 3 Part A - Initial Equality Screening Assessment form
Appendix 4 Part B – Equality Analysis form
Appendix 5 Carbon Impact Assessment

Background Papers
Ministry of Housing, Communities & Local Government – Policy Statement on rents for social housing (February 2019).
District Heating Scheme Charges Review – Full Council (13 December 2017).

Consideration by any other Council Committee, Scrutiny or Advisory Panel
Cabinet – 20 February 2023
Council – 1st March 2023

Council Approval Required
Yes

Exempt from the Press and Public
No

Housing Revenue Account Rents and Service Charges 2023/24

1. Background

1.1 This report sets out the proposals for the rents, service charges and District Heating Charges and presents the draft Housing Revenue Account (HRA) budget for 2023/24. The HRA is a self-financing ring-fenced account which retains and uses the rental income to fund its revenue services, deliver the capital programme and invest in housing.

1.2 During the year there have been significant financial challenges resulting from unprecedented increases in gas and electricity costs. The current financial and economic position has resulted in other high inflationary factors which have impacted the HRA in 2022/23 and will continue into 2023/24. CPI inflation at 10.1% and RPI inflation at 12.6% have resulted in high increases in management and repair costs and the costs of housing development programmes.

1.3 A critical consideration is to set rents and service charges at a level which enables the Council to meet its priorities and to manage and maintain properties and deliver services effectively.

1.4 In developing these proposals, a balance has been considered between achieving sufficient income to manage and maintain properties effectively and to provide housing services versus the impact any increase will have on tenants.

1.5 Ongoing work mitigating the effects of the cost-of-living crisis is a priority. The Council is committed to supporting tenants and will do this through continuing early intervention and arrears prevention. The Council will continue to support tenants to continue to pay their rent; by offering additional support to vulnerable tenants to help with money, benefits and debt advice.

1.6 The Council currently manages approximately 19,807 properties of which 8,482 (43%) are currently at formula rent (sometimes referred to as Target Rent). Government guidance states that where properties have not reached formula rent by April 2015 it is expected that the rent is moved up to formula rent when the property is re-let following vacancy. This Policy was adopted by the Council at the Cabinet meeting on 14th January 2015.

1.7 From April 2016, the Welfare Reform and Work Act 2016 required social landlords to reduce their rents by 1% each year for four years, 2019/20 being the final year. In April 2020 the Government set a long-term rent policy for both local authority landlords and housing associations. This permits annual rent increases on both social rent and affordable rent properties of up to CPI plus 1% from April 2020, for a period of five years.

1.8 The Government rent policy allows providers to set rents at up to 5% above formula rent. This flexibility is not applied in Rotherham.

1.9 Due to current and predicted inflation rates, the Government have completed a consultation on a cap on rent increases to ensure social rents remain affordable for tenants and to limit growth in the welfare budget. From April 2023 the Government has set in place a cap of 7% increases on social rent. This is the maximum increase allowed on social housing rents in 2023/24 and replaces the current Government policy for one year.

1.10 Under the Government rent policy prior to the cap, Councils would have been permitted to increase rents by CPI + 1%, an increase of 11.1%. The cap significantly reduces the income that Councils can raise to fund Housing services and manage and maintain properties. The Local Government Association have made representations to the Department for Levelling up, Housing and Communities to highlight the impact this will have on Housing finances. It should be noted that no Government support is provided to Councils to mitigate the impact of the lower rent income. For Rotherham, the cap means a reduction in expected housing income of at least circa £3.3m in 2023/24, with this loss being compounded over the lifetime of the HRA Business Plan.

1.11 This report also considers the charges in 2023/24 for services including garages, garage plot sites, cooking gas, communal facilities, laundry services, and District Heating charges and summarises the draft HRA budget for 2023/24.

2. Key Issues

2.1 Housing Rents

2.1.1 There are three rent types within the HRA – Social Rent, Affordable Rent and Shared Ownership Rent.

2.1.2 **Social Rent**: The majority of Council dwellings are social rent properties. The average social rent in 2022/23 is currently £79.12 when aggregated over 52 weeks. The 2023/24 average weekly rent based on the Government policy of a rent cap of 7% would be £84.66, an average increase of £5.54 per week.

2.1.3 This is the maximum that rents could be increased in 2023/24 in line with the existing Government policy.

2.1.4 When there are tenancy changes on Social Rent properties these will be relet at formula rent, as approved by Cabinet on 14th January 2015. The average additional rent for re-lets to formula rent being £5.76 per week. Approximately 900 properties are re-let each year; it is anticipated that this approach will generate additional income of approximately £135k in 2023/24.

2.1.5 **Affordable Rent**: The average Affordable Rent in 2022/23 is currently £103.36 per week when aggregated over 52 weeks. The 2023/24 average weekly rent based on the Government policy of a rent cap of 7% would be £110.59, an average increase of £7.23 per week.

2.1.6 Where the Council has been successful in securing grant income from Homes England (HE) to deliver Affordable Rent properties, the new properties will be managed in line with our existing policies, for example mutual exchange, succession, subletting etc. The key difference for grant funded properties, compared to Social/Formula rent properties, is the method of managing the rent values which is prescribed by Government. These are contained within the Capital Funding Guide for Homes England grant and the Rent Standard Guidance.

2.1.7 The Council is required to rebase (revalue) the Affordable Rent value on each occasion that a new Affordable Rent tenancy is issued (or renewed) for a particular property; and ensure that the rent remains at no more than 80% of gross market rent (inclusive of service charges) as of the date the property is re-let.

2.1.8 All Affordable Rent properties are revalued in October and March each year to provide a valid rent value for when Affordable Rent properties are re-let. The rebased Affordable Rent will only apply to new tenants or tenancies.

2.1.9 The actual rents for existing tenants in Affordable Rent properties will only be adjusted in April each year as per the existing annual rent and charges review process.

2.1.10 There are 16,227 tenancies in receipt of Housing Benefit/Universal Credit who would not be directly affected by an increase in rent and circa 3,580 tenancies that would be directly affected by a rent increase, as they would pay themselves from their household income. The tenants in receipt of benefit (Housing Benefit or UC) who would see their benefit entitlement adjusted to meet an increase in rent are.

- 8,673 households who are on Universal Credit
- 4,577 households who are on full Housing Benefit entitlement
- 2,977 households who are on part Housing Benefit entitlement

2.1.11 **Shared Ownership Rent**: The Council has provided a number of Shared Ownership properties to increase the availability of affordable housing in Rotherham. Rent increases in respect of shared ownership properties are subject to a different formula of RPI (as at September 2022 = 12.6%) plus 0.5%. Currently there are 81 shared ownership properties that would be affected where rents would increase on average by £6.06 per week from £46.23 to £52.29.

2.1.12 The total housing net rent income generated through Social, Affordable and Shared Ownership rents is currently £81.675m in 2022/22. If rents were increased in line with the Government policy this would result in rent income of an estimated £87.116m, an increase of £5.441m compared with 2022/23 rent levels, based on 52 weeks.

2.1.13 This report also considers the potential increase in HRA non dwelling rent fees and charges for 2023/24 and proposes a 6% increase in line with the

overall review of fees and charges proposed across the Council, as part of the annual budget setting process.

2.1.14 The RMBC District Heating scheme has been significantly impacted in 2022/23 by unprecedented increases in fuel costs. This report considers the proposed increases to the District Heating unit charge and weekly pre-payment charge. Proposals for increases ensure that the average cost to tenants remains within the government price cap of an average of £3,000 for fuel charges.

3. Options considered and recommended proposal

3.1 Housing Rents

3.1.1 Option 1 – 7% increase on all rent tenures (Recommended)

Social and Affordable Rents: In line with the Government cap on rents for social housing this option would increase rents by 7% in 2023/24. This would result in an average rent increase of £5.54 per week from £79.12 to £84.66 per week.

3.1.2 Whilst this increase may appear significant it is necessary to allow continued investment in housing growth, ensure compliance with statutory functions, achieve Energy Performance Rating C across the housing stock by 2030, maintain the decent homes standard and sustain current levels of investment in frontline services. It is vital that the funding is available to maintain good quality homes and services for the tenants of Rotherham. Housing growth is a key priority in order to replace Council homes lost through right-to-buy and have homes available for people on the housing register.

3.1.3 The HRA Budget for 2022-23 was developed against a very different financial landscape to that which the Council and wider community is currently experiencing. Any lowering of the base rent below 7% will have a permanent effect on the finances available to support the HRA as any future increases will be from the lower rent level. This will lead to a long-term risk that HRA reserves will be lower and future shocks, such as the unforeseen energy increase of the last year, will be more difficult to weather. This is a key consideration in the recommendation to increase rents by 7%.

3.1.4 The increase at CPI + 1% would have resulted in a rent of £87.90, an increase of £8.78. This would have provided the Council with £3.341m more in rental income when compared to the income to be achieved under the 7% cap on rent increases.

3.1.5 Government policy for rent increases in respect of shared ownership properties are subject to a different formula of RPI (as at September 2022 = 12.6%) plus 0.5%. It is proposed to increase shared ownership rents by a voluntary rent cap of 7%, rather than following the government formula. Currently there are 81 shared ownership properties that would be affected where rents would increase on average by £3.24 per week from the current average weekly rent of £46.23 to £49.47.

3.1.6 If approved this would result in an increase in rent income of an estimated £5.442m compared with 2022/23 rent levels based on 52 weeks.

3.1.7 The HRA does not receive funding from Government for the management and maintenance of its properties. It is therefore self-financing and the rental income stream makes up the majority of funding available to the HRA. Option 1 provides the optimum level of funding to support the ongoing maintenance of properties and management services for Council dwellings.

3.1.8 Option 1 is recommended because it provides opportunities to contribute to the housing growth agenda and continues investment maintaining the estate environment throughout the borough. It also maintains existing build standards for the housing growth programme. Furthermore, it sets out the Council's ambition to build new homes and in doing so creates a long-term new homes programme allowing for longer term planning and greater buying power. Further details are contained within the HRA Business Plan report for 2023/24.

3.1.9 **Option 2 – 5% increase on all tenures**

Social and Affordable Rents: The Government Consultation on a cap on rent for social housing considered a potential increase on rents of 5% in 2023/24. The 5% cap was not implemented. This option would result in an average rent increase of £3.96 per week from £79.12 to £83.08 per week.

3.1.10 Government policy for rent increases for shared ownership properties are subject to a different formula of RPI (as at September 2022 = 12.6%) plus 0.5%. Shared Ownership rents could also be increased by 5%, rather than following the government formula. Currently there are 81 shared ownership properties that would be affected where rents would increase on average by £2.31 per week from the current average weekly rent of £46.23 to £48.54.

3.1.11 If approved this would result in an increase in net annual rent income of an estimated £3.865m compared with 2022/23 rent levels based on 52 weeks.

3.1.12 As the HRA is self-financing, the rental income stream makes up the majority of the funding available to the HRA. Option 2 provides a lower amount of funding to support the ongoing maintenance of properties and management services for Council dwellings. This would not cover the inflationary increase in HRA costs for 2023/24.

3.1.13 This option deviates from the previously agreed policy position of following the Government's rent standard.

3.1.14 A 5% rent increase would require a £1m irreversible cut to Housing budgets. This would impact on the Council's ability to manage and maintain properties effectively. Statutory housing obligations such as ensuring full compliance with fire safety, landlord regulatory standards and maintaining Council housing to the Decent Homes Standard would be maintained. However, non-statutory activity would have to be reduced or deferred. In addition, reductions

would be required to service budgets, including staffing budgets, which would impact on service capacity and the ability of the service to respond to current and future service demands.

3.1.15 Non statutory works that would be reduced, would include for example undertaking improvements to garage sites and environmental improvements to housing estates. Works such as off-street parking, improvements to the street scene etc. would no longer be affordable. Other examples of works that could be cut would be boundary fencing schemes to open plan bungalow complexes, unadopted pathway repairs. This is not an exhaustive list and would be subject to ongoing appraisal.

3.1.16 It would also require a reduction in the specification and space standards of the Council's new build properties as a saving of circa £18k per property is required. This would mean reducing the average house size by circa 100 square feet to circa 750 square feet. Properties would also no longer be built to be zero carbon ready.

3.1.17 Option two is not recommended due to the irreversible cuts that would be required to investment in estates across the borough and a reduction in build standards.

Table A – Rent Increases	Option 1 7% increase	Option 2 5% increase
Social Rent properties	£	£
Current Average rent 2022/23	79.12	79.12
Proposed Average rent 2023/24	84.66	83.03
Weekly Increase	5.54	3.91
Affordable rent properties	£	£
Current Average rent 2022/23	103.36	103.36
Proposed Average rent 2023/24	110.59	108.52
Weekly Increase	7.23	5.16
Shared Ownership properties	£	£
Current Average rent 2022/23	46.23	46.23
Proposed Average rent 2023/24	49.47	48.54
Weekly Increase	3.24	2.31
Net annual rent income	£m	£m
Net annual income 2022/23	81.674	81.674
Potential Net annual income 2023/24	87.116	85.539
Annual increase	5.442	3.865

3.1.18 **Furnished Homes charges**

The recommended option for dwelling rents will also apply to tenants with a Furnished Tenancy. As such, Furnished Homes charges are subject to the same inflationary increase as standard rents (7% for Option 1 or 5% for Option 2). If Option 1 is approved these charges will increase by 7%. This would generate additional income of £464k in 2023/24. A full list of Furnished Homes charges and proposed values for 2023/24 is included in Appendix 1.

3.2 **Non-Dwelling Rents and Service Charges**

3.2.1 In line with the review of fees and charges across the Council it is proposed to increase non-dwelling rents and service charges by 6% in 2023/24.

3.2.2 The proposed increase of 6% would generate additional income of approximately £61k in 2023/24 compared with current charges.

3.2.3 There are a number of leasehold management charges that are based on the full recovery of actual costs, and these are excluded from this report as they are not standard charges that are subject to an inflationary increase. These are included for information in Appendix 1.

3.2.4 Appendix 1 shows the full list of non-dwelling rents and service charges and outlines the recommended increases for 2023/24.

3.3 **District Heating Charges**

3.3.1 There are currently 18 different schemes and approx. 1,260 properties which receive heat through the Council's District Heating programme.

3.3.2 During 2017/18 there was an extensive review of district heating pricing to ensure that charges are fair and reasonable to all tenants. A revised schedule of charges was approved by the Council on 13th December 2017. Scheme charges remained unchanged until April 2022 when a tapered increase over 4 years was agreed.

3.3.3 The energy market has seen unprecedented increases in prices for gas and electricity and this has had a significant impact on the costs of operating the Council's District Heating Scheme in 2022/23. The market remains volatile with significant swings daily. The uncertainly is anticipated to continue into 2023/24.

3.3.4 The total direct cost (fuel only) of running the District Heating Scheme in 2021/22 resulted in an overall deficit of £29.5k and the latest forecast for 2022/23 is that the Scheme will incur a deficit of around £1.626m as the Council did not levy an in-year increase to scheme charges. This equates to support of £1.291k per District Heating user.

3.3.5 It should be noted that the prepayment charge is the amount a tenant would pay to their rent account on an annual basis. The annual cost to the tenant will depend on their actual usage, therefore the annual cost could be higher or lower than the amounts in Table B below. Tenants will be advised of their average annual usage.

3.3.6 District Heating users will receive the same Government support with their energy bill that is provided to all residents. Tenants who require support can also access the Council's Energy Crisis scheme to receive further cash support.

3.3.7 **Option 1 – Government cap from April 23 (recommended)**

3.3.8 This option would see the unit rate increase from 7.22p to 20.68p and would mean an average annual cost per user of £1,610. There would be average support of £2,057 per user as full cost recovery would not be achieved. This would result in a potential pressure on District Heating budgets of £2.593m.

3.3.9 Legislation allows full cost recovery of fuel costs. However, the proposed option maintains average costs for tenants within the Government cap (£3,000 for gas/electricity) so does not recover the fuel costs for the District Heating service. The proposed unit rate will bring District Heating charges more closely in line with those costs being faced by other tenants.

3.3.10 Table B below shows the impact of this proposal in terms of the actual unit charge and both weekly and annual prepayment charges per type of property.

3.3.11 A tapered increase to the weekly pre-payment charges have been applied based on property size to ensure the charges are reasonable. Tenants will be advised of their usual annual usage so that they can consider their payment options.

3.3.12 **Option 2 – continue with tapered increase to unit rate agreed by Cabinet on 20 December 2021 (not recommended)**

3.3.13 This option would see the unit rate increase from 7.22p to 8.09p. The average annual cost per user would be £630. There would be an average subsidy of £3,014 per user as full cost recovery would not be achieved. This would result in a potential pressure of £3.798m. This level of subsidy is not sustainable for the HRA.

3.3.14 Table B below shows the impact of this proposal in terms of the actual unit charge and both weekly and annual prepayment charges per type of property.

3.3.15 **Option 3 - increase per current year government cap (not recommended)**

3.3.16 This would result in a unit rate of 17.17p, an increase of 9.95p. The average annual cost per user would be £1,337. There would be an average support of £2,324 per user as full cost recovery would not be achieved. This would result in a potential pressure of £2.929m.

3.3.17 Table B below shows the impact of this proposal in terms of the actual unit charge and both weekly and annual prepayment charges per type of property.

Table B		Option 1	Option 2	Option 3
District Heating Schemes	**Current charges 2023-23**	Government Cap from April-23	12% tapered increase	Government Cap - ends March-23
	£	**£**	**£**	**£**
Expenditure (Fuel only)	2,451,994	4,738,346	4,738,346	4,738,346
Net Income	-825,716	-2,145,759	-940,186	-1,809,609
Deficit (subsidy)	**1,626,278**	**2,592,587**	**3,798,160**	**2,928,736**
Unit rate KWh (Inc VAT)	7.22p	20.68p	8.09p	17.17p
Increase 22/23 vs 23/25		13.46p	0.87p	9.95p
Percentage Increase to unit rate		186.43%	12.05%	137.81%
Pooled Schemes Weekly Prepayment Charge (inc VAT)	**£**	**£**	**£**	**£**
Bedsit	11.11	16.00	12.44	22.22
1 Bed	12.94	25.88	14.49	25.88
2 Bed	14.84	32.65	16.62	29.68
3/4 Bed	17.17	42.93	19.23	34.34
Weekly prepayment charge % increase		44%-150%	12%	100%
Annual Prepayment charge (inc VAT)	**£**	**£**	**£**	**£**
Bedsit	577.72	831.92	647.05	1,155.44
1 Bed	672.88	1,345.76	753.63	1,345.76
2 Bed	771.68	1,697.70	864.28	1,543.36
3/4 Bed	892.84	2,232.10	999.98	1,785.68
Annual average Bill (inc VAT)	563	1,611	630	1,337
"Subsidy" per user	1,290.70	2,057.61	3,014.41	2,324.39

3.4 **Energy Bill Relief Scheme (EBRS)**

3.4.1 As a result of the increased cost of gas and electricity to consumers the government brought forward legislation to cap the cost of gas and electricity for consumers. Whilst the Council does not benefit from the domestic scheme it does receive a benefit under EBRS, the scheme for businesses and public bodies. This scheme runs until the end of March 2023 only after which time it will be replaced by an updated scheme which is still being consulted on by government.

3.4.2 Although, the Council are benefiting with a reduction through this scheme as the result of a mid-contract reconciliation it is also experiencing an uplift in contract rates. Therefore, the overall result with the uplift and the EBRS discount, will still be an increase to the energy contracts and an additional budget pressure.

3.4.3 Under the Energy Prices Act 2022, the government has established a requirement that any energy price support is passed on to end users. This means that intermediaries in the UK in receipt of support from the EBRS must pass on the benefit obtained to the end users, as the intended beneficiaries of the relevant schemes. A heat supplier (which the Council is) which has been provided with a benefit under the EBRS is counted as an intermediary. A heat network consumer is counted as an end user.

3.4.4 The guidance states that if District Heating suppliers have continued to charge a lower rate and they are incurring a loss due to the high cost of fuel then it is determined that it is just and reasonable to not provide a "pass-through" amount (refund) to DH users.

3.4.5 During 2022/23 the Council have experienced significant price increases on fuel costs and have not passed these on to District Heating users. The unit rate of 7.22p per kwh has been retained. Financial forecasts indicate that there will be a potential deficit at year-end of around £1.626m before taking into account the EBRS. This equates to an average support of £1.291k per District Heating user.

3.4.6 The discount received up to the end of November 2022 was £97k and the discount for December 2022 was £15k.

3.4.7 **Option 1 – retain the EBRS support to fund the District Heating scheme (recommended)**

3.4.8 This option is recommended as the Council has not passed on any of the fuel price increases to District Heating users in 2022/23. Existing users have effectively already benefitted from the Council not increasing the unit rate in year as they are paying less than the benefit the Council is receiving. District Heating users will have received the same Government support with their energy bill that is provided to all residents.

3.4.9 This option would not see a reduction in the forecast deficit of £1.626m.

3.4.10 **Option 2 – pass on the EBRS discount to District Heating users (not recommended)**

3.4.11 The value of the EBRS benefit is not known to the Council until after the billing period. It is calculated each month, based on a number of factors in the contract which can affect the benefit delivered.

3.4.12 This option is not recommended as the Councils continued to charge a lower rate for District Heating than the cost of operating the scheme. Even with the benefit of EBRS the annual deficit is forecast to be £1.626m. Therefore, in line with the regulations it is considered reasonable to not provide a "pass-through" amount (refund) to DH users, given the support already been provided to customers through the lower rate being charged.

4. Consultation on proposal

4.1 The Council has a strong track record of tenant engagement and has recently been recognised by the Tenant Participation and Accreditation Service for the excellent framework that is in place to consult and work with tenants on how services are developed and improved.

4.2 The Housing Involvement Panel will be updated in respect of rents and charges on 18th January 2023.

5. Timetable and Accountability for Implementing this Decision

5.1 This report will be considered by the Council on 1st March 2023 and subject to approval, would be implemented from Monday 3rd April 2023.

5.2 Legislation requires tenants to be advised of the change at least 4 weeks prior to the date of that change.

6. Financial and Procurement Advice and Implications

6.1 Appendix 2 of this report presents the 2023/24 detailed Draft Operating Statement which is effectively “The HRA Budget”.

6.2 Table C below presents an overall summary position of the Income and expenditure budgets based on rent increases of 7% (Option 1) and service charge increases of 6%.

Table C	Current Budget 2022/23	Proposed Budget 2023/24	Difference
Housing Revenue Account	£'000	£'000	£'000
Expenditure	84,186	94,972	10,786.00
Income (including service charges)	-89,112	-96,701	-7,589.00
Net Cost of Service	-4,926	-1,729	3,197
Interest Received	-7	-200	-193.00
Net Operating Expenditure	-4,933	-1,929	3,004.00
Revenue Contribution to Capital Outlay	2,896	1,929	-967.00
Transfer to Reserves	2,037	0	-2,037.00
Surplus/Deficit for the Year	0	0	0

6.3 Based on the recommended 7% increase (option 1) in dwelling rent income and an increase in service charges of 6%, the budgeted income of £96.701m is anticipated to be collected in 2023/24 and this is offset by £94.972m of budgeted expenditure, which represents the net cost of delivering the service.

6.4 As budgeted income is greater than the net cost of delivering the service, there is an overall net income of £1.929m to the service after interest received.

6.5 Based on a review of the HRA business plan a Revenue Contribution to Capital of £1.929m has been made towards the approved HRA Capital investment Programme. Therefore, there will be no requirement for a transfer to/from the HRA Reserves to provide an overall balanced budget for 2023/24. The proposed budget has been provided for within the revised HRA Business Plan.

6.6 There are no direct procurement implications within this report.

7. Legal Advice and Implications

7.1 Under section 24 of the Housing Act 1985 (the 1985 Act) the Council has a broad discretion in setting such reasonable rents and other charges as it may determine and the Council must from time-to-time review rents and make such changes as circumstances may require. The duty to review rents and make changes is itself subject to the requirements for notice of a variation set out in Section 103 of the 1985 Act. This will follow any Council decision following a recommendation from Cabinet.

8. Human Resources Advice and Implications

8.1 There are no Human Resources implications arising from this report.

9. Implications for Children and Young People and Vulnerable Adults

9.1 No direct implications.

10. Equalities and Human Rights Advice and Implications

10.1 The Local Authority is aware of its duties under the Equality Act 2010 to promote equality, diversity, cohesion and integration. An initial equalities screening has been carried out to assess the impact of the proposals within the report to increase Housing Rents and services charges for 2023/24 and an Equality Impact Assessment put in place. This will ensure the Council continues to promote positive impact and reduce or remove any negative impact as a result of the proposed increase in charges. An Equalities Analysis is attached at Appendix 3 and 4.

11. Implications for CO2 Emissions and Climate Change

11.1 This report recommends increases to the unit and prepayment charges for tenants on the Councils District Heating Schemes and this may impact on their future energy usage. A completed Carbon Impact Assessment is attached to this report at Appendix 5.

12. Implications for Partners

12.1. No direct implications for partners and other directorates.

13. Risks and Mitigation

13.1 The greatest risk and uncertainty is the current volatility of fuel costs. Unprecedented increases have occurred in 2022/23 and it is anticipated that further significant increases will be levied in 2023/24. The proposed increase in District Heating charges goes some way to cover the costs, but still leaves a significant anticipated deficit on the service.

13.2 The level of rent income received into the Housing Revenue Account is a key risk for the HRA. This is dependent upon the number of properties available to generate income.

13.3 The level of properties is directly affected by the level of sales and demolitions which may vary to those used in the budget assumptions. Rules regarding Right to Buy (RTB) receipts were implemented in April 2012 included increasing the discount cap, which is currently £87,200. This has seen the number of RTB sales increase significantly because of the higher discount available. Total sales in 2021/22 were 208. It is estimated that there will be 254 RTB sales during 2022/23 and the HRA Business Plan assumes a further increase of 206 sales in 2023/24.

13.4 Strategic Housing Investment plans involve the acquisition or build of 137 new properties for council rent in 2023/24 and 40 new shared ownership properties which will also bring in additional rent income. This will assist in mitigating against lost rental income for RTB sales.

13.5 The changes to the rent formula from 2016/17 has resulted in the Council receiving less income in the last five years, therefore impacting on the 30-year business plan.

13.6 The Government's changes to welfare benefits and the introduction of Universal Credit could impact on the level of rent income collected including the level of arrears and therefore be reflected in the Housing Revenue Account balances.

13.7 All budgets carry a certain level of risk in that unforeseen circumstances may arise, causing additional pressures on the level of resources applied.

14. Accountable Officers

Ian Spicer, Strategic Director for Adult Care, Housing and Public Health
ian.spicer@rotherham.gov.uk
James Clark, Assistant Director of Housing
james.clark@rotherham.gov.uk

Approvals obtained on behalf of Statutory Officers: -

	Named Officer	**Date**
Chief Executive	Sharon Kemp	30/01/23
Strategic Director of Finance & Customer Services (S.151 Officer)	Judith Badger	26/01/23
Assistant Director, Legal Services (Monitoring Officer)	Phillip Horsfield	26/01/23

Report Author: *Kathleen AndrewsKathleen Andrews, Finance Manager (*Housing)
kathleen.andrews@rotherham.gov.uk
This report is published on the Council's website.

Appendix 1

Non Dwelling Rents, Service Charges and Furnished Homes Charges

All the below charges include VAT where applicable

Description of Charge	Current Charge 2022/23	Basis of charge	(+ 6%) Proposed Charge 2023/24	Increase	(+ 7%) Proposed Charge 2023/24	Increase	Other Proposed Charge 2023/24	Increase	Additional Comments
Non Dwelling Rents and Service Charges									
Garage rent / Car Parking space - Council Tenant	£5.30	per week	£5.62	£0.32					
Garage rent / Car Parking space - Non Council Tenant or Council tenant with more than one garage	£6.36	per week	£6.75	£0.39					
Garage Plots	£63.95	per annum	£67.79	£3.84					
Unsurfaced Garage Plots	£57.56	per annum	£61.01	£3.45					
Wharncliffe Flats Parking Space	£6.97	per week	£7.38	£0.41					
Hot Water Supply	£2.07	per week	£2.19	£0.12					
Cooking Gas	£0.95	per week	£1.01	£0.06					
Communal Facility	£5.05	per week	£5.35	£0.30					
Communal Block - additional bedroom charge	£21.69	per week	£22.99	£1.30					
Laundry	£1.69	per week	£1.79	£0.10					
Contents Insurance (average)	£1.31	per week	£1.38	£0.07					
Acquired Ground Rent	£6.28	per week					£6.91	£0.63	Annual increase of 10% as per tenancy agreement
Acquired Estate Fee	£3.50	per week					£3.95	£0.45	Annual increase by RPI (as at September = 12.6%)
Commercial hire of Neighbourhood Centre	£10.00	per hour	£10.60						
Community or Voluntary hire of Neighbourhood Centre	£6.70	per hour	£7.10						
Non resident charge to attend activity at Neighbourhood Centre	£0.50	per session	£0.53						
Furnished Homes Charges									
Furnished Homes: Carpets only	£10.04	per week			£10.74	£0.70			
Furnished Homes: Washer only	£2.86	per week			£3.06	£0.20			
Furnished Homes: Dryer only	£2.11	per week			£2.26	£0.15			
Furnished Homes: Washer and Dryer	£4.98	per week			£5.32	£0.34			
Furnished Homes: Combi Washer/Dryer	£5.66	per week			£6.06	£0.40			
Furnished Homes: Bronze only	£9.31	per week			£9.96	£0.65			
Furnished Homes: Bronze + carpets	£19.35	per week			£20.71	£1.36			
Furnished Homes: Silver only	£14.71	per week			£15.74	£1.03			
Furnished Homes: Silver + carpets	£24.75	per week			£26.49	£1.74			
Furnished Homes: Gold only	£23.81	per week			£25.47	£1.66			
Furnished Homes: Gold + carpets	£33.84	per week			£36.21	£2.37			
Furnished Homes: Platinum only	£33.59	per week			£35.94	£2.35			
Furnished Homes: Platinum + carpets	£43.64	per week			£46.69	£3.05			
Other/Ad Hoc charges									
Bellows Estate									Full Cost Recovery
Braithwell Estate									Full Cost Recovery
Estate Service Charge Eligible									Full Cost Recovery
Block Service Charge Eligible									Full Cost Recovery
Property Service Charge Eligible									Full Cost Recovery
Leasehold Mgmt									Full Cost Recovery
Leasehold Admin Fee									Full Cost Recovery
Leasehold Mgmt Fee VPC									Full Cost Recovery
Leasehold Mgmt Fee LTA									Full Cost Recovery
Leasehold Court Costs									Full Cost Recovery
Leasehold Capital									Full Cost Recovery
Leasehold Grd Rent									Full Cost Recovery
Leasehold Bldg Ins									Full Cost Recovery
Leasehold Cleaning									Full Cost Recovery
Leasehold Admin									Full Cost Recovery
Leasehold R&M									Full Cost Recovery
Sales/Resales - Landlords Enquirie	150.00						150.00		Ad-Hoc - Payment in Advance
Sales/Resales - Landlords Enquirie	150.00						150.00		Ad-Hoc - Payment in Advance
Sales/Resales - Landlords Enquirie	150.00						150.00		Ad-Hoc - Payment in Advance
Processing resales - shared owners	200.00						200.00		Ad-Hoc - Payment in Advance
Staircasing fees	200.00						200.00		Ad-Hoc - Payment in Advance
Remortgage Applications	75.00						75.00		Ad-Hoc - Payment in Advance
Further advance applications	75.00						75.00		Ad-Hoc - Payment in Advance
Notice of transfer	75.00						75.00		Ad-Hoc - Payment in Advance
Notice of charge	60.00						60.00		Ad-Hoc - Payment in Advance
Deed of covenant	75.00						75.00		Ad-Hoc - Payment in Advance
Copy lease (from Land Registry)	30.00						30.00		Ad-Hoc - Payment in Advance
Copy of lease if held on file	25.00						25.00		Ad-Hoc - Payment in Advance
Insurance policy document	25.00						25.00		Ad-Hoc - Payment in Advance
Standard valuation fee (basic mark	200.00						200.00		Ad-Hoc - Payment in Advance
Lease extension/enfranchisement v	400.00						400.00		Ad-Hoc - Payment in Advance
Lease extension admin fee	200.00						200.00		Ad-Hoc - Payment in Advance
Enfranchisement admin fee (per un	150.00						150.00		Ad-Hoc - Payment in Advance
Home improvements / alterations (p	60.00						60.00		Ad-Hoc - Payment in Advance
Home improvements / alterations (p	120.00						120.00		Ad-Hoc - Payment in Advance
Home improvements (Surveyor rep	120.00						120.00		Ad-Hoc - Payment in Advance
Retrospective consent for alteration	150.00						150.00		Ad-Hoc - Payment in Advance
Deed of postponement	60.00						60.00		Ad-Hoc - Payment in Advance
Deed of variation/rectification admi	120.00						120.00		Ad-Hoc - Payment in Advance
Equity loan transfers, licence to ass	200.00						200.00		Ad-Hoc - Payment in Advance
Certificate of compliance	50.00						50.00		Ad-Hoc - Payment in Advance
Copy of Service Charge account	25.00						25.00		Ad-Hoc - Payment in Advance
Additional copies of correspondenc	25.00						25.00		Ad-Hoc - Payment in Advance
Issue of Notice of Forfeiture	120.00						120.00		Ad-Hoc - Payment in Advance
Landlords Notice for Mortgage App	50.00						50.00		Ad-Hoc - Payment in Advance
Landlords Approval for new mortga	50.00						50.00		Ad-Hoc - Payment in Advance
Supply of Fire Risk Assessment	50.00						50.00		Ad-Hoc - Payment in Advance
Landlords Reference	50.00						50.00		Ad-Hoc - Payment in Advance
Surrender & Regrant of Lease	350.00						350.00		Ad-Hoc - Payment in Advance
Copy Fire Risk Assessment	25.00						25.00		Ad-Hoc - Payment in Advance
Right of First Refusal Discharge Ce	50.00						50.00		Ad-Hoc - Payment in Advance
Change of Name	50.00						50.00		Ad-Hoc - Payment in Advance
Notice Seeking Possession	50.00						50.00		Ad-Hoc - Payment in Advance
Breach of lease	25.00						25.00		Ad-Hoc - Payment in Advance
Letter 3 on arrears/approaching len	25.00						25.00		Ad-Hoc - Payment in Advance

This page is intentionally left blank

APPENDIX 2

Housing Revenue Account
Draft Budget Operating Statement 2023/24

Option 1: Rents increased by 7%

Narrative	Full-year Budget 2022/23	Full-year Budget 2023/24	Year on Year Change
	£	£	£
Contributions to Housing Repairs Account	20,099,170	22,640,040	2,540,870
Supervision and Management	26,702,960	33,295,710	6,592,750
Rents, Rates, Taxes etc.	447,520	522,520	75,000
Provision for Bad Debts	980,100	1,045,400	65,300
Cost of capital Charge	13,773,430	13,247,330	-526,100
Depreciation of Fixed Assets	21,982,030	24,020,590	2,038,560
Debt Management Costs	200,000	200,000	0
Expenditure	**84,185,210**	**94,971,590**	**10,786,380**
Dwelling Rents	-81,674,840	-87,115,870	-5,441,030
Non-dwelling Rents	-716,080	-761,250	-45,170
Charges for Services and facilities	-5,913,580	-7,923,660	-2,010,080
Other fees and charges	-559,990	-635,780	-75,790
Leaseholder Income	-247,110	-264,460	-17,350
Income	**-89,111,600**	**-96,701,020**	**-7,589,420**
Net Cost of Services	**-4,926,390**	**-1,729,430**	**3,196,960**
Interest received	-7,060	-200,000	-192,940
Net Operating Expenditure	**-4,933,450**	**-1,929,430**	**3,004,020**
Appropriations:			
Revenue Contributions to Capital Outlay	2,896,000	1,929,430	-966,570
Transfer to Reserves	2,037,450	0	-2,037,450
Transfer from Reserves	0	0	0
Surplus/Deficit for the year	**0**	**0**	**0**

This page is intentionally left blank

APPENDIX 3

PART A - Initial Equality Screening Assessment

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality and diversity.

A **screening** process can help judge relevance and provide a record of both the process and decision. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality and diversity
- whether or not equality and diversity is being/has already been considered, and
- whether or not it is necessary to carry out an Equality Analysis (Part B).

Further information is available in the Equality Screening and Analysis Guidance – see page 9.

1. Title	
Title: Housing Revenue Account Rents and Services Charges Report 2023-24	
Directorate: Finance & Customer Services	**Service area: Finance Business Partnering – Adult Care, Housing and Public Health**
Lead person: Kathleen Andrews	**Contact number: Extn 55987**
Is this a: [√] **Strategy / Policy** [ ] **Service / Function** [ ] **Other** **If other, please specify**	

2. Please provide a brief description of what you are screening
The impact on existing and future council tenants of increasing housing rents and service charges from April 2023. The proposed increase in housing rents is 7% from April 2023, an increase in services charges of 6% in line with the Council's policy on fees and charges and increases to District Heating Charges of 186.43% on the unit charge and 44% to 150% increase on the weekly prepayment charges (depending on property size) in 2023/24. This is a result of the significant rise in energy prices which is expected to have a detrimental impact on the direct operating costs of the district heating schemes.

APPENDIX 3

3. Relevance to equality and diversity

All the Council's strategies/policies, services/functions affect service users, employees or the wider community – borough wide or more local. These will also have a greater/lesser relevance to equality and diversity.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, disability, sex, gender reassignment, race, religion or belief, sexual orientation, civil partnerships and marriage, pregnancy and maternity and other socio-economic groups e.g. parents, single parents and guardians, carers, looked after children, unemployed and people on low incomes, ex-offenders, victims of domestic violence, homeless people etc.

Questions	Yes	No
Could the proposal have implications regarding the accessibility of services to the whole or wider community?		√
Could the proposal affect service users?	√	
Has there been or is there likely to be an impact on an individual or group with protected characteristics?	√	
Have there been or likely to be any public concerns regarding the proposal?	√	
Could the proposal affect how the Council's services, commissioning or procurement activities are organised, provided, located and by whom?	√	
Could the proposal affect the Council's workforce or employment practices?		√

If you have answered no to all the questions above, please explain the reason

If you have answered **no** to all the questions above please complete **sections 5 and 6.**

If you have answered **yes** to any of the above please complete **section 4.**

4. Considering the impact on equality and diversity

If you have not already done so, the impact on equality and diversity should be considered within your proposals before decisions are made**.**

Considering equality and diversity will help to eliminate unlawful discrimination, harassment and victimisation and take active steps to create a discrimination free society by meeting a group or individual's needs and encouraging participation.

APPENDIX 3

Please provide specific details for all three areas below using the prompts for guidance and complete an Equality Analysis (Part B).

- **How have you considered equality and diversity?**

Some of the key elements of the Housing Strategy are to support housing growth, achieve and maintain properties to the decent homes standard, keeping all tenants safe, tackling fuel poverty, providing a customer focus and efficient housing repairs service and provide an effective support service for all neighbourhoods within the borough.

Under Government rent setting rules all social housing providers have had an enforced rent reduction of -1% over 4 years to the end of 2019/20. The Rent Standard is published by Government to ensure all social housing is affordable and follows the same rules and regulations in terms of setting rent. The latest advice published enables Social Housing providers to increase rent by the Consumer Price Index (CPI) for inflation + 1% and that this formula is confirmed for the next 5 years. However, the Government has recently completed a consultation on a cap on rent increases to ensure social rents remain affordable for tenants and to limit growth in the welfare budget. From April 2023 the Government has set in place a cap of 7% increases on social rent. This is the maximum increase allowed for one year on dwelling rents.

The budget proposals address key issues by funding investment in Tenant Involvement Services and the housing management teams to deal with issues of ASB, financial inclusion and engaging with under-represented groups.

The proposals also contribute towards maintaining investment in housing stock which allows investment in properties to install insulation, new heating systems etc. which tackle the fuel poverty agenda and the need for tenants with disabilities to have their homes heated to a warmer temperature than non-disabled tenants.

The budget proposals responds to the needs of communities for affordable housing through supporting the target towards building 1000 new Council homes by 2026. The tenure, size and type of accommodation (including Disabled person units) has been informed by the Strategic Housing Market assessment.

The budget proposals enables continued investment of over £1m in additional resources per year into front line housing services to support the most vulnerable tenants. These tenants will have equality characteristics.

- **Key findings**

The Council currently owns circa 20,000 homes, 544 leasehold homes and 3,375 garages with a turnover from rents and other income sources approaching £89m per annum (excluding the sale of new properties). This includes approx. 1,260 properties in the Council's District Heating Scheme.

The Council is required to set a balanced self-funded Housing Revenue Account budget annually and to ensure that we have a viable Housing Service that meets the needs of

tenants of Rotherham.
• **Actions** A key priority is the ongoing work mitigating the impact of welfare reform and general financial pressures tenants face. The Council is committed to minimising any effects of welfare reform on tenants and to do this through continuing early intervention and arrears prevention. Our efforts will continue to be in supporting tenants to continue to pay their rent; by offering additional support to vulnerable tenants to help with money, benefits and debt advice; this is being done through our Financial Inclusion team. The past year has seen the Advocacy and Appeals service transfer into the Financial Inclusion team and as such funding for Money Advice Officers to support tenants in rent arrears manage priority debts. Over the last few years the Housing Service has invested more into front line and general fund services, an additional £1m per year into the front line to provide more support for our most vulnerable tenants and £1.6m per year into housing support services.

Date to scope and plan your Equality Analysis:	27/10/2022
Date to complete your Equality Analysis:	30/11/2022
Lead person for your Equality Analysis (Include name and job title):	Kathleen Andrews – Finance Manager – Housing

5. Governance, ownership and approval		
Please state here who has approved the actions and outcomes of the screening:		
Name	**Job title**	**Date**
Gioia Morrison	Head of Finance – Adult Care, Housing and Public Health	

6. Publishing
This screening document will act as evidence that due regard to equality and diversity has been given. If this screening relates to a **Cabinet, key delegated officer decision, Council, other committee or a significant operational decision** a copy of the completed document should be attached as an appendix and published alongside the relevant report. A copy of **all** screenings should also be sent to equality@rotherham.gov.uk For record keeping purposes it will be kept on file and also published on the Council's Equality and Diversity Internet page.

Date screening completed	03/01/2023

APPENDIX 3

Report title and date	Housing Revenue Account Rent and Service Charges 2023/24
If relates to a Cabinet, key delegated officer decision, Council, other committee or a significant operational decision – report date and date sent for publication	23 January 2023
Date screening sent to Performance, Intelligence and Improvement equality@rotherham.gov.uk	03/01/2023

This page is intentionally left blank

APPENDIX 4

PART B – Equality Analysis Form

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality and diversity.

This form:

- Can be used to prompt discussions, ensure that due regard has been given and remove or minimise disadvantage for an individual or group with a protected characteristic
- Involves looking at what steps can be taken to advance and maximise equality as well as eliminate discrimination and negative consequences
- Should be completed before decisions are made, this will remove the need for remedial actions.

Note – An Initial Equality Screening Assessment (Part A) should be completed prior to this form.

When completing this form consider the Equality Act 2010 protected characteristics Age, Disability, Sex, Gender Reassignment, Race, Religion or Belief, Sexual Orientation, Civil Partnerships and Marriage, Pregnancy and Maternity and other socio-economic groups e.g. parents, single parents and guardians, carers, looked after children, unemployed and people on low incomes, ex-offenders, victims of domestic violence, homeless people etc. – see page 11 of Equality Screening and Analysis Guidance.

1. Title	
Equality Analysis title: Housing Revenue Account Rents and Services Charges Report 2023-24	
Date of Equality Analysis (EA): 21 December 2022	
Directorate: Finance & Customer Services	**Service area: Finance Business Partnering – Adult Care, Housing and Public Health**
Lead Manager: Kathleen Andrews	**Contact number: Extn 55987**
Is this a: [√] **Strategy / Policy** [ ] **Service / Function** [ ] **Other** **If other, please specify**	

APPENDIX 4

2. Names of those involved in the Equality Analysis (Should include minimum of three people) - see page 7 of Equality Screening and Analysis Guidance		
Name	**Organisation**	**Role (e.g. service user, managers, service specialist)**
Kathleen Andrews	RMBC	Manager
Paul Elliott	RMBC	Manager
Gioia Morrison	RMBC	Manager

3. What is already known? - see page 10 of Equality Screening and Analysis Guidance

Aim/Scope (who the Policy/Service affects and intended outcomes if known)
This may include a group/s identified by a protected characteristic, others groups or stakeholder/s e.g. service users, employees, partners, members, suppliers etc.)

Section 23 of The Welfare Reform and Work Act 2016 implemented the Government's policy on social housing rents which requires providers of social housing to reduce rents by 1% per year for four years with effect from April 2016 to March 2020. The policy applied to all registered providers of social housing including local authority landlords, who have a statutory obligation to implement the policy.

This has now been replaced by the Ministry of Housing, Communities & Local Government (MHCLG) – Policy Statement on rents for social housing (February 2019) allowing Councils to increase rents by Consumer Price Index (CPI) (as at September) plus 1% from April 2020 and in respect of shared ownership properties increase rents by Retail Price Index (RPI) (as at September) plus 0.5%.

The latest Government policy implements a 7% cap on increases on rents for social housing from April 2024 for one year.

The report also considers the non-dwelling rent charges for garages, garage plot sites, cooking gas and communal facilities including laundry services where provided recommending an increase of 6% in line with the proposed increase in fees and charges across the Council. Also included are proposals to increase District Heating charges in 2023/24 and the draft Housing Revenue Account (HRA) budget for 2023/24.

The report recommends the following proposals: -

1. That dwelling rents are increased by 7% in 2023/24 (Option 1) in line with the latest Government policy on rents for social housing which caps rent increases to 7% for 2023/24.

2. That shared ownership rents are increased by 7% in 2022/23 (Option 1) as per the increase on council dwelling rents.

APPENDIX 4

3. That there is a 6% increase in charges for garages and parking spaces, communal facilities, cooking gas and use of laundry facilities, in line with the Council's policy on fees and charges.

4. The unit charge per Kwh is increased by 186.43% and weekly prepayment charges are increase by 44% to 150% depending on property size for District Heating Schemes in 2023/24 (Option 1).

5. Approve the draft Housing Revenue Account budget for 2023/24.

6. That the Council retain the policy of realigning rents on properties at below formula rent, to the formula rent level when the property is re-let.

What equality information is available? (Include any engagement undertaken)

The Council currently owns circa 20,000 homes, 544 leasehold homes and 3,375 garages with a turnover from rents and other sources approaching £89m per annum (excluding the sale of new properties). This includes approx.1260 properties in the council's district heating scheme.

The Census population of Rotherham in 2021 is 265,800, an increase of 8,200 (+3.2%) compared with the 2011 Census, with around half living in and around the main urban area of Rotherham. The remainder live in smaller towns such as Wath, Dinnington and Maltby, and in numerous large villages and rural communities, all of which have their own distinct identities

The 2021 Census further shows that Rotherham had 113,900 households, compared with 108,300 in the 2011 Census, an increase of 5,600 or 5.2%. In 2021, 17.7% of Rotherham's population were under 15 years, whilst 25.8% were aged 60 or over. The population of Rotherham aged 60 or over is slightly higher than the England figure of 24.2% and the Yorkshire and Humber figure of 25%.

Rotherham's young population (under 15) increased from 46,000 in 2011 to 47,100 in 2021 (a 2.4% increase). This increase followed a 6% fall from 48,900 in 2001 to 46,000 in 2011. Whilst the school age population has increased, the number of children aged 0-4 has decreased from 15,738 in 2011 to 14,600 (a 7.3% reduction) which reflects the impact that the pandemic has had on the birth rate.

Rotherham's older population (over 60) has increased from 61,500 in 2011 to 68,600 in the 2021 Census, an 11.5% rise (51,700 in 2001). Rotherham's population is ageing broadly in line with national trends and the percentage aged over 85 increased from 2.1% in 2011 to 2.3% in 2021.

120,600 Rotherham residents are in employment whilst 106,000 people have workplaces in the Borough, giving a net outflow of 14,700 workers. One in five workers who live in Rotherham are employed in Sheffield and another one in five work elsewhere outside Rotherham.

45,259 children attend 117 Rotherham schools.

Rotherham has a similar age profile to the national average and in common with the national trends, the population is ageing. Central Rotherham has a younger population than average whilst the more suburban and rural areas, mainly in the south of the borough, have older age profiles.

Rotherham's Black and minority ethnic (BME) population was 8.1% in 2011 and is now estimated at around 11%. The central area of Rotherham is far more ethnically diverse than the rest of the Borough. The largest minority ethnic group is Pakistani & Kashmiri (4% of the population), followed by the Slovak & Czech Roma (1.5% of the population). Rotherham also has smaller Black African, Indian, Chinese, Irish and Arab communities, all with between 500 and 2,000 people.

The 2011 Census showed that 56,588 (22%) of Rotherham's population had a long term health problem or disability and 11.3% said their day-to-day activities were limited a lot by long term conditions (8.3% nationally). In November 2016, 30,306 Rotherham residents (11.6%) claimed Disability Living Allowance (16,680), Personal Independence Payment (6,100) or Attendance Allowance (7,516).

One in six homes is rented from the council and although house prices have risen over the years, they are about half the national average.

Rotherham Borough has 63 councillors representing 21 wards. 43% of councillors are women and 5% are BME.

There are 30 parish councils in Rotherham covering half the population.

Most neighbourhoods in Rotherham offer a good living environment and 78% of adults are satisfied with their local area as a place to live.

Despite improvements overall, some areas of Rotherham are affected by high economic and social deprivation. Rotherham is the 52nd most deprived district in England according to the Index of Multiple Deprivation 2015, which showed 19.5% of residents living in the 10% most deprived areas nationally.

Central Rotherham forms the main area of high deprivation although there are also pockets in Maltby, Rawmarsh, Dinnington, Thurcroft, Wath, Swinton and Aston. The main forms of deprivation affecting Rotherham are low levels of qualification, poor health, high rates of disability and high worklessness, notably long term sickness.

Adult qualification levels in Rotherham are below average, including the proportion of the population with higher qualifications which reflects Rotherham's industrial legacy. However, most pupils attending Rotherham's schools have attainment slightly above the national average. Rotherham colleges provide good quality further education and the new University Centre offer higher education courses

The Housing Service undertook a survey of tenants' views in 2019, referred to as the Star (Standard Tenant Assessment Response) Survey which supports how resources are

targeted and allows the Council to benchmark satisfaction with other social housing providers. The most recent survey found:

- 80% of tenants are satisfied with the overall service provided
- 80% of tenants are satisfied with the quality of their home
- 78% of tenants believe their rent provides value for money
- 48% of tenants were satisfied that their views were listened to and acted upon
- Satisfaction with grounds maintenance and estate services were varied across the borough

The HRA budget which feeds into the HRA Business Plan responds to the above concerns by continuing to invest in Tenant Involvement Services and capacity in the housing management teams.

The housing development programme is underpinned by analysis of housing need and demographic data which has been gained from a variety of sources including:

- Profile of applicants on Council's Housing Register (numbers of households eligible for age restricted accommodation etc). The Housing Occupational Health Team assesses households to determine their need which leads to a priority of allocation under the Housing Allocations Policy. A regular review of the profile of people on the housing register takes place to help plan for the types of new homes needed.
- Local population demographic data (Census 2021 emerging)
- Indices of Multiple Deprivation
- Profile of existing Council tenants (including protected characteristics)
- Strategic Housing Market Assessment
- Intelligence from Strategic Housing Forum which is attended by partners that represent different interests and groups eg, homelessness and young people etc
- Ward members will receive specific briefings on potential sites in their wards and their feedback will be considered and including in individual scheme EAs
- Ward profiles contain detailed, localised information both profiling housing stock in the ward and demand
- The Strategic Housing and Development service has worked with the Neighbourhood Service to assist with consultation and dissemination of information about development in localities, identifying alignment with ward priorities. Again, any feedback will be included in individual scheme EAs.
- Housing Involvement Panel which includes Council tenant volunteers.
- Data from new rented, shared ownership and open market sales is analysed to understand the equality impact of each development. The profiling of tenants/ owners is also reflected in completions report and any lessons learnt are applied when developing new projects.

Where possible the development programme will focus on increasing a specific housing type so homes can meet identified local housing needs. This is often where a particular group of people have been disadvantaged by the local housing market ie, they cannot afford, or do not have choice in where/how they live. The programme aims to make housing accessible to all regardless of their income and need. This includes taking a role in increasing the supply to meet local need, as well as enabling and encouraging other stakeholders to increase supply across the private market.

APPENDIX 4

The Housing Rents report complies with Government policy on social housing to increase rents within the Government cap from April 2023. The implementation will be monitored as part of monthly budget monitoring and the collection of rent income from Council tenants; this will include any rent arears. Members have been consulted on the proposals for housing rents as part of the review of the HRA Business Plan.
Are there any gaps in the information that you are aware of? No data is collected in respect of gender reassignment and religion and belief protected characteristics.
What monitoring arrangements have you made to monitor the impact of the policy or service on communities/groups according to their protected characteristics? The allocation of Council properties is monitored by protected characteristics and rent arrears are monitored by age, gender and disability.

Engagement undertaken with customers. (date and group(s) consulted and key findings)	The Housing involvement Panel is consulted on all HRA service proposals the last meeting was held on 30 November 2022 (Housing Involvement Panel).
Engagement undertaken with staff (date and group(s)consulted and key findings)	Meetings with M3 mangers and emails seeking feedback into the rents, charges and HRA Budget throughout August to November 2022. The proposals have been developed with support from Council Officers and input from the Strategic Leadership Team and Members. Engagement has been undertaken with Members and managers within Housing Services in respect of formulating the recommendations within this report.

4. The Analysis - of the actual or likely effect of the Policy or Service (Identify by protected characteristics)
How does the Policy/Service meet the needs of different communities and groups? (Protected characteristics of Age, Disability, Sex, Gender Reassignment, Race, Religion or Belief, Sexual Orientation, Civil Partnerships and Marriage, Pregnancy and Maternity) - see glossary on page 14 of the Equality Screening and Analysis Guidance)

APPENDIX 4

Included within the HRA budget there is increasing investment in Tenant Involvement Services and increasing capacity in the housing management teams to deal with issues of Anti- Social Behaviour, financial inclusion and engaging with under-represented groups through increasing staffing numbers.

The HRA Budget supports the Housing Business plan responds to the needs of communities for affordable housing through identifying funding towards building new properties of different tenure, size and type of accommodation (including Disabled person units) which has been informed by the Strategic Housing Market assessment.

Within the draft HRA budget for 2023/24 there is a contribution to the Housing Capital Programme of £1.929m towards investment in increasing and maintaining existing housing stock.

Does your Policy/Service present any problems or barriers to communities or Groups?

The proposed rent increase of 7% may affect low income groups in or out of work as both pay and benefits have increased at or below CPI inflation.

Does the Service/Policy provide any positive impact/s including improvements or remove barriers?

Vulnerable people are offered and provided with tenancy support which is tailored to individual needs to help them sustain their tenancy and live in the community.

A key priority is the ongoing work mitigating the impact of welfare reform and general financial pressures tenants face. The Council is committed to minimising any effects of welfare reform on tenants and to do this through continuing early intervention and arrears prevention.

Our efforts will continue to be in supporting tenants to continue to pay their rent; by offering additional support to vulnerable tenants to help with money, benefits and debt advice. Support available in Rotherham includes:

- RMBC Tenancy Support Service – provides practical support on all tenancy related issues including debt and budgeting. The team have access to funds to support people in crisis i.e. no gas/electric. Tenants must be actively working with the team to receive financial benefit

- Age UK Age Related Benefit Advisory Service – provide support and guidance to residents age 65 and over to claim all age related benefits to maximise income. They all provide holistic support in other areas of concern i.e. fuel poverty/home insulation etc

- RMBC DHP Fund- residents with rent arrears can apply to the RMBC Discretionary Housing Payment Fund for assistance to clear or reduce their debt subject to criteria

APPENDIX 4

- ESF/RMBC Pathways and Inspire Employment Projects – provide support and assistance to people looking to access training and employment in order to better their financial situation. The team also have access to funding to help people in crisis i.e. no food/heating. Participants must be actively working with the team to receive financial benefit

- RMBC Household Support Fund – will be used to support vulnerable people through help with energy costs with a grant of £400 to those with a disposable income of less than £150 per month.

- RMBC Advocacy and Appeals Team – providing people with practical support to maximise their income by claiming any benefits they are entitled too. The Team can assist with application and also with mandatory reconsideration and appeals/tribunals.

- Foodbanks – provided through Liberty Church, the Trussell Trust and Rotherham Foodbank. Vulnerable tenants can be supported through the provision of free food parcels in times of crisis. Referrals have historically been made through the RMBC Community Hub

- Social Supermarket – Rotherham Minster and VAR supporting residents through the provision of a social supermarket that allows members to pay £3 a week for a maximum of 3 months to allow them to shop in their store. This service transitions people from foodbank dependency and promotes empowerment through teaching budgeting skills

- Rotherfed 'Making your money go further' project – This project works with communities to deliver bespoke advice on how tenants and residents can save money and survive on a limited income.

- Citizens Advice Rotherham – providing advice and guidance to all residents on money management and debt solutions enabling clients to resolve the cycle of debt.

The increase in funding identified within the Business Plan, supported by the HRA budget, to increase the supply of new council properties will assist vulnerable groups on the council house register, including reducing the number of temporary accommodation and increasing the support for accommodation for the disabled.

What affect will the Policy/Service have on community relations? (may also need to consider activity which may be perceived as benefiting one group at the expense of another)

It is not envisaged that the HRA Rents and Services Charges report will have any negative impact on community relations.

Please list any **actions and targets** that need to be taken as a consequence of this assessment on the action plan below and ensure that they are added into your

service plan for monitoring purposes – see page 12 of the Equality Screening and Analysis Guidance.

5. Summary of findings and Equality Analysis Action Plan

If the analysis is done at the right time, i.e. early before decisions are made, changes should be built in before the policy or change is signed off. This will remove the need for remedial actions. Where this is achieved, the only action required will be to monitor the impact of the policy/service/change on communities or groups according to their protected characteristic - See page 11 of the Equality Screening and Analysis guidance

Title of analysis: Housing Revenue Account Rents and Services Charges Report 2023-24
Directorate and service area: Finance and Customer Services – Finance Business Partnering (Adult Care, Housing and Public Health)
Lead Manager: Kathleen Andrews
Summary of findings:
The proposed increase in Council Rents and Services Charges may impact on tenants on low income not receiving housing benefit or Universal Credit towards their housing rent. Vulnerable people are offered and provided with tenancy support which is tailored to individual needs to help them sustain their tenancy and live in the community.

Action/Target	State Protected Characteristics as listed below	Target date (MM/YY)
Monitor the demographics of tenants in rent arrears on a bi-annual basis	A,D,S,GR,RE,SO,RoB	03/2024
Monitor the impact of the 7% rent increase, 6% increase in service charges and impact of the increase in District Heating (including fluctuating energy prices) on the HRA budget	A,D,S,GR,RE,SO,RoB	03/2024

***A = Age, D= Disability, S = Sex, GR Gender Reassignment, RE= Race/ Ethnicity, RoB= Religion or Belief, SO= Sexual Orientation, PM= Pregnancy/Maternity, CPM = Civil Partnership or Marriage. C= Carers, O= other groups**

6. Governance, ownership and approval		
Please state those that have approved the Equality Analysis. Approval should be obtained by the Director and approval sought from DLT and the relevant Cabinet Member.		
Name	**Job title**	**Date**
Paul Walsh	Assistant Director of Housing	
Gioia Morrison	Head of Finance, ACH&PH	

7. Publishing	
The Equality Analysis will act as evidence that due regard to equality and diversity has been given. If this Equality Analysis relates to a **Cabinet, key delegated officer decision, Council, other committee or a significant operational decision** a copy of the completed document should be attached as an appendix and published alongside the relevant report. A copy should also be sent to equality@rotherham.gov.uk For record keeping purposes it will be kept on file and also published on the Council's Equality and Diversity Internet page.	
Date Equality Analysis completed	30/11/2022
Report title and date	Housing Revenue Account Rents and Services Charges Report 2023-24
Date report sent for publication	
Date Equality Analysis sent to Performance, Intelligence and Improvement equality@rotherham.gov.uk	03/01/23

This page is intentionally left blank

Appendix 5 : Carbon Impact Assessment

Will the decision/proposal impact…	Impact	If an impact or potential impacts are identified			
		Describe impacts or potential impacts on emissions from the Council and its contractors.	Describe impact or potential impacts on emissions across Rotherham as a whole.	Describe any measures to mitigate emission impacts	Outline any monitoring of emission impacts that will be carried out
Emissions from non-domestic buildings?	No Impact				
Emissions from transport?	No Impact				
Emissions from waste, or the quantity of waste itself?	No Impact				
Emissions from housing and domestic buildings?	Impact unknown	Potential increase in emissions from new Council properties. Increases in district heating charges may potentially reduce emissions by encouraging tenants to be more efficient in their energy usage.		Increase the use of bio-fuel on Council district heating schemes. Community Energy Support scheme launched in March 2021.	

Emissions from construction and/or development?	No Impact				
Carbon capture (e.g. through trees)?	No Impact				

Identify any emission impacts associated with this decision that have not been covered by the above fields:

The report focuses on the proposed increases in charges for rents and service charges but also covers the charges for tenants who are part of the Council's District Heating schemes. There are 18 separate District Heating Schemes throughout the borough, 2 of which are currently operate partly with bio-fuel which generates Renewable Heat Incentive (RHI) income depending on the amount of heat generated.

Please provide a summary of all impacts and mitigation/monitoring measures:

Supporting information:	
Completed by: (Name, title, and service area/directorate).	Kathleen Andrews Finance Manager – Housing
Please outline any research, data, or information used to complete this [form].	

If quantities of emissions are relevant to and have been used in this form please identify which conversion factors have been used to quantify impacts.	
Tracking [to be completed by Policy Support / Climate Champions]	

This page is intentionally left blank

Rotherham Metropolitan Borough Council

Public Report
Council

Committee Name and Date of Committee Meeting
Council – 1 March 2023

Report Title
Recommendation from Cabinet – HRA Business Plan 2023-24

Is this a Key Decision and has it been included on the Forward Plan?
Yes

Strategic Director Approving Submission of the Report
Ian Spicer, Strategic Director for Adult Care, Housing and Public Health

Report Author(s)
Paul Elliott, Acting Head of Housing Operational Services
01709 822494

Ward(s) Affected
Borough-Wide – all wards

Report Summary

The Housing Revenue Account (HRA) records all expenditure and income relating to the provision of Council housing and related services, and the Council is required to produce an HRA Business Plan setting out its investment priorities over a 30-year period.

The current Business Plan takes account of known costs for housing growth, housing management and repairs and maintenance. To date, as detailed in the Housing Development Report, a total of 530 homes are already completed or contracted for completion by March 2026. It is proposed a further £115.7m will be invested to deliver hundreds more Council homes by 2025-26. Over the short to medium term forecast, the Business Plan is operating at or around the minimum balance; however, this will increase to a surplus of £9.452m by Year 30 of the Plan.

This report provides a detailed technical overview of the current position and the reason for changes to the Business Plan. This report is to be considered alongside the proposed 2023-24 Rents, Service Charges and Budgets Report and the Housing Development Programme Report.

Recommendations

That Council:

1. Approve the proposed 2023-24 Base Case Option 1 for the HRA Business Plan.

2. Review the Plan annually to provide an updated financial position.

List of Appendices Included
Appendix 1 HRA Operating Statement
Appendix 2 Summary of Modelled Business Plan Scenarios
Appendix 3 Equalities Assessment
Appendix 4 Carbon Impact Assessment

Background Papers
HRA Business Plan 2022-23
DCLG Guidance on Rents for Social Housing
Annual Housing Development Report to Cabinet

Consideration by any other Council Committee, Scrutiny or Advisory Panel
Overview and Scrutiny Management Board – 8th February 2023
Cabinet – 13th February 2023

Council Approval Required
Yes

Exempt from the Press and Public
No

Rotherham Metropolitan Borough Council

Public Report
Cabinet

Committee Name and Date of Committee Meeting
Cabinet – 13 February 2023

Report Title
HRA Business Plan 2023-24

Is this a Key Decision and has it been included on the Forward Plan?
Yes

Strategic Director Approving Submission of the report
Ian Spicer, Strategic Director for Adult Care, Housing and Public Health

Report Author(s)
Paul Elliott, Acting Head of Housing Operational Services
01709 822494

Ward(s) Affected
Borough-Wide – all wards

Report Summary

The Housing Revenue Account (HRA) records all expenditure and income relating to the provision of Council housing and related services, and the Council is required to produce an HRA Business Plan setting out its investment priorities over a 30-year period.

Following the introduction of HRA self-financing in 2012, the Council was awarded control over its HRA in return for taking on a proportion of national housing debt.

The current Business Plan takes account of known costs for housing growth, housing management and repairs and maintenance. To date, as detailed in the Housing Development Report, a total of 530 homes are already completed or contracted for completion by March 2026. It is proposed a further £115.7m will be invested to deliver hundreds more Council homes by 2025-26. Over the short to medium term forecast, the Business Plan is operating at or around the minimum balance; however, this will increase to a surplus of £9.452m by Year 30 of the Plan.

This report provides a detailed technical overview of the current position and the reason for changes to the Business Plan. This report is to be considered alongside the proposed 2023-24 Rents, Service Charges and Budgets Report and the Housing Development Programme Report.

Recommendations

That Cabinet recommends to Council to: -

1. Approve the proposed 2023-24 Base Case Option 1 for the HRA Business Plan.

2. Review the Plan annually to provide an updated financial position.

List of Appendices Included
Appendix 1 HRA Operating Statement
Appendix 2 Summary of Modelled Business Plan Scenarios
Appendix 3 Equalities Assessment
Appendix 4 Carbon Impact Assessment

Background Papers
HRA Business Plan 2022-23
DCLG Guidance on Rents for Social Housing
Annual Housing Development Report to Cabinet

Consideration by any other Council Committee, Scrutiny or Advisory Panel
None

Council Approval Required
Yes

Exempt from the Press and Public
No

HRA Business Plan 2023-24

1. Background

1.1 This report sets out the proposals for the HRA Business Plan for 2023-24 onwards and as in previous years provides information on the positioning of the HRA Business Plan as a driver of housing growth to assist in meeting the Council's housing objectives. In essence, the overall approach is to make savings where it is feasible to do, so these can be invested in future new affordable housing and to position the Housing Service, so it is best placed to respond to ongoing inflationary pressures and future challenges as they arise.

1.2 Since the last update there have been significant policy changes that affect the Business Plan, specifically the introduction of a rent cap of 7% by Government to protect social housing tenants from larger increases in rent. This could have exceeded 11% if Councils had been permitted to follow the Government's existing rent setting formula.

1.3 The overall position remains challenging, particularly given the substantial inflationary pressures evident in costs increasing by over 11%, yet income will be restricted to an increase of 7% given the Government's rent cap. As a result of inflationary pressures, it is recommended (in the Rents and Charges Report) that rents increase in line with the proposed rent cap of 7% and service charges by 6% for the financial year 2023-24. An increase at this level is necessary to allow continued investment in housing growth, ensuring compliance with statutory functions, achieve Energy Performance Rating C across the housing stock by 2030, maintain the Decent Homes Standard and sustain current levels of investment in frontline services.

1.4 Performance remains strong in key areas of the business resulting in increased income collection and improved value for money for Council tenants. Over the short to medium term the Business Plan operating account is at or around the minimum balance; over the longer-term operating balance increase to £9.452m by Year 30 of the Plan.

1.5 The policy of Right to Buy and lifting the debt cap are somewhat contradictory as it means there is the potential for an ongoing reduction in cash flow to fund a potential increase in debt. This means the underlying business must continue to become more efficient and new build housing schemes must at least break even over the long term. This will ensure there are sufficient resources to service the debt to ensure long term viability of the Business Plan. The overarching strategy for the Business Plan is to promote growth rather than manage decline, going forward new housing growth projects must break even over the life of the Business Plan.

2. Key Issues

2.1 The Council currently owns circa 19,807 homes, 706 leasehold homes and 3,180 garages with a turnover from rents and other sources approaching £89.113m per annum (excluding the sale of new properties).

2.2 The overall financial strategy for the HRA is focused on: -

- Supporting more new affordable housing (£115.7m including grant income will be invested, subject to Cabinet approval of remaining projects).
- Continued investment to meet the Government's net zero carbon target of 2050 where we are able to lever in grant funding to assist with the costs.
- Increasing rents in line with the Government's rent cap of 7% and then subsequently in line with the Government's rent standard of CPI + 1% until 2025/2026 when increases revert to CPI only.
- Supporting delivery of the Council's Year Ahead Plan.
- Maintaining a sufficient level of balances, both as a contingency against risks and to ensure that investment can be sustained over the period of the Business Plan.
- Supporting tenants to maximise income and sustain their tenancy.
- Achieving and maintaining the Decent Homes Standard.
- Keeping tenants safe through robust management of landlord compliance.
- Tackling fuel poverty.
- Providing a customer focused and effective repairs service.
- Supporting housing and neighbourhood management.
- The long-term viability of the HRA Business Plan is maintained.
- No repayment of debt is made.

2.3 **Financial Position of the HRA**

2.3.1 The table below demonstrates the current financial position with a general revenue reserve balance forecast to be £11.813m, a forecast major repair reserve of £14.112m and a forecast 'One for One' Right to Buy receipt balance of £3.584m as at 1 April 2023. A summary of the proposed income and expenditure for 2023-24 is below:

Housing Revenue Account	Current Budget 2022/23	Proposed Budget 2023/24	Difference
	£'000	£'000	£'000
Expenditure	84,186	94,972	10,786
Income (including service charges)	-89,112	-96,701	7,589
Net Cost of Service	-4,926	-1,729	3,197
Interest Receivable	-7	-200	-193
Net Operating Expenditure	-4,933	-1,929	3,004
Revenue Contribution to Capital Outlay	2,896	1,929	-967
Transfer to Reserves	2,037	0	-2,037
Surplus/Deficit for the Year	0	0	0

2.3.2 Based on the 7% increase in dwelling rent income and an increase in service charges of 6%, the budgeted income of £96.701m is anticipated to be collected in 2023/24 and that this is reduced by £94.972m of budgeted expenditure, which represents the net cost of delivering the service.

2.3.3 As budgeted income is greater than the net cost of delivering the service, there is an overall net income of £1.929m to the service after interest received. The Council are using this to part-fund the Housing Growth Programme

2.4 HRA Business Plan 2023-24 Scenarios

2.4.1 The HRA Business Plan 2022-23 was developed against a very different financial landscape to that which the Council and our tenants now find themselves. The current approved HRA Business Plan assumes rent will follow the Government's Rent Standard for a further three years until 2024-25. Given the rate of inflation (11.1% as at October 2022) being far in excess of anything predicted in previous iterations of the HRA Business Plan and subsequent setting by Government of a 7% rent increase cap, the previous business planning assumptions are no longer valid.

2.4.2 As a result of the changes to the macro-economic environment alongside a near two-fold increase in the predicted cost of fuel supplying the Council's District Heating network from 2022-23 to 2023-24, a full review of HRA business planning assumptions have been made.

2.4.3 Two rent increase options have been modelled for business planning purposes and are detailed below. Both assume District Heating charges will increase to match the average annual bill under the Government's energy price cap from April 2023 of £3,000 and a 6% increase in service charges.

2.5 2022-23 Base Option 1 (recommended)

2.5.1 This assumes:

- Social rent will increase by 7% for 2023-24 and then increase by CPI + 1% for one year (in line with Government rent formula) then CPI only for the remainder of the plan. This increase is 4.1% less than under the Government's rent standard.
- This would generate £5.44m additional income in 2023-24 when compared to 2022-23 and £56.3m over the life of the HRA Business Plan.
- All re-lets, acquisitions and new builds will be let at formula rent.
- District Heating charges are increased to match the Government's proposed dual fuel price cap of £3,000 from April 2023. This would mean an average District Heating bill of £1,611 per year i.e., the same as other Council tenants average bill who have gas central heating.
- The Council could deliver 686 Council homes between 2022-23 and 2025-26 and a further 20 by 2026-27.
- No cuts to investment in the existing housing stock would be required so improvements to garage sites and environmental improvements to estates such as off-street parking, improvements to the street scene etc. would continue.
- No reduction to current build standards would be required i.e., the Council would continue to build to the National Space Standards meaning the average house size of 850 square feet and maintained zero carbon ready through installation of heat pumps etc.
- There would be a borrowing requirement of £24.8m.

- Total borrowing would peak at 358.443m.
- Service charges will increase by 6% in 2023-24 and then CPI for the rest of the plan.
- CPI has been refreshed to the latest forecasts by the Office for Budgetary Responsibility.
- Right to Buy sales reduce over the life of the plan. These reductions are staged as below:

Year	**Number of Right to Buy's**
1	254
2	206
3	223
4	227
5 onwards	25

- To accommodate the reduction in income as a result of RTB forecasts there will be a reduction of expenditure in proportion to RTB sales. This will be done by reducing expenditure in supervision and management by 50% and repairs and maintenance by 75% for each property taken out of the asset data base through RTB sales. The Business Plan model only includes housing growth activity up to year 4 to replace properties lost through RTB Sales. Therefore, the RTB sales are reduced to 25 per year from Year 5 of the plan for modelling purposes. If the value remained at a similar level in the BP model to years 4-5 it would adversely affect the plan.

- Repairs and maintenance revenue expenditure will remain as in the 2021-22 HRA Business Plan for remainder of the Plan.

- Investment in Capital works (excluding housing growth) will be relatively unchanged at £1,200.332m (including inflation) following an increase of £157m over the life of the Plan in 2019-20.

- Ongoing investment of £1.6m per year will be made enhancing Housing support services contained in the General Fund.

- Bad debt provision of 1.2% per annum.

- Void loss and allowance of 1.3%.

2.6 **2022-23 Base Option 2**

2.6.1 All assumptions are as in Base Option 1, with the exception of the below:

- Rent increase of 5%. This increase is 6.1% less than under the Government rent standard and 2% below the rent cap.
- This would generate £3.864m additional income in 2023-24 when compared to 2022-23.

- The Council could deliver 686 Council homes between 2022-23 and 2025-26 and a further 20 by 2026-27.
- To deliver the Council homes, there would have to be irreversible cuts of £1m per year from capital investment into the existing housing stock. This would mean completing statutory works only such as work related to landlord compliance and Decent Homes. Non statutory works would be reduced such as no longer undertaking improvements to garage sites and environmental improvements to estates. Works such as off-street parking, improvements to the street scene etc. would no longer be affordable. It is likely that this will lead to increased dissatisfaction and complaints from residents as areas look more rundown.
- In addition, the current new build specification and space standards would have to be reduced to save circa £18k per property (£5.288m overall) from build costs. This would mean reducing the average house size by circa 100 square feet to circa 750 square feet. Properties would also no longer be built to be zero carbon ready.
- If the Council continued to build to the current standard for its homes, only 546 could be affordably delivered, as opposed to 686.
- Borrowing of £21.5m.
- Total borrowing would peak at £355.141m.

This means there are irreversible cuts to investment in estates across the borough and a reduction in build standards. For this reason, this option is not recommended.

2.7 **Reason for choosing Base Case Option 1**

2.7.1 The recommended Base Case Option 1 results in an Operating Surplus at Year 30 of £9.452m and ensures expenditure is affordable throughout the life of the Business Plan.

Base Case Option 1 has been chosen because it provides opportunities to contribute to the housing growth agenda and continues investment maintaining the estate environment throughout the borough. It also maintains existing build standards for the housing growth programme. Furthermore, it sets out the Council's ambition to build new homes and in doing so creates a long-term new homes programme allowing for longer term planning and greater buying power. Whilst the 2023-24 Business Plan only provides for a housing growth programme for the next four years it is intended to explore further opportunities to extend the housing growth programme post 2026 in future iterations of plan.

2.7.2 **Key assumptions include:**

- There is a borrowing requirement of £24.8m.
- Debt will not be repaid over the life of the plan.
- Ongoing investment of £1.6m per year will be made enhancing Housing support services contained in the General Fund.
- Expenditure is reduced proportionately to stock size, so mitigating the effect of increasing Right to Buys. There will be a net reduction in stock as Right to Buy sales are forecast to continue after the end of the current housing growth plan.

- Rent increases are kept in line with CPI following expiry of the Government's rent cap of 7% in 2023-24 and the social rent formula (CPI + 1%) in 2024-25.
- District Heating charges are increased to 20.68 pence per kwh meaning an average bill of £1,611.

2.7.3 **Impact on the Housing Growth agenda**

The Council in recent years has been very successful in using HRA land and finances to build and strategically acquire new Council homes. Rother Living is the Council's brand for new build homes, and this has become a well-known and trusted name for building high quality homes for affordable rent, shared ownership and outright sale.

2.7.4 The key achievements of the housing growth programme so far include:

- Completed 106 of the 171 homes to be delivered in total from the Council's Town Centre Trilogy Collection housing schemes.
- 180 homes delivered as a result of council intervention in 2021/22 despite significant ongoing and evolving economic challenges.
- Concluded the construction of 14 new council bungalows in Treeton and Ravenfield.
- Secured contracts to purchase 104 new Council and shared ownership homes from private developers and taken handover of new homes in Aston, Dinnington, Thorpe Hesley and Treeton.

The proposed 2023-24 Business Plan continues to support delivery of multiple housing schemes throughout the borough across a variety of tenures as detailed below:

		Tenure			
Status	Financial Year	Social	AF	SO	Grand Total
	2017-18	45	0	0	45
	2018-19	4	0	0	4
	2019-20	0	14	1	15
	2020-21	6	108	35	149
	2021-22	3	18	32	53
Delivered		**58**	**140**	**68**	**266**
	2022-23	25	70	23	118
	2023-24	76	61	40	177
	2024-25	53	143	16	212
	2025-26	35	141	3	179
	2026-27	10	0	4	14
	2027-28	6	0	0	6
	2028-29	0	0	0	0
To be delivered		**205**	**415**	**86**	**706**
Total all years		**263**	**555**	**154**	**972**

2.7.5 The latest modelling also takes into consideration the cost pressures facing the housing development industry which mean that, for the same amount of investment today and in the future, this is likely to return fewer properties like-for-like. These pressures include:

- General inflation; and
- Supply chain shortages and cost increases associated with the Covid-19 pandemic and EU exit.

2.7.6 All costs remain projections as actuals will be highly dependent on the nature of the sites, the construction method, specifications and property types. A cautious approach is therefore employed toward cost estimates.

2.7.7 Any deviation from the Government's Rent Cap, with regard to the Council's local rent setting approach, would further reduce income to the HRA and hinder the Council's ability to invest in its priorities, deliver housing growth and invest in environmental improvements to estates.

The benefits of the Council developing and enabling new housing include:

- Generation of income to the General Fund via Council tax.
- Ensuring new homes meet changing local needs, particularly the needs of older people, people with support needs and single person households.
- Regenerating neighbourhoods.
- Wider economic benefits including employment and training opportunities.
- Access to grant funding from Homes England and the South Yorkshire Mayoral Combined Authority (SYMCA).
- Replacement of Council homes sold through the Right to Buy.
- Improved quality and energy efficiency of housing stock, which improves health and wellbeing and reduces fuel poverty.

The priorities in the housing growth programme over the remainder of the programme period are:

- Complete the Rotherham Town Centre Trilogy Collection housing programme.
- Continue to build bungalows and other accessible accommodation to enable older people and people with support needs to live independently.
- Complement the Council's build programme through the continued purchase of affordable homes from private developers.
- Deliver new, high quality affordable homes on Council-owned sites in East Herringthorpe, Thrybergh, Eastwood, Canklow and Harthill.
- Pursue opportunities to accelerate delivery of more new Council homes through to March 2026.

2.8 Impact on Revenue Repairs and Maintenance

2.8.1 As a result of approximately £55.6m of investment in existing stock, its condition is at or beyond the Decent Homes Standard. A decision was taken in 2018-19 to reallocate investment from this area to further increase the Council new build programme. This decision has been reviewed for this iteration of the Business Plan and the re-allocation of resources to prioritise housing growth is maintained. This means that additional housing assets could be created, generating greater rental income and meeting housing need in the borough.

Following the re-procurement of the repairs and maintenance contract new pricing suggests the previous budget savings target of 10% will be achieved over the longer term. As a result, the previous budget reductions to repairs and maintenance have been retained in the updated 2023-24 Business Plan. It was originally the intention to increase funding by a further £1.2m from Year 5 onwards but given efficiency savings made, this will no longer be required.

2.9 **Impact on Capital Investment**

2.9.1 During 2018-19 there was a comprehensive review of the capital investment programme to determine the work needed in the Council's housing stock over the next 30 years. This resulted in an increasing capital investment from £577m to £734m (current prices) over the life of the Plan. As a result, no further updates to the long-term investment requirements have been included in the 2023-24 Business Plan although it is recognised that a detailed review of the 30-year asset management plan is required to inform future Business Plans. The short-term investment has been reviewed and matched to the approved 3-year Capital Programme. The same principles have been used where peaks in demand in some years has meant smoothing of the programme by delaying some stock investment and replacements to later years as necessary. This will not affect the Council's ability to meet the Decent Homes Standard or the Government's target that Council homes meet a minimum Energy Performance Certification rating of C by 2030.

2.10 **The transition to Net Zero Carbon**

2.10.1 The current iteration of the Business Plan does not take account of any costs associated with the Council achieving net zero carbon by 2050. The Business Plan is currently focused on the importance of continuing investment in new affordable homes and supporting regeneration of the Town Centre alongside maintaining commitments to housing management and stock investment.

2.9.2 Given the declaration of a 'climate emergency' in autumn 2020 and the subsequent activity developing the first steps towards a zero-carbon future for Rotherham housing, it is only right that the refresh of the HRA Business Plan takes account of the likely costs associated with delivering this ambition.

2.9.3 Based on the likely costs of £585m required for the Council to achieve its aspiration of all Council housing being net zero carbon, this is unaffordable based upon projected income and the funding requirements of other investment priorities such as day to day housing management, housing growth, and maintaining properties to a Decent Homes Standard through kitchen and bathroom replacements etc.

2.9.4 As a result, this means that drawing in external funding to progress net zero commitments becomes even more significant. Participation in national grant funding schemes will be prioritised. The Council will continue to lobby government for a national funding strategy.

2.10 **Impact on our tenants**

2.10.1 There are 16,227 tenancies in receipt of Housing Benefit/ Universal Credit who would not be directly affected by an increase in rent and circa 3,580 tenancies that would be directly affected by a rent increase, as they would pay themselves from their household income. The tenants in receipt of benefit (Housing Benefit or UC) who would see their benefit entitlement adjusted to meet an increase in rent are.

- 8,673 households who are on Universal Credit
- 4,577 households who are on full Housing Benefit entitlement
- 2,977 households who are on part Housing Benefit entitlement

2.11 **Affordability**

2.11.1 An affordability analysis shows that based on a 5% or 7% rent increase those aged under 25's and on benefits would struggle to meet housing affordability tests, given working age benefits are lower for this age group. Irrespective of rent increase the affordability challenge is the same as it is the non-housing element that is less. This is an issue which has existed for a number of years. Other age groups would meet affordability tests assuming they only spent on essential items. Affordability modelling has been undertaken using Policy in Practice software. This software is used to assess all new tenant's ability to afford properties they have been offered, prior to signing a tenancy agreement.

2.11.2 Given average arrears balances have reduced significantly over the past 5 years the impact of Universal Credit has been minimal. That said, a tenant in receipt of Universal Credit will still have a higher arrears balance than other tenants. As a result, the Council's Tenancy Support Team continue to work intensively with tenants on Universal Credit to mitigate any potential arrears.

2.12 **Supporting tenants with Financial Pressures**

2.12.1 A key priority is the ongoing work mitigating the effects of the cost-of-living crisis. The Council is committed to supporting tenants and will do this through continuing early intervention and arrears prevention. Work will continue to support tenants to pay their rent, including offering additional support to vulnerable tenants to help with money, benefits and debt advice.

2.12.2 The Council and its partners provide a comprehensive package of support to tenants and residents facing crisis. Current support offered in Rotherham includes:

- RMBC Tenancy Support Service – provides practical support on all tenancy related issues including debt and budgeting. The team have access to funds to support people in crisis i.e., no gas/ electric. Tenants must be actively working with the team to receive financial benefit.

- Age UK Age Related Benefit Advisory Service – provide support and guidance to residents aged 65 and over to claim all age-related benefits to

maximise income. They also provide holistic support in other areas of concern i.e., fuel poverty/ home insulation etc.

- Council's Discretionary Housing Payment Fund (DHP Fund) - residents with rent arrears can apply to the Fund for assistance to clear or reduce their debt, subject to qualifying criteria.

- European Social Fund/Council Pathways and Inspire Employment Projects – provide support and assistance to people looking to access training and employment in order to better their financial situation. The team also have access to funding to help people in crisis i.e., no food/ heating. Participants must be actively working with the team to receive financial benefit.

- Council's Household Support Fund – supporting vulnerable people through the provision of food vouchers, one-off grants of £400 to help with energy costs and financial support to buy essential items such as cookers/fridge freezers etc.

- Council's Advocacy and Appeals Team – providing people with practical support to maximise their income by claiming any benefits they are entitled to. The Team can assist with application and with mandatory reconsideration and appeals/ tribunals.

- Foodbanks – provided through Liberty Church, the Trussell Trust and Rotherham Foodbank. Vulnerable tenants can be supported through the provision of free food parcels in times of crisis.

- Social Supermarket – Rotherham Minster and VAR support residents through the provision of a social supermarket that allows members to pay £3 a week for a maximum of 3 months to allow them to shop in their store. This service transitions people from foodbank dependency and promotes empowerment through teaching budgeting skills.

- Rotherfed 'Making your money go further' project – this project works with communities to deliver bespoke advice on how tenants and residents can save money and manage on a limited income.

- Citizens Advice Rotherham – providing advice and guidance to all residents on money management and debt solutions, enabling clients to resolve the cycle of debt.

2.13 **Investment in other Council Housing Services**

2.13.1 An ongoing investment of £1.6m per year will be maintained in enhancing Housing Support Services contained in the General Fund over the period. In addition, it is proposed to undertake further work across Housing and Adult Social Care to help customers to maintain independence within their own home for as long as possible.

2.14 **Impact of the proposed scenario**

2.14.1 The impact of the changes to the Business Plan are summarised below: -

- There will be a further £115.7m spent on housing growth over the next five years.
- There will be a borrowing requirement of £24.8m over the next 30 years.
- The General Fund will receive continued funding for HRA support services of £1.6m per year for the life of the plan.
- There will be surpluses of £9.452m by Year 30.

3. Options considered and recommended proposal

3.1 A series of options were considered as part of scenario modelling, and these are detailed at Appendix 2 of the report. Details of the HRA Business Plan Base Case Option 1 (preferred) are set out in the main body of the report and a copy of the 30 Year Operating statement is attached at Appendix 1. This will result in the HRA having an Operating Surplus of £9.452m by Year 30 and provide support to the housing growth programme and the Council's General Fund position.

4. Consultation on proposal

4.1 The Council has a strong track record for tenant engagement and has recently been recognised by the Tenant Participation Advisory Service (TPAS) for the excellent framework that is in place to consult and work with tenants on how services are developed and improved.

4.2 The HRA Business Plan has increased investment in Tenant Involvement Services and increased capacity in the housing management teams. It is the intention to undertake a tenant perception survey in 2023-24 reflecting the new customers standards recently published by the Regulator of Social Housing.

4.3 Members have been consulted on various aspects of the Housing Revenue Account Business Plan. Seminars and Workshops have been held on Housing Growth, Repairs and Maintenance and Housing Policy updates including the Cost-of-Living Crisis. This has helped inform the proposed Business Plan.

4.4 The HRA Business Plan also supports housing growth, which is important for a wide range of reasons including supporting people's health, wellbeing and independence, contributing to Rotherham's economic growth through employment and training opportunities / investment in local businesses, and helping to meet the increasing demand for affordable housing. Targets have been set for the number of homes delivered as a result of council intervention and delivery continues on an upward trend, with 180 recorded for 2021-22.

5. Timetable and Accountability for Implementing this Decision

5.1 The table below shows the approval timeline:

Date	Meeting
13/02/23	Cabinet decision making meeting
01/03/23	Council
02/03/23	Rent and service charge letters posted

6. Financial and Procurement Advice and Implications

6.1 In developing the HRA Business Plan the CIPFA / CIH code of practice for a self- financed housing revenue account; the Financial Viability principle has been considered which states that: -

- The housing authority has arrangements in place to monitor the viability of the housing business and take appropriate actions to maintain viability.

6.2 The HRA Business Plan is reviewed and updated annually to take account of changes to all income streams and the revenue and capital costs of managing and maintaining HRA properties and tenancies. It also considers Capital investment in new build and housing acquisitions for affordability.

6.3 The HRA Business Plan includes assumptions on rent levels as dictated by legislation. The Government has set a 7% cap on rent increases in 2023/23 for social housing. The HRA Business Plan assumes that rents will be increased by 7% in 2023/24 by CPI plus 1% for a year from April 2024 and increases by CPI thereafter. As the HRA is self-financing, the rental income stream makes up most of the funding available to the HRA.

6.4 The HRA operating balance is forecast to reduce to the minimum sustainable level for Years 3-5 in the Business Plan. The minimum balance is £3.9m in Year 1 and uplifted by CPI annually and is the minimum level required to manage financial risk. The forecast is revised each year for the actual income and expenditure incurred.

6.5 Due to the anticipated level of the operating balance future investment in Housing Growth will need to at least breakeven (generate sufficient net revenue income to fund the cost of borrowing). This will support the overarching strategy for the Business Plan to promote growth rather than manage decline. This will be managed via existing capital governance routes.

6.6 The forecast level and cost of borrowing is significant, but the Business Plan modelling demonstrates that this is affordable within the current assumptions for Option 1.

6.7 Option 2 results in a requirement to reduce capital investment in existing housing stock by £1m per annum. A reduction in the space standards of new build properties would be required to reduce build costs.

6.8 There are no direct procurement implications arising from this report.

7. Legal Advice and Implications

7.1 It is vital that the Council has and maintains a robust HRA Business Plan, which is subject to regular review and scrutiny to enable the Council to comply with the duties placed upon it. The HRA provisions in the Local Government and Housing Act 1989 include the duty in January or February each year to formulate proposals relating to HRA income and expenditure. Those proposals are contained in this report.

7.2 The HRA specifically accounts for revenue expenditure and income relating to the Council's own housing stock and is ring-fenced from the Council's General Fund as required by the Local Government and Housing Act 1989, which specifies the items that can be charged and credited to it. The account must include all costs and income relating to the Council's landlord role. The Council has a legal duty to budget to ensure the account remains solvent and to review the account throughout the year.

7.3 Under Section 24 of the Housing Act 1985 (the 1985 Act) the Council has a broad discretion in setting such reasonable rents and other charges as it may determine, and the Council must from time-to-time review rents and make such changes as circumstances may require.

7.4 The duty to review rents and make changes is itself subject to the requirements for notice of a variation set out in Section 103 of the 1985 Act. This will follow any Council decision following a recommendation from Cabinet.

7.5 Local authorities must set rents from 1 April 2020 in accordance with the Governance Policy Statement on Rents for Social Housing 2019. The Government has recently adjusted this policy. For rent periods that begin in the 12 months from 1 April 2023 to 31 March 2024, the CPI plus 1 percentage point limit on annual rent increases is replaced by a 7% 'ceiling'. This means that, in that year, the Council may increase rents by up to 7%. This restriction applies to both social rent and affordable rent homes, with the exception of supported housing. However, it does not affect the calculation of the maximum initial rent when properties are first let or subsequently re-let.

8. Human Resources Advice and Implications

8.1 There are no immediate human resource implications.

9. Implications for Children and Young People and Vulnerable Adults

9.1 There are no implications for CYPS or Vulnerable Adults.

10. Equalities and Human Rights Advice and Implications

10.1 The Local Authority is aware of its duties under the Equality Act 2010 to promote equality, diversity, cohesion and integration and has ensured that the HRA Business Plan is compliant with that duty. An initial equalities screening has

been carried out to assess the impact of these proposals and due to the scale of investment and nature of households affected the Council has completed an Equality Impact Assessment for this plan. This will ensure the Council continues to promote positive impact and reduce or remove negative impact as a result of the proposed investments. An Equalities Analysis is attached at Appendix 3.

11. Implications for CO2 Emissions and Climate Change

11.1 The HRA Business Plan sets out the proposed value of investment in the housing service for the next 30 years. Given the Government's commitment for the UK to achieve net zero carbon by 2050 this will require substantial investment in the Council's housing stock over the life of the Business Plan. Initial estimates put the cost of this at circa £585m which represents a formidable challenge to the HRA. As a result, this means that drawing in external funding to progress net zero commitments becomes even more significant. Participation in national grant funding schemes will be prioritised.

12. Implications for Partners

12.1 This proposal is about making effective use of Council assets and managing them to best effect. It contributes to the sustainable neighbourhood's agenda by addressing future investment needs and will help deliver a better quality of affordable housing to the community.

13. Risks and Mitigation

13.1 Self-financing involved a significant transfer of risk from Central Government to the Council. Variables such as interest rates, cost inflation, number of homes owned etc. are all risks managed by the Council.

13.2 Any adverse changes in rental income (for example as a result of welfare reform or changes in the number of Right to Buy sales) must be managed locally.

13.3 The risk management plan follows the Council's risk management methodology and approach. It includes a clear description of the risk, an assessment of probability and impact of the risk, a summary of controls and information on when the risk will be reviewed.

13.4 Significant risks will be placed on the Corporate Risk Register and risk issues will be escalated as necessary.

13.5 The Council has risk-based reserves to ensure that HRA reserves are maintained at the appropriate level. The reserves will be maintained at the appropriate level to fund potential future financial pressures from risks such as welfare reform and investment requirements.

14. Accountable Officers

Ian Spicer, Strategic Director for Adult Care, Housing and Public Health
James Clark, Assistant Director of Housing

Approvals obtained on behalf of Statutory Officers: -

	Named Officer	**Date**
Chief Executive	Sharon Kemp	30/01/2023
Strategic Director of Finance & Customer Services (S.151 Officer)	Judith Badger	26/01/2023
Assistant Director, Legal Services (Monitoring Officer)	Phil Horsfield	26/01/2023

Report Author: *Paul Elliott, Acting Head of Housing Operational Services 01709 822494*

This report is published on the Council's website.

This page is intentionally left blank

Appendix 1 – 30 Year Operating Statement 2022-23 to 2051-52

Rotherham MBC
HRA Business Plan
Operating Account
(expressed in money terms)

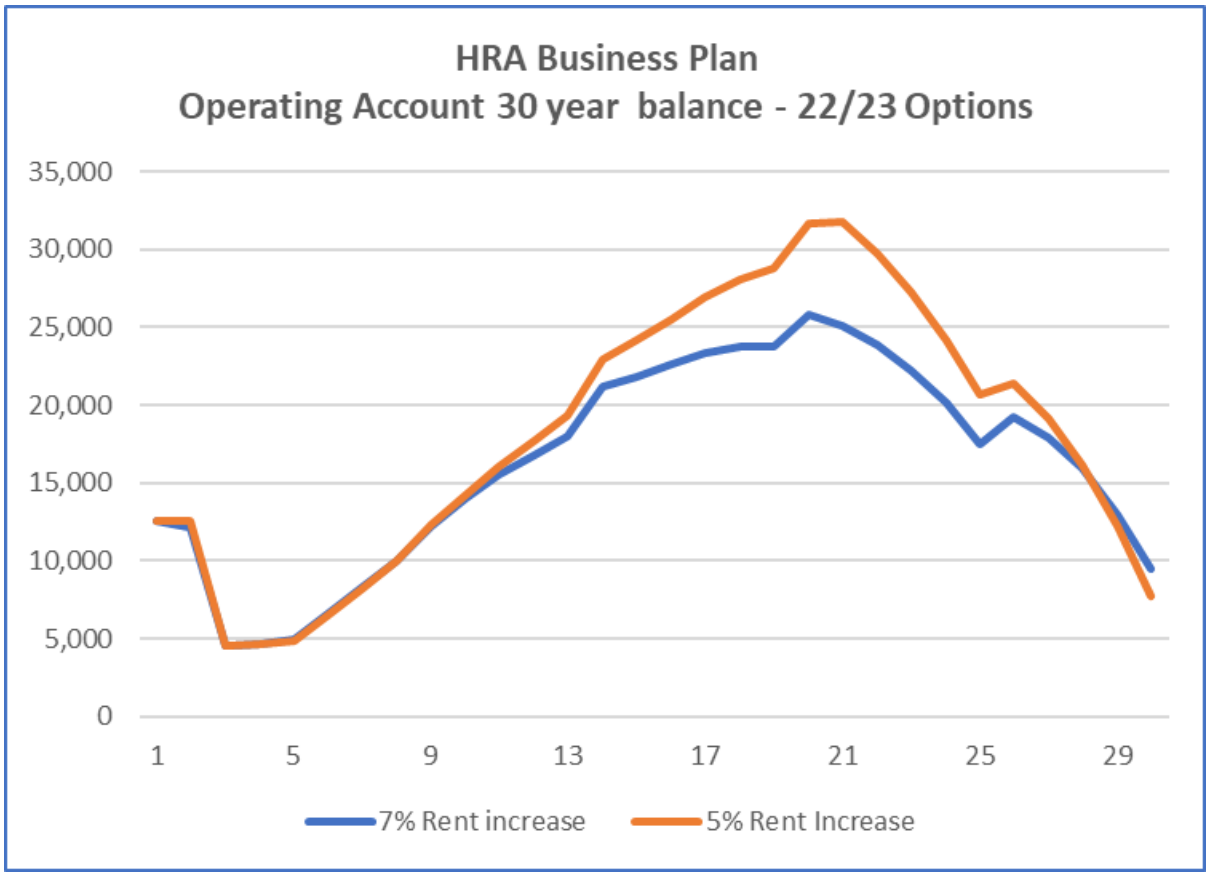
..\RMBC - HRA BP Model 2022 7% Rents 18NOV +borrow v2.xlsm

23NOV22 - 7% RENT INCREASE - INCLUDING BORROWING TO FUND CAPITAL SHORTFALL

Year	Year	Income				Expenditure															
		Net rent Inc	Other inco	Misc Incor	Total Income	Managt.	Depreciation	Responsive & Cyclical	Other Rev	Misc expe	Total expenses	Capital Charges	Net Opera	Repaymer	Transfer t	Transfer fi	RCCO	Surplus (D	Surplus (D	Interest	Surplus (D
		£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000
1	2022.23	80,216	6,373	1,064	87,653	(26,735)	(21,982)	(20,171)	(402)	(448)	(69,737)	(13,751)	4,165	0	0	0	(2,896)	1,269	10,503	773	12,546
2	2023.24	85,520	8,347	1,356	95,223	(33,296)	(24,016)	(22,641)	0	(504)	(80,456)	(13,443)	1,324	0	0	0	(1,929)	(606)	12,546	201	12,141
3	2024.25	90,654	8,583	1,635	100,871	(33,619)	(24,821)	(23,451)	0	(522)	(82,412)	(13,169)	5,290	0	0	0	(13,000)	(7,710)	12,141	164	4,595
4	2025.26	90,773	8,314	1,894	100,982	(33,210)	(25,427)	(24,028)	0	(535)	(83,200)	(13,502)	4,281	0	0	0	(4,356)	(75)	4,595	127	4,647
5	2026.27	92,550	7,964	2,143	102,657	(32,598)	(26,000)	(24,521)	0	(548)	(83,667)	(13,848)	5,143	0	0	0	(4,939)	204	4,647	148	4,999
6	2027.28	94,332	8,163	2,380	104,875	(33,032)	(26,635)	(25,116)	0	(562)	(85,345)	(13,846)	5,684	0	0	0	(4,204)	1,480	4,999	155	6,634
7	2028.29	96,117	8,367	2,607	107,092	(33,838)	(27,275)	(25,719)	0	(576)	(87,408)	(13,851)	5,833	0	0	0	(4,309)	1,525	6,634	176	8,335
8	2029.30	97,921	8,577	2,819	109,317	(34,663)	(27,921)	(26,337)	0	(590)	(89,512)	(13,833)	5,973	0	0	0	(4,494)	1,478	8,335	190	10,003
9	2030.31	101,677	8,791	3,021	113,490	(35,509)	(28,583)	(26,970)	0	(605)	(91,667)	(15,046)	6,777	0	0	0	(4,683)	2,094	10,003	173	12,270
10	2031.32	101,631	9,011	3,210	113,852	(36,375)	(29,261)	(27,618)	0	(620)	(93,873)	(13,579)	6,399	0	0	0	(4,875)	1,524	12,270	163	13,957
11	2032.33	103,538	9,236	3,386	116,159	(37,262)	(29,954)	(28,282)	0	(635)	(96,133)	(13,578)	6,448	0	0	0	(5,070)	1,378	13,957	183	15,518
12	2033.34	105,480	9,467	3,549	118,497	(38,171)	(30,664)	(28,961)	0	(651)	(98,447)	(13,724)	6,325	0	0	0	(5,269)	1,056	15,518	201	16,774
13	2034.35	107,460	9,704	3,702	120,865	(39,102)	(31,391)	(29,657)	0	(668)	(100,817)	(13,555)	6,493	0	0	0	(5,471)	1,022	16,774	216	18,013
14	2035.36	111,581	9,946	3,845	125,373	(40,055)	(32,134)	(30,370)	0	(684)	(103,244)	(13,555)	8,574	0	0	0	(5,676)	2,897	18,013	243	21,153
15	2036.37	111,529	10,195	3,979	125,704	(41,032)	(32,896)	(31,099)	0	(701)	(105,729)	(13,707)	6,268	0	0	0	(5,886)	382	21,153	267	21,802
16	2037.38	113,622	10,450	4,105	128,177	(42,033)	(33,675)	(31,846)	0	(719)	(108,273)	(13,307)	6,597	0	0	0	(6,098)	499	21,802	276	22,576
17	2038.39	115,753	10,711	4,224	130,688	(43,058)	(34,473)	(32,611)	0	(737)	(110,879)	(13,049)	6,760	0	0	0	(6,315)	445	22,576	285	23,307
18	2039.40	117,924	10,979	4,336	133,239	(44,108)	(35,290)	(33,395)	0	(755)	(113,548)	(13,035)	6,656	0	0	0	(6,535)	121	23,307	292	23,719
19	2040.41	120,136	11,253	4,441	135,830	(45,184)	(36,125)	(34,197)	0	(774)	(116,280)	(13,035)	6,515	0	0	0	(6,760)	(245)	23,719	295	23,770
20	2041.42	124,743	11,535	4,544	140,821	(46,285)	(36,981)	(35,018)	0	(794)	(119,078)	(13,035)	8,708	0	0	0	(6,988)	1,719	23,770	308	25,797
21	2042.43	124,684	11,823	4,644	141,152	(47,414)	(37,857)	(35,859)	0	(813)	(121,944)	(13,035)	6,173	0	0	0	(7,221)	(1,048)	25,797	316	25,065
22	2043.44	127,023	12,119	4,747	143,888	(48,570)	(38,754)	(36,720)	0	(834)	(124,878)	(13,066)	5,944	0	0	0	(7,458)	(1,514)	25,065	304	23,854
23	2044.45	129,405	12,422	4,848	146,674	(49,755)	(39,671)	(37,602)	0	(855)	(127,883)	(12,988)	5,803	0	0	0	(7,700)	(1,896)	23,854	286	22,244
24	2045.46	131,831	12,732	4,947	149,510	(50,968)	(40,611)	(38,505)	0	(876)	(130,960)	(12,988)	5,562	0	0	0	(7,946)	(2,384)	22,244	263	20,124
25	2046.47	134,303	13,050	5,048	152,401	(52,211)	(41,572)	(39,430)	0	(898)	(134,111)	(12,988)	5,302	0	0	0	(8,196)	(2,894)	20,124	233	17,463
26	2047.48	139,452	13,377	5,151	157,979	(53,484)	(42,556)	(40,377)	0	(920)	(137,337)	(12,988)	7,654	0	0	0	(6,118)	1,537	17,463	228	19,227
27	2048.49	139,386	13,711	5,252	158,349	(54,788)	(43,564)	(41,346)	0	(943)	(140,642)	(12,988)	4,720	0	0	0	(6,322)	(1,602)	19,227	230	17,855
28	2049.50	141,999	14,054	5,351	161,404	(56,124)	(44,595)	(42,339)	0	(967)	(144,025)	(12,988)	4,391	0	0	0	(6,530)	(2,139)	17,855	210	15,926
29	2050.51	144,661	14,405	5,453	164,519	(57,492)	(45,651)	(43,356)	0	(991)	(147,490)	(12,988)	4,041	0	0	0	(7,141)	(3,099)	15,926	180	13,007
30	2051.52	147,373	14,765	5,556	167,695	(58,894)	(46,731)	(44,397)	0	(1,016)	(151,038)	(12,984)	3,673	0	0	0	(7,366)	(3,694)	13,007	139	9,452
	TOTAL	**3,423,274**	**318,425**	**113,237**	**3,854,936**	**0**	**(1,278,865)**	**(1,017,065)**	**(961,939)**	**(402)**	**(21,740)**	**(3,280,011)**	**(401,449)**	**0**	**173,475**	**0**	**0**	**0**	**(181,752)**	**(8,277)**	**487,822**	**7,226**	

This page is intentionally left blank

Appendix 2 – Summary of modelled Business Plan Scenarios



This page is intentionally left blank

Appendix 3

PART A - Initial Equality Screening Assessment

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality and diversity.

A **screening** process can help judge relevance and provide a record of both the process and decision. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality and diversity
- whether or not equality and diversity is being/has already been considered, and
- whether or not it is necessary to carry out an Equality Analysis (Part B).

Further information is available in the Equality Screening and Analysis Guidance – see page 9.

1. Title	
Title: HRA Business Plan 2023-24	
Directorate: ACH & PH	**Service area: Housing**
Lead person: Paul Elliott	**Contact number: 822494**
Is this a: [x] **Strategy / Policy** [ ] **Service / Function** [ ] **Other** **If other, please specify**	
2. Please provide a brief description of what you are screening	
The annual HRA Business Plan which sets out all proposed income and expenditure for the HRA for the next 30 years as required by HRA self financing. Strategic allocation of resources within the HRA for period of 30 years. Specifically responding to changes in government policy, macro-economic environment and delivering 1,000 new Council homes by 2026. HRA Business Plan for 2023-24 provides information on the positioning of the HRA Business Plan to deliver 1,000 new Council homes by 2026 and deliver against the Council Plan. In essence the overall approach is to make savings where it is feasible to	

do so these can be invested in future housing growth and to position the housing service so it is best placed to respond to future challenges that arise.
Proposals are designed to ensure:

- Deliver 1,000 new Council homes by 2026.
- Whilst savings are made no action is taken that will undermine the Council's longer-term ability to react to changes.
- Provision is made to ensure there are sufficient resources available to invest in services where there is an identified need.
- The longer-term viability of the HRA business plan is maintained.
- Budgets remain flexible to react to any significant changes in property numbers currently expected or further government policy changes.
- No early repayment of debt is made.

3. Relevance to equality and diversity

All the Council's strategies/policies, services/functions affect service users, employees or the wider community – borough wide or more local. These will also have a greater/lesser relevance to equality and diversity.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, disability, sex, gender reassignment, race, religion or belief, sexual orientation, civil partnerships and marriage, pregnancy and maternity and other socio-economic groups e.g. parents, single parents and guardians, carers, looked after children, unemployed and people on low incomes, ex-offenders, victims of domestic violence, homeless people etc.

Questions	Yes	No
Could the proposal have implications regarding the accessibility of services to the whole or wider community? *(Be mindful that this is not just about numbers. A potential to affect a small number of people in a significant way is as important)*	x	
Could the proposal affect service users? *(Be mindful that this is not just about numbers. A potential to affect a small number of people in a significant way is as important)*	x	
Has there been or is there likely to be an impact on an individual or group with protected characteristics? *(Consider potential discrimination, harassment or victimisation of individuals with protected characteristics)*	x	
Have there been or likely to be any public concerns regarding the proposal? *(It is important that the Council is transparent and consultation is carried out with members of the public to help mitigate future challenge)*		x
Could the proposal affect how the Council's services, commissioning or procurement activities are organised, provided, located and by whom? *(If the answer is yes you may wish to seek advice from commissioning or procurement)*		x

Could the proposal affect the Council's workforce or employment practices? *(If the answer is yes you may wish to seek advice from your HR business partner)*		x

If you have answered no to all the questions above, please explain the reason

If you have answered **no** to all the questions above please complete **sections 5 and 6.**

If you have answered **yes** to any of the above please complete **section 4.**

4. Considering the impact on equality and diversity

If you have not already done so, the impact on equality and diversity should be considered within your proposals before decisions are made**.**

Considering equality and diversity will help to eliminate unlawful discrimination, harassment and victimisation and take active steps to create a discrimination free society by meeting a group or individual's needs and encouraging participation.

Please provide specific details for all three areas below using the prompts for guidance and complete an Equality Analysis (Part B).

- **How have you considered equality and diversity?**

The HRA Business plan reviews the proposed income and expenditure for the HRA over the next 30 years it therefore indirectly influences what services can be delivered for Council tenants.

The HRA Business Plan responds to some of the above concerns by maintaining investment in Tenant Involvement Services and the housing management teams to deal with issues of ASB, financial inclusion and engaging with under-represented groups.

The Business plan maintains investment in housing stock which allows investment in properties to install insulation, new heating systems etc. which tackle the fuel poverty agenda and the need for tenants with disabilities to have their homes heated to a warmer temperature than non-disabled tenants.

The Business plan responds to the needs of communities for affordable housing through gearing funds towards building 1000 new Council homes by 2026. The tenure, size and type of accommodation (including Disabled person units) has been informed by the Strategic Housing Market assessment.

The plan continues to invest over £1m in additional resources per year into front line housing services to support the most vulnerable tenants. These tenants will have equality characteristics. The Business plan itself does not commission services but details how the Housing Service will be funded and each service area has policies and strategies

detailing how service will be delivered which will each have an Equality analysis.

- **Key findings**

The Council currently owns circa 20,000 homes, 544 leasehold homes and 3,375 garages with a turnover from rents and other sources approaching £89m per annum.

The HRA Business Plans purpose is to outline how resources will be spent over the next 30 years ensuring we have a viable Housing Service that meets the needs and tenants and citizens of Rotherham.

The HRA Business Plan and through the application of housing policies (such as the allocation policy) will have a positive impact by breaking down some of the barriers that people face in accessing housing specific to their needs; whatever their specialist needs may be. The analysis of housing need by different need groups will help ensure that the strategy has a positive impact across all protected characteristics.

The strategy will align with other key strategies and frameworks across the Council as part of the "One Council" approach. Links to other key documents;

- Council Plan and Year Ahead Plan
- Housing Service Plan
- Thriving Neighbourhoods Strategy
- Health and Wellbeing Strategy
- Homelessness Prevention and Rough Sleeper Strategy
- Financial Inclusion Strategy
- Tenant Engagement Framework
- Housing Strategy

Members have been consulted on various aspects of the Housing Revenue Account Business Plan. Seminars and Workshops have been held on Housing Growth, Repairs and Maintenance, Housing Allocations, Cost of Living, Housing Financial Inclusion Plan and Housing Policy updates. This has helped inform the proposed Business Plan.

- **Actions**

Monitor the demographics of tenants in rent arrears on a bi-annual basis
Monitor the impact of the new build houses by analysis the number of lettings according to the tenants protected characteristic.
Monitor attendance of tenant engagement events.
Respond to consultation feedback through Planning Applications.

Date to scope and plan your Equality Analysis:	20/09/22
Date to complete your Equality Analysis:	26/10/22
Lead person for your Equality Analysis (Include name and job title):	Paul Elliott Acting Head of Housing Operational Services

5. Governance, ownership and approval		
Please state here who has approved the actions and outcomes of the screening:		
Name	**Job title**	**Date**
Paul Walsh	Acting Assistant Director of Housing	

6. Publishing
This screening document will act as evidence that due regard to equality and diversity has been given. If this screening relates to a **Cabinet, key delegated officer decision, Council, other committee or a significant operational decision** a copy of the completed document should be attached as an appendix and published alongside the relevant report. A copy of **all** screenings should also be sent to equality@rotherham.gov.uk For record keeping purposes it will be kept on file and also published on the Council's Equality and Diversity Internet page.

Date screening completed	20 September 2022
Report title and date	HRA Business Plan 2023-24
If relates to a Cabinet, key delegated officer decision, Council, other committee or a significant operational decision – report date and date sent for publication	23 January 2023
Date screening sent to Performance, Intelligence and Improvement equality@rotherham.gov.uk	21 December 2022

This page is intentionally left blank

Appendix 3.

PART B – Equality Analysis Form

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality and diversity.

This form:

- Can be used to prompt discussions, ensure that due regard has been given and remove or minimise disadvantage for an individual or group with a protected characteristic
- Involves looking at what steps can be taken to advance and maximise equality as well as eliminate discrimination and negative consequences
- Should be completed before decisions are made, this will remove the need for remedial actions.

Note – An Initial Equality Screening Assessment (Part A) should be completed prior to this form.

When completing this form consider the Equality Act 2010 protected characteristics Age, Disability, Sex, Gender Reassignment, Race, Religion or Belief, Sexual Orientation, Civil Partnerships and Marriage, Pregnancy and Maternity and other socio-economic groups e.g. parents, single parents and guardians, carers, looked after children, unemployed and people on low incomes, ex-offenders, victims of domestic violence, homeless people etc. – see page 11 of Equality Screening and Analysis Guidance.

1. Title	
Equality Analysis title: HRA Business Plan 2023-24	
Date of Equality Analysis (EA): 21.12.22	
Directorate: ACH & PH	**Service area: Housing Services**
Lead Manager: **Paul Elliott, Acting Head of Housing Operational Services**	**Contact number: 01709 822494**
Is this a: [x] **Strategy / Policy** [ ] **Service / Function** [ ] **Other** **If other, please specify**	

2. Names of those involved in the Equality Analysis (Should include minimum of three people) - see page 7 of Equality Screening and Analysis Guidance		
Name	**Organisation**	**Role (eg service user, managers, service specialist)**
Paul Elliott	RMBC	Head of Service
Kath Andrews	RMBC	Finance Manager
Sue Shelley	RMBC	Business Development Manager

3. What is already known? - see page 10 of Equality Screening and Analysis Guidance

Aim/Scope (who the Policy/Service affects and intended outcomes if known)
This may include a group/s identified by a protected characteristic, others groups or stakeholder/s e.g. service users, employees, partners, members, suppliers etc.)

The annual HRA Business Plan which sets out all proposed income and expenditure for the HRA for the next 30 years as required by HRA Self-financing.

Strategic allocation of resources within the HRA for period of 30 years.

Specifically responding to changes in government policy, macro-economic environment and gearing towards housing growth.

HRA Business Plan for 2023-24 provides information on the positioning of the HRA Business Plan as a driver of housing growth to assist in meeting the Council's housing objectives. In essence the overall approach is to make savings where it is feasible to do so these can be invested in future housing growth and to position the housing service so it is best placed to respond to future challenges that arise.

Proposals are designed to ensure:

There is a significant contribution to housing growth and support to the Council Plan to deliver up to 1000 new Council Homes by 2026.

Whilst savings are made no action is taken that will undermine the Council's longer term ability to react to changes.

Provision is made to ensure there are sufficient resources available to invest in services where there is an identified need .

The longer term viability of the HRA Business Plan is maintained.

Budgets remain flexible to react to any significant changes in property numbers currently expected or further government policy changes.

No early repayment of debt is made.

What equality information is available? (Include any engagement undertaken)
The Council currently owns circa 20,000 homes, 544 leasehold homes and 3,375 garages with a turnover from rents and other sources approaching £84m per annum.

Demographic information

- The Census population of Rotherham in 2021 is 265,800, an increase of 8,200 (+3.2%) compared with the 2011 Census, with around half living in and around the main urban area of Rotherham. The remainder live in smaller towns such as Wath, Dinnington and Maltby, and in numerous large villages and rural communities, all of which have their own distinct identities
- The 2021 Census further shows that Rotherham had 113,900 households, compared with 108,300 in the 2011 Census, an increase of 5,600 or 5.2%. In 2021, 17.7% of Rotherham's population were under 15 years, whilst 25.8% were aged 60 or over. The population of Rotherham aged 60 or over is slightly higher than the England figure of 24.2% and the Yorkshire and Humber figure of 25%.
- Rotherham's young population (under 15) increased from 46,000 in 2011 to 47,100 in 2021 (a 2.4% increase). This increase followed a 6% fall from 48,900 in 2001 to 46,000 in 2011. Whilst the school age population has increased, the number of children aged 0-4 has decreased from 15,738 in 2011 to 14,600 (a 7.3% reduction) which reflects the impact that the pandemic has had on the birth rate.
- Rotherham's older population (over 60) has increased from 61,500 in 2011 to 68,600 in the 2021 Census, an 11.5% rise (51,700 in 2001). Rotherham's population is ageing broadly in line with national trends and the percentage aged over 85 increased from 2.1% in 2011 to 2.3% in 2021.

120,600 Rotherham residents are in employment whilst 106,000 people have workplaces in the Borough, giving a net outflow of 14,700 workers. One in five workers who live in Rotherham are employed in Sheffield and another one in five work elsewhere outside Rotherham.

45,259 children attend 117 Rotherham schools.

Rotherham has a similar age profile to the national average and in common with the national trends, the population is ageing. Central Rotherham has a younger population than average whilst the more suburban and rural areas, mainly in the south of the borough, have older age profiles.

Rotherham's Black and minority ethnic (BME) population was 8.1% in 2011 and is now estimated at around 11%. The central area of Rotherham is far more ethnically diverse than the rest of the Borough. The largest minority ethnic group is Pakistani & Kashmiri (4% of the population), followed by the Slovak & Czech Roma (1.5% of the population). Rotherham also has smaller Black African, Indian, Chinese, Irish and Arab communities, all with between 500 and 2,000 people.

One in six homes is rented from the council and although house prices have risen over the years, they are about half the national average.

Rotherham Borough has 63 councillors representing 21 wards. 43% of councillors are

women and 5% are BME.

There are 30 parish councils in Rotherham covering half the population.

Most neighbourhoods in Rotherham offer a good living environment and 78% of adults are satisfied with their local area as a place to live.

Despite improvements overall, some areas of Rotherham are affected by high economic and social deprivation. Rotherham is the 52nd most deprived district in England according to the Index of Multiple Deprivation 2015, which showed 19.5% of residents living in the 10% most deprived areas nationally.

Central Rotherham forms the main area of high deprivation although there are also pockets in Maltby, Rawmarsh, Dinnington, Thurcroft, Wath, Swinton and Aston. The main forms of deprivation affecting Rotherham are low levels of qualification, poor health, high rates of disability and high worklessness, notably long term sickness.

Adult qualification levels in Rotherham are below average, including the proportion of the population with higher qualifications which reflects Rotherham's industrial legacy. However, most pupils attending Rotherham's schools have attainment slightly above the national average. Rotherham colleges provide good quality further education and the new University Centre offer higher education courses

The HRA Business plan will fund key activities such as the housing development programme. The plan is underpinned by analysis of housing need and demographic data which has been gained from a variety of sources including:

- Profile of applicants on Council's Housing Register (numbers of households eligible for age restricted accommodation etc). The Housing Occupational Health Team assesses households to determine their need which leads to a priority of allocation under the Housing Allocations Policy. A regular review of the profile of people on the housing register takes place to help plan for the types of new homes needed.
- Local population demographic data (Census 2021 emerging)
- Indices of Multiple Deprivation
- Profile of existing Council tenants (including protected characteristics)
- Strategic Housing Market Assessment
- Intelligence from Strategic Housing Forum which is attended by partners that represent different interests and groups eg, homelessness and young people etc
- Ward members will receive specific briefings on potential sites in their wards and their feedback will be considered and including in individual scheme EAs
- Ward profiles contain detailed, localised information both profiling housing stock in the ward and demand
- The Strategic Housing and Development service has worked with the Neighbourhood Service to assist with consultation and dissemination of information about development in localities, identifying alignment with ward priorities. Again, any feedback will be included in individual scheme EAs.
- Housing Involvement Panel which includes Council tenant volunteers.
- Data from new rented, shared ownership and open market sales is analysed to understand the equality impact of each development. The profiling of tenants/ owners is also reflected in completions report and any lessons learnt are applied when developing

new projects.

The Housing Service undertook a survey of tenants' views in 2019, referred to as the Star (Standard Tenant Assessment Response) Survey which supports how resources are targeted and allows the Council to benchmark satisfaction with other social housing providers. The most recent survey found:

- 80% of tenants are satisfied with the overall service provided
- 80% of tenants are satisfied with the quality of their home
- 78% of tenants believe their rent provides value for money
- 48% of tenants were satisfied that their views were listened to and acted upon
- Satisfaction with grounds maintenance and estate services were varied across the borough

The HRA Business Plan responds to the above concerns by continuing to invest in Tenant Involvement Services and capacity in the housing management teams.

Members have been consulted on various aspects of the Housing Revenue Account Business Plan. Seminars and Workshops have been held on Housing Growth, Repairs and Maintenance, Cost of Living and Housing Policy updates. This has helped inform the proposed Business Plan.

Are there any gaps in the information that you are aware of?

Do not collect data on gender reassignment or religion and belief at sign up.

What monitoring arrangements have you made to monitor the impact of the policy or service on communities/groups according to their protected characteristics?

Allocation of properties are monitored by protected characteristics.
Rent arrears are monitored by age, gender, disability.

Engagement undertaken with customers. (date and group(s) consulted and key findings)	The Housing involvement Panel is consulted on all HRA service proposals the last meeting was held on 30 November 2022 (Housing Involvement Panel).
Engagement undertaken with staff (date and group(s)consulted and key findings)	Meeting with M3 mangers and email seeking feedback into the business plan throughout August to November 2022. The plan has been developed with support from Council Officers and input from the Strategic Leadership Team and Members. Councillors, staff and partners play a vital role in the review of the business plan. Following approval the will be effectively communicated

	to staff and members and training will be undertaken in-house.

4. The Analysis - of the actual or likely effect of the Policy or Service (Identify by protected characteristics)
How does the Policy/Service meet the needs of different communities and groups? (Protected characteristics of Age, Disability, Sex, Gender Reassignment, Race, Religion or Belief, Sexual Orientation, Civil Partnerships and Marriage, Pregnancy and Maternity) - see glossary on page 14 of the Equality Screening and Analysis Guidance) The HRA Business Plan responds to some of the above concerns by increasing investment in Supervision and management allowing the service to increase capacity in the housing management teams to deal with issues of ASB, financial inclusion and engaging with under-represented groups. The Business plan maintains investment in housing stock which ensures investment in properties to install insulation, new heating systems etc. which tackle fuel poverty agenda. The Business plan responds to the needs of communities for affordable housing through gearing funds towards building circa 1000 new Council Homes by 2026. The tenure, size and type of accommodation (including Disabled person units) has been informed by the Strategic Housing Market assessment.
Does your Policy/Service present any problems or barriers to communities or Groups? The proposed rent increase of 7% may affect low income groups in or out of work as both pay and benefits have increased at or below CPI inflation.
Does the Service/Policy provide any positive impact/s including improvements or remove barriers? Vulnerable people are offered and provided with tenancy support which is tailored to individual needs to help them sustain their tenancy and live in the community. Support available in Rotherham includes: • RMBC Tenancy Support Service – provides practical support on all tenancy related issues including debt and budgeting. The team have access to funds to support people in crisis i.e. no gas/electric. Tenants must be actively working with the team to receive financial benefit • Age UK Age Related Benefit Advisory Service – provide support and guidance to residents age 65 and over to claim all age related benefits to maximise income. They all provide holistic support in other areas of concern i.e. fuel poverty/home insulation etc • RMBC DHP Fund- residents with rent arrears can apply to the RMBC Discretionary

Housing Payment Fund for assistance to clear or reduce their debt subject to criteria

- ESF/RMBC Pathways and Inspire Employment Projects – provide support and assistance to people looking to access training and employment in order to better their financial situation. The team also have access to funding to help people in crisis i.e. no food/heating. Participants must be actively working with the team to receive financial benefit

- RMBC Household Support Fund – will be used to support vulnerable people through help with energy costs with a grant of £400 to those with a disposable income of less than £150 per month.

- RMBC Advocacy and Appeals Team – providing people with practical support to maximise their income by claiming any benefits they are entitled too. The Team can assist with application and also with mandatory reconsideration and appeals/tribunals.

- Foodbanks – provided through Liberty Church, the Trussell Trust and Rotherham Foodbank. Vulnerable tenants can be supported through the provision of free food parcels in times of crisis. Referrals have historically been made through the RMBC Community Hub

- Social Supermarket – Rotherham Minster and VAR supporting residents through the provision of a social supermarket that allows members to pay £3 a week for a maximum of 3 months to allow them to shop in their store. This service transitions people from foodbank dependency and promotes empowerment through teaching budgeting skills

- Rotherfed 'Making your money go further' project – This project works with communities to deliver bespoke advice on how tenants and residents can save money and survive on a limited income.

- Citizens Advice Rotherham – providing advice and guidance to all residents on money management and debt solutions enabling clients to resolve the cycle of debt.

The increase in funding for new build housing will assist vulnerable groups on the housing register as it will increase the supply of new council housing so reducing the use of temporary accommodation for such groups when they are homeless. It will also increase the number of Disabled person units so meeting the needs of disabled tenants.

What affect will the Policy/Service have on community relations? (may also need to consider activity which may be perceived as benefiting one group at the expense of another)

It is not envisaged that the HRA Business Plan will negatively impact on community relations.

The Council will closely monitor the viability of the HRA Business Plan; by building a HRA

Business Plan monitoring report to monitor key variables such as:

- Number of homes built against the Council's 1000 target
- Rental income
- Rent arrears and bad debts
- Voids and void rent loss
- Debt levels and repayment
- Reserve levels, and
- Maintenance backlog

Please list any **actions and targets** that need to be taken as a consequence of this assessment on the action plan below and ensure that they are added into your service plan for monitoring purposes – see page 12 of the Equality Screening and Analysis Guidance.

5. Summary of findings and Equality Analysis Action Plan

If the analysis is done at the right time, i.e. early before decisions are made, changes should be built in before the policy or change is signed off. This will remove the need for remedial actions. Where this is achieved, the only action required will be to monitor the impact of the policy/service/change on communities or groups according to their protected characteristic - See page 11 of the Equality Screening and Analysis guidance

Title of analysis: HRA Business Plan 2023-24
Directorate and service area: ACH & PH – Housing Services
Lead Manager: Paul Elliott, Acting Head of Housing Operational Services
Summary of findings:
The HRA Business Plan responds to some of the above concerns by increasing investment in Supervision and management allowing the service to increase capacity in the housing allocations teams to reduce use of temporary accommodation and re-house people quicker. management teams to deal with issues of ASB, financial inclusion and engaging with under-represented groups. The Business plan maintains investment in housing stock which ensures investment in properties to install insulation, new heating systems etc. which tackle the fuel poverty agenda. The Business Plan also continues subsidies of District Heating to minimise fuel poverty to those households on District Heating. The Business plan responds to the needs of communities for affordable housing through gearing funds towards building circa 800 new properties over the next 6 years. The tenure, size and type of accommodation (including Disabled person units) has been informed by the Strategic Housing Market assessment. The proposes rent increase of 7% may affect low income groups in or out of work as both pay and benefits have increased at or below CPI inflation.

Action/Target	State Protected Characteristics as listed below	Target date (MM/YY)
Monitor the impact of the build houses by analysis the number of lettings according to the tenants protected characteristic	A,D,S,GR,RE,SO,RoB	31.03.24
Collect protected characteristics at tenancy sign up	A,D,S,GR,RE,SO,RoB	31.03.24

***A = Age, D= Disability, S = Sex, GR Gender Reassignment, RE= Race/ Ethnicity, RoB= Religion or Belief, SO= Sexual Orientation, PM= Pregnancy/Maternity, CPM = Civil Partnership or Marriage. C= Carers, O= other groups**

6. Governance, ownership and approval

Please state those that have approved the Equality Analysis. Approval should be obtained by the Director and approval sought from DLT and the relevant Cabinet Member.

Name	Job title	Date
Paul Walsh	Acting Assistant Director of Housing	21.12.22

7. Publishing

The Equality Analysis will act as evidence that due regard to equality and diversity has been given.

If this Equality Analysis relates to a **Cabinet, key delegated officer decision, Council, other committee or a significant operational decision** a copy of the completed document should be attached as an appendix and published alongside the relevant report.

A copy should also be sent to equality@rotherham.gov.uk For record keeping purposes it will be kept on file and also published on the Council's Equality and Diversity Internet page.

Date Equality Analysis completed	21.12.22
Report title and date	HRA Business Plan 2023-24

Date report sent for publication	
Date Equality Analysis sent to Performance, Intelligence and Improvement equality@rotherham.gov.uk	21.12.22

This page is intentionally left blank

Appendix 4

Will the decision/proposal impact…	Impact	If an impact or potential impacts are identified			
		Describe impacts or potential impacts on emissions from the Council and its contractors.	Describe impact or potential impacts on emissions across Rotherham as a whole.	Describe any measures to mitigate emission impacts	Outline any monitoring of emission impacts that will be carried out
Emissions from non-domestic buildings?	Impact unknown	Schemes to upgrade District Heating Boiler houses will be funded through the HRA Business Plan and will look to alternate fuels such as biomass.	The introduction of biomass boilers or other net zero carbon district heating schemes will result in net zero carbon emissions for the heating of the buildings heated by the scheme and a reduction in emissions across the Borough.	N / A	This will be monitored through the procurement process for the replacement boilers and the supply of biomass fuel.
Emissions from transport?	Increased emissions / impact unknown	For new residential developments and works on existing council stock vehicle movements to and from the site will generated during demolition and construction will create emissions. Through the movement of building and waste materials and personnel.	While it is possible that new households will increase vehicle movements, they may also reduce them. Depending where new residents work and access services. We do not know before a development is built where new residents will move from and whether this move will increase or decrease vehicle movements. Some new properties included in the programme, i.e. the homes the Council purchases as strategic acquisitions will be built regardless of whether the Council purchases them or not.	Prospective contractors will be required to demonstrate how they will minimise and mitigate emissions from vehicle movements as part of the construction, during the tendering process. All new housing developments are subject to planning controls and the planning process at the plan and policy development and planning application stages takes into account vehicle movements.	Assessment of whether the new households increase or decrease carbon emissions through vehicle movements is not monitored at this time.

Emissions from waste, or the quantity of waste itself?	Increased emissions	Construction and works on existing Council stock will generate waste materials through demolition, exporting of materials from groundworks and waste construction materials.	Although new households may not necessarily mean more people living in the Borough, they are likely to create a small increase in the overall volume of waste created and in the distance travelled by waste collection vehicles.	Prospective contractors will be required to demonstrate how they will minimise and mitigate vehicle emissions from the movement of waste, during the tendering process. This will include the recycling / re use of materials on site where possible.	Unknown.
Emissions from housing and domestic buildings?	Impact unknown	Housing refurbishment and new build schemes that may be funded from resources within the HRA Business Plan may contribute to reducing emissions. Council will result in no direct emissions increase for the council.	Housing refurbishment and new build schemes that may be funded from resources within the HRA Business Plan may contribute to reducing emissions. Equally new build housing built as part of the programme will increase emissions from the heating and lighting of the new properties.	In designing refurbishment schemes and new build property the Housing service will use technologies that have lower carbon emissions where cost effective and practicable. Refurbishment which focus on retrofitting for carbon emissions reduction will generally aim to achieve at least EPC level “C” The Council will ensure that the new homes are high quality, energy efficient and able to meet the challenge of climate change, irrespective of tenure. This means aiming to build to net zero standards where economically viable and at	The Housing Service monitor the Energy Performance rating for all its housing stock. The energy performance of new buildings will be monitored once occupied to ensure that the stated performance standards are met.

				least to the Governments proposed 2025 “New Homes Standard” (75% - 80% reduction compared to 2020 standards. The use of modern methods of construction will be considered for all new schemes, where value for money can be demonstrated as well as carbon reduction.	
Emissions from construction and/or development?	Increase in emissions	There would be some emissions from the construction of new build housing and refurbishment works, although the environmental impact of schemes would be monitored through the procurement process and site waste management plans. It is possible that some mature trees will be removed as part of the development of new sites	Some of the building materials will be manufactured within the Borough. Removal of trees without replacement could, depending how they are disposed of, increase carbon emissions.	In designing schemes, the Council service would seek to reduce emissions via contractors using electric vehicles and specific components that have a lower carbon emissions that previous items. For refurbishment schemes, emissions from the construction and refurbishment of properties could be offset by the reduction in carbon emissions from newly installed components having lower or zero carbon emissions. For new build schemes the use of modern methods of construction will be considered for all	This will be monitored through the procurement process and site waste management plans.

				new schemes, where value for money can be demonstrated as well as carbon reduction. Where trees are present on a development site they will be retained where possible. The planning process deals with protection of trees on development sites and where it allows their removal usually requires equivalent or better replacement.	
Carbon capture (e.g. through trees)?	Reduce emissions	The HRA Business plan identifies funding for environmental schemes which may include tree planting that would capture carbon emissions.	Emissions could be reduced by more tree planting across HRA land.	In designing schemes, the Council service would seek to reduce emissions	Ongoing air quality monitoring by highways

Identify any emission impacts associated with this decision that have not been covered by the above fields:

N/A

Please provide a summary of all impacts and mitigation/monitoring measures:

The HRA Business Plan sets out the proposed value of investment in the housing service for the next 30 years. Given the government's commitment for the UK to be achieve net zero carbon by 2050 this will require substantial investment in the Council's housing stock over the life of the business plan. Initial estimates put the cost of this at circa £585m which represents a formidable challenge to the HRA. It is acknowledged that the Housing Service must now develop a roadmap of how the Council will achieve net zero carbon across it's housing stock.

Supporting information:	
Completed by: (Name, title, and service area/directorate).	Paul Elliott, Acting Head of Housing Operations, Housing Services
Please outline any research, data, or information used to complete this [form].	N/A
If quantities of emissions are relevant to and have been used in this form please identify which conversion factors have been used to quantify impacts.	N/A
Tracking [to be completed by Policy Support / Climate Champions]	Comment included in document.

This page is intentionally left blank

Rotherham Metropolitan Borough Council

Public Report
Council

Committee Name and Date of Committee Meeting
Council – 01 March 2023

Report Title
Membership of Political Groups on the Council, Political Balance and Entitlement to Seats

Is this a Key Decision and has it been included on the Forward Plan?
Not applicable

Strategic Director Approving Submission of the Report
Jo Brown, Assistant Chief Executive

Report Author(s)
Emma Hill, Head of Democratic Services
01709 823566 or emma.hill@rotherham.gov.uk

Ward(s) Affected
Borough-Wide

Report Summary
Section 15 of the Local Government and Housing Act 1989, places on local authorities the duty to allocate seats to political groups and sets out the principles to be followed when determining such allocation, following formal notification of the establishment of political groups in operation on the Council.

There is a requirement to annually review the entitlement of the political groups to seats on the committees of the Council.

The allocation of seats must follow two principles:

(a) Balance must be achieved across the total number of available seats on committees; and

(b) Balance must be achieved on each individual committee or body where seats are available.

There are presently 4 political groups in operation on the Council – the Labour Group (majority), Conservative Group (opposition), Liberal Democrat (Lib Dem) Group and Rotherham Democratic Party (RDP) Group – with 2 non-aligned councillors (members who are not in a political group).

The Political Balance of the Council has changed due to a by-election in Keppel Ward which took place on 26 January 2023.

There are 149 seats available on committees, boards and panels and under the calculation the Labour Group is entitled to 86 seats, the opposition Group (Conservative) 43 seats, the Liberal Democrat Group 10 seats, the Rotherham Democratic Party Group 5 seats. The seats allocated to the non-aligned councillors is 5.

Recommendations

1. To note the new political balance of the Council as a result of the by-election.

2. That the entitlement of the membership of the political groups be agreed and such entitlements be reflected in Council's appointments of members to committees.

3. To agree the amendment of appointments of members to Committees, Boards and Panels to reflect the change in political balance as notified by Group Leaders and detailed in the Mayor's Letter.

List of Appendices Included
None

Background Papers
The Council's Constitution.
Membership of Political Groups on the Council, Political Balance and Entitlement to Seats Council Report – 18th January 2023

Consideration by any other Council Committee, Scrutiny or Advisory Panel
No

Council Approval Required
Yes

Exempt from the Press and Public
No

Membership of Political Groups on the Council, Political Balance and Entitlement to Seats

1. Background

1.1 Section 15 of the Local Government and Housing Act 1989, places on local authorities the duty to allocate seats to political groups and sets out the principles to be followed when determining such allocation. The main principles, which must be satisfied sequentially, include:

(a) That the number of seats on ordinary Committees/Bodies which are allocated to each political group bears the same proportion to the total of all the seats on the ordinary Committees of that Authority, as is borne by the Members of that group to the membership of the Authority (i.e. the allocation of the **total** number of seats available must mirror the political composition of the council).

(b) That the number of seats on the Body (Committee, etc.), which are allocated to each political group, bears the same proportion to the number of all the seats on that Body as is borne by the number of Members of that group to the membership of the Authority (i.e. the allocation of seats on **individual** committees must mirror the political composition of the council).

1.2 Local authorities are able to depart from the statutory provisions where there is no vote against doing so.

1.3 Those members not in a political group may still at the discretion of the Council, be allocated a due share of seats, although the Council will decide how to allocate seats to non-aligned councillors.

1.4 In line with the provisions of the Council's Constitution, appointments will be made to committees of the Council at its annual meeting. This report confirms and updates the entitlement to seats on committees.

2. Political Groups

2.1 The Proper Officer has received formal notification, under the provisions of the Local Government (Committees and Political Groups) Regulations 1990, of the establishment of four political groups in operation on the Council, namely:

Name of Group	**Designated Leader & Deputy Leader (Number of Members)**
Labour	Leader – Councillor Chris Read Deputy Leader – Councillor Sarah Allen (34 Members)
Conservative	Leader – Councillor Simon Ball Deputy Leader – Councillor Lewis Mills (17 Members)

Name of Group	Designated Leader & Deputy Leader (Number of Members)
Liberal Democrat	Leader – Councillor Adam Carter (4 Members)
Rotherham Democratic Party	Leader – Councillor Robert Elliott (2 Members)

2.2 Councillor Bennett-Sylvester and Councillor Wilson are unaffiliated to a political group. For the purposes of this report, Councillor Bennett-Sylvester and Councillor Wilson are regarded as non-aligned councillors.

3. Allocation of Seats

3.1 The existing allocation of Committee seats is as follows:

Regulatory Committees/Boards	Seats Available	L	C	LD	RDP	NA
Audit Committee	5	3	2	0	0	0
Licensing Board	21	12	5	1	1	2
Licensing Committee	15	8	5	1	1	0
Planning Board	15	8	5	1	1	0
Staffing Committee	5	3	2	0	0	0
Standards and Ethics Committee	8	4	2	1	0	1

Overview and Scrutiny	Seats Available	L	C	LD	RDP	NA
Overview & Scrutiny Management Board	12	7	3	1	1	0
Health Select Commission	18	10	5	2	1	0
Improving Lives Select Commission	18	10	5	1	2	0
Improving Places Select Commission	18	10	5	1	1	0

Other Bodies	Seats Available	L	C	LD	RDP	NA
Corporate Parenting Group	5	3	2	0	0	0
Introductory Tenancy Review Panel	4	2	1	0	0	1
Joint Consultative Committee	5	3	1	0	0	1
TOTAL	**149**	83	43	9	8	5

Please note that the Liberal Democrat Group are entitled to two seats on the Improving Places Select Commission however, they have chosen to gift one of those seats to the non-aligned member.

3.2 The revised allocation will be included in the mayor's letter together with the nominations to those bodies.

3.3 The allocation process must be applied 'so far as is reasonably practicable' to achieve a balanced outcome. The allocation of the 149 seats to the political groups is determined by the following formula:

Number of Members of Political Group X Number of Seats to be allocated
Total Number of Members of Council

For the 149 seats available in applying principle (a) in paragraph 1.1 and providing for seats to non-aligned members in line with the Council's custom and practice, this gives:

Political Group	**New Seat Entitlement**
Labour	86
Conservative	43
Liberal Democrat	10
Rotherham Democratic Party	5
Non-Aligned	5
Total	149

3.4 In the table in paragraph 3.1 above, the committees and panels listed have locally agreed provisions in respect of their membership which were determined by the Council. For ease of reference additional information relating to appointments is set out below:

Panel	**Description of Role and Function**
Employment Appeals Panel	Appeal Panels shall comprise three members of the Council selected from a pool of 8 members (two of whom shall be Cabinet Members, four who shall be scrutiny members and two whom shall be members of the opposition.)
Corporate Parenting Group	The Corporate Parenting Group shall comprise of five members (three of whom shall be from the majority political party and two of whom shall be from the majority opposition party).
Introductory Tenancy Review Panel	The Panel shall comprise of at least three elected members from the Improving Lives Scrutiny Commission or Improving Places Scrutiny Commission and a housing policy advisor.

Panel	Description of Role and Function
Joint Consultative Committee	The Committee shall comprise of the Deputy Leader, two Cabinet Members and two members of an opposition group.

4. Options considered and recommended proposal

4.1 The Local Government and Housing Act and the Council's Constitution provide for the appointment of members to serve on committees and other bodies as a power reserved to the Council.

4.2 The Council may determine not to appoint to the committees at this meeting, however this will delay the conduct of the Council's business until the next available Council meeting. This option is not recommended.

4.3 As listed in the recommendations section at the beginning of the report, the preferred option is:

- That the entitlement of the membership of the political groups be agreed and any entitlements be reflected in the Council's appointments to committees.

5. Consultation on proposal

5.1 The respective political groups have been advised of the requirement for political balance and have been requested to provide amendments to the Head of Democratic Services for the available seats ahead of this meeting.

6. Timetable and Accountability for Implementing this Decision

6.1 There is a requirement for the Council to make appointments to committees, boards and panels at its meeting on 1st March 2023 to ensure it is meeting its requirements relating to political balance.

7. Financial and Procurement Advice and Implications

7.1 There are no financial and procurement implications directly arising from this report.

8. Legal Advice and Implications

8.1 The legislative requirements are set out at paragraph 1.1 above.

9. Human Resources Advice and Implications

9.1 There are no human resources implications arising from this report.

10. Implications for Children and Young People and Vulnerable Adults

10.1 The appointment of members to serve on committees and other bodies of the Council will indirectly impact on children and young people and vulnerable adults through the activities and decisions of those bodies. There are no apparent direct implications at the time of writing this report.

11. Equalities and Human Rights Advice and Implications

11.1 There are no equalities implications arising from the report. Political groups are required to have regard to the provisions of the Equality Act 2010 when nominating Member appointments to committees and other offices.

12. Implications for CO_2 Emissions and Climate Change

12.1 There are no implications for CO2 Emissions and Climate Change arising from this report.

13. Implications for Partners

13.1 The appointment of councillors to serve on its committees, boards and panels is designed to have a positive impact on the Council's relationship with partners and stakeholders to enhance the relationship through the presence of accountable and elected representatives.

14. Risks and Mitigation

14.1 By having regard to the detail of the report above in respect of meeting statutory requirements, any risk implications will have been mitigated. Therefore, there are no risks to be borne in mind in respect of the recommendations.

Accountable Officer(s)
Emma Hill, Head of Democratic Services
Barbel Gale, Governance Manager

Emma Hill, Head of Democratic Services
01709 823566 or emma.hill@rotherham.gov.uk

This report is published on the Council's website.

This page is intentionally left blank

Public Report
Council

Committee Name and Date of Committee Meeting
Council – 01 March 2023

Report Title
Calendar of Meetings for the 2023-24 Municipal Year

Is this a Key Decision and has it been included on the Forward Plan?
No

Strategic Director Approving Submission of the Report
Jo Brown, Assistant Chief Executive

Report Author(s)
Emma Hill, Head of Democratic Services
01709 823566 or emma.hill@rotherham.gov.uk

Ward(s) Affected
Borough-Wide

Report Summary
At its meeting on 30 November 2022, the Council agreed a draft calendar of meetings for 2023-24 and 2024-25. In accordance with the Council Procedure Rules (Part 1 – Council Meetings; Section 4 – Budget Council Meeting) this report is to formally approve the calendar of meetings for the 2023-24 municipal year.

Recommendations
That Council approves the calendar of meetings for the 2023-24 municipal year.

List of Appendices Included
Appendix 1 - Calendar of Meetings 2023-24

Background Papers
- Draft Calendar of Meetings for the 2023-24 and 2024-25 Municipal Years – 30 November 2022, Council Meeting
- Council Constitution

Consideration by any other Council Committee, Scrutiny or Advisory Panel
No.

Council Approval Required
Yes

Exempt from the Press and Public
No

Calendar of Meetings for the 2023-24 Municipal Year

1. Background

1.1 The procedure rules within the Council's constitution requires that the calendar of meetings be presented at the Budget Council meeting and specifies the type and number of Council meetings to be held within the municipal year.

1.2 It is good practice to set meeting dates in advance for the forthcoming year. This approach enables the Council to have robust governance arrangements in place to facilitate informed decision-making.

1.3 It also ensures that standard items can be presented to the various Committees, Boards and Panels at the most appropriate times during the year.

2. Key Issues

2.1 The Council's Procedure Rules in the Constitution require that the calendar of meetings be presented for approval at the Budget Council meeting. This report is submitted in accordance with that requirement.

2.2 The Council's Constitution states that there should be an Annual meeting, a Budget Council meeting, and a minimum of six ordinary Council meetings per year. The proposed schedule of meetings meets that requirement.

3. Options considered and recommended proposal

3.1 No alternative options were considered.

3.2 It is recommended that the Council approve the calendar of meetings for the 2023-24 municipal year.

4. Consultation on proposal

4.1 When setting the draft meeting dates, Democratic Services have been mindful to take account of the meeting dates of some of the Council's partner organisations to avoid conflicts where possible.

4.2 Consultation has also taken place with officers to ensure that where needed, meeting dates coincide with the Council's statutory reporting requirements.

5. Timetable and Accountability for Implementing this Decision

5.1 The determination of the calendar of Council and committee meetings for the ensuing municipal year is a matter for the Council.

5.2 The Head of Democratic Services supported by the Governance Manager will be responsible for the implementation of the meetings calendar for 2023-24.

6. Financial and Procurement Advice and Implications

6.1 There are no direct financial or procurement implications associated with this report.

7. Legal Advice and Implications

7.1 There are no direct legal implications associated with this report.

8. Human Resources Advice and Implications

8.1 There are no direct human resources implications associated with this report.

9. Implications for Children and Young People and Vulnerable Adults

9.1 There are no direct implications for children and young people and vulnerable adults associated with this report.

10. Equalities and Human Rights Advice and Implications

10.1 There are no direct equalities or human rights implications associated with this report.

11. Implications for CO_2 Emissions and Climate Change

11.1 There are no direct implications for CO2 Emissions and Climate Change associated with this report.

12. Implications for Partners

12.1 There are no direct implications for partners arising from this report.

13. Risks and Mitigation

13.1 There are no risks directly associated with this report.

Accountable Officer(s)
Emma Hill, Head of Democratic Services
Barbel Gale, Governance Manager

Report Author: *Emma Hill, Head of Democratic Services*
01709 823566 or emma.hill@rotherham.gov.uk

This report is published on the Council's website.

This page is intentionally left blank

Appendix 1 - May 2023 - May 2024

May-23				
Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
1 **Bank Holiday**	**2**	**3**	**4**	**5**
8 Bank Holiday	**9** 1.30 - Improving Places Select Commission	**10** 10.00 - OSMB	11 10.00 Licensing Bd Sub	**12**
15 10.00 - Cabinet	16	**17**	**18** 9.00 - Planning Board	**19** 2.00 - Ceremonial Annual Council
22	**23**	**24** 2.00 - Council Meeting - Business	**25**	**26**
29 **Bank Holiday**	**30**	**31**		

Jun-23				
Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
			1	2
5 10.00 Licensing Bd Sub	**6** 1.30 - Improving Places Select Commission	**7** 2.00 - Audit Committee	**8** 9.00 - Planning Board	**9**
12	**13** 10.00 - Improving Lives Select Commission 4.30 - CPP	**14** 10.00 - OSMB	**15** 10.00 - Local Admission Forum 2.00 - Standards and Ethics Committee	**16**
19 10.00 - Cabinet	**20**	**21**	**22** 2.00 - Education Consultative Committee	**23** 8.30 - Rotherham Schools Forum
26 9.00 - SY Waste Board 9.30 - BDR Waste Board	**27**	**28** 9.00 - HWBB	**29** 9.00 - Planning Board 4.00 - SACRE 5.00 - Health Select Commission	**30**

Jul-23				
Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
3	**4**	**5** 10.00 - OSMB	**6**	7
10 10.00 - Cabinet	**11** 1.30 - Improving Places Select Commission	**12** 1.30 - RMBC/Trade Union JCC	**13** 2.00 - Health, Welfare and Safety Panel	**14**
17	**18**	**19** 2.00 - Council	**20** 9.00 - Planning Board	**21**
24 10.00 Licensing Board Sub	**25** 10.00 - Improving Lives Select Commission	**26** 10.00 - Transportation Advisory Group	**27** 2.00 - Audit Committee 5.00 - Health Select Commission	**28**
31				

Aug-23				
Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
	1	**2**	**3**	4
7	**8**	**9**	**10** 9.00 - Planning Board	**11**
14 10.00 Licensing Board Sub	**15**	**16**	**17**	**18**
21	**22**	**23**	**24**	**25**
28 **BANK HOLIDAY**	**29**	**30**	**31** 9.00 - Planning Board	

Sep-23				
Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
				1
4 9.00 - SYWB 9.30 - BDR WB 10.00 - Licensing Board Sub	**5**	**6**	**7**	**8**
11	**12** 10.00 Improving Lives Select Commission 3.30 - CPP	**13** 10.00 - OSMB	**14** 2.00 - Standards and Ethic Committee	**15**
18 10.00 - Cabinet	**19** 1.30 - Improving Places Select Commission	**20**	**21** 9.00 - Planning Board 4.00 - SACRE	**22** 8.30 - Rotherham Schools Forum
25 10.00 Licensing Board Sub	**26** 2.00 - Audit Committee	**27** 9.00 - HWBB	**28** 5.00 - Health Select Commission	**29**

Oct-23				
Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
2	**3**	**4** 2.00 - Council	**5**	**6**
9 10.00 - Licensing Board	**10**	**11** 10.00 - OSMB	**12** 9.00 - Planning Board 2.00 - Education Consultative Committee	**13**
16 10.00 - Cabinet	**17**	**18** 1.30 - RMBC/Trade Union JCC	**19** 2.00 - Health, Welfare and Safety Panel	**20**
23 10.00 - Licensing Board Sub	**24** 1.30 - Improving Places Select Commission	**25** 10.00 - Transportation Advisory Group	**26**	**27**
30	**31** 10.00 - Improving Lives Select Commission			

Nov-23				
Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
		1	**2** 9.00 - Planning Board	**3**
6	**7**	**8**	**9** 2.00 - Standards and Ethics Committee	**10**
13 10.00 - Licensing Board Sub	**14**	**15** 10.00 - OSMB	**16** 10.00 - Local Admissions Forum	**17** 8.30 - Rotherham Schools Forum
20 10.00 - Cabinet	**21**	**22** 9.00 - HWBB	**23** 9.00 - Planning Board 5.00 - Health Select Commission	**24**
27	**28** 2.00 - Audit Committee	**29** 2.00 - Council	**30**	

Dec-23				
Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
				1
4 10.00 - Licensing Board Sub	**5** 10.00 - Improving Lives Select Commission	**6**	**7** 4.00 - SACRE	**8**
11 9.00 - SYWB 9.30 - BDR WB	**12** 1.30 - Improving Places Select Commission 4.30 - CPP	**13** 10.00 - OSMB	**14** 9.00 - Planning Board	**15**
18 10.00 - Cabinet	**19**	**20**	**21**	**22**
25 **BANK HOLIDAY**	**26** **BANK HOLIDAY**	**27**	**28**	**29**

Jan-24				
Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
1 **BANK HOLIDAY**	**2**	**3**	**4**	**5**
8	**9** 2.00 - Audit Committee	**10**	**11**	**12** 8.30 - Rotherham Schools Forum
15 10.00 - Licensing Board Sub	**16** 2.00 - OSMB	**17** 2.00 - Council	**18** 9.00 - Planning Board 2.00 - Standards and Ethics Committee	**19**
22 10.00 - Cabinet	**23**	**24** 9.00 - HWBB 1.30 - RMBC/Trade Union JCC	**25** 2.00 - Health, Welfare and Safety Panel 5.00 - Health Select Commission	**26**
29 10.00 - Licensing Board Sub	**30** 10.00 - Improving Lives Select Commission	**31**		

Feb-24				
Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
			1 10.00 - Local Admissions Forum	**2**
5	**6** 1.30 - Improving Places Select Commission	**7** 10.00 - OSMB	**8** 9.00 - Planning Board 2.00 - Education Consultative Committee	**9**
12 10.00 - Cabinet	**13**	**14** 10.00 - Staffing Committee	**15**	**16**
19 10.00 - Licensing Board Sub	**20**	**21** 10.00 - OSMB	**22**	**23**
26	**27**	**28** 2.00 - Council	**29** 9.00 - Planning Board	

Mar-24				
Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
				1
4 9.00 - SYWB 9.30 - BDR WB	**5** 10.00 - Improving Lives Select Commission	**6** 10.00 - Transportation Advisory Group	**7** 2.00 - Standards and Ethics Committee 5.00 - Health Select Commission	**8**
11 10.00 - Licensing Board Sub	**12** 2.00 - Audit Committee	**13** 10.00 - OSMB	**14**	**15**
18 10.00 - Cabinet	**19** 1.30 - Improving Places Select Commission 4.30 - Corporate Parenting Panel	**20**	**21** 9.00 - Planning Board 4.00 SACRE	**22**
25	**26**	**27** 9.00 - HWBB	**28**	**29** **GOOD FRIDAY**

Apr-24				
Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
1 **EASTER MONDAY**	**2**	**3**	**4**	**5**
8 10.00 Licensing Board Sub	**9**	**10** 10.00 - OSMB	**11** 9.00 - Planning Board	**12**
15 10.00 - Cabinet	**16**	**17**	**18** 2.00 - Health, Welfare and Safety Panel	**19**
22	**23**	**24** 1.30 - RMBC/Trade Union JCC	**25**	**26** 8.30 - Rotherham Schools Forum
29	**30**			

May-24				
Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
		1	**2** **ELECTIONS**	**3**
6 **BANK HOLIDAY**	**7**	**8**	**9**	**10**
13	**14**	**15**	**16** 9.00 - Planning Board	**17** 2.00 - Annual Council Meeting - Ceremonial
20	**21**	**22** 2.00 - Annual Council Meeting - Business	**23**	**24**
27 **BANK HOLIDAY**	**28**	**29**	**30**	**31**

This page is intentionally left blank

AUDIT COMMITTEE
10th January, 2023

Present:- Councillor Baker-Rogers (in the Chair); Councillors Mills, Wyatt and John Barber (Independent Person).

Gareth Mills and Thilina de Zoysa (External Auditor, Grant Thornton) were also in attendance.

An apology for absence was received from Councillor Cowen.

61. DECLARATIONS OF INTEREST

There were no Declarations of Interest made at the meeting.

62. QUESTIONS FROM MEMBERS OF THE PUBLIC OR THE PRESS

There were no members of the public or press present at the meeting nor had any questions being received in advance of the meeting.

63. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for Minute Nos. 70 (Corporate Risk and Register) and 71 (Finance and Corporate Services Directorate Risk Register – Appendix 1) as it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972.

64. MINUTES OF THE PREVIOUS MEETING HELD ON 29TH NOVEMBER, 2022

Consideration was given to the minutes of the previous meeting of the Audit Committee held on 29th November, 2022.

Arising from Minute No. 48 (Governance Audit and Risk), it was noted that a report was to be submitted to the March meeting of the Audit Committee for consultation on any possible changes to the Committee in light of the recently issued CIPFA rules/practice guide. It would then be considered by the Constitution Working Group with any changes submitted to the Annual Council meeting in May.

Arising from Minute No. 49 (Audited Statement of Accounts 2021/22), it was reported that the Statutory Instrument had gone live on 25th December, 2022. It was expected that an opinion on the accounts would be issued as planned during January and the ISA260 re-issued at the point of sign-off. There had been no material issues arising on the Rotherham account since those reported to the November meeting. The Chair of the Audit Committee would be included in the notification of sign-off.

Resolved:- That the minutes of the previous meeting of the Audit Committee be approved as a correct record of proceedings.

65. VALUE FOR MONEY OPINION

Gareth Mills, External Auditor, gave a verbal update on the Value for Money work taking place.

The audit was progressing well and was on track for completion within the next couple of weeks. It was hoped to send the draft report to Finance officers by the end of the month, finalised in February and submitted to the March Audit Committee meeting.

66. EXTERNAL INSPECTIONS, REVIEWS, AND AUDITS UPDATE

Consideration was given to a report, presented by Tanya Lound, Corporate Improvement and Risk Officer, providing details of recent external inspections, reviews and audits as well as a summary of progress against the recommendations from all external inspections, reviews and audits setting out details of arrangements for ensuring the accountability and governance around their implementation.

Since the last report to Committee in July, 2022, 8 external inspections, reviews and audits had taken place resulting in 26 recommendations/areas for improvement 3 of which were complete, 7 in progress and 16 not yet started (at planning stage). The outcome was not yet known for 3 of the audit reviews conducted.

In addition, 33 of the ongoing recommendations relating to external inspections, reviews and audits that took place prior to July 2022 were now completed, 17 were in progress and 35 had not yet started. 22 of those not yet started were currently being embedded within the Council's Equalities Framework Action Plan.

The report included detail of progress being made in respect of the following specific areas and Directorates together with a verbal update on the outstanding recommendations:-

- Children and Young People's Services
- Adult Care, Housing and Public Health
- Regeneration and Environment Services
- Finance and Customer Services
- Assistant Chief Executive

Helen Sweaton (Joint Assistant Director, Commission, Quality and Performance, CYPS), Nathan Heath (Assistant Director, Education and Inclusion) and Luke Sayers (Assistant Director, Customer Information and Digital Services), were also in attendance to answer any specific questions relating to their areas of responsibility.

Discussion ensued on the report with the following issues raised/clarified:-

- An internal Strategic Customer Experience Board had been established to monitor the actions arising from the Customer Services Peer Review. A report was to be submitted to Scrutiny shortly
- The internal monitoring arrangements had been strengthened. As well as the 6 monthly report to the Audit Committee, a quarterly report was presented to the Strategic Leadership Team (SLT) and Assistant Directors. A new Assistant Directors Group had been established; part of its role was to ensure actions had been progressed
- The possibility was being explored as to whether the Internal Audit system could be used for monitoring the implementation of recommendations arising from external inspections/audits
- Suggested colour coding in the "Status" box to illustrate which recommendations had overrun their agreed timeline
- All the recommendations relating to CYPS were prioritised for completion with not one taking precedence over another
- Quarterly meetings took place between CYPS, DfE and the National Health Service Improvement which oversaw both the implementation and impact of actions as well as rag rating them
- Within CYPS no action could be signed off without consideration by the Challenge Panel
- Ensuring a consistent corporate approach to customer access and services across the Council

Resolved:- (1) That, the recent external inspections, reviews and audits which have taken place and the progress made relating to ongoing recommendations, be noted.

(2) That the governance arrangements in place for monitoring and managing the recommendations be noted.

(3) That regular reports continue to be submitted to the Audit Committee.

(4) That the Committee be provided with further information on the Customer Service Experience Board.

67. INTERNAL AUDIT PROGRESS REPORT

Consideration was given to a report presented by David Webster, Head of Internal Audit, which provided a summary of Internal Audit work completed during 1st to 30th November, 2022, and the key issues that had arisen therefrom.

The current position with regard to the revised plan was outlined in Appendix A to the report. In the last month 2 audits had been deferred to next year owing to a review of policy for the area concerned. In the year to date, the Department had delivered 692 days of productive work showing as on target for the year as a whole.

4 audits had been finalised since the last Committee meeting 2 of which had received Reasonable Assurance, one had received Partial Assurance and one had received Substantial Assurance as set out in Appendix B to the report.

Internal Audit's performance against a number of indicators was summarised in Appendix C. Targets were met apart from the issuing of reports in the planned time which had been affected by annual leave.

Discussion ensued with the following issues raised/clarified:-

- Possibility that the plan may be delayed a little by the end of the year dependent upon the resources available, however, there would be sufficient work completed to enable an opinion to be given
- The consultation process had commenced with Strategic Directors regarding the 2023/24 plan

Resolved:- (1) That the Internal Audit work undertaken between 1st November to 30th November, 2022, and the issues that had arisen therefrom, be noted.

(2) That the information contained regarding the performance of Internal Audit and the actions being taken by management in respect of their performance be noted.

68. AUDIT COMMITTEE FORWARD WORK PLAN

Consideration was given to the proposed forward work plan for the Audit Committee covering the period March, 2023 to January, 2024.

Resolved: That the Audit Committee forward work plan, as now submitted, be approved.

69. CORPORATE STRATEGIC RISK REGISTER

Simon Dennis, Corporate Improvement and Risk Manager, presented the current Corporate Strategic Risk Register (CSRR) which had recently been considered by the Council's Strategic Leadership Team.

The CSRR had been completed following reviews of individual risks by Directorate Leadership Teams with every risk on the register owned by a member of SLT and appeared on their Directorate's risk register. It had been formally reviewed both at SLT meetings every quarter and most recently in December.

The long term pattern of the assessed risk level reducing had broadly continued over the last 2 years. This reflected the increasing grasp on the key risks that needed to be managed at a strategic level as well as the continued improvement following the reduction in impact of the pandemic.

Since July 2021, over 42% of risks monitored at a strategic level had reduced in assessed level, 42% remained stable and 12% had increased or were new to the register.

Since the last full update in July, 2022, there had been no new risks added to the CSRR and no risks removed or de-escalated. In total there remained 14 risks, the same number as reported in July 2022.

The risk management process was reviewed by Internal Audit during early 2022 comparing arrangements to the requirements of the relevant International Standard ISO31000. The review again concluded that substantial assurance could be derived from the controls that were in place. This was the highest assurance level possible. A further review would take place in 2023.

Discussion ensued with the following issues raised/clarified:-

- Further work would take place with the Design Team to provide illustration of the risks that had moved since the previous report as previously requested by the Committee
- The degree of change in the risk scores and the risks contained on the register compared to last time had only changed by 2 compared to 8 on the last report. More work was to take place to ensure risk scores were appropriately reviewed
- Both SLT and the Assistant Chief Executive had looked very closely at SLT03 (delivery of the Council's corporate priorities in the context of the cost of living crisis) on several occasions. The current indications were that the delivery plan was very much on target for delivery
- The war in Ukraine would not feature as a specific risk on the corporate risk register but various elements featured on Directorate risks e.g. Homes for Ukraine Scheme on the Assistant Chief Executive's risk register. However, it was felt that it should be recognised at the highest level that the Council was taking account of the impact of the war

Resolved:- (1) That the update be noted.

(2) That future reports highlight the risks that were impacted by the war in Ukraine.

(Appendix 1 was considered in the absence of the press and public in accordance with Paragraph 3 of the Act (Information relating to the financial or business affairs of any particular person (including the authority holding that information/financial information)

70. FINANCE AND CUSTOMER SERVICES DIRECTORATE RISK REGISTER

Judith Badger, Strategic Director Finance and Customer Services, presented a report providing details of the Risk Register and risk management activity within the Finance and Customer Services Directorate.

The Directorate level Risk Register currently had 8 risk items listed of which one was included on the Corporate Risk Register:-

- SLT16 (FCS1) – Directorates failing to deliver services within budget. Financial settlements from Government being inadequate to meet service costs and demand increases. Economic factors impacting negatively on Business Rates and Council Tax income

Risks were regularly discussed and reviewed at the Directorate Leadership Team (DLT) and, where necessary, escalated to the next strategic level for inclusion on the appropriate risk register. Risks were owned and updated by the relevant Assistant Director/M3 Manager.

As part of the ongoing programme to embed Risk Management into the working culture of the Council, all M2 and M3 managers within Finance & Customer Services were encouraged to attend corporate Risk Management training. New and/or redeployed managers were asked to attend future training events.

Discussion ensued with the following issues raised/clarified:-

- Discussion would take place as to whether customer experience, particularly with regard to the “front door” should be included within FCS15 (To provide an efficient and effective Customer Information and Digital Services to enable the provision of Council services to the public)
- Currently no reduction had been seen in Council Tax collection rates

Resolved:- That the progress and current position in relation to risk management activity in the Finance and Customer Services Directorate, as detailed in the report now submitted, be noted.

(Appendix 1 was considered in the absence of the press and public in accordance with Paragraph 3 of the Act (Information relating to the financial or business affairs of any particular person (including the authority holding that information/financial information)

71. ITEMS FOR REFERRAL FOR SCRUTINY

There were no items for referral.

72. URGENT BUSINESS

There was no urgent business to report.

73. DATE AND TIME OF NEXT MEETING

Resolved:- That a further meeting be held on Tuesday, 14th March, 2023, commencing at 2.00 p.m. in Rotherham Town Hall.

This page is intentionally left blank

HEALTH AND WELLBEING BOARD
23rd November, 2022

Present:-

Councillor David Roche	Cabinet Member, Adult Social Care and Health **Chair**
Chris Edwards	Place Director, NHS South Yorkshire Integrated Care Board
Lydia George	Strategy and Delivery Lead, Rotherham Place, NHS South Yorkshire Integrated Care Board
Dr. Jason Page	Medical Director, NHS South Yorkshire Integrated Care Board
Dr. Neil Thorman	GP Representative, NHS South Yorkshire Integrated Care Board
Ben Anderson	Director of Public Health, Rotherham MBC
Suzy Joyner	Strategic Director, Children and Young Peoples' Services, Rotherham MBC
Sharon Kemp	Chief Executive, Rotherham MBC
Ian Spicer	Strategic Director, Adult Social Care, Housing, and Public Health, Rotherham MBC
Paul Woodcock	Strategic Director, Regeneration and Environment, Rotherham MBC
Laura Koscikiewic	Chief Superintendent, South Yorkshire Police (SYP)
Sheila Lloyd	Interim Chief Executive, Rotherham, Doncaster, and South Humber NHS Foundation Trust (RDaSH)
Michael Wright	Deputy Chief Executive, The Rotherham NHS Foundation Trust (TRFT), (representing Dr. Richard Jenkins)

Report Presenters:-

Ruth Fletcher-Brown	Specialist, Public Health, Rotherham MBC
Phil Hayes	Chief Executive, Rotherham Federation of Communities
Claire Smith	Deputy Director, Rotherham Place, NHS South Yorkshire

Also Present:-

Leonie Weiser	Policy Officer
Kelsey Broomhead	Practitioner Apprentice, Public Health

Apologies for Absence:-

Councillor Aveyard, Shafiq Hussain, Natalie Palmer. Kathryn Singh, Shayne Tottie

35. DECLARATIONS OF INTEREST

There were no declarations of interest.

36. QUESTIONS FROM MEMBERS OF THE PUBLIC AND THE PRESS

The Chair confirmed that no questions had been submitted.

37. COMMUNICATIONS

The Chair described an upcoming meeting with the Integrated Care Partnership regarding the Integrated Care Board (ICB) focus on health inequalities which was scheduled to take place on 3rd February, 2023. Special guests had also been invited to speak at the event.

The Chair invited representations to be made privately in respect of whether voluntary aid groups joining the Integrated Care Partnership (ICP) should be given remuneration for their attendance. It was noted that other membership of the ICB had not been offered remuneration.

The Chair also noted that there was representation from Police and Fire on the ICB, and consideration was being given to proportionate representation from universities in the area.

38. MINUTES OF THE PREVIOUS MEETING

Consideration was given to the minutes of the previous meeting.

Further to Minute No. 20 of 21st September, 2022, it was noted that an update on social prescribing was in progress as more work had been done in this area. The update would be provided at the January meeting.

Resolved:- (1) That the minutes be approved as a true and correct record of the proceedings.

(2) That an update on social prescribing be submitted to the next meeting.

39. BETTER MENTAL HEALTH BEFRIENDER PROJECT

Consideration was given to a powerpoint presentation in respect of the Better Mental Health Befriending Project. The Chair welcomed Phil Hayes, Chief Executive Officer of Rotherham Federation of Communities (RotherFed) and Ruth Fletcher-Brown, Specialist Public Health, to present.

The presentation described the context of the work. In early 2021, Health and Social Care had announced a funding stream as part of the Local Plan which supported projects delivered in partnership with various third sector organisations. The projects focussed on schools, workplaces, and built on existing good practice in the voluntary sector. The Befriending Project grew out of this work. The presentation covered the background of the project, an overview of the project, outcomes of the project, including a breakdown of the beneficiaries of the project, key achievements, and recognition received.

The background of the project was illustrated with the following points:

- 8.3% of Rotherham residents have a low happiness score according to the annual population survey, 20/21 (lower value is better) – (chart, right).
- In all, 81 (49%) Rotherham neighbourhoods (Lower Super Output Areas or LSOAs) rank among the 30% most deprived in England and 36 LSOAs (22%) are in the top 10% most deprived. There are 167 LSOAs in total in Rotherham.
- The estimated prevalence of common mental health disorders for Rotherham is 18.6%; this is higher than that for Yorkshire and the Humber and England (2017).
- Data from 2018/19, show 12% or Rotherham residents reported a long-term mental health problem, which is significantly higher than the England value of 9.9%.

An overview of the project was illustrated:

- Rotherham befriending network formed in 2020 in response to covid. Network chaired by RotherFed.
- Public health Rotherham successful with application summer 2021 – 3 projects including “Befriending.”
- PH commissioned RotherFed to lead partnership of VCS befriending providers .
- Rotherham befriending project began in September 2021 ending in May 2022.
- Project supported lonely and isolated residents to take the next steps back into community life.
- Through social engagement, training, local activities, TARAs, community group involvement, etc.

Outcomes and targets of the project were:

- Target of 800 Rotherham residents supported through this project
- Areas of deprivation a key focus of OHID – Bottom 30% LSOAs
- BAME communities also a key focus for OHID
- WEMWEBS beneficiary assessments for all involved
- Case studies produced by each provider each month
- ‘Be a good neighbour’ campaign created and launched

A breakdown of the beneficiaries of the project was provided:

- 835 Rotherham residents were supported.
- 76% of beneficiaries were female 24% were male.
- 34% of beneficiaries were from BAME communities.
- 28% of beneficiaries were living with a disability; 57% were not, and 15% were unknown.
- 525 residents (63%) live in the most deprived 30% LSOAs in England.

Achievements of the project were also described:

- WEMWBS Warwick-Edinburgh Mental Wellbeing Scale (for ages 13+) was used – a first and second assessment was completed with all beneficiaries. The mean score at first assessment was 40.22, at second assessment 49.38. This increased by 9.22 and is classed as "significant" change. It was felt that the "scores" as detailed in the report were extremely pleasing and clearly showed the improvements to mental health and the positive "distance travelled" within the beneficiary cohort. The approach was to make the assessment process a key part of the delivery from the start, with frontline teams accountable for completing 'before' surveys with beneficiaries as soon as is practicable. Teams made beneficiaries aware that these two surveys are important as they are not only a funding requirement, but also provide the beneficiary with the chance to see how they have progressed in the process.
- The project supported 815 residents of Rotherham who were lonely and isolated both due to the impact of Covid but also prior to the pandemic, with additional "next steps" support to take part in community life, engage socially with others and improve their mental health and wellbeing.
- This diverse group of providers involved have offered varied services to a range of client groups such as BAME, older people, young people and families, people with mental health issues, and cover the whole life course within the partnership to ensure access and delivery into BAME communities, supporting adults of all ages, focusing on those living in statistically deprived locations, and supporting the wider family through our approach.
- There were 42 case studies produced for this project and 4 videos and 1 social media clip for the 'be a good neighbour campaign'.

The project had received recognition in several ways:

- Befriending project performance was highlighted by OHID across the network/programme.
- RotherFed was involved in 'testing' assessment/data capture processes for OHID.
- Blogs were created at OHID request and shared on their 'knowledge hub.'
- A Befriending project article was created by RotherFed for 'spotlight' section on knowledge hub.
- Project case studies were submitted to project evaluators – centre for mental health (CFMH).
- RotherFed have taken part in additional sessions with CFMH evaluation and OHID best practices.

The impact of the project was noted, specifically, where peer support was observed to be breaking down more barriers than professional support. This meant that access to support services was better as a result of the peer support element. The presentation emphasised that, not only were

outcomes achieved, but the data was captured well. This showed that befriending led to access to wider support services and reached communities inclusively.

During the ensuing discussion, the following points were raised/clarified:

- Thanks to RotherFed for added value on befriending services.
- Current relevance and potential reach of this work to support people affected by rising cost of living.
- How this programme linked up with other initiatives as a conduit into services.
- The need to remember that all ages are affected and share a need for connection.
- The positive impact of intergenerational befriending.

Resolved:- That the update and the success of the Befriending Programme be noted.

40. LONELINESS ACTION PLAN

Consideration was given to a presentation by Public Health Specialist, Ruth Fletcher-Brown. and Public Health Practitioner Apprentice, Kelsey Broomhead, in respect of a refresh of the Loneliness Action Plan. The Plan had been developed pre-pandemic. Loneliness was noted as a contributing factor mental and physical health. The presentation noted achievements across partner organisations during the pandemic, not only among older people but across the life course.

The Partners represented on the Better Mental Health for All Group include:

- Children, Young People and Families Consortium
- Crossroads
- Healthwatch Rotherham
- NHS South Yorkshire
- RDaSH (mental health provider)
- Rotherham NHS Foundation Hospital Trust
- RMBC- Adult Care, Housing and Public Health (including Neighbourhoods)
- RMBC Children and Young People's Services
- RMBC Communications
- RMBC Culture, Sport and Tourism Service, Regeneration and Environment
- Rotherham Federation
- Rotherham United Community Sports Trust (RUCST)
- South Yorkshire Police

The local and national picture around loneliness was presented, as demonstrated by the Office for National Statistics (ONS). The latest annual report for tackling loneliness (February 2022) is still following 3 overarching objectives:

1. Reduce stigma by building a national conversation on loneliness, so that people feel able to talk about loneliness and reach out for help.

2. Drive a lasting shift so that relationships and loneliness are considered in policymaking and delivery by organisations across society, supporting and amplifying the impact of organisations that are connecting people.

3. Play our part in improving the evidence base on loneliness, making a compelling case for action, and ensuring everyone have the information they need to make informed decisions through challenging times.

The strong message from the report was that tackling loneliness will require a response from public sector staff, employers and businesses, communities, and individuals. These organisations working together as one will lead to a more connected society.

The COVID-19 impact and risk factors for loneliness were noted. Vulnerable groups identified in Rotherham as part of the refresh of the loneliness action plan with stakeholders were:

- Young people
- Domestic abuse victims
- Migrants
- Ukraine refugees
- People with learning difficulties (such as autism)

Helpful resources on loneliness were provided, as well as an outline of the key aims, objectives, and associated actions. Key aims were:

- Aim 1. To make loneliness everyone's responsibility.
- Aim 2. Improving how organisations and services in Rotherham connect people at risk of experiencing loneliness to support.
- Aim 3. Make it easier for people living and working in Rotherham to access information about local community groups, activities and support services for loneliness.
- Aim 4. Spread good practice and encourage knowledge sharing on tackling loneliness across Rotherham.

The presentation also described a call for evidence. Evidence would be considered at the stakeholder meeting, which ensured that the refreshed Plan linked into existing plans and strategies to emphasise collective responsibility. The Plan was being progressed through the Better Mental Health for All Group.

In ensuing discussion, the following points were raised/clarified:

- Potential links complementing social prescribing which would be further defined by the stakeholder group.
- Ongoing conversations with library staff to find out how to further promote the offer of warm spaces at thirteen libraries.
- The continued work of the befriending network facilitated through RotherFed, linking up with libraries through "Warm Welcome." Not all the offer from Warm Welcome available in Rotherham was online, so further updates to the live online document were warranted.

Resolved:- That the Loneliness Action Plan be endorsed as a live Plan.

41. WINTER PLAN

Consideration was given to a powerpoint presentation in respect of the Winter Plan, presented by the Deputy Place Director, Claire Smith. The presentation identified the plans of Place Partners to meet challenges in the system, moving into the winter. The approach involved co-ordinating response and included workshops around thinking differently to capture learning from previous years. The Plan was developed in collaboration with all Place Partners and had been agreed through the Urgent Emergency Care Board.

The presentation highlighted the following points in implementation of the Plan that will be different this year, in terms of Acute Care provision, Community Services, Primary Care, Children and Young People, Mental Health, and the wider system:

Acute

- Admission avoidance in UECC extending social work function and expanding to include Voluntary Sector
- Transport provision to be extended based on capacity/demand planning by 31st October 2022.
- Continued increased utilisation of Same Day Emergency Care (SDEC) facilities with extended opening hours and additional consultant resource through winter by 31st October 2022.
- Increased opening hours of discharge lounge. Additional capacity/orthopaedic footprint will allow continuation of electives when under operational pressure by 30th November 2022.

Community

- Implementation of Discharge to Assess (D2A) at home pathway including additional resource (nursing/therapy) and a shift of resource from Acute to Community by 30th November 2022
- Home care capacity - increase Bridging service to support D2A pathway by 30th November 2022
- Additional community short stay beds in care homes will support effective flow by 31st October 2022

Primary Care

- Primary care will run at full core capacity, with Enhanced Access and same day care provided by PCNs from 1st October 2022
- PCN offer of Enhanced Access delivery - additional clinical backfill to enable longer appointment times and discharge from hospital reviews
- Flu and Covid Vaccinations for patients delivered as a system using PCN/place footprint for delivery

Children and Young People

- Self-help support and wider public health information will be promoted
- CYPs Crisis & Intensive Community Support Team will engage to provide risk assessment/care/treatment to avoid re-presentation at UECC
- The Me in Mind Teams will work intensely with schools to support resilience and provide early intervention where children and young people are showing the early sign of emotional distress.

Mental Health

- Delivery of mental Health communications plan
- Development of safe space crisis drop in as an alternative to crisis team providing emotional and practical support to people in need.
- RDASH patient flow team expanded to ensure effective flow through system and reduce risk of OOA placements
- Crisis accommodation commissioned until March 2023

System

- Agreed approach to Winter and System Exceptionality meetings re Covid Outbreaks in Care Homes in place.
- Communications plan across Place including refresh of 'Home First' principles.

The presentation noted several areas that were working well:

- Place winter plan developed in collaboration with all partners, aligned to UEC priorities
- Strong relationships with agreed escalation to executive level for assurance
- Elements of plan already delivered across Place – Ibcf c.£500K identified to support discharge and flow;
    - Additional transport 1xcrew daily
    - Extension of social work into UECC
    - Additional community beds (including covid if needed)
    - Discharge to Assess pathway – resource into nursing and therapy
    - Additional home care bridging service
- Virtual wards – pathways agreed and recruitment underway
- Urgent Response 2hr implemented - 9 clinical conditions met, meeting 70% national threshold with growing trajectory

The presentation also identified the key challenges associated with delivery of the Winter Plan:

- System challenges – leads to fire fighting not transformation
- Demand, complexity of patients and delayed discharges impacting on performance at times of pressure
- Maintaining an elective programme
- Risk of further bed reductions in acute - Due to cohorting flu and covid19
- Pressures on social care provision – home care market
- Workforce challenges :– Sickness, morale, and mental health. Risk of recruiting to winter resource

In the ensuing discussion, the following points were raised/clarified:

- It was felt that plans were as good as they can be for dealing with what was to come.
- All partners recognised that this was expected to be an extremely challenging winter. Plans had therefore been stress teste to the maximum degree.
- The approach across Place Partners would be characterised by close contact and flexibility, and by check and challenge on a weekly basis going into the new year.
- In support of the Winter Plan, the Trust (TRFT) was undertaking meetings three times each week to discuss discharge, assess and improve flow within the Trust.
- The continued need for prevention efforts to reduce acuity of sickness and help reduce the length of admissions.

Resolved:- That the Winter Plan be noted.

42. SOUTH YORKSHIRE INTEGRATED CARE PARTNERSHIP/PLANNING

Consideration was given to an update presented by the Deputy Place Director in respect of progress made by South Yorkshire Integrated Care Partnership (ICP) relating to engagement that has been done around the strategy. The strategy was required by December 2022 and was intended to engage with scrutiny and with partners.

Work in progress around shared outcomes was described, with workshops undertaken at ICP levels. Engagement work sought to ensure and promote the following shared outcomes:

Ensuring the best start in life for children & young people

- Every child is ready for school
- Improved school attainment for looked after children
- Every child is thriving, enabled and supported to have good mental and physical health and to maximise their capabilities

Enabling people to live longer and healthier lives

- People living longer healthier lives, enabled to have good mental and physical health, living & ageing well with reduced premature mortality.
- People living in safe communities that provide opportunities to be active, access good employment & good quality housing.
- People have better access to public services that are integrated e.g. primary care

Improving the physical & mental health & wellbeing of the poorest and most vulnerable fastest

- We have increased understanding of and ability to work with communities with the greatest needs.
- Those in greatest need are enabled to improve their health & wellbeing to live healthier lives for longer.
- Equitable health outcomes for all in South Yorkshire.

Supporting people to live in safe, strong and vibrant communities

- Freedom from harm, e.g. reduced air pollution, drug & alcohol use, crime
- Creating connected communities, using estate, assets & growing community, working with voluntary sector (VCSE)
- Developing resilient communities that are strength based

Equipping people with the skills and resources they need to thrive

- Everyone is enabled to develop skills to work or contribute
- Improved access to information, services and navigation to support health and wellbeing for all groups
- Improved trust in services & reduced stigma

Discussion ensued and the following points were raised/clarified:-

- It was felt that the documentation of the progress and lines of direction had been excellent.

- Everything in the Strategy should be picked up by the Health and Wellbeing Plan.

- The joint committee of the ICP/ICB should recognise differences in places within South Yorkshire, with Health and Wellbeing Board making sure they are pushing the message out to orgs across the Borough.

- The first iteration of the Strategy that will be ready in December will be the start and not the finished article.

- The need to reach out to communities and strategically mobilise actions.

Resolved:- That the report be noted.

43. BETTER CARE FUND UPDATE

Consideration was given to a report providing an update on progress in respect of the Better Care Fund. The report was presented by the Deputy Place Director. It was noted that, every year, as part of the Better Care Fund, a Call Off Partnership Order was produced, which explained the projects between the ICB and the Council associated with the Better Care Fund. A policy framework was published every year, already into the new financial year, which impacted on governance arrangements. Therefore, the 2021 framework was the one currently operating; however, a robust structure would be in place for 2023.

In the ensuing discussion, the following points were raised/clarified:-

- Section 5.1 of the briefing was highlighted as relevant to tackling health inequalities.

- This was a statutory agreement between NHS South Yorkshire, the ICB, and Council. Following on from the pandemic, the governance needed updating, but a plan was in place to achieve this.

- Dates for Better Care Fund are fixed externally, but now there was more flexibility to allow dates to be aligned in future.

Resolved:- That the Section 75 Framework Agreement and Better Care Fund (BCF) Call-Off Partnership/Work Order for 2022/23 be approved.

44. TARGETED LUNG HEALTH CHECKS

Consideration was given to a presentation by Dr. Jason Page, Clinical Director South Yorkshire and Bassetlaw, on Targeted Lunch Health Checks (THLC) in respect of bringing the TLHC programme to Rotherham communities. The presentation illustrated work by the South Yorkshire and Bassetlaw Cancer Alliance to improve on cancer diagnosis and reduce the mortality of lung cancer. The presentation highlighted the following achievements and aims of the programme:

- NHS Long Term Plan; deliver ambition to diagnose 3 out of 4 people with cancer at an early stage by 2028.

- Phase 1: Doncaster first area in SYB Cancer Alliance to introduce Targeted Lung Health Check Service. First scan March 2021; last locality/Central area at present.

- Phase 3: Expansion will bring TLHCs to 20 new areas including Rotherham, Barnsley and Bassetlaw.

- NHSE&I expects to rollout the Programme nationally to improve lung cancer diagnosis by 15%.

- Primary aim to reduce mortality from lung cancer; currently causes more deaths than any other cancer in the UK. Often no symptoms at the earlier stages and it was regularly diagnosed late. If caught early, it was much more treatable and the survival rate was much higher.

- Offers people aged 55-74 who had ever smoked the opportunity to have a Lung Health Check; an assessment of lung cancer risk (including smoking cessation advice/referral) and those with a higher risk of lung cancer are offered a Low Dose CT scan, spirometry and a BP check.

The collaborating partners were described. Key outcomes from the pilot of the programme in Doncaster were noted. As of 28th October:

- More than 40,000 patients referred by 38 GP practices
- More than 18,500 patients enrolled
- More than 17,700 LHCs Completed
- More than 10,000 LDCT scans completed (including follow ups)
- 487 people started a smoking cessation course with YSD
- 387 people set a quit date
- 257 people achieved a 4-week quit (66%)
- 179 cancers had been confirmed: 135 lung cancers, 44 other cancers
- 102 (76%) lung cancers had been found at an early stage
- 72% of patients were suitable for curative treatment (3% decision pending)

The presentation also provided a breakdown of secondary care and tertiary care referrals, stages of lung cancer diagnosis, and treatment modalities from the Doncaster LHC Multi-Disciplinary Team.

The presentation also illustrated the agreed Rotherham/Barnsley pathway for TLHC, along with Rotherham trajectories and timescales for key phases. The presentation emphasised opportunities to apply learning from the Doncaster programme to help tackle health inequalities in the Bassetlaw, Rotherham, Barnsley extension. Key groups to engage in the Programme were also identified.

Discussion ensued, and the following points were raised/clarified:

- The age group of the cohort was instructed by the NHS. Most of the patients who do curative treatment do need surgery.

- The culture in South Yorkshire tends toward late presentation; therefore, information and messaging around early presentation needs to accompany prevention and early intervention efforts.

- Initial feedback has been positive and people have been engaged.

Resolved:- That the presentation be noted.

45. UPDATE ON AIM 1 OF THE HEALTH AND WELLBEING STRATEGY

Consideration was given to a presentation in respect of Aim 1 of the Health and Wellbeing Strategy presented by the Vice-Chair of NHS South Yorkshire and the Rotherham MBC Strategic Director for Children and Young People's Services. Aim 1 was highlighted: "All children get the best start in life and go on to achieve their full potential."

Two key priorities of Aim 1 were noted:

- Develop our approach to give every child the best start in life.
- Support children and young people to develop well. – Under this priority, our presentation will have a specific focus on mental health

Key crosscutting areas of progress were noted in respect of both priorities:

- Best Start and Beyond Framework has been finalised and endorsed by the HWBB at the September meeting.
- 'Mobilisation and launch 0-19 service': TRFT was successful in winning the tender and mobilisation has now started and is currently on track for the new service to start in April 2023.

Key areas of progress in respect of Priority 1 were noted:

- Internal and external stakeholder meetings had commenced to agree an action plan to achieve formal ratification of 'Breastfeeding Borough' declaration.
- A communications plan was to be in place by January 2023.

Key areas of progress in respect of Priority 2 were noted:

- Sign up paperwork for Family Hubs has been approved and submitted to government DfE and DHSC
- 'Focus on improving early years take-up in targeted areas of Rotherham (Central) to have wider holistic benefit on key development measures': 88.1% of eligible two-year-olds were taking up a place in the Summer term - the highest recorded position for a Summer term.

Discussion ensued and the following points were raised/clarified.

- Sponsors for each aim were being identified.
- Ofsted inspections returned a judgement of Good across the board,
- The area of support for children in care and care leavers moved from requires improvement to good, so this was an accomplishment.
- The next updated on the strategy would be invited by the Policy Officer.

Resolved:- That the presentation be noted.

46. UPDATE ON HEALTH AND WELLBEING STRATEGY ACTION PLAN

Consideration was given to an update on the progress with objectives in the Health and Wellbeing Board Strategy action plan.

Resolved: That the update be noted.

47. HEALTH AND WELLBEING BOARD TERMS OF REFERENCE

Consideration was given to a report in respect of the Health and Wellbeing Board Terms of Reference. The changes were noted:

- Dr. Jason Page had been added as Vice-Chair.
- The previous 3 CCG members of the Health and Wellbeing Board had been replaced with 2 ICB representatives, including the ICB Rotherham Place Director, the ICB Medical Director for Rotherham Place, and a GP representative.
- 'Senior representative, NHS England South Yorkshire and Bassetlaw' had been removed from the membership list as representation was now through the ICB/NHS South Yorkshire.

The finalised report was submitted for endorsement. The next scheduled review of the Terms of Reference was May/June 2023.

Discussion ensued and the following points were raised/clarified:

- An observer was still being sought by the Health and Wellbeing Board, and discussions were underway with opposition leadership to appoint an observer.
- A new RDaSH representative would also be appointed.

- The HWBB tied into the Children's Safeguarding Board through the Rotherham Together Partnership and Safer Rotherham Partnership.

Resolved:- That the updated Terms of Reference be approved.

48. ISSUES ESCALATED FROM THE PLACE BOARD

No issues were escalated from the Place Board, as the Winter Plan had been the key area of focus.

49. MINUTES OF THE ROTHERHAM PLACE BOARD

Consideration was given to the minutes of the meeting of the Rotherham Place Board: ICB Business, which took place on 13th July, 2022.

Resolved:- That the minutes of the Rotherham Place Board be noted.

50. DATE AND TIME OF NEXT MEETING

Resolved:- That the next scheduled meeting of the Health and Wellbeing Board be held on 25th January, 2023, commencing at 9:00 a.m. at Wentworth Woodhouse.

This page is intentionally left blank

HEALTH AND WELLBEING BOARD
25th January, 2023

Present:-

Councillor Roche	Cabinet Member, Adult Social Care and Health **In the Chair**
Ben Anderson	Director of Public Health
Councillor Cusworth	Cabinet Member, Children and Young People
Chris Edwards	Executive Place Director, NHS South Yorkshire Integrated Care Board
Richard Jenkins	Chief Executive, The Rotherham Foundation Trust
Sharon Kemp	Chief Executive, RMBC
Laura Koscikiewic	Chief Superintendent, South Yorkshire Police
Karen Littlewood	Assistant Director, Adult Social Care and Integration (representing Ian Spicer)
Dr. Jason Page	Medical Director, NHS South Yorkshire Integrated Care Board
Helen Sweaton	Assistant Director, Commissioning, Performance and Quality (representing Suzy Joyner)
Paul Woodcock	Strategic Director, Regeneration and Environment

Report Presenters:-

Gilly Brenner	Consultant in Publish Health
Alex Hawley	Consultant in Public Health
Barry Knowles	Voluntary Action Rotherham
Claire Smith	Deputy Director Rotherham Place, NHS South Yorkshire
Sue Turner	Public Health Specialist
Rebecca Woolley	Public Health Specialist

Also Present:-

Lydia George	NHS South Yorkshire Integrated Care Board
Leonie Wieser	Policy Officer
Dawn Mitchell	Governance Advisor

Apologies for absence were submitted by Suzy Joyner, Sheila Lloyd, Ian Spicer and Dr. Neil Thorman.

51. DECLARATIONS OF INTEREST

Shafiq Hussain, Voluntary Action Rotherham, declared a pecuniary interest in Minute No. 63 (Better Care Fund – BCF Section 75 Agreement) as VAR was a recipient of the funding.

52. WENTWORTH WOODHOUSE

The Chair thanked Wentworth Woodhouse for their generosity with regard to the hiring of the room for the purpose of the meeting.

53. QUESTIONS FROM MEMBERS OF THE PUBLIC AND THE PRESS

There were no members of the public or press in attendance and no questions had been received in advance of the meeting.

54. COMMUNICATIONS

The Chair referred to the 2 documents which had been circulated the previous day relating to the South Yorkshire Integrated Care Strategy.

55. MINUTES OF THE PREVIOUS MEETING HELD ON 23RD NOVEMBER, 2022

Consideration was given to the minutes of the previous meeting.

Resolved:- That the minutes of the meeting held on 23rd November, 2022, be approved as a true record of the proceedings.

56. COMPASSIONATE APPROACH

Sue Turner, Public Health, and Rebecca Woolley, Public Health, gave the following powerpoint presentation:-

Context

- There was a growing movement and evidence base that supported taking a 'compassionate approach' to weight
- Our working definition of a compassionate approach was: 'An approach that promotes health gains for all people, without stigma or judgement, and which takes into account the wider context of their lives'
- This approach involves:
  - Actively tackling weight stigma and body shaming
  - Focussing on healthy habits and sustained behaviour change over time rather than on weight loss as the primary success measure
  - Emphasising the importance of social change over individual 'lifestyle choices'
  - Taking a person-centred and holistic approach
  - Addressing the wider and commercial determinants
- We are at the beginning of an evolving process so we want to engage with professional stakeholders and local people to understand how to make this approach 'real', consistent and right for Rotherham

Why take a compassionate approach to weight?

- Weight stigma is a significant public health issue
  - Weight stigma was significantly associated with greater disordered eating, comfort eating, alcohol use and sleep disturbance, after controlling for covariates

- Weight stigma was likely to drive weight gain and poor health and thus should be eradicated. This effort could begin by training compassionate and knowledgeable healthcare providers who would deliver better care and ultimately lessen the negative effects of weight stigma
- Every year the CAMHS Eating Disorder Team will see a number of referrals where the young person had either misinterpreted anti-obesity messages or had been advised to seek help after the NCMP and this had been taken very literally, triggering them to develop an eating disorder
- Weight stigma may also contribute towards reduced help-seeking and health-seeking behaviour

Should weight loss be the primary success measure

- BMI was only one indicator of health risk. For many people becoming healthier would involve losing weight but many people classed as "overweight" were healthy and many classed as "healthy" actually had higher mortality risks than the overweight or even slightly obese
- Conventional dieting did not work for most people in the long term and estimates suggested that most people would regain weight lost through dieting within 2-5 years
- A systematic review and meta-analysis of trials exploring the efficacy of 14 popular named diets found that "weight loss diminished at 12 months among all macronutrient patterns and popular named diets while the benefits for cardiovascular risk factors of all interventions, except the Mediterranean diet, essentially disappeared"
- By focussing solely on weight and weight loss to improve health, measures not only failed to achieve sustainable weight reduction or health benefits but could also be harmful. Harms may include, but were not limited to, disordered eating, weight cycling, preoccupation with food, distorted body image, poor psychological health, weight stigmatisation and discrimination

Weight was complex and influenced by a wide range of issues

- There was a 4% increase in fast food outlets in Rotherham between March 2020 and March 2022
- 26.9% of households would need to spend more than a quarter of their disposable income after housing costs to meet the Eatwell Guide (2018)
- About 8% of deprived areas in England and Wales were "food deserts" (2018)
- Research showed that stress, financial hardship and a lack of a sense of control over one's life and work could increase the likelihood of weight gain

What does this mean in practice – a compassionate approach means

- Actively tackling weight stigma and body shaming
- Focussing on healthy habits and sustained behaviour change over time rather than on weight loss was the primary success measure

- Emphasising the importance of social change over individual 'lifestyle choices'
- Taking a person-centred and holistic approach
- Addressing the wider and commercial determinants

Examples of current activity

- 0-19 Service taking forward this approach which had included a change to the NCMP letters which were sent to teachers and parents and a more holistic approach for support
- The compassionate approach had been embedded within the tender for smoking cessation and tier 2 weight management services
- A review of the BeWell@Work award was taking place with a focus on promoting a compassionate approach within workplaces
- Engagement with partners and communities was underway to ensure this approach worked for Rotherham
- The compassionate approach was now part of the healthy foundations accreditation
- Opportunities were being explored around the approach to measuring and evaluating this approach
- Refining the JSNA to incorporate the compassionate approach into the weight section
- Working to ensure MECC training took a compassionate approach to weight and wider 'healthy lifestyle' interventions
- Reflected in strategic documents including the Best Start and Beyond Framework and the Prevention and Health Inequalities Strategy

Discussion ensued with the following issues raised:-

- More investment required in Mental Health Services for children looking at why so many young people were experiencing poor mental health and body image
- Child obesity appeared to be more prevalent in deprived families
- Work was currently taking place with the 0-19 Service to incorporate the Compassionate Approach into the Service. Training was awaited but the aim was to embed it into the Healthy School Nursing Service together with opportunities with Early Help and the wider workforce
- The need to support rather than judge families
- There would be 3 extra Nursery Nurses whose remit would include working with families on their needs including diet
- Discussions were taking place with the School Meals Service
- Importance of engagement with workforces across all organisations but the need for a consistent approach which would take time

Sue and Becky were thanked for their presentation (sue.turner@rotherham.gov.uk and rebecca.woolley@rotherham.gov.uk).

Resolved:- (1) That the report be noted.

(2) That an update be submitted in 12 months' time.

57. TOBACCO CONTROL ALLIANCE

Gilly Brenner, Consultant in Public Health, presented an update on measures being taken locally and proposals to improve tobacco control aided by the following powerpoint presentation:-

Why prioritise tobacco control

- Smoking was the leading cause of preventable and early deaths in the UK and Rotherham
- Smoking rates in Rotherham > all England (16.9% vs 13.0%)
- Smoking was the single largest driver of health inequalities locally and nationally
- Inequalities in Rotherham were worse than in all England

Why invest in tobacco control

- Estimated societal cost of smoking in Rotherham = £67.5M per year
- Major disinvestment in tobacco control locally. Spend per head of population fell by 49% between 2013 and 2018
- Every £1 invested in smoking cessation = £10 saved in future health care costs and health gains
- Major cost to NHS – 5.5% of budget

Background
Nationally

- Khan review into Government ambition for smokefree (<5% prevalence) UK by 2030
- Concern over perceived growth in use of e-cigarettes amongst young people
- No new national tobacco control plan
- Relaunched NHS Smokefree Pledge and Local Government Declaration on Tobacco Control

Locally

- Health Needs Assessment and Internal Audit on Tobacco Control in early 2022 – need for better co-ordination locally
- Re-commissioning of community smoking cessation programme
- (Re)launch of Health Checks and Lung Checks Programme

Rotherham's response

- Tobacco Control Steering Group made up of representatives of the Council, The Rotherham NHS Foundation Trust, Get Healthy Rotherham, South Yorkshire Fire and Rescue Service, NHS South Yorkshire Integrated Care Board and Rotherham Local Pharmaceutical Committee
- Tobacco Control Action Plan
- Tobacco Control Monitoring Plan
- E-cigarette position paper
- Relaunch of NHS and Local Government declarations

Action Plan (2022- 2025)

Strategy and Co-ordination

- Smoking prevalence in adults (18+) – current smokers
- Smoking status at the time of delivery
- Smoking attributable mortality (35+)
- Smoking attributable hospital admissions (35+)
- Create a shared vision, plan, governance structure and set of policies for effective tobacco control across Rotherham
- Improve the availability and use of local data on tobacco use, exposure and related health outcomes

Quit for Good

- Provide high quality community-based smoking cessation support
- Deliver a smokefree NHS
- Eliminate tobacco dependence in pregnant women
- Work with local employers to help staff to quit

Strengthening Enforcement

- Create a hostile environment for tobacco fraud and underage sales through intelligence sharing
- Tackle illegal activity including sales of counterfeit and illegal nicotine containing products
- Change perceptions about illegal tobacco sales and the harms of buying and using illegal vape products

Reducing inequalities

- Deliver targeted and tailored smoking cessation services and communications to reach groups with highest prevalence of smoking

Stopping the start

- Support schools to minimise uptake of smoking and e-cigarettes
- Reduce exposure to second hand smoke and de-normalise smoking by expanding and enforcing smokefree place policies
- Use targeted and mass communication to change attitudes and social norms around smoking and increase quit attempts

Why develop an e-cigarette position statement

- Increasing availability and popularity – inaction was not an option
- Individual institutions were already acting in this space – narrow window available for co-ordination
- Public confusion – need to demystify and clarify messaging
- Cost of living – push people towards low quality products
- Limited regulatory and official guidance
- Public, professional and political interest and concern

What's covered

Acknowledging evidence

- Harm reduction and quitting aid
- Young people
- Pregnant people
- Promotion
- Need for action

Areas of focus that we welcome

- Regulation; medically licence product; guidance; smokefree ambition

Commitments

- Ensure that vaping was effectively integrated into Stop Smoking Services
- Minimise the incident of e-cigarette use amongst young people
- Restrict public messaging, advertising and promotions relating to e-cigarettes
- De-normalise vape us in public spaces
- Take measures to minimise the use of potentially unsafe e-cigarette products

Discussion ensued with the following issues raised:-

- The Hospital Quit Programme had worked really well but more could be done. There was an issue with regard to funding for the next year but support from the Council in general was part of the solution
- Difficulty in obtaining data from GP records to understand what the use of e-cigarettes was. There was a requirement for better monitoring of them in the Community Smoking Cessation contract as there were concerns regarding the continuous use of e-cigarettes notwithstanding it may still be a better option in terms of harm but it was not known as yet
- The Community Smoking Cessation Service was part of a holistic service with the Healthy Weight Service. Due to the timing of contracts ,there had not been opportunity to look at a Community Service for South Yorkshire. The new contract would be 5 years+
- There was no control over vaping shops, however, work was taking place through the Trading Standards Team to develop a much better understanding of what shops there were and what they sold with a view to possibly creating a responsible retailer scheme
- Work was taking place with schools on the use of vapes. Rotherham United was also carrying out work, in collaboration with Trading Standards, with schools around the issue of vapes and what shops were not acting responsibly.

Resolved:- (1) That the Rotherham Tobacco Control Action Plan, Tobacco Control monitoring framework and the E-cigarette position paper be approved and the plans to sign the NHS Smokefree Pledged and (refreshed) Local Government Declaration on Tobacco Control be supported.

(2) That the Health and Wellbeing Board partners support a co-ordinated communications push on 8th March, 2023, National No Smoking Day, promoting the declarations and reinforcing the messaging around smokefree sites.

58. SOCIAL PRESCRIBING

Barry Knowles, Voluntary Action Rotherham, gave the following powerpoint presentation:-

Timeline of Social Prescribing in Rotherham

- 2012 - Case management long-term conditions pilot started – Primary Care
- 2015 – Mental Health pilot – secondary Mental Health
- 2020 – supporting Primary Care through the pandemic
- 2021 – Long Covid Assessment Service – Breathing Space
- 2022 – Urgent and Emergency Care pilot – secondary care avoidance/discharge

PCN Link Worker Service and Primary Care Networks

- Link Worker Service starts – 5 year growth plan – Primary Care (commissioned by NHS England)
- 2021 – Green Prescribing Grants
- 2022 – Children and Young People Social Prescribing pilot
- 2023 – Community Stroke Pathway pilot

Referrals to Rotherham Social Prescribing Service since 2012

- Over 12,000 patients referred to the Service
- Over 15,000 referrals received (some patients may have multiple referrals over time)

Impacts of Social Prescribing – findings of independent evaluations

- Reduced hospital admissions and A&E presentations
- Cost of in-patient and A&E presentations reduced
- Reduction in Primary Care use
- Improved wellbeing outcomes for patients
- Increase in community groups/capacity of community organisations
- Increase in resources into the VCSE/enhanced reputation of VCSE
- Increase in self-care and independence
- Lifestyle changes leading to improved physical and mental health
- Increase in financial wellbeing/increase in financial resources spent in Rotherham
- Increase in people accessing and maintaining social relationships

Positive outcomes reported by Service users

- Gaining new social connections
- Improved mental health
- Improved mobility and physical activity
- Increased confidence
- Happier with family life/improved relationships
- Increase in income – claiming all benefits entitled to
- Feeling safer at home after help with adaptations and Occupational Therapy support

- Carer stress reduced
- Improved digital skills, confidence and knowledge

Importance of funding for the sector – role of RSPS commissioned VCS partners

- Befriending and Enabling
- Advocacy and benefits support
- Carer flexible respite
- Dementia Enabling
- Supported physical activity
- Counselling
- Digital inclusion/personal development
- Engagement groups (nature and crafts/complementary therapies)
- Community hubs

Quote from National Academy for Social Prescribing report

- 'Overall, the evaluation of the RSPS suggests that key stakeholders in social prescribing – the NHS, their funders, local infrastructure and small providers themselves – each has a role to play in ensuring social prescribing is sustainable. Ultimately, the ingredients for a successful and sustainable model of social prescribing lie in a range of local partners working together equitably in the interests of individuals and communities facing multiple forms of disadvantage'

The Social Prescribing Service had won a national award, however, it was a changing world and the challenge was to make sure the Service adapted accordingly. There was more that voluntary groups could access; Social Prescribing was an element but not the whole of the community sector.

Barry was thanked for his informative presentation.

59. SOUTH YORKSHIRE INTEGRATED CARE STRATEGY

The Chair referred to the suggested responses that had been circulated to Board members the previous day to the ICP draft Strategy.

The deadline was mid-February for any further points to be added before submission.

60. UPDATE ON AIM 4

Paul Woodcock, Strategic Director of Regeneration and Environment, and Laura Koscikiewicz, South Yorkshire Police, presented the following powerpoint presentation on Aim 4 of the Health and Wellbeing Strategy:-

Aim 4: All Rotherham people live in healthy, safe and resilient communities

Priority 1: Deliver a loneliness plan for Rotherham – key areas of progress included:

- Delivery of dissemination opportunities form OHID Better Mental Health Fund Befriender project
- Existing resources of loneliness and befriending were regularly promoted this included the VAR film Be a Good Neighbour and Five Ways to Wellbeing
- The loneliness action plan had been updated
- Promotion of volunteering opportunities

Priority 2: Promote health and wellbeing through arts and cultural initiatives – key areas of progress included:

- Rotherham Show had been delivered for 2022 welcoming more than 60,000 residents and visitors back to Clifton Park
- Complete evaluation of over 55s programme to provide recommendations for future programming for this audience and reduce social isolation
- Co-design Children's Capital of Culture with children and young people with focus on improving their mental health and wellbeing
- Activities were being delivered in libraries for people of all ages to connect, be active and learn new skills and widen the accessibility of Library Services through Pop-up libraries, reading gardens, makerspaces, authors' visits and performances, fun palaces
- Meetings were progressing to further utilise libraries as death positive spaces where the public could have conversations around loss, grief, end of life planning and legacy
- Libraries were being utilised and promoted as spaces for people to share experiences and response to specific health issues including menopause and dementia and improve community resilience

Priority 3: Ensure Rotherham people are kept safe from harm – key areas of progress included:-

- Work was ongoing to embed referral pathways with key partners in Rotherham through the Home Safety Partnership Referral Scheme and Safe and Well checks
- A Combatting Drugs Partnership for Rotherham had been established
- Delivery of vaccination programme for Covid-19 and flu

Priority 4 – Develop a borough that supports a healthy lifestyle – key areas of progress included:

- Deliver a range of programmes to welcome women and girls into football focussing on under-represented groups
- Use football to encourage more women and girls to adopt and maintain a healthier lifestyle
- Rotherham Food Network to develop an action plan and response based on the framework of the Sustainable Food Places Bronze Award

- Work was ongoing to enable all partner staff to support neighbourhoods and communities to thrive through exploring options for a partnership offer on training on strength-based approaches

Next Steps

Priority 1: Deliver a loneliness plan for Rotherham

- Promoting volunteering opportunities: An Older People's Campaign was being developed and would run in the new year. Partners were compiling case studies to use and share

Priority 3: Ensure Rotherham people are kept safe from harm

- Work with other partnership boards on crosscutting issues relating to safety and safeguarding: revision of the Safeguarding Protocol and the Terms of Reference for the Safeguarding Chairs Group
- Conduct Joint Needs Assessment for the Combatting Drugs Partnership for Rotherham and agree local drug strategy delivery plan: action plan will be shared with partners for comments and finalised at the next Combatting Drugs Partnership meeting in February

Priority 4 – Develop a borough that supports a healthy lifestyle

- Progress strategic approach to physical activity in Rotherham through 4 key areas. The full plan will be presented back to Health and Wellbeing Board in March
- Develop a Borough-wide MECC training offer on physical activity. Sessions will be scheduled for 2023
- Conduct research and engagement with priority groups on the development of inclusive and accessible outdoor sports facilities through the PlayZone initiative
- Finalise delivery plan for the approved cycling strategy. The cycling action plan was now on its second draft iteration with completion on schedule for presentation to approval by March 2023

Paul and Laura were thanked for their presentation.

61. UPDATE ON HEALTH AND WELLBEING STRATEGY ACTION PLAN

Leonie Wieser, Policy Officer, presented an update on the progress of the Health and Wellbeing Strategy action plan.

It was noted that the work on the family hubs model was now complete and had been submitted to Government. An update would be submitted to the March Board meeting.

Work towards signing up to the OHID prevention concordat for better mental health was slightly delayed due to the gathering of evidence taking slightly longer than anticipated.

Resolved:- That the update be noted.

62. BOARD SPONSORS' ROLE

The Chair and Leonie Wieser, Policy Officer, had met with all Board sponsors.

It was noted that, whilst the new Chief Executive of RDaSH came into post, Chris Edwards would assume the sponsor role for Aim 2.

It was suggested that all 4 Board sponsors meet with their priority leads and ascertain if there are any changes particularly in light of the ICB/ICP.

63. BETTER CARE FUND GOVERNANCE - BCF SECTION 75 AGREEMENT

Further to Minute No. 43 of the previous meeting, Councillor Roche, Chair, reported that an Addendum to the BCF Policy Framework and Planning Requirements had been published on 18th November, 2022, setting out conditions, monitoring and reporting arrangements for the Adult Social Care Discharge Funding 2022/23. The additional funding amounted to a total of £2.773M of funding for Rotherham Place partners for the remainder of the current financial year.

The funding needed to be pooled into local HWB Section 75 Agreements to be used to reduce flow pressures on hospitals, including mental health inpatient settings, by enabling more people to be discharged to an appropriate setting with adequate and timely health and social care support over the winter period.

Resolved:- That the Section 75 Framework Agreement and Better Care Fund (BCF) Call-Off Partnership/Work Order for 2022/23 be approved.

(Shafiq Hussain, VAR, declared a pecuniary interest as VAR was a recipient of BCF funding)

64. ITEMS ESCALATED FROM PLACE BOARD

Sharon Kemp, Chief Executive, reported on the Place development session that had taken place recently. It was expected to receive the draft for the Place Board at the end of March which would be submitted to this Board in due course.

A Health and Inequalities Conference was to be held on Friday, 3rd February at the New York Stadium.

65. ADULT SOCIAL CARE HOSPITAL DISCHARGE FUND

The report submitted, for information, set out the schemes that would be funded by the Adult Social Care Hospital Discharge Fund (Minute No. 63 above refers).

Resolved:- That the report be noted.

66. ROTHERHAM PLACE BOARD 19TH OCTOBER 2022

The minutes of the Rotherham Place Board held on 19th October, 2022, were noted.

67. ROTHERHAM PLACE BOARD ICB BUSINESS 19TH OCTOBER 2022

The minutes of the meeting of the Rotherham Place Board ICB Business held on 19th October, 2022 were noted.

68. FUTURE BOARD MEETING DATES

Resolved:- That meetings of the Health and Wellbeing Board be held during the 2023/24 and 2024/25 financial years as follows:-

Wednesday, 28th June, 2023
27th September
22nd November
24th January, 2024
27th March
26th June
25th September
27th November
22nd January, 2025
26th March

All commencing at 9.00 a.m. venues to be confirmed.

69. DATE AND TIME OF NEXT MEETING

Resolved:- That a further meeting be held on Wednesday, 29th March, 2023, commencing at 9.00 a.m. venue to be confirmed.

This page is intentionally left blank

LICENSING BOARD-SUB-COMMITTEE
30th January, 2023

Present:- Councillor Ellis (in the Chair); Councillors Browne, Hughes and McNeely.

An apology for absence was received from Councillor Mills.

27. DECLARATIONS OF INTEREST

There were no Declarations of Interest made at the meeting.

28. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the Police Act 1997 and Paragraphs 3 and 7 of Part I of Schedule 12A to the Local Government Act 1972 (business affairs and prevention of crime).

29. APPLICATIONS FOR THE GRANT/RENEWAL/REVIEW OF HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS' LICENCES

The Sub-Committee considered a report of the Licensing Manager relating to applications for the grant/renewal/review of the hackney carriage/private hire driver licences in respect of Messrs. O.M., M.M., I.M. and A.F.

The application for the grant of a hackney carriage/private hire driver's licence for Mr. O.M. was deferred to a future meeting due to an interpreter not being available.

The Trade Union representative for Mr. A.F. had requested that consideration of the application for renewal be deferred to another meeting due to him receiving the papers late from his member.

Messrs. M.M., M.A. and I.M. were in attendance.

Resolved:- (1) That consideration of the grant of the hackney carriage/private hire driver licence in respect of Mr. O.M. be deferred to a future meeting.

(2) That the application for a hackney carriage/private hire driver licence in respect of Mr. M.M. be refused.

(3) That the hackney carriage/private hire driver licence in respect of Mr. M.A. be revoked.

(4) That the application for the renewal of the hackney carriage/private hire driver licence in respect of Mr. I.M. be refused.

(5) That consideration of the renewal of the hackney carriage/private hire driver licence in respect of Mr. A.F. be deferred to a future meeting.

PLANNING BOARD
12th January, 2023

Present:- Councillor Atkin (in the Chair); Councillors Andrews, Bacon, Bird, Burnett, Cowen, Elliott, Fisher, Havard, Keenan, Tarmey and Taylor.

No apologies were received.

The webcast of the Planning Meeting can be viewed at:-
https://rotherham.public-i.tv/core/portal/home

153. EXCLUSION OF THE PRESS AND PUBLIC

There were no items on the agenda to warrant exclusion of the press and public.

154. MATTERS OF URGENCY

There were no matters of urgency for consideration.

155. DECLARATIONS OF INTEREST

There were no Declarations of Interest to report.

156. MINUTES OF THE PREVIOUS MEETING HELD ON 24TH NOVEMBER, 2022

Resolved:- That the minutes of the previous meeting of the Planning Regulatory Board held on Thursday, 24th November, 2022, be approved as a correct record of the meeting.

157. DEFERMENTS/SITE VISITS

There were no deferments or site visits recommended.

158. DEVELOPMENT PROPOSALS - INSTALLATION OF NEW SHOP FRONT AT 80 LAUGHTON ROAD, DINNINGTON FOR MR. KENT (RB2022/1583)

Resolved:- (1) That, on the development proposals now considered, the requisite notices be issued and be made available on the Council's website and that the time limits specified in Sections 91 and 92 of the Town and Country Planning Act 1990 apply.

In accordance with the right to speak procedure Parish Councillor D. Smith (Objector) attended the meeting and spoke about the application.

(2) That the application be granted for the reasons adopted by Members at the meeting and subject to the relevant conditions listed in the submitted report.

159. UPDATES

The following update information was provided:-

(a) Retrospective Applications

An update was provided on a recently completed audit relating to the number of retrospective applications received by the Local Planning Authority. This amounted to approximately fifty-nine applications being received of which around 90% were granted.

It was also pointed out that those applications that were not considered acceptable were discussed initially with the Chair and Vice-Chair of the Planning Board and appropriate action then initiated.

Resolved:- That the information be received and the content noted.

160. DATE OF NEXT MEETING

Resolved:- That the next meeting of the Planning Board take place on Thursday, 2nd February, 2023 at 9.00 a.m. at Rotherham Town Hall.

STAFFING COMMITTEE
13th February, 2023

Present:- Councillor Alam (in the Chair); Councillors Allen and Read.

An apology for absence was received from Councillor T. Collingham.

26. DECLARATIONS OF INTEREST

There were no declarations of interest.

27. EXCLUSION OF THE PRESS AND PUBLIC

The Chair advised that there were no items of business on the agenda that would require the exclusion of the press and public from the meeting.

28. PAY POLICY STATEMENT 2023-24

Consideration was given to the report which provided detail of the Pay Policy Statement for 2023-24 that the Council was required to publish under Chapter 8 of the Localism Act 2011.

The format and content of the Pay Policy was prepared in accordance with guidance previously issued by the Regional Local Government Employers Association and reflected good practice. It was a forward-looking report.

The pay relationship section of the Policy indicated that the Council fell well below the threshold indicated by the Hutton review, in terms of the 'pay multiple'. It was clarified that the Council did not have or intended to introduce any bonus schemes.

During discussions it was noted that the 'pay multiple' for last year was higher than it was this year. This was due to the lowest paid employees receiving a proportionally higher percentage increase in wages as part of the national pay award along with the real living wage.

Once approved the Policy would be published on the Council's website.

It was noted that there could come a time whereby all posts of an Assistant Director level and above may fall into the publication threshold. Every Council would be in a similar position therefore consideration may be given to moving the threshold at that point.

Resolved: That the Staffing Committee:

1. Accepted the Pay Policy Statement for 2023-24 (Appendix 1).

2. Recommended approval of the statement by Council.

29. GENDER PAY GAP STATEMENT 2022

Consideration was given to the report which detailed the gender pay gap information as at the 31st March, 2022, that the Council was required to publish. The Gender Pay Gap Information Regulations were introduced in 2017 and requires employers with 250 or more employees to publish statutory calculations each year.

This report looks back to the previous year and once approved would be published on the Council's website.

The mean gender pay gap for the Council at the end of March 2022 was 8.5% compared to 9.2% the previous year. In addition, the median pay gap had also reduced by 1% to 10.2% in 2022. The data available shows that Rotherham was comparable to other authorities within South Yorkshire.

In response it was explained that facilities services had a larger proportion of female employees. This was due to the roles withing that service area, which included catering and cleaning staff for example.

The data for both Black, Asian and Minority Ethnic (BAME) employees and disabled employees showed that they were paid more than non-BAME and non-disabled employees in the Council.

It was asked if the Council could ensure that contractors would commit to reducing the gender pay gap and could this be checked as part of the tender process. In response, it was explained that if the organisation had a workforce of over 250 employees, they would have to declare the same information, however, consideration could be given to adding this requirement, to mirror the requirements regarding the 'real living wage'.

It was queried if, through the Council's work around equalities, it was possible to assess comparisons across the protected characteristics. There was no requirement for staff to provide their equalities monitoring information, although encouraged, requirement for staff to indicate this information, however, further work could be undertaken to encourage staff to complete this information. This would enable the Council to understand its workforce better and the impacts of policies on those with protected characteristics.

Resolved: That the Staffing Committee:

1. Accepted the Gender Pay Gap report at Appendix 1, and

2. Approved publication of the Gender Pay Gap Report at Appendix 1.

30. URGENT BUSINESS

The Chair reported that there were no urgent items of business requiring the Committee's consideration.

This page is intentionally left blank

STANDARDS AND ETHICS COMMITTEE
19th January, 2023

Present:- Councillor McNeely (in the Chair); Councillors Bacon, Z. Collingham, Griffin, Hughes, Wilson, Parish Councillors Buckley and Swann and also Mr. P. Edler (Independent Member).

Apologies for absence were received from Councillors Tarmey, Yasseen and Mrs. M. Carroll and Mrs. A. Bingham, Mrs. M. Evers and Mrs. K. Penney (Independent Members).

20. DECLARATIONS OF INTEREST

Parish Councillor Buckley declared a personal interest in Minute No. 25 (Review of Complaints) on the basis that he had some knowledge of one of the complaints.

21. EXCLUSION OF PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for Minute Nos. 25 (Review of Complaints) and 26 (Review of Concerns raised pursuant to the Whistleblowing Policy) on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972.

22. MINUTES OF THE PREVIOUS MEETING HELD ON 15TH SEPTEMBER, 2022

Resolved:- That the minutes of the previous meeting held on 15th September, 2022 be approved as a true and correct record of the proceedings.

23. PLEDGE OF CIVILITY AND RESPECT - PARISH AND TOWN COUNCILS

Consideration was given to a report presented by the Service Manager regarding the Civility and Respect Pledge, its aims and objectives and the requirements for a Local Council to sign up the Pledge.

The Civility and Respect Pledge was the response by the National Association of Local Councils (NALC) to the growing concerns about the impact bullying, harassment, and intimidation were having on Parish and Town Councils, Councillors, Clerks and Council staff and the resulting effectiveness of local councils. As such NALC were recommending it was the time to put civility and respect at the top of the agenda and start a culture change for the local council sector.

The Civility and Respect Pledge was easy for Parish and Town Councils to sign up to and would enable Parish and Town Councils to demonstrate that they were committed to standing up to poor behaviour across the sector and to drive through positive changes which supported civil and respectful conduct.

NALC were inviting all Parish and Town Councils to take the Civility and Respect Pledge.

The Deputy Monitoring Officer and Service Manager had attended a recent webinar about the Civility and Respect Pledge and the presentation delivered was shared with the Committee. The presentation covered:-

- The Project Group.
- Mission and Objectives.
- Civility Consortium Model.
- The Civility Pledge – Branding.
- Bespoke Training.
- E-Learning Modules.
- On Demand HR Podcast.
- Recruitment Guide.
- Governance Support.
- Step By Step Guide including Communication.
- Legal Framework.
- Second Early Day Motion.
- Members of Parliament Drop In Sessions.
- Levelling Up Briefing.
- Collaboration Workstream.

Discussion ensued about the commitment of Town and Parish Councils to signing up to the Pledge to forge through a change in culture and behaviour and the ability of the Committee to monitor and evaluate. The Pledge would then mean treating Councillors, Clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles.

Town and Parish Councils would be contacted to encourage them to sign up to the Civility and Respect Pledge within a week of the Committee meeting. The decision would remain with the Town and Parish Councils whether to accept the Pledge and to take it forward.

The Committee welcomed the concept of the Pledge of Civility and Respect and hoped as many Town and Parish Councils would accept as possible irrespective of which Code of Conduct they were signed up to. The costs to sign up and attend the training sessions were relatively low.

The Committee would monitor progress at six monthly intervals whilst continuing to lobby and support the change for improved sanctions.

Resolved:- (1) That the content of the report and in particular the aims and objectives of the Civility and Respect Pledge and requirements for Town and Parish Councils to sign up to the Civility and Respect Pledge be noted.

(2) That all Town and Parish Councils in the Borough be encouraged to sign up to the Civility and Respect Pledge.

24. CODE OF CONDUCT - DATA PROTECTION AND CONFIDENTIAL INFORMATION

Consideration was given to the report presented and submitted by the Service Manager which provided guidance to Members in respect of their obligations relating to the Code of Conduct and in particular the use of Personal Data.

The detailed guidance attached to the report provided more specific information as to how Councillors were able to use personal information which they came into possession of in their role as a Councillor and how to avoid breaching data protection requirements. This guidance would be provided to Members and Parish and Town Council Clerks.

The Committee welcomed the guidance and the clarity this provided.

Resolved:- (1) That the report be received and the contents noted.

(2) That the guidance note be circulated to Members via the Members' Newsletter and forwarded to the Parish and Town Council Clerks.

25. REVIEW OF COMPLAINTS

Consideration was given to the report presented by the Service Manager detailing the progress with the handling of complaints relating to breaches of the Council's Code of Conduct for Members and Town and Parish Councillors. The report listed the current cases of complaint and the action being taken in respect of each one.

Reference was made to each related case and recommended outcomes/actions identified were highlighted.

Resolved:- That the report be received and the contents noted.

26. REVIEW OF CONCERNS RAISED PURSUANT TO THE WHISTLEBLOWING POLICY

Consideration was given to the report and appendix presented by the Service Manager, which provided an overview of the Whistleblowing cases which have been received over the past year.

Particular reference was made to the appendix to the report which set out clearly the description of the concerns received and action taken.

Resolved:- That the Whistleblowing concerns raised over the previous year and the actions taken to address these matters be noted.

27. URGENT BUSINESS

The Chair advised that there were no urgent items of business requiring the Committee's consideration.

28. DATE AND TIME OF NEXT MEETING

Resolved:- That the next meeting of the Standards and Ethics Committee be held on Thursday, 9th March, 2023, commencing at 2.00 p.m. at the Town Hall.